



LITHGOW CITY COUNCIL

A CENTRE OF REGIONAL EXCELLENCE

AGENDA

ORDINARY MEETING OF COUNCIL

TO BE HELD AT

THE ADMINISTRATION CENTRE, LITHGOW

ON

11 OCTOBER 2010
AT 7.00pm

AGENDA

APOLOGIES

PRESENT

CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 20TH SEPTEMBER 2010

DECLARATION OF INTEREST

PUBLIC FORUM

PRESENTATIONS - NIL

MAYORAL MINUTES - New Medical School - Seeking Support

NOTICES OF MOTION - Councillor G Danaher - Follow up of Motions Previously adopted by Council

NOTICE OF RESCISSIONS - NIL

CORRESPONDENCE AND REPORTS

General Managers Reports
Regional Services Reports
Operation Services Reports
Community and Corporate Services Reports
Internal Services Reports

COMMITTEE MEETINGS

Tourism Advisory Committee
Economic Development Advisory Committee
S355 Environmental Advisory Committee
Sports Advisory Committee
Economic Development Shopfront Committee

REPORTS FROM DELEGATES - NIL

BUSINESS OF GREAT URGENCY

As identified by Clause 241 of the Local Government (General) Regulations 2005

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MAYORAL MINUTES

ITEM:2 MAYORAL MINUTE - 11/10/10 - NEW MEDICAL SCHOOL - SEEKING SUPPORT

REPORT FROM: THE MAYOR - COUNCILLOR NEVILLE CASTLE

REFERENCE

NIL

SUMMARY

This report will outline the details of a possible new medical School based in Orange and the hope of support from Lithgow City Council.

COMMENTARY

Correspondence has been received from the Office of the Vice - Chancellor of Charles Sturt University in relation to plans to establish a new medical school to support the growth of the medical workforce in rural and regional NSW.

The new school will be based in Orange, with the first of the planned series of Integrated Primary Health Care Clinics which provide clinical placements for students, located in Bathurst.

Lithgow Council has been made aware that the Rural Doctors Association estimates that Australia needs at least 1800 rural doctors. The Rural Doctors Association reports that less than 5% of graduates from Queensland and NSW universities have chosen to enter rural practice in the last 15 years.

Charles Sturt University's new medical school would have a number of features that are unique and relevant to meeting the needs of rural and regional communities including:

- An affirmative action program to give preference to students from a rural background who demonstrates a desire to work in a rural setting.
- The teaching of medicine in a new health education centre together with nurses, dentists, pharmacists and allied health professions providing an opportunity for integrated teaching consistent with the commitment to integrated primary health care.
- A six year undergraduate program with streaming of students at the end of the third year of the course. One stream for those students still committed to rural practice, would provide them with procedural skills particularly suitable to rural practice.

Lithgow Council was advised that Charles Sturt University was committed to working with the communities to address rural and regional health needs and solving the rural doctor crisis. Charles Sturt University has been in discussions with State and Federal governments, as well as various rural health and community organisations.

They are confident with the support from Lithgow Council, rural and regional NSW will have a new medical school that rural young people will be able to attend and prepare themselves for professional practice.

Charles Sturt University has requested the public support for this initiative through a resolution of Council and a letter to the Prime Minister.

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

LEGAL IMPLICATIONS

NIL

ATTACHMENTS

NIL

RECOMMENDATION

THAT Council:

1. Supports Charles Sturt University in their quest for a new medical school to be based in Orange.
2. Write to the Prime Minister advising of our support.

GENERAL MANAGERS REPORTS

ITEM:3 GM - 11/10/10 - CENTRAL WEST GROUP APPRENTICES

REFERENCE

NIL

SUMMARY

With the terms expiring for three board members of the Central West Group Apprentices (CWGA) Board nominations have been called for those positions.

COMMENTARY

Lithgow City Council is one of eight member organisations of CWGA, which is one of the largest group training companies in Australia, currently employing up to 1000 Apprentices and Trainees in over 126 different vocations. Over the past 27 years thousands of young adults have successfully completed their training through the Group.

CWGA originated due to a trend of declining numbers of tradespeople being trained in Australia in the late 1970's and early 80's. In response to this shortage a steering committee was formed that established Central West Group Apprentices Ltd. The ACTU-Lend Lease Foundation was set up to promote the scheme and gave it initial financial support, along with both state and federal governments.

CWGA was established as a not-for-profit company with a board of directors from the member organisations of Bathurst City (now Regional) Council, Orange City Council, Parkes Shire Council, Blayney Shire Council, Lithgow City Council, Southern Mitchell County Council (now Country Energy), Bathurst and Orange Chambers of Commerce.

Group Training was a new concept at that time. It was established as a program where CWGA indentured Apprentices and then leased them for any length of time to tradespeople and businesses.

This allowed businesses, some for the very first time, to consider training apprentices, even though they may not have enough work to commit to a full for 4 year apprenticeship term.

The Group had the ability to rotate apprentices to different host-employers to enable them to gain the well rounded skills they needed to complete their trade qualification. Using CWGA also had the added benefit of taking care of all the ongoing administration involved with taking on an Apprentice.

CWGA has grown steadily and employs over 40 staff throughout its six full time offices in Bathurst, Orange, Parkes, Cowra, Dubbo and Lithgow. They also have out reach office services in Mudgee, Young and Tamworth.

Currently Mr Michael Wilson is Council's nominee for the Board and his term expires at the coming AGM to be held at 12 midday on Wednesday 21 October 2010.

Council is able to nominate any individual.

Board meetings are generally held every two months from 10.00am and Board Members would be expected to dedicate about 35hours per annum to the position. Board meetings can be video and teleconferenced.

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

LEGAL IMPLICATIONS

Nomination forms are to be signed by Lithgow City Council's General Manager.

ATTACHMENTS

1. Notice of AGM and Call for Director Nominations.

RECOMMENDATION

THAT Council make a nomination to the Central West Group Apprentices Board.

REGIONAL SERVICES REPORTS

ITEM:4 REG - 11/10/10 - FUNDING AGREEMENT FOR THE LITHGOW GOLF COURSE RECYCLED WATER PROJECT

REPORT BY: GROUP MANAGER REGIONAL SERVICES - ANDREW MUIR

REFERENCE

Min No 10-12: Ordinary Meeting of 18th January 2010

SUMMARY

The Funding Agreement for the Lithgow Golf Course Recycled Water Project with the Department of Environment, Water, Heritage and the Arts (DEWHA) has now been finalised. This report provides details of the Funding Agreement e.g. Project Milestones, Funding and Payment and Budget and seeks a resolution to execute the agreement.

COMMENTARY

Council has received an Australian Government commitment to provide funding of up to \$350,000 for the Lithgow Golf Club Recycled Water Project under the *Water for the Future – National Water Security Plan for Cities and Towns* to transfer treated effluent from the Lithgow Sewage Treatment Plant to the Lithgow Golf Course to be used for irrigation purposes on the course.

Water for the Future is the Australian Government's strategy to secure the long term water supply of all Australians. *Water for the Future* has four key priorities; taking action on climate change; using water wisely, securing water supplies and supporting healthy rivers. Through the Program the Department is able to work in partnership with state and local government and local water authorities and provide funding to minimise water loss, invest in modern, more efficient water infrastructure, refurbish older pipes and water systems and support practical projects to save water.

The project for which this funding applies is the construction of a pipeline to convey up to 1500 ML per annum of treated effluent from the Lithgow Sewage Treatment Plant to the Lithgow Golf Course where it will be used for the irrigation of the course with the objective of improved sustainability of the area's potable water supply through better resource management by replacing 20 ML of potable water with recycled water from the sewage treatment plant for irrigation purposes.

Conditions of Funding

To be eligible to receive Funding the following Conditions of apply:

- Funding is contingent upon Lithgow City Council committing to provide or source funds to fully implement all aspects of the Lithgow Golf Course Recycled Water Project including the irrigation upgrade as proposed in the project plan (subject to any variations arising from Section 60 approval).
- Funding is contingent upon approval being given for the overall project under Section 60 of the *Local Government Act 1993* (NSW) in a manner that does not significantly alter the intent of the proposal.

- Funding for the construction of the pipeline from the sewage treatment plant to the golf course is capped at \$350,000 (exclusive of GST).

DEWHA also requires Council to undertake the following activities to the satisfaction of DEWHA, including all actions that are incidental to the achievement of those activities.

- Completion of a Recycled Water Management Plan and subsequent approval under section 60 of the *Local Government Act 1993* (NSW).

An Environmental Assessment will be conducted at the various project sites under best management practices as outlined in *Environmental Guidelines: Use of Effluent by Irrigation and National Guidelines for Water Recycling* to optimize the use of water, nutrients and organic matter associated with effluent reuse.

After the completion of the Environmental Assessment a risk management framework is to be developed that describes the nature of the system and how it be operated and managed, this will be further developed in the Recycled Water Management Plan.

These two processes, along with preliminary design, will form the Recycled Water Management Plan, which is required to be submitted for development consent and application for approval under section 60 of the *Local Government Act 1993*

- Augmentation of the Lithgow Sewage Treatment Plant

As part of the augmentation LCC has incorporated the necessary infrastructure for both on-site (STP site) and off-site effluent reuse. Through the design stages of the augmentation consideration was given to the Golf Course Effluent Reuse project and therefore the necessary infrastructure was sized to accommodate the pumping of recycled water to the Golf Course.

The following infrastructure is to be installed;

- Reclaimed water storage tank (22.5 kl)
- 2 pumps capable of delivering 10 L/s @ 60m
- 100 mm DICL PN35 rising main to the boundary of the STP

- Irrigation at the Golf Course

A design of the irrigation system was undertaken by Mid – West Irrigation in 2005 (refer to figure 2, Irrigation Layout Design, below) and has been installed gradually over the last 4 years. A new ring main around the perimeter of the golf course has been constructed and the infrastructure for the watering of one fairway has been completed.

To complete the irrigation network the following infrastructure is required to be installed:

- Central Computer with Toro Site Pro Irrigation program
- Toro LTC Plus, 32 and 24 station electric Satellites
- Communications wiring to solenoid valves
- Irrigation pipework including sprinklers, solenoid valves etc as per design

Development of a Steering Committee

Council is also required to establish a Steering Committee for the Project that will meet at least every 3 months either directly or by conference call. The purpose of the Steering Committee is to:

- coordinate and oversee the performance of the Project; and
- enable the members and observers of the Steering Committee to obtain information regarding the progress of the Project and to provide comment and guidance regarding the performance of the Project.

The requested membership provided by DEWHA of the Steering Committee will comprise:

- Chair (Group Manager Regional Services)
- Committee Secretary
- Manager, Water and Waste
- Environmental Health Officer
- Lithgow Golf Club representative(s)
- Project manager/engineer
- Independent expert/consultant

Project Milestones

Milestone Number	Milestone Detail	Planned Completion Date
1	Sign the funding agreement	August 2010
2	a. Completion of Stage 1- development of detailed plans including a project implementation plan, confirmation of proposed potable water savings, obtain relevant approvals, secure proponent funding, confirm final project costs, and detail how the proponent will report on actual potable water savings achieved. b. Provision of completed <i>Recycled Water Management Plan</i> c. Provide evidence of Section 60 approval under the <i>Local Government Act 1993</i> d. Provision of a Progress Report to the satisfaction of the Department	February 2011
3	a. Completion of tendering process for construction phase	June 2011

	b. Commencement of pipeline construction c. Provision of a Progress Report to the satisfaction of the Department	
4	a. Completion of pipeline construction b. Commissioning of pipeline c. Provision of a Progress Report to the satisfaction of the Department	October 2011
5	Submission of a Final Report to the satisfaction of the Department	November 2011

Milestone dates will be amended after acceptance of the Funding Agreement by Council

Funding

The maximum funding for the project is \$350,000

Payment Number and Type	Payment Schedule	Amount
1	On satisfactory completion of Milestones 1 and 2	\$105,000
2	On satisfactory completion of Milestones 3, 4 and 5	\$245,000

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

In addition to the Federal funding Council has committed \$200,000 in the 2010/2011 Budget for the project. Councillors should be aware that the Federal funding is contingent on the entire project of reticulation around the golf course taking place. Without any guaranteed revenues from the sale of the recycled water or contributions from other sources there are questions about any additional expenditure from Council funds to proceed with the entire project. DEWHA have advised that should Council not wish to proceed after the completion of Milestone 1 then all claims to that point will still be paid. Therefore, should no additional funding sources be secured by February 2011 and Council does not wish to proceed, then it may withdraw with no expenditure required from Council funds.

LEGAL IMPLICATIONS

Council will be required to adopt the Recycled Water Management Plan as a policy prior to seeking Section 60 approval under the *Local Government Act 1993*.

RECOMMENDATION

THAT Council accept the funding of \$350,000 for the construction of a pipeline to convey recycled water to the Golf Course and the Common seal be authorised to be affixed to the Funding Agreement

**ITEM:5 REG - 11/10/10 - PAYMENT OF COMPENSATION - ALLEGED LOSS
 OF VEHICULAR ACCESS - 25 BRIDGE STREET, LITHGOW**

REPORT BY: GROUP MANAGER REGIONAL SERVICES - ANDREW MUIR

REFERENCE

Min No 04-16: Planning, Policy and Development Meeting – 16 August 2004

SUMMARY

To advise Council of a formal claim for compensation as resolved in 2004.

COMMENTARY

On 16 August 2004, Council's Planning, Policy and Development Committee resolved to approve a development application to construct six brick veneer units at 1 Church Street, Lithgow and to allow a subdivision into two allotments. Whilst this development did not proceed, one of the issues that arose with the proposal related to the alleged loss of vehicular access to a property fronting Bridge Street, Lithgow. Whilst legal access exists to the front of the property and the allegation relating to rear access is debatable, concern at the time was that a garage had been approved by Council in the past and in doing so, inferred some expectation that vehicular access could be obtained across what was subsequently proven to be private land. To resolve this issue, Council indicated that it would provide a contribution to an extension to the garage on this land to the property owner, up to \$6000, depending on three quotes being obtained. Whilst an amount of \$6000 was subsequently included in the following annual budget, no quotations were received and the funding lapsed. In July 2010, correspondence was received by the owner of 25 Bridge Street, Lithgow reminding council of its resolution and seeking discussions to obtain the previously resolved compensation. The same property owner has also indicated that they have purchased the adjoining property, and also seek compensation in relation to a similar issue at the rear of 27 Bridge Street, Lithgow.

The owners were advised that Council's resolution calls for the submission of three quotations. Subsequent to this, the property owner has been able to obtain two quotations, but if this matter is to proceed, an amount must be included in the 2010/11 budget. Two quotations are attached to the business paper, indicating prices ranging from \$4479 (excluding slab, earthworks, fill, construction and electricity) and total price of \$6693 excluding site preparation, fill and concrete pumping.

Under the circumstances where a valid Council resolution remains, it is considered reasonable to include an amount of \$6000 in the 2010/11 budget to cover the costs in relation to the garage extension. However, it is also considered unreasonable to extend this offer to the adjoining land which has been purchased by the same property owner, as this property owner would have been aware of this situation when purchasing the land.

POLICY IMPLICATIONS

No specific policy appears to relate to this situation.

FINANCIAL IMPLICATIONS

An additional \$6000 would need to be placed in Council's 2010/11 budget, should Council resolve to pay the compensation.

LEGAL IMPLICATIONS

Whilst it is unlikely that Council has any legal obligation in relation to this matter, the Council has previously made a decision to pay compensation in good faith and it is reasonable to honour this resolution subject to the provision of the budget allocation.

ATTACHMENTS

1. Letter from the owners of 25 Bridge Street, Lithgow, dated 16 September 2010 and accompanying quotations.

RECOMMENDATION

THAT:

1. Council contribute a maximum of \$6000 to the owners of of 25 Bridge Street, Lithgow for the extension of their garage at 25 Bridge Street, Lithgow.
2. Council not contribute any amount toward a similar situation at 27 Bridge Street, Lithgow.
3. An amount of \$6000 be included in the 2010/11 budget and this be recognised at the September 2010 quarterly budget review

ITEM:6 REG - 11/10/10 - CORRESPONDENCE FROM MINISTER FOR WATER - BEST PRACTICE WATER SUPPLY PRICING

REPORT BY: GROUP MANAGER REGIONAL SERVICES - ANDREW MUIR

REFERENCE

Min No 10-106 – Ordinary Meeting of Council dated 22 March 2010.
Min No 10-124 – Extraordinary Meeting of Council dated 29 March 2010.
Min No 10-156 – Extraordinary Meeting of Council dated 27 April 2010.
Min No 10-157 – Extraordinary Meeting of Council dated 27 April 2010.

SUMMARY

To advise of correspondence from Minister Phillip Costa MP, Minister for Water, in relation to Council's request to phase in Best Practice Water Supply Pricing.

COMMENTARY

Council will recall the issue of Best Practice Water Supply Pricing which was considered during the preparation of the 2010/11 Draft Budget and Management Plan for 2010/11 – 2012/13 and discussions which took place with Minister for Water, The Hon Phillip Costa MP in relation to Council's request to phase in Best Practice Water Supply Pricing over a 3 year period. Correspondence has now been received from the Minister in relation to this matter, indicating that he notes Council's actions so far and accepts its proposal to achieve this best practice requirement over a 3 year period, commencing in the 2010/11 financial year. The Minister also suggests that for the 2012/13 tariff, Council may wish to consider an access charge of \$105.00 and a water usage charge of \$2.40/kL for all usage. The Minister advises that this tariff would raise the same revenue as the current tariff, obtained 75 per cent of residential revenue from usage charges and avoid any increase in the typical residential bill for the average annual residential use of 136kL per property. The Minister further suggests that 2011/12 tariff should have an access charge of \$150.00 and a usage charge of \$2.06 per kilolitre for all usage.

The Minister also notes Council's resolution that payment of its claims for the Lithgow Sewerage Treatment Plant under the Country Town's Water Supply and Sewerage Program should not be affected by its proposed phasing in of Best Practice Pricing. The Minister has advised that he is happy to agree to release the final payment for this project after Council has satisfactorily implemented its 2011/12 water supply charges.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

There will be financial implications for both Council and ratepayers in relation to this matter. Further modelling will be undertaken as part of the draft 2011/12 budget process.

LEGAL IMPLICATIONS

No specific legal implications arise as a result of this.

ATTACHMENTS

1. Letter from Minister

RECOMMENDATION

THAT Council note the report in relation to correspondence from the Minister for Water, The Hon Phillip Costa MP, in relation to Best Practice Water Supply Pricing.

ITEM:7 REG - 11/10/10 - DROUGHT MANAGEMENT

REPORT BY: GROUP MANAGER REGIONAL SERVICES - ANDREW MUIR

REFERENCE

Min No - 10-05:	Ordinary Meeting of 18 January 2010
Min No - 10-33:	Ordinary Meeting of 8 February 2010
Min No - 10-60:	Ordinary Meeting of 1 March 2010
Min No - 10-131:	Ordinary Meeting of 12 April 2010
Min No - 10-175:	Ordinary Meeting of 3 May 2010
Min No - 10-239:	Ordinary Meeting of 21 June 2010
Min No - 10-273:	Ordinary Meeting of 12 July 2010
Min No - 10-305:	Ordinary Meeting of 3 August 2010
Min No 10 – 349	Ordinary Meeting of 23 August 2010
Min No 10 - 390	Ordinary Meeting of 20 September 2010

SUMMARY

This report provides an update on various drought management issues as per Min No 10-03.

COMMENTARY

In relation to drought management issues the following information is provided.

CURRENT DAM LEVELS FOR BOTH FARMERS CREEK AND OBERON

As at 9 September 2010 Farmers Creek Dam was at 97.9% and Oberon Dam was at 34.65%.

CURRENT WATER USAGE FROM EACH SUPPLY

Table 1 below indicates total output from the Oakey Park Water Treatment Plant (consumption) and the volume transferred from the Clarence Transfer system for 2010 up to 26 September 2010.

Month	Oakey Park Water Treatment Plant (ML)	Clarence Transfer (ML)
January	109.99	80
February	100.07	20
March	120.5	0
April	113.01	73
May	125.15	7
June	126.42	0
July	127.18	35
August	121.26	71
September*	110.91	34
Total 2010	1054.49	320

Table 1 – Oakey Park Output and Clarence Transfer

* To 26 September 2010. Pumps turned off for a period to undertake dam works.

Table 2 below indicates consumption from customers of the Fish River Water Supply from 1 July 2009 to 30 June 2010. It also provides the Maximum Annual Quantity (MAQ) of each customer and their annual consumption since 2004/05.

Fish River Water Supply Consumption

2009/10	Water Consumption (ML)					Total
	Delta Electricity	Lithgow Council	Sydney Catchment Authority	Oberon Council	Minor Consumers	
Jul	179	36	0	44	20	279
Aug	328	49	0	58	20	455
Sep	266	46	0	47	20	379
Oct	304	45	0	47	20	416
Nov	422	61	0	62	20	566
Dec	193	37	0	42	20	292
Jan	107	48	0	32	20	207
Feb	251	40	0	46	20	358
Mar	165	56	0	69	20	310
Apr	117	47	0	33	20	217
May	194	53	0	63	20	330
Jun	282	57	0	50	20	408
Total	2,805	576	-	594	240	4,215
2004/05	4,960	735	1,878	677	162	8,412
2005/06	6,367	959	2,098	725	228	10,378
2006/07	6,590	795	3,115	749	218	11,468
2007/08	4,367	747	1,077	601	150	6,942
2008/09	3,356	699	208	583	240	5,086
MAQ	8,184	2,092	3,650	750	200	14,876

Table 2 - Fish River Water Supply Consumption from 1 July 2009 to 30 June 2010

NB – July and August figures not available at time of writing

CURRENT WATER RESTRICTIONS UPDATE

Level 2 Water Restrictions are now in place for residents of Lithgow and Marrangaroo. Level 2 restrictions now also apply to consumers on the Fish River Water Supply due to the rapid improvement at Oberon Dam.

WATER SAVING SCHEMES OR PROCESSES UPDATE

Council's Rainwater Tank and Domestic Appliance Rebate program provides the following rebates for residential premises:

Rainwater Tank - Option 1

- Minimum 5000 litre tank – connected to Garden Tap only - **\$200**

Rainwater Tank - Option 2

- Minimum 5000 litre tank – connected to Garden Tap & Toilet and Washing Machine - **\$800**

Household Appliances – Washing Machines and Dishwashers

- For water efficient Household appliances such as Dishwasher or Washing machine that have a four-star WELS rating or AAAAAA rating a rebate of **\$150/appliance/household**.

In September to Council received 1 applications for a household appliance rebate and 8 applications for a water tank rebate.

ALTERNATE WATER SOURCES UPDATE

Drought Relief Project

The pipeline design has been received. Materials and contractor are now being arranged.

Clarence Transfer System

Tenders have now closed for environmental and design works. They are now undergoing assessment.

Oakey Park Bore

In accordance with Council's resolution of 20 September 2010, correspondence has been forwarded to the local State Member, Gerard Martin, with a view to further investigations.

ANY OTHER MATTER RELATING TO THE ISSUE THAT SHOULD BE REPORTED TO COUNCIL

Spilling Farmers Creek Dam

Whilst Farmers Creek Dam was spilling in accordance with the trial being conducted on behalf of Delta Electricity, the trial was suspended for a 2 weeks to install some dam safety measures that could not be installed when the dam is spilling.

THAT ALL ITEMS ABOVE BE REPORTED BACK TO THE MEDIA SO THAT LOCAL RESIDENTS ARE AWARE OF THE SITUATION

The media are expected in the gallery this evening.

POLICY IMPLICATIONS

No specific policy issues arise as a result of this report. .

FINANCIAL IMPLICATIONS

No specific legal issues arise as a result of this report.

LEGAL IMPLICATIONS

No specific legal issues arise as a result of this report.

RECOMMENDATION

THAT the information in relation to drought management issues be noted.

COMMUNITY AND CORPORATE SERVICES REPORTS

ITEM:8 COMM - 11/10/10 - CRIME PREVENTION PLAN

REPORT FROM: MANAGER COMMUNITY AND CULTURE – MATTHEW JOHNSON

REFERENCE

Min No 09-396 – Ordinary Meeting of Council dated 14 September 2009

Min No 09-397 – Ordinary Meeting of Council dated 14 September 2009

Min No 10-112 – Ordinary Meeting of Council dated 22 March 2010

Min No 10-177 – Ordinary Meeting of Council dated 3 May 2010

SUMMARY

This report details changes to the Crime Prevention Plan as requested by the NSW Department of Justice and Attorney General.

COMMENTARY

Council adopted the Crime Prevention Plan (minute 10-177) at the Ordinary Meeting of Council dated 3 May 2010.

Prior to adoption by Council, the draft Crime Prevention Plan was submitted informally to the NSW Department of Justice and Attorney General for comment. These comments were incorporated into the final plan.

Subsequent to the revised Plan being adopted by Council, the Department of Justice and Attorney General has requested further changes to the Plan.

Once finalised, endorsement of the Action Plans within the Crime Prevention Plan will be sought from the NSW Department of Justice and Attorney General. Endorsement allows Council to seek funding to implement strategies in the Crime Prevention Plan.

The changes requested by Justice and Attorney General are as follows:

1. Data

Justice and Attorney General has requested that the Plan be updated to include the most recent crime data (first quarter of 2010) that became available after the Plan was written and that crime data be included for the last 36 months only. The Plan has been updated as a result to include the most recently available crime data for the last 36 months only.

2. Action Plans

Justice and Attorney General has requested that the Domestic Violence Action Plan be removed from the Crime Plan and that the Malicious Damage Action Plan be amended.

Justice and Attorney General state that in line with the crime prevention planning guidelines, the Lithgow Crime Prevention Plan should only focus on one or two priority crimes only and suggest non-domestic violence related assault and malicious damage, as research shows that most crime that occurs is opportunistic, and that local Councils are most effective at implementing situational crime prevention activities to address opportunistic crime. Whilst domestic violence is a concern in most communities, given it is such a complex issue, Council needs to consider what impact it can have. In addition, it is unlikely Council would receive funding for domestic violence initiatives such as those listed in the report.

In relation to the Malicious Damage Action Plan, Justice and Attorney General has requested that Council remove reference to young people as the available crime data does not indicate that young people are a significant offending group in relation to malicious damage. They recommend that the Malicious Damage Action Plan be amended to focus on identifying malicious damage hotspot areas, conducting safety audits and implementing *Crime Prevention Through Environmental Design Principles*.

These amendments have been considered and are supported by Council's Crime Prevention Committee. Lithgow Community Projects, which is represented on the Crime Prevention Committee, has recently received funding for a two year project focussing on domestic violence awareness raising and building interagency cooperation around this issue. So removal of the Domestic Violence Action Plan from the Crime Prevention Plan will not mean that domestic violence is not being addressed. Although the Crime Prevention Plan won't include a Domestic Violence Action Plan, domestic violence will also continue to be an agenda item at Crime Prevention Committee meetings and the Crime Prevention Committee will continue to have involvement in addressing this crime.

3. Consultation Data

Justice and Attorney General has also requested that the sections of the Plan that identify the views put by the community during community consultations, be amended to remove any negative references to the level of Police presence in Lithgow.

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

Endorsement of the Crime Prevention Plan and Strategies by the NSW Department of Justice and Attorney General will allow Council to seek funding to implement strategies in the Crime Prevention Plan.

LEGAL IMPLICATIONS

NIL

ATTACHMENTS

1. Revised Crime Prevention Plan

RECOMMENDATION

THAT Council adopts the revised Crime Prevention Plan and forward it to the NSW Department of Justice and Attorney General for endorsement.

ITEM:9 COMM - 11/10/10 - CRIME AUDIT

REPORT FROM: MANAGER COMMUNITY AND CULTURE – MATTHEW JOHNSON

REFERENCE

Min No 10-360 – Ordinary Meeting of Council dated 23 August 2010

SUMMARY

Council resolved at the Ordinary Meeting of Council dated 23 August 2010 (Min 10-360)

THAT Council:

1. Notes the minutes of the Crime Prevention Committee meetings held on 7 June and 12 July 2010.
2. Receives the Lithgow Community Safety Audit noting that a further detailed report will be presented to Council regarding the implementation of the Audit recommendations.

This report details actions taken to date regarding the implementation of the Audit recommendations.

COMMENTARY

Crime Prevention Committee members in partnership with Lithgow Police undertook an audit of the CBD area of Lithgow on Friday 7 May 2010 between the hours of 11pm and 1am. The audit was undertaken in the area bounded by Bridge Street, Railway parade, Main Street and Gray Street.

The audit report makes a number of recommendations in relation to graffiti, signage, overgrown vegetation and the need to address poor lighting in some areas.

Some recommendations have already been addressed as follows:

- The Main Street CCTV system has been upgraded with footage being fed to Council and the Police.
- Council waste bins have been secured to their housing.
- Identified graffiti has been removed.
- Additional Alcohol Free Zone has been obtained and is about to be installed.
- Areas requiring improved lighting are being prioritised for action.
- Matters that require action by businesses, particularly lighting and surveillance warning signage, are being discussed with the Lithgow Business Association and Liquor Accord.
- The Liquor Accord and Crime Prevention Committee are discussing options for providing safe late night transport for patrons.
- Shrubs and trees are being trimmed in identified risk areas to reduce concealment opportunities.

The Crime Prevention Committee is also hoping to arrange, in conjunction with the Police, a further crime audit during summer.

The Crime Audit action plan is reported weekly to the executive management team. Further actions will be reported to Council as they occur.

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

LEGAL IMPLICATIONS

NIL

ATTACHMENTS

NIL

RECOMMENDATION

THAT Council notes the actions taken to date regarding the implementation of the Audit recommendations.

INTERNAL SERVICE REPORTS

ITEM:10 INTS - 11/10/10 - COUNCIL INVESTMENTS HELD TO 30
 SEPTEMBER 2010

REPORT FROM - INTERNAL SERVICES MANAGER C FARNSWORTH

REFERENCE

Min 10-308: 02 August 2010 (June 2010)
Min 10-400: 20 September 2010 (July 2010)
Min 10-401: 20 September 2010 (August 2010)

SUMMARY

To advise Council of investments held as at 30 September 2010 for the 2010/11 financial year.

COMMENTARY

Council's total investment portfolio, as at 30 September 2010 when compared to 31 August 2010, has increased by \$1,618,990.12 from \$17,408,483.88 to \$19,027,474.00.

Investments fluctuate as part of the normal process depending on the particular month and the extent of expenditure on major works.

INVESTMENT REGISTER 2010/11								
INSTITUTION	INV TYPE	DATE LODGED	DATE DUE	DAYS	INT	VALUE 30.09.10	VALUE 31.08.10	% OF TOTAL
ANZ	TD	08.09.10	08.11.10	61	5.21	1,004,224.66	1,000,000.00	5.28%
	TD	14.09.10	15.11.10	61	5.25	2,026,432.87	2,000,000.00	10.65%
BANKWEST	TD	16.09.10	15.12.10	90	5.70	1,014,367.12	1,000,000.00	5.33%
CBA	On Call				4.45	1,603,413.70	1,100,000.00	8.43%
	Ethical Nt	06.11.06	06.11.11	1,825	**	0.00	0.00	0.00%
	TD	02.09.10	02.12.10	90	5.52	1,000,000.00	0.00	5.26%
	TD	20.09.10	19.11.10	60	5.53	1,000,000.00	0.00	5.26%
LGFS	On Call				4.40	7,159.79	7,159.79	0.04%
IMBS	TD	31.08.10	29.11.10	90	5.80	1,015,123.29	1,015,123.29	5.34%
	TD	09.09.10	09.12.10	91	5.75	1,004,586.30	1,000,000.00	5.28%
NAB	TD	09.07.10	07.10.10	90	5.54	1,004,282.20	1,004,282.20	5.28%
	TD	14.09.10	13.12.10	90	5.62	1,014,005.48	1,000,000.00	5.33%
WESTPAC	TD	04.08.10	03.10.10	60	5.25	262,207.27	262,207.27	1.38%
	TD	04.08.10	03.10.10	60	5.25	524,414.55	524,414.55	2.76%
	TD	17.09.10	17.04.11	212	6.00	1,069,994.05	1,033,961.21	5.62%
	TD	04.08.10	03.10.10	60	5.25	794,122.73	794,122.73	4.17%
MACQUARIE	TD					0.00	1,000,000.00	0.00%
ST GEORGE	TD	10.08.10	11.10.10	62	5.29	785,070.60	785,070.60	4.13%
	On Call				4.45	49,029.79	49,029.79	0.26%
	TD	10.08.10	11.10.10	62	5.29	1,009,410.41	1,009,410.41	5.31%
	TD	16.09.10	15.11.10	61	5.51	1,000,000.00	1,000,000.00	5.26%
	TD	19.06.10	19.02.11	252	5.85	770,547.94	770,547.94	4.05%
SUNCORP	TD	09.09.10	08.12.10	90	5.79	1,069,081.25	1,053,154.10	5.62%
			TOTAL			19,027,474.00	17,408,483.88	100.00%

I, Carol Farnsworth, Lithgow City Council's Internal Services Manager (Responsible Accounting Officer) certify as required under Local Government (General) Regulations 2005, that Council's investments have been made in accordance with the Local Government Act 1993, Regulations and Lithgow City Council's Investment Policy.

POLICY IMPLICATIONS

Investments are held in accordance with the Lithgow City Council's Investment Policy at the date of investing the funds. On 21 October 2008 Council adopted the current version of the Investment Policy as Policy 8.2.

FINANCIAL IMPLICATIONS

Interest received to 30 September 2010 is \$169,667.85 of an estimated \$553,375.00 shown in the 2010/11 Management Plan. Interest is paid on the maturity date of the investment.

** The interest on the CBA Ethical note is subject to the global financial market and therefore is subject to change.

LEGAL IMPLICATIONS

Investments are held in accordance with the Lithgow City Council's Investment Policy at the date of investing the funds. On 21 October 2008 Council adopted the current version of the Investment Policy as Policy 8.2 and all future investments will comply with this Policy which accords with the requirements of the:

- Local Government Act 1993 - Section 625
- Local Government Act 1993 - Order dated 31 July 2008
- Local Government (General) Regulation 2005
- Trustee Amendment (Discretionary Investments) Act 1997 Section 14A(2), 14c(1) & (2)

ATTACHMENTS

Nil

RECOMMENDATION

THAT Investments of \$19,027,474.00 for the period ending 30 September 2010 be noted.

**ITEM:11 INTS - 11/10/10 - RETURNS UNDER SEC 449: LG ACT 1993
DISCLOSING INTERESTS OF COUNCILLORS AND DESIGNATED
PERSONS**

REPORT FROM - INTERNAL SERVICES MANAGER - C FARNSWORTH

REFERENCE

Nil

SUMMARY

To advise Council of returns lodged with the General Manager under Section 449 of the Local Government Act 1993 for Councillors & Designated Person for the period 1 July 2009 to 30 June 2010 and seek confirmation of the positions noted as designated persons.

COMMENTARY

Section 449 of the Local Government Act requires Councillors and designated persons to lodge returns under Section 449 for the period 1 July 2009 to 30 June 2010.

At the due date for the returns, all designated persons and eight of the elected Councillors have responded with the exception of Councillor Martin Ticehurst.

Section 449 states:

Division 2 Disclosure of interests in written returns
Table of Provisions

- 449 *Returns disclosing interests of councillors and designated persons*
1. *A councillor or designated person must complete and lodge with the general manager, within 3 months after becoming a councillor or designated person, a return in the form in Part 1 of Schedule 3.*
 2. *A person need not lodge a return within the 3-month period after becoming a councillor or designated person if the person lodged a return in the previous year or if the person ceases to be a councillor or designated person within the 3-month period.*
 3. *A councillor or designated person holding that position at 30 June in any year must complete and lodge with the general manager within 3 months after that date a return in the form in Part 1 of Schedule 3.*
 4. *A person need not lodge a return within the 3-month period after 30 June in a year if the person lodged a return under subsection (1) within 3 months of 30 June in that year.*
 5. *Nothing in this section prevents a councillor or designated person from lodging more than one return in any year.*
 6. *Nothing in this section or Schedule 3 requires a person to disclose in a return lodged under this section an interest of the person's spouse or de facto partner or a relative of the person.*

Section 450A requires the returns lodged under section 449 to be tabled at a meeting of Council and as such the returns are available at this meeting.

Section 441 defines designated persons as:

- *the general manager*
- *other senior staff of the council*
- *a person (other than a member of the senior staff of the council) who is a member of staff of the council or a delegate of the council and who holds a position identified by the council as the position of a designated person because it involves the exercise of functions under this or any other Act (such as regulatory functions or contractual functions) that, in their exercise, could give rise to a conflict between the person's duty as a member of staff or delegate and the person's private interest*
- *a person (other than a member of the senior staff of the council) who is a member of a committee of the council identified by the council as a committee whose members are designated persons because the functions of the committee involve the exercise of the council's functions under this or any other Act (such as regulatory functions or contractual functions) that, in their exercise, could give rise to a conflict between the member's duty as a member of the committee and the member's private interest.*

In addition to the General Manager the following positions have been classified as designated persons:

- General Manager
- Group Manager Regional Services
- Group Manager Operations
- Group Manager Community and Corporate
- Development Manager
- Internal Services Manager
- Water & Waste Manager
- Information Technology Manager
- Community & Culture Manager
- Tourism Manager
- Organisation Development Manager
- Works Engineer
- Team Leader Building
- Team Leader Planning
- Building & Development Officers (2)

Table of Provisions

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

LEGAL IMPLICATIONS

Nil

ATTACHMENTS

Tabled: Register of Disclosures by Councillors and Designated Persons Section 449 Local Government Act 1993 as at 30 June 2010

RECOMMENDATION

THAT:

1. Council acknowledge the disclosures received under Section 449 of the Local Government Act 1993 for the period 1 July 2009 to 30 June 2010 from all designated persons and eight Councillors
2. Reaffirm the following positions as 'designated persons' for the period 1 July 2010 to 30 June 2011:
 - Group Manager Regional Services
 - Group Manager Operations
 - Group Manager Community and Corporate
 - Development Manager

- Internal Services Manager
- Water & Waste Manager
- Information Technology Manager
- Community & Culture Manager
- Tourism Manager
- Organisation Development Manager
- Works Engineer
- Team Leader Building
- Team Leader Planning
- Building & Development Officers (2)

ITEM:12 INTS - 11/10/10 - PROPERTY 105161 - RAILCORP LEASE WITH LITHGOW STATE MINE RAILWAY LTD FOR BOWENFELS STATION

REPORT FROM - INTERNAL SERVICES MANAGER C FARNSWORTH

REFERENCE

Min No10-404: 20 September 2010 Ordinary Meeting Of Council

SUMMARY

To advise Council that a 'Deed of Surrender of Licence' dated 1 September 2008 has been received from the Lithgow State Mine Railway Ltd, for the termination of a lease for Bowenfels Station and further request Council to consider a donation under Sec 356 for rates and charges remaining on the property following the adjustment of the lease.

COMMENTARY

Council Minute No: 10-404 of 20 September 2010 resolved:

THAT Council adjust rates, water and applicable interest charges for the period from 1 September 2008 to 30 June 2011 on property 105161, Bowenfels Station, due to the surrender of a lease between Railcorp and the Lithgow State Mine Railway Ltd from 1 September 2008.

A copy of the 'Deed of Surrender of Licence' was received from the Lithgow State Mine Railway Ltd on 24 September 2010 and acknowledges that the Licence has been terminated from 1 September 2008.

As a result of the termination \$5,671.59 for rates and charges charged for the period 1 September 2008 to 30 June 2011 have been adjusted but a property balance of \$3,064.50 remains unpaid for the period from the commencement of the lease on 1 July 2007 to 1 September 2008.

As reported to the meeting of 20 September 2010, Lithgow State Mine Railway advised on 22 June 2010 that:

“Unfortunately we never banked on being levied rates for which we have no means of being able to pay. We seek Councils assistance in perhaps forgoing the rates for the period already outlined in lieu of Councils use of the car park area and our organisations good will in maintaining the area in a picturesque manor considering it is a major focal point for tourists coming to the Visitor Information Centre.”

The southern end of the car park has been used by visitors to the Lithgow Visitors Information Centre, with Railcorps knowledge, since it relocated from the Bowenfels Station in previous years. Council cannot write off rates and charges but it may consider a donation under Sec 356 to the Lithgow State Mine Railway Ltd, equivalent to the charges due.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

LEGAL IMPLICATIONS

Nil

ATTACHMENTS

Nil

RECOMMENDATION

THAT Council make a donation under Sec 356 to the Lithgow State Mine Railway Ltd equivalent to the rates, charges and interest due on Property 105161, Bowenfels Station, for the period from 1 July 2007 to 1 September 2008.

COMMITTEE MEETINGS

**ITEM:13 COMM - 11/10/10 - TOURISM ADVISORY COMMITTEE MINUTES - 7TH
SEPTEMBER 2010**

REPORT FROM: ACTING TOURISM MANAGER - KELLIE BARROW

REFERENCE

Min No 09-234 -	Ordinary Meeting of Council 1 June 2009
Min No 09-338 -	Ordinary Meeting of Council 3 August 2009
Min No 09-381 -	Ordinary Meeting of Council 14 September 2009
Min No 09-338 -	Ordinary Meeting of Council 14 September 2009
Min No 09-463 -	Ordinary Meeting of Council 2 November 2009
Min No 09-464 -	Ordinary Meeting of Council 2 November 2009
Min No 09-515 -	Ordinary Meeting of Council 23 November 2009
Min No 10-21 -	Ordinary Meeting of Council 18 January 2010-06-30
Min No 10-74 -	Ordinary Meeting of Council 1 March 2010
Min No 10-210 -	Ordinary Meeting of Council 24 May 2010
Min No 10-311 -	Ordinary Meeting of Council 2 August 2010
Min No 10-363 -	Ordinary Meeting of Council 23 August 2010

SUMMARY

This report details the Minutes of the Tourism Advisory Committee Meeting held on 7 September 2010.

COMMENTARY

At the Tourism Advisory Committee held on 7 September 2010, there were eight (8) items discussed by the Committee.

1. Present and Apologies.
2. Confirmation of Minutes from the previous meeting.
3. Business arising from previous minutes.
4. Blue Mountains, Lithgow and Oberon Tourism Regional Events Committee.
5. Update on Lithgow Visitors Guide.
6. Heritage Rail Tourism.
7. Tourism Manager's Report.
8. General Business.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

LEGAL IMPLICATIONS

Nil

ATTACHMENTS

1. Minutes from the Tourism Advisory Committee meeting of 7 September 2010.

RECOMMENDATION

THAT Council:

1. Notes the minutes of the Tourism Advisory Committee held on 7 September 2010.
2. Congratulate all staff involved on the development of the Lithgow Visitors Guide.

**ITEM:14 COMM- 11/10/10 - ECONOMIC DEVELOPMENT ADVISORY
 COMMITTEE MEETING HELD ON 9TH SEPTEMBER 2010**

**REPORT FROM: GROUP MANAGER COMMUNITY & CORPORATE, SUZANNE
LOLLBACK**

REFERENCE

NIL

SUMMARY

This report provides the Minutes of the Economic Development Advisory Committee Meeting held on 9th September 2010.

COMMENTARY

At the Economic Development Advisory Committee Meeting held on 9th September 2010, there were (8) eight items discussed by the Committee:

- | | |
|---------|---|
| ITEM 1: | Attendance and apologies |
| ITEM 2: | Confirmation of minutes from previous meeting |
| ITEM 3: | Business arising from previous minutes |
| ITEM 4: | Results from Prioritisation of Economic Development Strategy Action Items by EDAC members |
| ITEM 5: | Creative / Cultural Industry Cluster Workshop |
| ITEM 6: | Local Business Workshops |
| ITEM 7: | Other Business |
| ITEM 8: | Next Meeting |

The minutes contain full details on the Economic Development Advisory Committee meeting with recommendations for Council.

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

LEGAL IMPLICATIONS

NIL

ATTACHMENTS

1. Minutes of the Meeting held on 9th September 2010
2. Summary of Results from EDS Priority Action Forms

RECOMMENDATION

THAT Council:

1. Notes the minutes of the Economic Development Advisory Committee dated Thursday 9 September.
2. Notes the prioritised Economic Development Strategy actions as proposed by members of the Economic Development Advisory Committee.
3. Notes that timelines for implementation will be developed by the Economic Development Officer.

ITEM:15 COMM - 11/10/10 - S355 ENVIRONMENTAL ADVISORY COMMITTEE MEETING MINUTES

REPORT FROM: MANAGER COMMUNITY AND CULTURE – MATTHEW JOHNSON

REFERENCE

Min No 07-389	Policy & Strategy Committee Meeting of Council 3 September 2007
Min No F08-21	Finance & Services Committee of Council Meeting 3 March 2008
Min No 008-153	Extraordinary Meeting of Council 29 September 2008
Min No 008-198	Ordinary Meeting of Council 18 November 2008
Min No 09-381	Ordinary Meeting of Council 14 September 2009
Min No 10-137	Ordinary Meeting of Council 12 April 2010
Min No 10-309	Ordinary Meeting of Council 2 August 2010

SUMMARY

This report details the Minutes of the Environmental Advisory Committee Meeting held on 9 June 2010.

COMMENTARY

At the Environmental Advisory Committee Meeting held on 9 June 2010, there were ten (10) items discussed by the Committee.

1. Apologies
2. Confirmation Of Minutes
3. Terms Of Reference/ Membership Of Committee
4. Water Watch
5. Mount Piper
6. Sustainability Project Officer
7. Members Update
8. General Business
9. Historic Items
10. Close Of Meeting

Council's attention is drawn to Item 4 where the EAC has resolved to provide Council with the results of water quality testing being undertaken by University of NSW students.

POLICY IMPLICATIONS

In accordance with the terms of reference of S355 Committees of Council.

FINANCIAL IMPLICATIONS

Nil

LEGAL IMPLICATIONS

Nil

ATTACHMENTS

1. Environmental Advisory Committee Meeting Minutes 9 June 2010.

RECOMMENDATION

THAT Council:

1. Notes the minutes of the Environmental Advisory Committee held on 9 June 2010.
2. Notes that the EAC has resolved to provide Council with the results of water quality testing being undertaken by University of NSW students.

**ITEM:16 OPER - 11/10/10 - SPORTS ADVISORY COMMITTEE MEETING
MINUTES - 27TH SEPTEMBER 2010**

REPORT BY: PROJECT CO-ORDINATOR – LEANNE KEARNEY

SUMMARY

Details of the Minutes of the Sports Advisory Committee Meeting held on Monday, 27 September 2010 for Council adoption.

COMMENTARY

At the Sports Advisory Committee Meeting held on Monday, 27 September 2010, there were fifteen (15) items discussed by the Committee, with all items actioned under the Committee's delegated authority, and requiring Council to note the items.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

LEGAL IMPLICATIONS

Nil.

ATTACHMENTS

1. Minutes of the Sports Advisory Committee Meeting held on Monday, 27 September 2010.

RECOMMENDATION

THAT Council note the minutes of the Sports Advisory Committee meeting held on Monday, 27 September 2010.

**ITEM:17 INTS - 11/10/10 - ECONOMIC DEVELOPMENT SHOPFRONT
COMMITTEE MEETING OF 16/09/10**

REPORT FROM – INTERNAL SERVICES MANAGER CAROL FARNSWORTH

REFERENCE

Nil

SUMMARY

This report provides the Minutes of the Economic Development Shopfront Committee Meeting held on 16 September 2010.

COMMENTARY

At the Economic Development Shopfront Committee Meeting held on 16 September 2010, there were eight (8) items discussed by the Committee:

- ITEM 1: Present
- ITEM 2: Apologies
- ITEM 3: Adoption of Minute of the Meeting of 31 March 2010
- ITEM 4: Update of Vacant Council Premises
- ITEM 5: Request for use of Council Premises by Community Groups
- ITEM 6: Vacant Premises Main St 31 August 2010 and correspondence to owners
- ITEM 7: DRAFT Policy: Main St Façade Restoration Program
- ITEM 8: General Business

The minutes contain full details with recommendations for Council consideration.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

LEGAL IMPLICATIONS

There are no legal implications as a result of this report.

ATTACHMENTS

1. Minutes of the Economic Development Shopfront Committee Meeting held on 16 September 2010

RECOMMENDATION

THAT Council note the minutes of the Economic Development Shopfront Committee held on 16 September 2010

BUSINESS OF GREAT URGENCY

In accordance with Clause 241 of the Local Government (General) Regulations 2005 business may be transacted at a meeting of Council even though due notice of the business has not been given to the Councillors. However, this can happen only of:

- a) *A motion is passed to have the business transacted at the meeting: and*
- b) *The business proposed to be brought forward is ruled by the Chairperson to be of great urgency.*