

AQUATIC CENTRE COMMITTEE MINUTES

THURSDAY 21 FEBRUARY 2013

PRESENT

Clr Ray Thompson, Jodie Stewart, Terry Cambourn and Darren King.

Also in attendance were: Roger Bailey (LCC), Iain Stewart (LCC), Maddison Bailey and Stephen Johansson (Facility Design Group Architects).

APOLOGIES

Apologised were submitted by Karen Luka (Lithgow Swimming Club).

REPORT

ITEM 1 – DECLARATION OF INTEREST

Nil

ITEM 2 – MINUTES OF THE PREVIOUS MEETING

The Minutes of the Aquatic Centre Committee Meeting held on Thursday, 1 November 2012 were adopted by Council on Monday, 26 November 2012.

MOVED: Roger Bailey

SECONDED: Jodie Stewart

ITEM 3 – BUSINESS ARISING FROM THE PREVIOUS MINUTES

Overuse of the hot water at the concourse showers was depleting the hot water system and greatly impacting on the effectiveness of the Splash park heat exchange system. The issue has been temporarily alleviated as the hot water to the concourse showers has been unavailable since they were vandalised in late 2012.

ACTION: THAT the concourse showers are to be fixed to a set temperature in the range of 22° to 26° permanently in order to minimise the excessive use of hot water.

MOVED: Jodie Stewart

SECONDED: Terry Cambourn

ITEM 4 - BUSINESS PLAN REVIEW

The final draft of the Business Plan has been completed by Council's consultant and was provided to the committee for review.

ACTION: THAT the business plan is to be reviewed, and any amendments, comments or items for inclusion be collated and forwarded to Council's consultant by Friday 1 March 2013.

MOVED: Darren King

SECONDED: Jodie Stewart

ITEM 5 – CONCOURSE SHOWERS

Council has received a quote for \$6,084.00 ex GST from Col Howarth Plumbing for the installation of push button timers and alternative detention roses to the concourse showers at the Lithgow Aquatic Centre. To purchase the showers heads and timers direct from supplier (Enware Australia) would cost \$2,754.00. Hines Constructions have agreed to negotiate a financial contribution to the replacement of the shower heads following operational issues.

ACTION: THAT:

1. Council purchase and install 6 vandal resistant timers for the concourse showers.
2. The issue of showerhead replacement is referred to Stephen Johansson for discussion and resolution with Hines Constructions.

MOVED: Jodie Stewart

SECONDED: Darren King

ITEM 6 – SOFTFALL INSTALLATION

Council has sought quotes for the installation of a softfall perimeter to the HydroPlay splashpark. The quotes have come in at \$10,770.10 for a 1.5m border, and \$7,899.65 for a 1m border. Price is for supply and install, GST inclusive.

The committee was advised that new stairs will be installed to the splashpark within the next week, which may alleviate the existing slip hazard, hence eliminating the requirement for softfall surrounds.

ACTION: THAT the Splash Park slip hazard issue is monitored following the installation of new stairs.

MOVED: Jodie Stewart

SECONDED: Darren King

ITEM 7 – CEEP SOLAR HEATING PROJECT

Lithgow City Council has, through Centroc, received \$60,000 under the Community Energy Efficiency Program (CEEP) to install a solar heating system for the 50m Olympic Pool at Lithgow Aquatic Centre. All expended grant funds are to be matched dollar for dollar by Lithgow Council.

Council sought quotes from 6 companies for the supply and installation of a solar heating system for the 50m pool. Three (3) quotes were received, being:

1. Heliocol Solar \$110,462.00 incl GST
2. Infinity Solar \$151,534.90 incl GST
3. Col Howarth Plumbing \$270,000.00 (GST not specified)

RECOMMENDATION: THAT Council proceed with the installation of a Solar Heating System for the 50m Pool and accept the quotation from Heliocol Solar Pty Ltd at a price of \$110,462 including GST.

MOVED: Terry Cambourn

SECONDED: Jodie Stewart

ITEM 8 – SOLAR HEATING FOR THE SPLASH PARK

In conjunction with the CEEP solar heating project, Council has accepted a quote for \$4,675.00 including GST. Please refer to attachments for additional information.

ACTION: THAT Council proceed with the installation of Solar Heating for the Splash Park.

MOVED: Darren King

SECONDED: Maree Evans

ITEM 9 – RDA FUNDING SUBMISSION AND LIRS APPLICATION

Applications for the further stages of the pool were recently submitted under RDA round 3 (stage 4) and RDA round 4 (stages 2 and 3) and the LIRS Loan Scheme (stages 2 and 3). RDA announcements were made Wednesday, 13 February 2013 and Lithgow Council was unsuccessful in their expression of interest applications for both rounds 3 and 4. The LIRS outcomes are scheduled to be announced late May 2013.

ACTION: THAT

1. The Committee await the LIRS Loan Scheme announcement in late May 2013
2. Any possible funding programs in the future are to be brought to the attention of the committee.

MOVED: Jodie Stewart

SECONDED: Ray Thompson

ITEM 10 – OUTSTANDING CONTRACTUAL ISSUES

There are a number of outstanding contractual issues:

- Roof leak in front office
- Foyer flooding during heavy rain fall

Hines Constructions and Facility Designs Group are currently looking into the issues

ACTION: THAT

1. The matter of ongoing contractual issues at Lithgow Pool is resolved with consultation with Hines Constructions and Facility Design Group.
2. The progress of the resolution of ongoing contractual issues is reported back to the next Committee Meeting.

MOVED: Ray Thompson

SECONDED: Jodie Stewart

ITEM 11 – ROAD AND PARKING WORKS

All road and carpark works associated with stage 1 of the Aquatic Centre redevelopment have now been completed including the construction of a new carpark and internal drop-off area, the installation of speed humps along Barton Avenue and traffic directional changes.

Jodie Stewart advised that the recently installed bollards are causing cars to be blocked from exiting the overflow parking area. The committee recommended that the issue be referred to TALC, for the possible consideration of removing some bollards to allow for a dedicated exit to the overflow parking area.

ACTION: THAT

1. The traffic situation adjacent to the Lithgow Pool development is referred to TALC for ongoing review.
2. A number of bollards are removed in order to create a dedicated exit point for the overflow parking area.

MOVED: Jodie Stewart

SECONDED: Darren King

ITEM 12 – DELTA LETTER FOR SPONSORSHIP

Delta Electricity wrote to Council in late 2012 to advise that they would consider future sponsorship for the Aquatic Centre when Council is in a position to commence work on the next stages of the project.

ACTION: THAT a response be sent to Delta Electricity thanking them for their pledged support for the construction of further stages of the Lithgow Pool Redevelopment.

MOVED: Jodie Stewart

SECONDED: Maree Evans

ITEM 13 – COMMUNITY REQUESTS

The committee discussed a number of community requests and suggestions for ways to increase the usability of the pool:

- The installation of locker facilities - Council sought quotes for the supply of locker facilities. Two quotes were received, 8 Aluminium lockers \$880.00 ex GST or 4 ABS Plastic lockers \$490.00 ex GST. It was suggested that lockers may remain stored in the old amenities building. If these lockers are not able to be found, or deemed unsuitable for use, it will be necessary to purchase new locker facilities. The committee suggests that 8 aluminium lockers would be sufficient, and could be installed near the First Aid section of the Pool Foyer.

- The installation of soap dishes in the showers – The committee recommended that hanging soap dishes be trialled in some showers. If these prove to be prone to vandalism, it is suggested that permanent soap dishes be installed.

ACTION: THAT

1. Council install locker facilities in the Lithgow Pool Foyer.
2. Hanging, unfixd soap racks be purchased and placed within the showers at Lithgow Pool.

MOVED: Jodie Stewart

SECONDED: Terry Cambourn

ITEM 14 – OPINION OF COST AND PREPARATION OF DETAILED PLANS FOR STAGES 2 & 3

Facility Design Group has provided opinions of cost for the upcoming stages of the Aquatic Centre redevelopment. Stages 2 and 3 is estimated to cost \$3,577,000.00 and stage 4 is estimated at \$1,970,000.00 Architect Steven Johansson was in attendance at the meeting to discuss and finalise internal layout options for stages 2 and 3. The committee discussed the various community requirements for the proposed indoor pool, and came to the conclusion that the following pool fit out would best suit:

- 25m long, 18m wide
- 5 lap lanes, 2.2m wide, 1.2 – 1.5m deep
- 10m x 6m, 0.7m deep multi-purpose area
- 1 x 0.5 wide Spa/Seating Ledge adjacent to multi-purpose area
- 1 x 0.5m wide Learn to Swim ledge adjacent to Lap Swimming Area

Stephen Johansson advised that a more accurate schedule of costs could be provided following consultation with builders, and the revised costs may be included in the Aquatic Centre Business Plan for more accurate results.

The committee also discussed priorities for the construction of stages 2, 3 and 4. It was resolved that the lifespan of the existing 50m Olympic Pool must be determined before priorities can be determined. Iain Stewart advised that an assessment was completed by a consultant several years ago and may provide insight into the condition and lifespan of the pool.

ACTION: THAT

1. A report investigating the condition of the 50m Olympic Pool and remaining lifespan be presented to the next committee meeting.
2. The revised layout for the proposed indoor pool at Lithgow Aquatic Centre be adopted to include the following features:
 - 25m long, 18m wide
 - 5 lap lanes, 2.2m wide, 1.2 – 1.5m deep
 - 10m x 6m, 0.7m deep multi-purpose area
 - 1 x 0.5 wide Spa/Seating Ledge adjacent to multi-purpose area
 - 1 x 0.5m wide Learn to Swim ledge adjacent to Lap Swimming Area

MOVED: Darren King

SECONDED: Ray Thompson

ITEM 15 – SPLASHPARK SLIP HAZARD

Concern has been raised by Council staff and community members that the HydroPlay splashpark stairs are a slip hazard. The manufacturer, Swimplex, have been contacted and asked to provide a solution to the issue. Swimplex have inspected the structure and advised that the stairs are in fact not suitable, and will be replaced. New stairs are currently being manufactured, and are anticipated to arrive by 26th February 2013.

ACTION: THAT Council report back to the committee following the installation of new stairs for the Splash Park.

MOVED: Jodie Stewart

SECONDED: Maree Evans

ITEM 16 – NSW HEALTH LETTER OF SUPPORT FOR INDOOR AQUATIC CENTRE

NSW Health has written to Council pledging their support for the construction of an indoor aquatic centre. This letter has been provided so that Council may include it in any future application for funding for stages 2 and 3 of the aquatic centre redevelopment.

ACTION: THAT the letter of support from NSW Health for the construction of Stages 2 and 3 of the Aquatic Centre Redevelopment is utilised when applying for future funding programs.

MOVED: Terry Cambourn

SECONDED: Jodie Stewart

ITEM 17 – GENERAL BUSINESS

1. ISSUES WITH EXIT GATE

The Gates/Turnstile at the front entrance do not automatically open to allow pool patrons to exit the facility. As a result, the gate is being permanently left open, resulting in some visitors to the centre walking straight in and refusing to pay entry or spectator fees.

ACTION: THAT the turnstile and gate adjacent to the administration desk be repaired prior to the start of the 2013/14 swimming season.

2. SPECTATOR FEES

Jodie advised that there is some confusion with pool patrons over spectator fees, with some being charged \$1.10 and others \$2.30. Roger Bailey advised that the fee structure will be changing in the upcoming financial year, moving to only one spectator fee.

3. POOL OPERATIONS MANUAL

Uniting Care Lithgow has requested that a copy of the Pool Operation Manual be kept at the front administration desk at all times. Iain Stewart advised that the Operations Manual is currently under review.

ACTION: THAT a copy of the current Pool Operations Manual be provided for the administration desk at the Lithgow Pool, and an updated copy be distributed once adopted by Council.

4. COMMITTEE OPERATIONS

The delegations of the Aquatic Centre Committee were discussed, along with the way that the committee minutes, agendas and reports to Council are to be prepared. The committee was advised that those actions recommended by the committee and within Council's budget are to be recorded as "Actions" and do not require Council endorsement, and those actions which do not have an allocated budget are to be reported to Council as "Recommendations".

5. CODE OF CONDUCT TRAINING

The committee was reminded that all members of Council Committees are required to attend Code of Conduct training. The next session is to be held at 5pm on Wednesday 27th February 2013, in the Council Chambers.

6. ELECTION OF A COMMITTEE CHAIR

Following the adoption of a new Aquatic Centre Committee for 2013, the committee nominated and elected Councillor Ray Thompson as chairperson. Councillor Ross Higlett was declared as deputy chair.

The Committee resolved for appropriate actions and reporting to be undertaken in relation to the items raised during general business

MOVED: Jodie Stewart

SECONDED: Roger Bailey

The meeting closed at 6.00 pm.