

**MINUTES OF THE ECONOMIC DEVELOPMENT SHOPFRONT COMMITTEE
12 MARCH 2012**

Present: Cr Neville Castle, Mr Roger Bailey

Officers: Mrs Carol Farnsworth

Apologies: Clr G Danaher, Mr M Brewster

Declaration of Interests: Nil

Meeting opened: 4.05 pm

ITEM: 1 UPDATE ON COUNCIL PREMISES

SUMMARY

To advise on Council owned premises which are currently vacant.

COMMENTARY

The Committee was advised that all Council premises are occupied as at 12 March 2012.

RECOMMENDATION

THAT the information be received

MOVED: Clr Castle

SECONDED: Mr R Bailey

ITEM: 2 CURRENT USERS OF THE HOSKINS INSTITUTE, LITHGOW

SUMMARY

At the Shopfront Committee meeting of 1 February 2012 a report was considered, which was previously referred from the Council meeting of 23 January 2012, in relation to the relocation of the current users of the Hoskins Institute.

The recommendation from the Shopfront Committee meeting was that contact be made with the users and that the situation be further reviewed at the next meeting Shopfront Committee meeting to be held within a month.

COMMENTARY

Council at the meeting of the 23 January 2012 resolved:

12-08 RESOLVED:

THAT the matter of relocation of the groups from the Hoskins Institute be referred to the Shop Front Committee

The committee noted that the current users of the Hoskins Building as:

- Lithgow Theatre Group
- Lithgow Senior Citizens

- Lithgow Musical society
- Gym
- Residential Tenant

Council Officers contacted L J Hooker, and all tenants listed above during the month of February 2012 and as a result the following information is provided to the Committee to update on progress to date:

Lithgow Senior Citizens:

The Lithgow Senior Citizens were offered, and have agreed to use the Supper Room at the Civic Ballroom, on a weekly basis. The exception to this will be when the facility is required by a major group such as the Lithgow Show, Ironfest, the Highland or Catholic Ball Committees.

Lithgow Musical Society:

Council Officers met with the Executives of the Lithgow Musical Society on Tues 28 February 2012. Prior to the meeting Council contacted the UWS and it was agreed that the Musical Society will be able to use the Hoskins Building, as they have done so in the past, for their June production. The Society further advised that have organised to perform their Xmas production at the Lithgow High School.

Discussions progressed and it was agreed that Council Officers will organise an on site meeting between the Musical Society and Councillors at the Union Theatre in the not to distant future as requested by Councillors at the Information Session of 27 August 2012.

Lithgow Theatre Group:

Council and the Theatre Group spoke on 10 February 2012. The Group appreciated contact and understand the situation. They are working towards relocation to suitable premises.

The Theatre Group advised that they will perform their mid year production at the Lithgow Golf Club, as normal, and discuss the matter will all members at their next Committee meeting which is to be held in coming weeks.

Private Gym:

As with the Theatre Group, Council Officers also spoke with the owners of the private Gym on 10 February 2012. They were appreciative of contact and a proposed date to vacant the building and advised that they will work towards this date. At this stage they are planning to relocate to private premises.

Residential Tenant:

Council's Managing Agent, L J Hooker had previously contacted the residential tenant and is in negotiation with them to find suitable alternative accommodation.

Summary:

L J Hooker advises that under the legal lease agreements Council is obligated to provide four weeks written notice to the tenants. Following the contact made with the users of the building on 10 February 2012, four months written notice has been issued

to the Lithgow Theatre Group, Private Gym and the residential tenant by L J Hooker on 16 February 2012 advising that vacant possession is required by 31 May 2012.

Council artworks and depot supplies, which are also currently stored on the site, will be relocated prior to 31 May 2012.

RECOMMENDATION

THAT

1. Council note contact with all users of the Hoskins Institute
2. Council relocate artworks and depot supplies prior to 31 May 2012

MOVED: Clr Castle

SECONDED: Mr R Bailey

ITEM: 3 APPLICATIONS & ENQUIRIES POLICY 8.8 MAIN ST FAÇADE RESTORATION PROGRAM

SUMMARY

The Committee are advised that no further applications and only one enquiry has been received in relation to the Main St Façade Restoration Program since the meeting of the 1 February 2012.

COMMENTARY

Council has received a recent enquiry with regard to two subsidies being paid to the one ratepayer on a \$ for \$ up to a maximum of \$5,000, for two adjoining properties.

The two properties in question, which adjoin each other in Main St Lithgow, and are described as having:

- individual lot numbers;
- separate VG valuations and assessments;
- individual 'Certificates of Title';
- individual property numbers

Policy 8.8 Main St Façade Restoration Program does not specifically deal with issues such as this and it is therefore been listed for the Shopfront Committee for determination.

It should be noted that the works have not been the subject of a written application for the Main St Façade Policy, or a DA and to date works have not been determined, approved or commenced because the applicant wishes guidance prior to commencement of the project.

RECOMMENDATION

THAT

The committee recommends that the subsidy be paid per separate premises.

MOVED: Clr Danaher

SECONDED: Mr R Bailey

**ITEM: 4 REVIEW OF POLICY 5.4 'FOOTPATHS – USE OF PUBLIC
FOOTPATHS FOR RESTAURANT SEATING & DISPLAY OF GOODS' VERSION 2**

SUMMARY

The Committee were provided a copy of Policy 5.4 'Footpaths for Restaurant Seating & Display of Goods' for consideration.

COMMENTARY

The Committee were provided a copy of Policy 5.4 'Footpaths for Restaurant Seating & Display of Goods' and advised that this is an item to be considered at the meeting of Council to be held on 19 March 2012, which is a continuation of the Council meeting of 5 March 2012.

RECOMMENDATION

THAT

The committee noted that Council will consider this item at the Council Meeting of 19 March 2012 and will await its direction.

MOVED: Cllr Danaher

SECONDED: Mr R Bailey

ITEM: 5 GENERAL BUSINESS

SUMMARY

General Business brought to the Committees attention.

COMMENTARY

No general business was raised.

RECOMMENDATION

THAT

It be noted that no general business was raised

MOVED: Cllr Danaher

SECONDED: Mr R Bailey

The meeting closed at 4.50pm