



Minutes

Traffic Authority Local Committee
Thursday 15 November 2012
2 pm

Lithgow Traffic Authority Local Committee (TALC)	
Item Number	Agenda
1	Welcome/present/ apologies
2	Confirmation of minutes
3	Business Arising from the previous Minutes
4	Ongoing issues from the last meeting
5	New Business
6	General Business
7	Next meeting
8	Attachments

TRAFFIC AUTHORITY LOCAL COMMITTEE MEETING



MINUTES – 15 NOVEMBER 2012

ITEM: 1 PRESENT AND APOLOGIES

Present: Iain Stewart (LCC), Bob Willison (LCC), Maddison Bailey (LCC), Clr Peter Pilbeam, Prue Britt (RMS), Col Shiels (Lithgow Highway Patrol), Kym Snow (LCC), Matthew Johnson (LCC) and Jennifer Randall (LCC).

Apologies: Vicki Walsh (Lithgow Taxi co-op)

Officers:

Declaration of Interests: Nil

ITEM: 2 CONFIRMATION OF MINUTES FROM THE PREVIOUS MEETING

The minutes were endorsed by two members of the Committee being:

Prue Britt

Peter Pilbeam

The minutes were then presented to the Council on 5 November 2012.

It was noted by the RMS representative that some of the minutes did not provide an accurate record of the meeting.

It was noted that the minutes for Item 4.4 did not include the fact that the Communications Manager from the RMS contacted the resident inviting them to a public meeting to be held that night to discuss the issues the residents were concerned with.

The committee noted that this should be amended in the minutes.

In regard to Item 5D in the minutes the RMS representative noted that the recommendation should have included the fact that the resident should be written to being advised of the actions being taken.

The committee noted that this should be reflected in the minutes.

RECOMMENDATION

THAT the Minutes of the meeting of 18 October 2012 be taken as read and confirmed and the minute taker is to amend minutes for Item 4.4 and 5D.

MOVED: Prue Britt

SECONDED: Peter Pilbeam

ITEM: 3 BUSINESS ARISING FROM PREVIOUS MINUTES

A) Aquatic centre car park revised plan

SUMMARY

At the council meeting held on 5 November, council requested that an onsite meeting be held at the aquatic centre to discuss traffic management.

COMMENTARY

At the meeting the following actions were discussed-

- Change Barton Street from one way to two way traffic (adjacent to the showground)
- Stop sign installation at the intersection of Fred Burley Drive and Barton Street
- A median strip is installed at the end of Barton Street (adjacent to the showground) to define the two way street
- Double centre lines installed on Barton Street (adjacent to the showground)
- No Stopping zones are installed along the three sides of the parking area

It was noted that vehicles are driving across the dirt section of the car park instead of using Barton Street to avoid the traffic calming measures. The installation of bollards along this section of the car park would stop this dangerous activity.

Give Way signs should be placed at the exit points of the car park section.

A stop sign or give way sign should be placed at the exit to Fred Burley Drive- this will be determined by following the warrant for the installation of these signs.

The location of the speed humps should be considered so the first speed hump in Barton Street (pedestrian/car park area) is clear of the corner and the traffic calming measure in place.

RECOMMENDATION- That Council

- **Change Barton Street from one way to two way traffic (adjacent to the showground)**
- **Install a Give Way or No Stopping sign at the intersection of Fred Burley Drive and Barton Street (depending on the site distance requirements)**
- **A median strip is installed at the end of Barton Street (adjacent to the showground) to define the two way street**
- **Double centre lines installed along Barton Street (adjacent to the showground)**
- **No Stopping zones are installed along the three sides of the parking area**
- **The installation of bollards along the left face of the car park in George Coates Avenue Lithgow**

MOVED: Col Shiels

SECONDED: Prue Britt

B) Ordnance Avenue Lithgow- disabled parking zone Family First Credit Union

SUMMARY

The RMS noted that the disabled parking zone located adjacent to the Credit Union in Ordnance Avenue does not have an access ramp and as such is not suitable.

COMMENTARY

The Family First Credit Union was contacted and advised that the disabled parking zone located adjacent to the Ordnance Avenue office is still in use, although it is not used as frequently as it once was. The footpath is not appropriate as there is a gutter.

RECOMMENDATION-That Council remove the existing disabled parking zone located adjacent to Family First Credit Union in Ordnance Avenue Lithgow.

MOVED: Col Shiels

SECONDED: Prue Britt

ITEM: 4 ONGOING ISSUES FROM THE MEETING HELD ON 18 OCTOBER

A) Main Street laneway- Centrelink/Mort Street car park- request for traffic Mirror

SUMMARY

An action request has been received by council (C/R 00585/12) in regards to the Main Street lane- specifically in the vicinity of 31 Main Street and the Mort Street/ Centrelink car park.

COMMENTARY

At the council meeting held on 5 November council approved the investigation into the possibility of changing the Main Street lane way from the rear of the Grand Central Hotel to the rear of the Courthouse Hotel into a one way street in an easterly direction by developing a one way street proposal and plan and submitting it to the next meeting. The plan has not been completed at this time.

RECOMMENDATION – That Council note that the review of the Main Street laneway between the Grand Central Hotel and the Courthouse Hotel be held in abeyance.

MOVED: Col Shiels

SECONDED: Prue Britt

B) Request for Concealed Driveway signage- Jenolan Caves Road

SUMMARY

The RMS has received a request from a resident of Jenolan Caves Road for a concealed driveway sign to be erected approximately 100 metres from the entrance of her driveway at 754 Jenolan Caves Road. The resident noted that when exiting her driveway many drivers are not looking and she has experienced many near misses.

COMMENTARY

Council has written to the RMS to asking if a development application is required for the existing driveway to be relocated. The resident contacted the RMS

RECOMMENDATION –That Council write to the Regional Manager at the RMS requesting concealed driveway signage is installed approximately 100 metres prior to the entrance of 754 Jenolan Caves Road.

MOVED: Col Shiels

SECONDED: Prue Britt

C) B-double route assessment application- various routes Lithgow LGA

SUMMARY

Forests NSW has written to council requesting that 19metre B- Double Route assessments are undertaken on the following roads within the Lithgow LGA-

- **Meadow Flat Sunny Corner Road-** Start: Great Western Highway/ Finish: Boundary with Bathurst Shire
- **Dark Corner Road-** Start: Stringy Bark Road/ Finish: Wattle Creek Road
- **Cupits Lane-** Start: Dark Corner Road/ Finish: Battery Road
- **Rydal Hampton Road-** Start: Great Western Highway/ Finish: Jenolan Caves Road

It is noted in the application that in Appendix 3 (Assessment Criteria for Proposed B-Double Routes) of the Route Assessment Guidelines, states that due to the better geometric performance of 19m B- Double trucks, the only assessment criteria that needs to be taken into account when assessing B- double exceeding 50 tonnes is the structural capacity of any long span bridges on the route. Note that the same trucks are currently using these routes as General Access vehicles, as they have been doing for the last five or so years without incident.

The routes need to be assessed and the applicant advised of the outcome within 40 working days.

COMMENTARY

Council contacted Stuart Peden at the RMS and received comment. The RMS noted that this issue is not a matter for the traffic committee; it is a matter for the engineering department of council as council knows what infrastructure exists on the routes to be assessed.

The route requests should be assessed by the engineers and then referred back to Council.

RECOMMENDATION – That Council note that the requests from Forests NSW for 19 metre B- Double exceeding 50 tonne route assessments on Meadow Flat and Sunny Corner Road, Dark Corner Road, Cupits Lane and Rydal Hampton Road are referred to the Operations department at Council for consideration.

MOVED: Col Shiels

SECONDED: Prue Britt

D) Review of traffic zones along Main Street Lithgow

SUMMARY

Council has been asked to review the traffic zones along Main Street in Lithgow as comments have been received over the amount of parking space available being reduced due to loading zones, no parking zones and no stopping zones. It is noted

also that it is hard for older residents to be able to park close to where they want to shop.

COMMENTARY

At the council meeting held on 5 November council approved the recommendation That Council prepare a plan of the existing parking facilities in Main Street Lithgow and alternative plans for the proposal of a one-way street for Main Street and present these to the next meeting for consideration.

The plans have not been completed at this time.

RECOMMENDATION – That Council note that the review of traffic zones along Main Street Lithgow is to be held in abeyance.

MOVED: Col Shiels

SECONDED: Prue Britt

E) Speed zone review- Barton Street and George Coates Avenue Lithgow

SUMMARY

The RMS has written to council to notify that they will be conducting a speed zone review of Barton Street and George Coates Avenue in the immediate vicinity of the Lithgow Aquatic Centre as requested by council.

COMMENTARY

Council has been liaising with the RMS on this issue. The RMS and Council conducted an onsite inspection on 15 November.

RECOMMENDATION – That Council note that the speed zone review of George Coates Avenue and Barton Street Lithgow is in progress.

MOVED: Col Shiels

SECONDED: Prue Britt

F) Request for bus zone- Whitton Street Lithgow

SUMMARY

Lithgow Bus lines have contacted council on behalf of residents asking that council consider the request for a bus stop to be placed in front of the flats at 7 Whitton Street Lithgow.

COMMENTARY

Lithgow Buslines has notified council that the bus driver has advised that this is a congregation point and it was at the request of the residents that a bus stop/zone be installed in front of 7 Whitton Street Lithgow. The Manager of Lithgow Buslines has said that he would support a bus zone in the area.

The bus company has said that four people use this area as a bus stop currently and as there are vehicles that park there, it is difficult to board the bus.

Lithgow Bus lines have been contacted for further information on this issue. There has been no further correspondence received at the time of the meeting.

RECOMMENDATION – That Council forward the request for a bus zone to be installed in the vicinity of 7 Whitton Street Lithgow to the Ministry of Transport.

MOVED: Prue Britt

SECONDED: Col Shiels

G) Request for convex traffic mirror- Lithgow Street and Kirkland Link Lithgow

SUMMARY

The Property Director from Aldi in Lithgow has written to council requesting that a convex traffic mirror is installed at the intersection of Lithgow Street and Kirkland Link due to a blind spot for trucks exiting from Kirkland Link.

COMMENTARY

The committee conducted an onsite inspection and noted that the area discussed in the correspondence does not have any issues with site distance.

Council has written to the Property Manager of the Lithgow store requesting an onsite meeting with the delivery truck drivers to clarify their request.

RECOMMENDATION – That Council meet with Aldi Lithgow to discuss the request for a convex traffic mirror to be installed at the intersection of Lithgow Street and Kirkland Link Lithgow.

MOVED: Col Shiels

SECONDED: Prue Britt

H) Main Street laneway traffic issues review from the rear of the Grand Central Hotel through to the rear of the Courthouse Hotel

SUMMARY

Several issues have been brought up in regard to the lane way behind Main Street from the rear of the Grand Central Hotel to the rear of the Courthouse Hotel. The issues are:

- speeding vehicles
- limited site distance when trying to exit car parks
- delivery vehicles blocking access for vehicles entering/exiting car parks
- vehicles parking in the lane
- limited site distance when exiting the lane onto Eskbank Street

COMMENTARY

At the council meeting held on 5 November council approved the recommendation that an investigation into the possibility of changing the Main Street lane way from the rear of the Grand Central Hotel to the rear of the Courthouse Hotel into a one way street in an easterly direction by developing a one way street proposal plan and submitting it to the next meeting.

The plan has not been developed.

RECOMMENDATION – That Council note that the one way street proposal for the Main Street laneway from the rear of the Grand Central Hotel to the rear of the Courthouse Hotel Lithgow is to be held in abeyance whilst plans are developed.

MOVED: Col Shiels

SECONDED: Prue Britt

I) Tour de Range Celebrate Lithgow charity push bike challenge

SUMMARY

Council has received a traffic management plan for the Tour de Range charity push bike challenge scheduled to be held on Sunday 18 November 2012.

COMMENTARY

Council has received correspondence from the celebrate Lithgow committee which states that they have been in contact with Jonathon Croker of the RMS in Parkes and that he has advised that as this is a charity event the event organizers provide maps and details on how to deal with relevant concerns, the event should be able to proceed. This letter has been sent to the police; insurance details are in the attachment and emergency services notified.

The police have notified the following information- Col Shiels has been speaking with Mal UNICOMB at Western Region who has advised on the Tour de range event noting that if it is not a large scale ride which will not impact on traffic flow to any great degree then No TMP is needed.

It was noted that this event is not a bike race.

RECOMMENDATION- That Council, the Roads and Maritime Services and the police have no objections to the Tour de Range event proceeding providing that all road rules are adhered too and any event conditions followed.

MOVED: Col Shiels

SECONDED: Prue Britt

ITEM 5: NEW BUSINESS

A) Request for temporary taxi zone adjacent to the Courthouse Hotel Main Street Lithgow

SUMMARY

A request has been received from the Taxi co-op for a temporary after hours taxi zone to be installed adjacent to the Courthouse Hotel on Main Street Lithgow to meet demand. The request is to have the temporary taxi zone from 6pm to 6am on Friday and Saturday nights.

The Taxi co-op have applied to the Ministry of Transport to have the secure taxi rank moved to the above location as this is where the demand for taxi's comes from after hours.

COMMENTARY

Ray Smith from the Courthouse Hotel contacted council and noted that he supports this request. The police, RMS and Clr Pilbeam noted their support for the temporary taxi rank.

The police noted that parking is at a premium on Friday and Saturday nights in this area and taxis try to do the right thing in regard to parking but cannot always do so. The temporary taxi zone would be located immediately to the west of the pedestrian crossing adjacent to the Courthouse Hotel.

RECOMMENDATION – That Council write to the Ministry of Transport in regard to installing a temporary taxi zone west of the pedestrian crossing located adjacent to the Courthouse Hotel in Main Street Lithgow on Friday and Saturday nights from 6pm and 6am.

MOVED: Col Shiels

SECONDED: Prue Britt

B) Traffic issue intersection of Methven Street and Hassan's Walls Road Lithgow

SUMMARY

A resident has contacted council expressing concern over vehicles travelling south on Hassan's Walls Road and cutting the corner and going into the wrong traffic lane when turning west into Methven Street. The resident has requested for some type of divider to be placed at the intersection to stop traffic crossing the traffic lanes as he has witnessed many near misses at this location.

COMMENTARY

Previously there was a silent cop at this intersection. Traffic is crossing the centre divider lines and travelling onto the wrong side of the road.

RECOMMENDATION- That Council install a silent cop at the intersection of Methven Street and Hassan's Walls Road Lithgow.

MOVED: Prue Britt

SECONDED: Col Shiels

C) Lithgow Aquatic centre car park signage

SUMMARY

The parking areas at the aquatic centre are required to be signposted so that parking rules can be enforced, specifically the disabled parking places, No stopping zones and drop off pick up area. The area can be sign posted under section 650 of the Local Government Act.

COMMENTARY

The signage needs to be erected in the car park.

RECOMMENDATION- That Council install the appropriate signage under section 650 of the local government act in the car parks located at the Lithgow Aquatic Centre allowing for parking zones to be enforced.

MOVED: Col Shiels

SECONDED: Prue Britt

D) Request for extended access- higher mass limits on Oakey Forest Road at Marrangaroo

SUMMARY

A request has been received from the RMS to assess Oakey Forest Road at Marrangaroo for access of performance based standards truck and dog squads which will operate at higher mass limits- 57.5 tonne.

COMMENTARY

Currently this road is not approved for B-Double access over 50.5 tonne, so Council approval is required for the increased tonnage. The committee is to note that as the vehicle is less than 20 metres in length and has a suitable swept path; it is considered by the National Transport Commission as a general access vehicle when

operating under 50.5 tonne. This means that no swept path analysis is required, only asset suitability at the mass of 57.5 tonnes.

RECOMMENDATION- That Council write to Metromix requesting further information on the request for extended access for 57.5 tonne B- Doubles on Oakey Forest Road at Marrangaroo and report back to the next meeting.

MOVED: Col Shiels

SECONDED: Prue Britt

ITEM 6: GENERAL BUSINESS

A) Crossing of the Blue Mountains Bicentennial Blue Wave route and schedule 2012

SUMMARY

Lithgow City council has received documentation for the Blue Mountains Blue Wave event which is to be held in 2013 celebrating the bicentennial of the crossing of the Blue Mountains.

COMMENTARY

As the documents were received the week of the TALC meeting the matter has been brought up in general business and tabled on the TALC agenda for December 2012.

RECOMMENDATION- That Council note that the documents received for the Blue Mountains Bicentennial event have been placed on the agenda of the TALC meeting scheduled for December 2012.

MOVED: Cols Shiels

SECONDED: Prue Britt

B) Daruk and Jingai Crescent -Landa Street Lithgow

SUMMARY

Lithgow City Council has received further correspondence from a resident of Daruk Crescent who requested that speed humps be installed on the corner located between Daruk and Jingai Crescents in Landa Street Lithgow as a result of vehicles speeding.

COMMENTARY

Council conducted speed and traffic counts and the data indicated that the average speed was 41.9km/h and that the 85th percentile speed was 50.4km/h, so 85% percent of vehicles were not travelling over 50.4km/h.

Due to the above data the committee made the following recommendation to council on the matter: That no further action be taken at this time in relation to the request for speed humps to be installed between Jingai Crescent and Daruk Crescent in Landa Street Lithgow.

Council approved this recommendation at the council meeting held on 15 October 2012. There will be no further action taken at this time.

The resident has requested information on the 15% of vehicles not included in the 85th percentile speed range and noted that the corner has a history of crashes and incidents reported. A review of the RMS data from 2006-2010 showed there was only one crash during this period on the corner identified.

The police are aware of the issue and will be formally asked to conduct patrols and enforcement.

RECOMMENDATION- That Council writes to the resident noting the crash history on the corner of Daruk and Jingai Crescents and council write to the police requesting patrols of the area are conducted.

MOVED: Cols Shiels

SECONDED: Prue Britt

C) Residents say thank you to Council

SUMMARY

Two residents called council to offer thanks.

COMMENTARY

Mr. Kevin Collins rang Council expressing his thanks in regard to the relocation of a disabled parking zone in the car park situated opposite his shop in the Main Street laneway.

Mr. Tony Burazin rang Council expressing gratitude for the work council completed in regard to Hartley Valley Road including stenciling and signage erection.

RECOMMENDATION- That Council notes the thank you received from the residents Mr. Kevin Collins of Lithgow Mobility Aids and Mr. Tony Burazin of Hartley Valley Road Lithgow.

MOVED: Cols Shiels

SECONDED: Prue Britt

D) Oyster Bay Motorcycle Events 2013

SUMMARY

The Oyster Bay Motorcycle Club has requested that Council approve the running of three motorcycle events for a period of up to four years on three properties in the local government area through the development application process.

COMMENTARY

The three properties for the motorcycle events have held motorcycle events on their properties this year by the Oyster Bay Motorcycle Association. The events attract up to a maximum of 150 riders and 40 spectators (although recent events eg at Sunny Corner have usually had about 70 riders).

The three sites are located on local roads (Rydal Road, Bushrangers Road and Sunny Corner Road) and the events would all be held off road.

As the proposal is for less than 200 vehicles, the events would be off road and would not have access to a classified road I don't think that it's necessary to refer the DAs (in their current form) to the RMS for comment.

There were complaints received at some of the events but this was due to noise. The events need to comply with any on road signage conditions.

RECOMMENDATION- That Council note that TALC have no objections to the running of the Oyster Bay Motorcycle events as scheduled as long as all event conditions are adhered too.

MOVED: Col Shiels

SECONDED: Prue Britt

E) Local Traffic Committee Guidelines

SUMMARY

The RMS representative has asked that all Councillors (especially new ones) receive a copy of the local traffic committee guidelines for their information and understanding of the committees function and that the role of the committee should be clarified.

COMMENTARY

There is some confusion over the voting rights of members and the roles of the committee. It was noted that all recommendations made by the committee are by a unanimous decision. Only the police, RMS and Council and State Members representatives can vote as they are the formal members of the committee.

The non- voting members act as advisors to the LTC who can provide input into processes. These are the informal members.

It is stated in the local traffic committee guidelines while there is no need for a specific quorum to allow an LTC meeting to proceed, it must be remembered that any advice can only be returned to the elected Council by the LTC if the views of the RMS and Police have been obtained.

The role of the LTS is to consider the technical aspects of any proposal and make a recommendation to the Council.

Council must refer all traffic related matters to the LTC prior to exercising its delegated functions. Matters related to State Roads or functions that have not been delegated to the elected Council must be referred directly to the RMS or relevant organisation. Such matters must not be referred to the LTC. The RMS will generally seek the views of the Council on State Road traffic issues via the informal items process.

The RMS noted that all speed zone reviews should not be listed on the traffic committee agenda as these are dealt with firstly by the RMS. Council and the police are asked for their input into speed zone reviews. Councils Operations Manager disagreed with this comment as council should be made aware of any proposed changes to speed zones.

RECOMMENDATION- That all Councillors are provided with a copy of the guide to the delegation to councils for the regulation of traffic (local traffic committee guidelines) for their information.

MOVED: Col Shiels

SECONDED: Prue Britt

Meeting Closed: With no further business the meeting was closed at 3.30 pm.

ITEM 7: NEXT MEETING:

Next Meeting: 2pm on Thursday 20th December 2012
Council Committee meeting room
Lithgow City Council
180 Mort Street Lithgow