

Minutes

South Littleton Hall Mens Shed Committee Meeting

Tuesday 3 April 2012

Meeting commenced at 4.00pm.

ITEM 1 PRESENT AND APOLOGIES

Attendees: Councillor Col Hunter; Peter Potts; Jeff Joseph and Graham Dixon

Apologies:; Max Griffiths; Harry Guerny; Terry McPhail; Jim Nichols and Leanne Kearney

Officers: and Matthew Johnson and Viktoria Gulabovski

Declaration of Interests: NIL

ITEM 2 CONFIRMATION OF MINUTES FROM THE PREVIOUS MEETING

The minutes from the 6 March 2012 meeting were confirmed by email and reported to Council on 26 March 2012.

Item 3 BUSINESS ARISING FROM 6 MARCH 2012 MINUTES

1 Air-conditioning

A quote has been obtained for reverse cycle air-con. This will be considered subject to availability of funds.

2. Financial Assistance – Applications close with Council on 30 April.

Item 4 WORKS PROGRESS

SUMMARY

An update was provided on works progress to date and remaining works.

COMMENTARY

The following works have been completed since the last meeting:

- Front steps and handrails
- Bathroom fittings installed
- HWS in bathroom almost installed
- Tiling completed

Remaining Works

- Kitchen, including raising floor and installing new cupboards

**RECOMMENDATION
THAT**

That the works progress update be received.

MOVED: Peter Potts **SECONDED:** Jeff Joseph
Carried

Item 5 INCOME AND EXPENDITURE

SUMMARY

A report was provided on income and expenditure to date was tabled. Copy attached.

COMMENTARY

	Amount Spent	Amount Remaining
Community Building Partnership Funding	\$16,500	\$0
RLCIP Funding	\$16,500	\$0
Council Funding	\$10,000	\$1,527.53
Total	\$43,000	\$1,527.53

**RECOMMENDATION
THAT**

That the report on income and expenditure to date be received.

MOVED: Jeff Joseph **SECONDED:** Graham Dixon
Carried

Item 6 OPEN DAY AND COMMUNITY SURVEY

SUMMARY

There was discussion on the community survey and open day

COMMENTARY

Matthew advised that a survey had been developed by Council and is being distributed by letterbox drop to all residents of South Littleton this week seeking their views on future use of the hall. The survey will also be available on Council's website. Closing date for completed surveys is 27 April. To coincide with this, a community open day and sausage sizzle will be held at the hall on Saturday 21 April from 10.00am to 2.00pm to give the community an opportunity to view the hall, meet the Mens Shed and Council representatives and to discuss their ideas for future use of the hall. A media release will be issued in the week beginning 9 April advising of the survey and

open day. It was agreed that the media release would include a thankyou to all those who donated to the Mens Shed, especially those tradesmen who donated their time and expertise.

It was decided that to make the open day a family friendly event, sports and play equipment will be borrowed and cakes and bottled water provided.

RECOMMENDATION

THAT

That the discussion on the survey and open day be received.

MOVED: Peter Potts **SECONDED:** Jeff Joseph
Carried

Item 7 GENERAL BUSINESS

7.1 AGM

SUMMARY

Planning is underway for the Mens Shed AGM.

COMMENTARY

Graham Dixon advised that the Mens Shed first AGM will be held on 2 June 2012.

RECOMMENDATION

THAT

That the discussion on the Mens Shed AGM be received.

MOVED: Peter Potts **SECONDED:** Graham Dixon
Carried

7.2 DURATION OF COMMITTEE

SUMMARY

There was discussion on the future role of the Committee after renovations are complete.

COMMENTARY

The Committee Terms of Reference state that "The term of the Committee be for the duration of the renovations". It is proposed to bring a report to Council following completion of the renovations and after the results of the community survey are received.

RECOMMENDATION

THAT

That the discussion on the future role of the Committee after renovations are complete be received.

MOVED: Peter Potts **SECONDED:** Jeff Joseph
Carried

Meeting Closed 4.45 pm

Next Meeting

Tuesday 1 May 2012 at 4pm in the Hartley Building, Lithgow City Council.