

# **Minutes of the Lithgow Indoor Aquatic Centre Advisory Committee meeting held on Thursday, 5 July 2012 at Lithgow War Memorial Olympic Swimming Centre**

**Present:** Councillor Col Hunter (Acting Chairman), Councillor Ray Thompson, Mrs Jodie Stewart, Mrs Karen Luka, Mr Terry Cambourn, Mr Roger Bailey (General Manager) and Mr Iain Stewart (Group Manager Operations).

**Apologies:** Mr Darren King, and Miss Leanne Kearney (Assets and Project Engineer).

**Opened:** 4.00pm

## **1. Minutes of the Previous Meeting – 31 May 2012**

The Committee agreed that the minutes of the previous meeting were a true and correct account of proceedings.

## **2. Construction Progress Report / Tour of the Site**

Mr Iain Stewart provided the following progress report as the Committee toured the site:

- Administration Building:
  - External and internal painting is being completed;
  - Glazing is being completed
  - Kitchen Fitout is being completed
  - Joinery has been ordered for installation
  - Fencing and concreting for public café area is being completed
- Amenities Building:
  - External and internal painting is being completed;
  - Partitions have been installed;
  - Fixtures are being installed;
  - Concourse showers are being completed
  - Water tank is being connected
- Hidroplay area:
  - Installation of play features are continuing
  - Fencing has been ordered for installation

## **3. Variations and Extension of Time**

Since the previous meeting, a number of variations have been required and result in an overall saving of \$22,108.62 from the original contract, as detailed individually below:

- Variation 6 – Light fittings

Changes to the method of installing lighting in the amenities resulted in savings of \$3,340.00 (ex GST) being achieved.

- Variation 7 – Additional Plasterboard Works

Change in materials for wall sections in Administration Building due to DACC Consent conditions required additional claim for plastering of \$22,293.45 (ex GST).

- Variation 8 – Remove and Replace Concrete Landing

The levels at the rear of the amenities building where the existing stairs meet the concourse needed additional levelling to enable adequate drainage of surface water, and required an additional claim for \$1,541.07 (ex GST).

- Variation 9 – New Gas Meter and Connection

A new gas meter was required to be installed for Stage 1 as the existing meter was identified as being undersized for the required load, and required an additional claim for \$8,346.00 (ex GST).

- Variation 10 – Dowels to Existing Concourse

Installation of additional dowels and required an additional claim for \$599.20 (ex GST).

- Variation 11 – Power to Urinals

Urinals required additional connection to power for automatic flush activation, and required an additional claim for \$299.60 (ex GST).

- Variation 12 – Internal and External Signage

Revision of the internal and external signage required resulted in savings of \$6,420.00 (ex GST) being achieved.

- Variation 13 – Safe Roof Access

Revision of the Safe Roof Access system required resulted in savings of \$4,545.36 (ex GST) being achieved.

- Variation 14 – Joinery to Admin, Control Room and First Aid

Amendments to the administration joinery to enable disabled compliance required an additional claim of \$5,906.40 (ex GST).

- Variation 15 – Kiosk Fitout including Cool Room and Dry Store

Revision of the equipment required to be included in the fit out resulted in savings of \$1,605.29 (ex GST) being achieved.

- Variation 16 – Turnstile Wiring

Revision of the conduit and wiring required to be included for the installation of the turnstiles resulted in savings of \$2,332.60 (ex GST) being achieved.

- Variation 17 – Shade Structure to Hidroplay

Revision of the type of shade structure required for the Hidroplay system installed resulted in savings of \$14,194.33 (ex GST) being achieved.

- Variation 18 – Hidroplay

Revision of the type of Hidroplay system installed resulted in savings of \$7,748.46 (ex GST) being achieved.

- Variation 19 – Supply and Install Solar Panels

This item was removed from the project pending the outcome of Council's Grant and has resulted in savings of \$17,174.00 (ex GST) being achieved.

- Variation 20 – External Turfing

It was determined that turfing of the area where Stage 2 will be constructed was not warranted or feasible, and this resulted in a saving of \$3,734.30 (ex GST).

*The Committee resolved to recommend for Council to accept and approve Variations 6 to 20 resulting in a saving of \$22,108.62 ex GST*

**Moved:** Terry Cambourn

**Seconded:** Jodie Stewart

- Extension of Time

Due to inclement weather, an extension of time has been requested and approved. The final project completion date is now expected to be 3 August 2012.

*The Committee resolved to note the revised completion date of 3 August 2012 due to recent inclement weather delaying the project.*

**Moved:** Terry Cambourn

**Seconded:** Jodie Stewart

#### **4. Expressions of Interest – Existing Buildings**

Council sought expressions of interest for use of the existing buildings, however, no submissions or enquiries were received.

At the Committee meeting held on 29 March 2012, the Committee resolved for Council to proceed with demolition of these buildings in the 2012 / 2013 financial should no satisfactory use be proposed.

*The Committee resolved to recommend Council consider a final decision relating to the future of the existing buildings as part of the proposed business plan revision.*

**Moved:** Terry Cambourn

**Seconded:** Jodie Stewart

#### **5. Business Plan**

The Committee discussed the revised proposal by Montemare Consulting (\$17820.00 ex GST) to undertake the revision of the business plan to assist in securing funding for the remaining Stages. It was determined that the proposal provided could be funded from the savings identified in Item 3 above (\$22,108.62 ex GST)

*The Committee resolved to recommend Council engage Montemare Consulting to undertake a revision of the Business Plan to assist in securing funding for the remaining Stages for (\$17,820.00 ex GST).*

**Moved:** Terry Cambourn

**Seconded:** Jodie Stewart

#### **6. General Business**

- Revised parking options for the triangular area are currently being investigated, with a final proposal being sought by Council's Traffic Authority Local Committee. An onsite meeting with Council and the Traffic Committee has been scheduled for 2.00pm on Thursday, 2 August 2012, with the next Aquatic Centre meeting to be held in conjunction with this meeting.

The next meeting will be held at the Lithgow War Memorial Olympic Swimming Pool on Thursday, 2 August 2012, commencing at 2.00pm.

**Closed:** 5.00pm