

Minutes

South Littleton Hall Renovation Committee Meeting

Tuesday 5 June 2012

Meeting commenced at 4.00pm.

ITEM 1: PRESENT AND APOLOGIES

Attendees: Councillor Col Hunter; Peter Potts; Jeff Joseph and Norm Hyde

Apologies: Jim Nichols, Leanne Kearney and Matthew Johnson

Officers: Viktoria Gulabovski

Declaration of Interests: NIL

ITEM 2: CONFIRMATION OF MINUTES FROM THE PREVIOUS MEETING

The minutes from the 1 May 2012 meeting were confirmed by email and reported to Council on 4 June 2012.

ITEM 3: BUSINESS ARISING FROM 1 MAY 2012 MINUTES

NIL

ITEM 4: WORKS PROGRESS

SUMMARY

An update was provided on works progress to date and remaining works.

COMMENTARY

The following works have been completed since the 1 May 2012 meeting:

- Sheeting in kitchen done
- Hot Water System service purchased
- Flat pack kitchen will be delivered on 6 June 2012 and completed next week.

Remaining Works

- There are no more remaining works.

During the course of the renovation a total of 24 people contributed on a regular basis towards the building project with over 5000 man hours in total.

RECOMMENDATION

THAT

That the works progress update be received.

MOVED: Peter Potts **SECONDED:** Jeff Joseph
Carried

ITEM 5: INCOME AND EXPENDITURE

SUMMARY

A report was provided on income and expenditure to date was tabled. Copy attached.

COMMENTARY

	Amount Spent	Amount Remaining
Community Building Partnership Funding	\$16,500	\$0
RLCIP Funding	\$16,500	\$0
Council Funding	\$12,000	Of the \$3,225.60 that was remaining as at 1 May 2012 meeting, \$2,854.38 has been spent leaving \$371.22.
Total	\$45,000	\$371.22

RECOMMENDATION

THAT

That the report on income and expenditure to date be received.

MOVED: Jeff Joseph **SECONDED:** Peter Potts
Carried

ITEM 6: GENERAL BUSINESS

6.1 Jeff Joseph has received a quote for an 8kw air-conditioner from TLE for \$2,100. The cost for the unit was \$1,485 and installation \$600. Matthew Johnson to discuss further with Jeff Joseph.

6.2 Peter Potts wanted to know if there was any progress on the lease arrangement. Matthew Johnson to discuss further with Peter Potts.

6.3 Given that all works are now completed the South Littleton Hall Renovation Committee decided to meet on a quarterly basis at Council. Therefore, the next meeting is scheduled for 4 September 2012, unless an earlier meeting is requested.

6.4 Peter Potts will be away in Tweed Heads as of next week and will be back in Lithgow by the end of August 2012.

**RECOMMENDATION
THAT**

That the items under general business be noted by Council.

MOVED: Jeff Joseph **SECONDED:** Peter Potts
Carried

Meeting Closed 4.35 pm

Next Meeting
Tuesday 4 September 2012 at 4pm in the Hartley Building,
Lithgow City Council.