



A CENTRE OF REGIONAL EXCELLENCE

AGENDA

ORDINARY MEETING OF COUNCIL

TO BE HELD AT

THE ADMINISTRATION CENTRE, LITHGOW

ON

19 AUGUST 2013

AT 7.00pm

AGENDA

ACKNOWLEDGEMENT OF COUNTRY

APOLOGIES

PRESENT

CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 29 JULY 2013

DECLARATION OF INTEREST

PUBLIC FORUM

PRESENTATIONS - NIL

MAYORAL MINUTES - NIL

NOTICES OF MOTION

Notice of Motion - Legalising Road at Meadow Flat - Councillor C Hunter

Notice of Motion - Fire at Access Industries Commercial Laundry - Councillor J McGinnes

Notice of Motion - Future Funding of the Lithgow Aquatic Centre - Councillor J McGinnes

Notice of Motion - Request for an urgent Shop Local Program for Lithgow LGA - Councillor J McGinnes

Notice of Motion - Farmers Creek Remediation Works - Councillor J McGinnes

NOTICE OF RECISSIONS - NIL

CORRESPONDENCE AND REPORTS

General Managers Reports

Environment and Development Reports

Operation Reports

Community and Strategy Reports

Finance Reports

COMMITTEE MEETINGS

OPER - Aquatic Centre Committee Meeting Minutes - 25 July 2013

OPER - Sports Advisory Committee Meeting Minutes - 30 July 2013

OPER - Traffic Advisory Local Committee - 1 August 2013

COMM - Crime Prevention Committee Minutes - 29 July 2013

REPORTS FROM DELEGATES- NIL

BUSINESS OF GREAT URGENCY

as identified by Clause 241 of the Local Government (General) Regulations 2005

TABLE OF CONTENTS

| <u>ITEM</u> | <u>TITLE</u> | <u>PAGE</u> |
|----------------|---|-------------|
| | <u>NOTICE OF MOTIONS</u> | <u>1</u> |
| <u>ITEM-1</u> | <u>NOTICE OF MOTION - 19/08/13 - LEGALISING ROAD AT MEADOW FLAT - COUNCILLOR C HUNTER</u> | <u>1</u> |
| <u>ITEM-2</u> | <u>NOTICE OF MOTION - 19/08/13 - FUTURE FUNDING OF THE LITHGOW AQUATIC CENTRE - COUNCILLOR J MCGINNES</u> | <u>2</u> |
| <u>ITEM-3</u> | <u>NOTICE OF MOTION - 19/08/13 - FIRE AT ACCESS INDUSTRIES COMMERCIAL LAUNDRY - COUNCILLOR J MCGINNES</u> | <u>4</u> |
| <u>ITEM-4</u> | <u>NOTICE OF MOTION - 19/08/13 - REQUEST FOR AN URGENT SHOP LOCAL PROGRAM FOR LITHGOW LGA - COUNCILLOR J MCGINNES</u> | <u>5</u> |
| <u>ITEM-5</u> | <u>NOTICE OF MOTION - 19/08/13 - FARMERS CREEK REMEDIATION WORKS - COUNCILLOR J MCGINNES</u> | <u>6</u> |
| | <u>GENERAL MANAGERS REPORTS</u> | <u>7</u> |
| <u>ITEM-6</u> | <u>GM - 19/08/13 - QUARTERLY PERFORMANCE REPORT ON 2012-2013 OPERATIONS PLAN FOR THE PERIOD 1 APRIL TO 30 JUNE 2013</u> | <u>7</u> |
| <u>ITEM-7</u> | <u>GM - 19/08/13 - STATE ENVIRONMENTAL PLANNING POLICY (MINING PETROLEUM PRODUCTION AND EXTRACTIVE INDUSTRIES) AMENDMENT (RESOURCE) 2013</u> | <u>11</u> |
| <u>ITEM-8</u> | <u>GM - 19/08/13 - ELECTION FOR THE POSITION OF MAYOR 2013/14</u> | <u>14</u> |
| | <u>ENVIRONMENT AND DEVELOPMENT REPORTS</u> | <u>16</u> |
| <u>ITEM-9</u> | <u>ENVIRO - 19/08/13 - REQUEST FOR OWNER'S CONSENT TO LODGE A DEVELOPMENT APPLICATION RELATING TO LOT 68 DP 813538 – GREAT WESTERN HIGHWAY, MARRANGAROO</u> | <u>16</u> |
| <u>ITEM-10</u> | <u>ENVIRO- 19/08/13 - DEVELOPMENT APPLICATION 153/13 DEMOLITION OF EXSITING HOUSE, BUILD 56 ROOM MOTEL WITH RESTAURANT AND SIGNAGE - CALLING IN OF APPLICATIONS</u> | <u>19</u> |
| <u>ITEM-11</u> | <u>ENVIRO - 19/08/13 - ADOPTION OF LITHGOW GENERIC COMMUNITY LANDS PLAN OF MANAGEMENT - NATURAL AREAS, PARKS, SPORTSGROUNDS & GENERAL COMMUNITY USE</u> | <u>21</u> |
| <u>ITEM-12</u> | <u>ENVIRO - 19/08/13 - TENDERS FOR ALTERATIONS AND ADDITIONS TO UNION THEATRE BRIDGE STREET LITHGOW</u> | <u>24</u> |

| | | |
|--|---|------------------|
| <u>OPERATION REPORTS</u> | <u>26</u> | |
| <u>ITEM-13</u> | <u>OPER - 19/08/13 - LITHGOW CITY COUNCIL AND DELTA ELECTRICITY - ROAD DEDICATIONS</u> | <u>26</u> |
| <u>COMMUNITY AND STRATEGY REPORTS</u> | <u>28</u> | |
| <u>ITEM-14</u> | <u>COMM - 19/08/2013 - RECOGNITION OF SIR JOSEPH COOK</u> | <u>28</u> |
| <u>ITEM-15</u> | <u>COMM - 19/08/2013 - WAIVING OF FEES FOR COUNCIL FACILITIES</u> | <u>30</u> |
| <u>ITEM-16</u> | <u>COMM - 19/08/2013 - FINANCIAL ASSISTANCE FOR MAJOR COMMUNITY FUNCTIONS AT THE TONY LUCHETTI SHOWGROUND AND CIVIC BALLROOM</u> | <u>32</u> |
| <u>FINANCE REPORTS</u> | <u>35</u> | |
| <u>ITEM-17</u> | <u>FINAN - 19/08/13 - DRAFT POLICY 9.21 PRIVACY MANAGEMENT PLAN FOR EXHIBITON</u> | <u>35</u> |
| <u>ITEM-18</u> | <u>FINAN - 19/08/13 - COUNCIL INVESTMENTS HELD TO 30 JUNE 2013</u> | <u>37</u> |
| <u>ITEM-19</u> | <u>FINAN - 19/08/13 - COUNCIL INVESTMENTS HELD TO 31 JULY 2013</u> | <u>40</u> |
| <u>COMMITTEE MEETINGS</u> | <u>43</u> | |
| <u>ITEM-20</u> | <u>OPER - 19/08/13 - AQUATIC CENTRE COMMITTEE MEETING MINUTES - 25 JULY 2013</u> | <u>43</u> |
| <u>ITEM-21</u> | <u>OPER - 19/08/13 - SPORTS ADVISORY COMMITTEE MEETING MINUTES - 30 JULY 2013</u> | <u>45</u> |
| <u>ITEM-22</u> | <u>OPER - 19/08/13 - TRAFFIC ADVISORY LOCAL COMMITTEE - 1 AUGUST 2013</u> | <u>47</u> |
| <u>ITEM-23</u> | <u>COMM - 19/08/2013 - CRIME PREVENTION COMMITTEE MINUTES - 29 JULY 2013</u> | <u>49</u> |
| <u>BUSINESS OF GREAT URGENCY</u> | <u>51</u> | |

NOTICE OF MOTIONS

ITEM-1 NOTICE OF MOTION - 19/08/13 - LEGALISING ROAD AT MEADOW FLAT - COUNCILLOR C HUNTER

COMMENTARY

Residents of Meadow Flat have been advised that they do not have legal access to their property's, due to a section of the road known as Lyons Rd from the Great Western Highway traverses a Crown Reserve. This section of road is approximately 120m, it then joins the council owned road near the Meadow Flat Hall.

ATTACHMENTS

1. Maps showing location of the road

RECOMMENDATION

THAT Lithgow City Council contact Crown Lands proposing to acquire a section of the Crown Reserve at Meadow Flat to be dedicated as a public Road.

ITEM-2 NOTICE OF MOTION - 19/08/13 - FUTURE FUNDING OF THE LITHGOW AQUATIC CENTRE - COUNCILLOR J MCGINNES

REFERENCE

Recent Media Reports by the Local Member for Bathurst and Mayor, Lithgow City Council regarding the Lithgow Aquatic Centre.

COMMENTARY

Q. Following the recent media reports by the Local Member for Bathurst and Mayor, Lithgow City Council regarding the Lithgow Aquatic Centre, could the Mayor and General Manager provide the Council with: -

- a. Clarification of what future Stages of the Lithgow Aquatic Centre are to be funded under these recent Local Infrastructure Renewal Scheme Loan announcements?
- b. A copy of the Lithgow Aquatic Centre Business Plan that was provided by the Councils Consultant, Facility Design Group Architects, to the Lithgow Aquatic Centre Committee at their Meeting on Thursday 21 February 2013?
- c. What will be the expected additional operational days and hours and operational financial income and expenses for the proposed new Stages/s for a 25 metre, 3-lane Indoor Heated Pool at the Lithgow Aquatic Centre?
- d. Can Council officers provide answers to the following;

Council's Media Release is confusing as it says "Stage 2 (for which they say the funding is for) of the Lithgow Aquatic Centre is the construction of a 25 metre multi-purpose pool with Stage 3 to be the construction of the building to create the indoor facility " Does this mean the "pool" will not have a building around it until Stage 3 - hardly making it an indoor pool in Stage 2.

Mr Toole's press release says *Stage Two of the Lithgow Aquatic Centre Redevelopment includes the construction of a 25m multipurpose indoor pool, installation of a new water treatment plant, completion of pool enclosure and concrete concourse, landscaping and reconfiguration and sealing of car park.* (weren't these last 4 things supposed to have been done in Stage 1: eg : isn't the car park already reconfigured and sealed!

RECOMMENDATION

THAT following the recent media reports by the Local Member for Bathurst and Mayor, Lithgow City Council regarding the Lithgow Aquatic Centre, could the Mayor and General Manager provide the Council with: -

- a. Clarification of what future Stages of the Lithgow Aquatic Centre are to be funded under these recent Local Infrastructure Renewal Scheme Loan announcements.
- b. A copy of the Lithgow Aquatic Centre Business Plan that was provided by the Councils Consultant, Facility Design Group Architects, to the Lithgow Aquatic Centre Committee at their Meeting on Thursday 21 February 2013.
- c. What will be the expected additional operational days and hours and operational financial income and expenses for the proposed new Stage/s for a 25 metre, 3-lane Indoor Heated Pool at the Lithgow Aquatic Centre.
- d. Council officers provide answers to the following questions;

Council's Media release is confusing as it says "*Stage 2 (for which they say the funding is for) of the Lithgow Aquatic Centre is the construction of a 25 metre multi-purpose pool with Stage 3 to be the construction of the building to create the indoor facility* " Does this mean the "pool" will not have a building around it until Stage 3 - hardly making it an indoor pool in Stage 2.

Mr Toole's press release says *Stage Two of the Lithgow Aquatic Centre Redevelopment includes the construction of a 25m multipurpose indoor pool, installation of a new water treatment plant, completion of pool enclosure and concrete concourse, landscaping and reconfiguration and sealing of car park.* (weren't these last 4 things supposed to have been done in Stage 1: eg : isn't the car park already reconfigured and sealed!

**ITEM-3 NOTICE OF MOTION - 19/08/13 - FIRE AT ACCESS INDUSTRIES
COMMERCIAL LAUNDRY - COUNCILLOR J MCGINNES**

REFERENCE

Recent Media reports.

COMMENTARY

- Q. Following the recent major fire at the Access Industries Commercial Laundry in Mort Street, Lithgow;
1. Could the Mayor and General Manager provide the Council with an urgent update on the fire, their current activities and proposed future activities?
 2. Can Council provide answers to the following questions?;
 - a. Does any rebuilding require council approval?
 - b. Will any application for rebuilding be notified to the neighbours especially since there have been extensive ongoing issues?
 - c. Even if there is no notification will council take notice of the extensive ongoing issues in issuing any approval?

RECOMMENDATION

THAT following the recent major fire at the Access Industries Commercial Laundry in Mort Street, Lithgow;

1. That the Mayor and General Manager provide the Council with an urgent update on the fire, their current activities and proposed future activities
2. Council Officers provide answers to the following questions;
 - a. Does any rebuilding require council approval?
 - b. Will any application for rebuilding be notified to the neighbours especially since there have been extensive ongoing issues?
 - c. Even if there is no notification will council take notice of the extensive ongoing issues in issuing any approval?

ITEM-4 NOTICE OF MOTION - 19/08/13 - REQUEST FOR AN URGENT SHOP LOCAL PROGRAM FOR LITHGOW LGA - COUNCILLOR J MCGINNES

COMMENTARY

Could the Council seek an urgent report from its Economic Development Officer on suggestions or initiatives that can provide the Lithgow LGA with a 'Shop Local' programme?

RECOMMENDATION

THAT the Council seek an urgent report from its Economic Development Officer on suggestions or initiatives that can provide the Lithgow LGA with a 'Shop Local' programme?

ITEM-5 NOTICE OF MOTION - 19/08/13 - FARMERS CREEK REMEDIATION WORKS - COUNCILLOR J MCGINNES

COMMENTARY

Following recent major tree removal by the Contractor for the Local Electricity Supplier, could Councillors be advised of when the Council will be undertaking further and additional urgent remediation works in the Farmers Creek?

RECOMMENDATION

THAT Councillors be advised of when the Council will be undertaking further and additional urgent remediation works in the Farmers Creek.

GENERAL MANAGERS REPORTS

ITEM-6 GM - 19/08/13 - QUARTERLY PERFORMANCE REPORT ON 2012-2013 OPERATIONS PLAN FOR THE PERIOD 1 APRIL TO 30 JUNE 2013

REPORT BY: C FARNSWORTH - FINANCE MANAGER & D MCGRATH - CORPORATE STRATEGY AND COMMUNICATIONS OFFICER

REFERENCE

Min No 12-182: Ordinary Meeting of Council held on 4 June 2012
Min No 12-445: Ordinary Meeting of Council held on 26 November 2012
Min No. 13-49: Ordinary Meeting of Council held on 25 February 2013
Min No. 13-164: Ordinary Meeting of Council held on 27 May 2013

SUMMARY

This report provides the Quarterly Performance Report on the 2012-2013 Operations Plan for the period of 1 April to 30 June 2013 with a recommendation that the adjusted surplus of \$88,014 be noted.

COMMENTARY

The April to June Quarterly Performance Report on the 2012-2013 Operations Plan has been prepared and details are provided with the attachment to the Business Paper.

This report provides a detailed summary of achievements against the Delivery Program 2012-2016.

| 2012/13 QUARTERLY BUDGET COMPARISON | | | |
|--|-------------------------|-------------------------------|-------------------------|
| Budget (Inc Internal) | Income \$'00 | Expenditure \$'000 | Total \$'000 |
| Original | 61,979 | 61,979 | 0 |
| September Quarter | 70,313 | 70,302 | 11 |
| December Quarter | 76,649 | 76,476 | 174 |
| March Quarter | 79,711 | 79,576 | 135 |
| June Quarter | 79,973 | 79,885 | 88 |

| 2012/13 QUARTERLY BUDGET COMPARISON FUND | | | |
|---|--------------------------|-------------------------------|-------------------------|
| Budget (Inc Internal) | Income \$'000 | Expenditure \$'000 | Total \$'000 |
| General | 59,386 | 59,298 | 88 |
| Water | 11,535 | 11,535 | 0 |
| Wastewater | 9,052 | 9,052 | 0 |

The revised June quarter of the 2012-2013 Operations Plan has been adjusted as detailed in the following table.

| 2012/13 QUARTERLY BUDGET VARIATIONS | | |
|---|------------|------------------------------|
| | | Variation >\$1.5 (\$'000) |
| EXECUTIVE | | |
| WHS System | To Reserve | 1,900 |
| Employee Survey / Corporate Training | To Reserve | 35,000 |
| Workers compensation | To Reserve | 188,394 |
| Superannuation | To Reserve | 339,591 |
| WHS Implementation | To Reserve | 7,900 |
| TOURISM | | |
| Flash Gift (Sponsorship 12/13 to C/Fwd to postponed event) | To Reserve | 30,380 |
| Promotional Signage | To Reserve | 31,967 |
| Marketing with Oberon / Bathurst | To Reserve | 6,184 |
| TV Advertising | To Reserve | 3,750 |
| Tourist Signage | To Reserve | 4,708 |
| Tourist Promotion Strategy | To Reserve | 8,798 |
| OPERATIONS | | |
| Fuel Tax Credits | To Reserve | 25,050 |
| Rural Road Construction | To Reserve | 25,353 |
| Main St | To Reserve | 23,027 |
| RMS Additional Local Rds | To Reserve | 280,000 |
| Wolgan Rd Construction | To Reserve | 1,469,705 |
| Timber Bridge Construction | To Reserve | 31,971 |
| Browns Gap Stabilisation Work | To Reserve | 154,848 |
| Eskbank Fencing | To Reserve | 45,000 |
| Plant Replacement | To Reserve | 260,584 |
| BUILDINGS | | |
| Union Theatre | To Reserve | 47,820 |
| Meadow flat hall | To Reserve | 8,318 |
| Security Cameras | To Reserve | 10,000 |
| Sec 94 | To Reserve | 241,908 |
| COMMUNITY | | |
| Museum Advisor | To Reserve | 23,701 |
| Urban Sustainability | To Reserve | 3,309 |
| Library Books | To Reserve | 13,002 |
| ATO Remote Communities | To Reserve | 1,573 |

| | | |
|--------------------------------------|------------|---------|
| Telstra Library Tech Savy | To Reserve | 1,636 |
| Powerhouse Museum Migration | To Reserve | 7,000 |
| LGSA Age Friendly Grant | To Reserve | 21,500 |
| Centenary of Blue Mountains Crossing | To Reserve | 9,066 |
| NSW Premiers Fund Cox's River | To Reserve | 18,000 |
| Heritage & Arts | To Reserve | 5,314 |
| WATER | | |
| Doctors Gap Water Extension | To Reserve | 225,000 |
| Dam Safety | To Reserve | 92,058 |
| Water Mains Renewal | To Reserve | 359,844 |
| Reservoir Roofing Repairs | To Reserve | 145,848 |
| Oakey Park Treatment Plant | To Reserve | 401,801 |
| Water Treatment Plant | To Reserve | 150,000 |
| WASTEWATER | | |
| Doctors Gap Sewer Extension | To Reserve | 500,000 |
| Portland STP Desludge Lagoons | To Reserve | 50,000 |
| Portland Treatment Works Upgrade | To Reserve | 100,000 |
| Mains Sewer Extensions | To Reserve | 300,000 |
| Sewer Pumping Stations Upgrade | To Reserve | 100,000 |
| Sth Bowenfels Sewer Infrastructure | To Reserve | 620,120 |

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

The financial implications as reported in the April to June Quarterly Performance Report, 2012-2013 Operations Plan.

The Finance Manager, as the Responsible Accounting Officer has reviewed the statements and certifies as required by the Local Government (General) Regulation 2005, that Council's 2012-2013 Operations Plan has been reviewed and the financial position of Council is satisfactory.

LEGAL IMPLICATIONS

The Local Government Act 1993 and Local Government (General) Regulation 2005 sets out requirements for the quarterly reporting of the achievement of performance targets and the submission of a budget review statement after the end of each quarter. This report and attachment achieves these requirements.

ATTACHMENTS

1. Quarterly Progress Report 1 April – 30 June 2013

RECOMMENDATION

THAT:

1. The surplus of \$88,014 for the 2012-2013 Operations Plan as detailed in the Quarterly Performance Report for the period 1 April to 30 June 2013 be noted
2. Council authorise the variations to the Council budget as outlined in the

- report
3. The Council notes that the Finance Manager, as the Responsible Accounting Officer has reviewed the statements and certifies as required by the Local Government (General) Regulation 2005, (s203) that Council's 2012-2013 Operations Plan has been reviewed and the financial position of Council is satisfactory.

**ITEM-7 GM - 19/08/13 - STATE ENVIRONMENTAL PLANNING POLICY
(MINING PETROLEUM PRODUCTION AND EXTRACTIVE
INDUSTRIES) AMENDMENT (RESOURCE) 2013**

REPORT FROM: R BAILEY - GENERAL MANAGER

SUMMARY

The NSW Government was recently seeking feedback on amendments to the Mining SEPP that are to:

- Ensure the significance of the resources (major or minor) must be considered in the decision making process as an important, but not the only factor
- Stipulate the key environmental, ecological and amenity criteria to protect water resources, habitat and amenity
- Require that the economic and environmental issues mentioned above are properly balanced
- Elevate the importance of the Office of Environment and Heritage (OEH) in the assessment process by ensuring a consent authority must consider OEH's advice on biodiversity mitigation and offset measures.

The amendments aim to increase confidence for investors and the community about how decisions are made on mining proposals.

COMMENTARY

The proposed SEPP will amend the State Environmental Planning Policy (Mining, Petroleum Production and Extractive Industries) 2007 (the Mining SEPP) to introduce provisions related to the determination of development applications (DAs) under Part 4 of the Act for mining proposals.

The primary purpose of the proposed SEPP is to ensure that where mineral resources are demonstrated to be significant to the State, they are given greater consideration in the assessment of DAs. This is to be achieved through the proposed SEPP by:

- acknowledging the relative significance of each mineral resource to the State and to regions, based on economic benefits, as well as strategic considerations such as alignment with infrastructure provision and inter-dependencies with other industries and developments;
- ensuring that the balancing of other considerations under the SEPP is done in a manner which is proportionate to the relative significance of the resource; and
- establishing clear environmental and amenity criteria for resource proposals which are deemed to be acceptable standards.

The mining industry is vitally important to the Lithgow community and economy and in recent years the Lithgow community has had to endure the uncertainty surrounding several mining applications that appear to have stalled at government level due to the uncertainty of the expectations of various government departments. This area, and the state of NSW need to have a good strong future and mining can be a part of that future.

Until now the assessment of major projects had been about balancing their economic and employment significance against any potentially adverse impacts yet there had been no clear guidelines as to how these issues should be balanced. The proposed amendments propose to provide clear direction to both the industry and the community in respect of the approvals process for mining projects. For a fair and equitable assessment of applications it is essential that all parties know what the standards and expectations are, including:

- ensuring that the significance of the resource is considered in the decision making process
- stipulating what the key environmental, ecological and amenity criteria are to protect the environment
- ensuring that economic and environmental issues are properly balanced

Like in other processes if a developer were to meet the predetermined standards then they should be approved.

Submissions in relation to the SEPP amendment closed on Friday 9 August 2013 and a submission was made by the Mayor supporting the proposal.

State Environmental Planning Policies (SEPP)

A State environmental planning policy (SEPP) is mandatory planning policy created by the Department of Planning. A SEPP can apply across the whole State or to specific places, sites or types of development. SEPPs generally deal with issues significant to the state and people of New South Wales.

Where relevant councils are required to comply with SEPPs.

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

LEGAL IMPLICATIONS

NIL

ATTACHMENTS

1. Department of Planning and Infrastructure - Explanation of the intended effect of the proposed SEPP amendment.
2. Department of Planning and Infrastructure – Planning Changes for the Resources Industry, Frequently Asked Questions

3. Mayor Maree Statham's Submission

RECOMMENDATION

THAT Council endorse the submission made by the Mayor in relation to State Environmental Planning Policy (Mining, Petroleum Production and Extractive Industries) Amendment (Resource Significance) 2013.

ITEM-8 GM - 19/08/13 - ELECTION FOR THE POSITION OF MAYOR 2013/14

REPORT FROM: R BAILEY - GENERAL MANAGER

SUMMARY

Council is, each year in September, to elect a Mayor. This report is to identify the date for the election of the Mayor for the 2013/14 term.

COMMENTARY

Where the Mayor is elected by the councillors the Council is required each year to elect a Mayor to preside over the Council for the ensuing 12 month term.

As described by Section 230(1) a mayor elected by councillors holds office for one year, subject to the Act.

Section 290(1)(b) of the Act requires the election of the mayor to be conducted at a meeting held during the month of September.

290 When is an election of a mayor by the councillors to be held?

- (1) The election of the mayor by the councillors is to be held:
 - (a) if it is the first election after an ordinary election of councillors-within 3 weeks after the ordinary election, or*
 - (b) if it is not that first election or an election to fill a casual vacancy-during the month of September, or*
 - (c) if it is the first election after the constitution of an area-within 14 days after the appointment of a provisional council or the first election of the council if a provisional council is not appointed, or*
 - (d) if the relevant council is a non-functioning council, or a council of which all civic offices have been declared vacant, and the election is the first to be held after the appointment or election of the councillors-within 14 days after the appointment or election of the councillors.**
- (2) If the councillors fail to elect a mayor as required by this section, the Governor may appoint one of the councillors as the mayor.*
- (3) For the purposes of this section, an election of councillors does not conclude until the declaration of election of all the councillors of the council concerned.*

During the month of September Council is scheduled to hold two Ordinary Council Meetings, Monday 9th September 2013 and Monday 30th September 2013. Theoretically Council could hold the election at either meeting however it would be best to hold the election on Monday 9th September 2013. Should there be unforeseen circumstances then the election could be deferred to the 30 September 2013 or another day within September and Council would still be compliant with the Act.

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

LEGAL IMPLICATIONS

NIL

RECOMMENDATION

THAT Council hold the 2013/14 Mayoral Election at the Ordinary Meeting of Council to be held on Monday 9 September 2013.

ENVIRONMENT AND DEVELOPMENT REPORTS

**ITEM-9 ENVIRO - 19/08/13 - REQUEST FOR OWNER'S CONSENT TO
LODGE A DEVELOPMENT APPLICATION RELATING TO LOT 68 DP
813538 – GREAT WESTERN HIGHWAY, MARRANGAROO**

REPORT BY: A MUIR – GROUP MANAGER ENVIRONMENT & DEVELOPMENT

REFERENCE

Min No 09-442: Ordinary Meeting of Council held on 2 November 2009
Min No 12-129: Ordinary Meeting of Council held on 23 April 2012

SUMMARY

To advise Council of a request to provide its landowner's consent for the lodgement of a development application for a subdivision at Marrangaroo. The proposal would see a public road constructed across Council land, thus necessitating the need for Council landowner's consent.

COMMENTARY

Council is in receipt of a request from Ingham Planning Pty Limited on behalf of Marrangaroo Estate Pty Limited requesting that Council provide its landowner's consent to allow lodgement of a development application for a subdivision of Lot 702 DP 1135310 and Lot 31 DP 839469 situated at Marrangaroo. Marrangaroo Estate Pty Limited had previously lodged a development application for the subdivision of these lands into 67 allotments. This application was subsequently rejected as it appeared that an integral part of the application required the construction of a public road across Lot 68 DP 813538 which is owned by Lithgow City Council. As the construction of a public road forms such an integral part of the development proposal the consent of the landowner over which the future public road would be constructed is required. The request is also accompanied by a concept plan indicating how a new two lane bridge would be proposed to traverse the western railway should the development proposal proceed.

Council had previously considered similar requests by what are believed to be companies related to the same Principal who now seeks to lodge a development application for 67 allotments over Lot 702 DP 1135310 and Lot 31 DP 839469. The request in 2009 was for 23 allotments and the request in 2012 was for a total of 60 allotments. At Council's Ordinary meeting of 2 November 2009, the Council resolved to seek from the developer "a proposed traffic management plan, intersection plan and access plan prior to Council determining if it will give its consent to the lodgement of its development application utilising Council land." On 23 April 2012 a report recommending that owners consent not be granted, but this report was withdrawn at the request of the applicant. This related to 60 allotments. These applications were subsequently rejected as the applicant failed to respond to requests in relation to the request for landowners consent and also provide additional information that would allow

the applications to be assessed. Councillors should be aware that another form of access is provided to the land that would be proposed to be subdivided across the railway line (see attached plan). However, in reality this crossing “at grade” can only be used for existing dwellings and could not be contemplated for a 67 lot subdivision.

Should Council choose to provide its consent as the owner of Lot 68 to allow lodgement of the development application, it would be on the basis that the development application could be re-lodged and validly considered. It would not impact on Council’s role as a consent authority to consider the development application on its merits and to determine the application by way of consent with conditions or refusal. The provision of the landowner’s consent would also not impact on any private landholder rights in regard to the future purchase of the land for public road from Council should the development application be approved. Whilst the provision of landowner’s consent may have the potential to be misinterpreted as Council supporting the application, this would not be the case and normal due process would have to ensue. It is on this basis and the basis that the proponent has indicated a two lane bridge over the railway line would be proposed that a recommendation to grant owners consent can be made.

POLICY IMPLICATIONS

NIL at this stage

FINANCIAL IMPLICATIONS

NIL at this stage

LEGAL IMPLICATIONS

The provisions of the Environmental Planning and Assessment Regulation 2000 require certain information to be provided with a development application, this includes the consent in writing of the owner of that land. There have been cases decided in the courts in relation to landowners consent when part of the development proposal is actually on land other than where development consent is specifically sought. The general position is that if the development application proposes construction on any part of the land “off site” and this forms an integral part of the development application, then the owner of that land should provide its consent to the lodgement of the development application.

ATTACHMENTS

1. Letter from Ingham Planning Pty Ltd.
2. Plan indicating location of land in question.
3. Plan showing relationship of land to proposed development.
4. Plan showing land proposed for subdivision in relation to existing railway level crossing.

RECOMMENDATION

THAT:

1. Council provide its consent as landowner in relation to a development application for the subdivision of Lot 702 DP 1135310 and Lot 31 DP 839469 as the application will relate to the proposed construction of a public road upon Lot 68 DP 813538 owned by Lithgow City Council.

2. Council advise Marrangaroo Estate Pty Limited that the provision of its landowners consent only allows the application to be submitted and go through an assessment process. It does not impact on Council's assessment of a development application or give any permission to physically construct a road on the land. Furthermore, should a development application for subdivision be approved (which cannot be guaranteed) it does not provide for any sale, transfer or dedication of any land which would be the subject of an entirely separate process.

**ITEM-10 ENVIRO- 19/08/13 - DEVELOPMENT APPLICATION 153/13
DEMOLITION OF EXSITING HOUSE, BUILD 56 ROOM MOTEL WITH
RESTAURANT AND SIGNAGE - CALLING IN OF APPLICATIONS**

REPORT BY: A MUIR – GROUP MANAGER ENVIRONMENT & DEVELOPMENT

SUMMARY

To inform Council of the 'call in' of a development application pursuant to Council policy.

COMMENTARY

Council is in receipt of a development application (DA153/13) for the demolition of an existing house and construction of a 56 room motel with restaurant and signage at 5 Kirkley Street, South Bowenfels. The application has been called in for determination by Councillor W McAndrew.

It is also considered appropriate to recommend an on-site inspection be arranged for Councillors, so that Council can be properly informed of the proposal when it is presented for determination.

POLICY IMPLICATIONS

This application has been called in pursuant to Policy 7.7 "Calling in of Applications by Councillors" Item 3 that states:

Should written notice, signed by a minimum of one (1) Councillor, be received by the General Manager prior to determination of a development application or development application/construction certificate, the application shall not be determined under delegated authority but shall be:

- Reported to the next Ordinary Meeting for the information of Council that the development application or development application/construction certificate has been "called in"; and
- Reported to an Ordinary Meeting of Council for determination.

This application is reported pursuant to the second dot point.

FINANCIAL IMPLICATIONS

The development may be required to undertake a Voluntary Planning Agreement with Council or alternatively pay a Section 94A Contribution.

LEGAL IMPLICATIONS

No specific implications at this point of the process.

RECOMMENDATION

THAT Council:

1. Note the calling in of development application No 153/13.
2. Note that a date for an on-site inspection will be set for Councillors to view the site.

**ITEM-11 ENVIRO - 19/08/13 - ADOPTION OF LITHGOW GENERIC
COMMUNITY LANDS PLAN OF MANAGEMENT - NATURAL AREAS,
PARKS, SPORTSGROUNDS & GENERAL COMMUNITY USE**

REPORT BY: A MUIR – GROUP MANAGER ENVIRONMENT AND DEVELOPMENT

REFERENCE

Min No 13-116(6): Ordinary Meeting of Council held on 15 April 2013
Min No 13-169: Ordinary Meeting of Council held on 27 May 2013

SUMMARY

This report seeks Council's endorsement of the Lithgow Generic Community Lands Plan of Management (Generic POM) as required under the provisions of the Local Government Act 1993 (hereafter referred to as the LG Act).

COMMENTARY

BACKGROUND

Community land is public land intended to be kept for use by the community. The LG Act requires that all community land is to be used and managed in accordance with a plan of management for the land. These plans may be developed for one area as a site specific plan or, alternatively, land with similar characteristics can be grouped together to form a single generic plan.

The Generic POM is designed to cover community classified land within the categories of Natural Area, Park, Sportsground and General Community Use, as defined within the LG Act.

The Generic POM is an important management tool which outlines the main features of the designated community land asset categories, and in general terms recommends how Council will develop and manage the land contained within those categories into the future.

OUTCOMES OF PUBLIC EXHIBITION

The Draft Generic POM was approved for public exhibition by Council at its meeting of the 27th May 2013 and placed on public exhibition from Thursday 6th June until Thursday 4th July 2013. Submissions were received on the matter until Thursday 18th July 2013. No submissions were received during the public exhibition period.

A public hearing was held on Thursday 27th June 2013 into the categorisation of Council's community land under the Generic POM. The hearing was advertised in the Lithgow Mercury on 6th, 13th & 20th June 2013 as well as on Council's website. The public hearing was chaired by an independent facilitator, Mr Ray Christison. No submissions were made to the hearing by members of the public. A copy of the report on the public hearing is included in attachment 2 to this report.

KEY IMPLICATIONS

Organisational Impact

The development and implementation of the Generic POM is intended to address Council's legislative obligations under the LG Act in the area of public land management. The Generic POM is a necessary management tool from which further detailed asset planning and service delivery objectives and standards can be developed across each category.

Local Environmental Plans (LEPs) and other Relevant Legislation

The Generic POM does not override a planning instrument such as an LEP. Council is currently preparing its Standard Instrument LEP which will replace the existing LEP. In planning terms, any development on community land will still be required to fully comply with the provisions of other overriding planning, building, environmental and administrative legislation.

Community Impacts

The development of the Generic POM provides a transparent approach to public land management and delivers an opportunity for the community to shape the desired management objectives and outcomes for these assets.

The consolidation and updating of our community land data will assist Council in achieving a coordinated approach to consistent service delivery across community land categories, while providing a direct correlation between community desires and expectations for their use and enjoyment.

FINANCIAL IMPLICATIONS

Funds have been allocated in the 2012/13 financial year for this project.

The financial costs of recommended actions of the Generic POM will need to be incorporated into future operation and delivery plans and long term financial plans.

LEGAL IMPLICATIONS

The development and community consultation for the Generic POM have been carried out in accordance with the relevant provisions of the Local Government Act, 1993 in particular

- Section 25 & 26 - require every Council to classify all public land as either "community" or "operational".
- Section 36 – requires every Council to prepare a POM for community land, and sets the framework for those plans.
- Section 38 – requires a draft POM to be publicly exhibited for not less than 28 days, with a period of not less than 42days from the commencement date of public exhibition during which submissions may be made to Council.
- Section 40A & 47G – require a public hearing to be conducted in respect of a Draft POM, if land is being categorised or re-categorised in accordance with section 36(4). A public hearing was held in relation to this Generic POM.

The Generic POM once adopted by Council will satisfy Council's obligations under Section 35 of the LG Act to use and manage community land in accordance with a plan of management.

ATTACHMENTS

1. Lithgow Generic Community Lands Plan of Management
2. Report on Public Hearing

RECOMMENDATION

THAT Council:

1. Note the Report on the Public Hearing in relation to the Generic Community Lands Plan of Management
2. Adopt the Lithgow Generic Community Lands Plan of Management.

ITEM-12 ENVIRO - 19/08/13 - TENDERS FOR ALTERATIONS AND ADDITIONS TO UNION THEATRE BRIDGE STREET LITHGOW

REPORT BY: A MUIR – GROUP MANAGER ENVIRONMENT AND DEVELOPMENT

REFERENCE

Min No 13-203: Ordinary Meeting of Council held on 17 June 2013

SUMMARY

This report provides an outline of the tender process undertaken for the construction of additions and alterations to the Union Theatre in Bridge Street Lithgow.

COMMENTARY

Council resolved at its meeting of 17/06/2013 to adopt the open tendering method for construction works involving alterations and additions to the Union Theatre. The works include reconstruction and an addition to the toilets, improved disabled access to the front of the building, removal and replacement of the external steel stair with an internal stairway, and removal and replacement of the existing defective northern side walkway.

At the close of tenders on 29 July 2013 the following six (6) tenders had been received:

| Company | Tender (GST inc) |
|--|-------------------------|
| M.Bruton Building Co. - Annangrove | \$328,460.00 |
| Dean Horton Builder – Lithgow | \$380,914.60 |
| Sydney Design & Construction - Gladesville | \$409,005.14 |
| Brownrite Building Group P/L - Dubbo | \$409,046.00 |
| ECS - Parramatta | \$410,473.80 |
| Peter O'Brien Constructions P/L - Blayney | \$472,838.54 |

Council currently has **\$496,798 (ex GST)** available for this project, although any savings are to be used to compliment the RDAF Round 5 funding that has been secured for future dressing room additions to the theatre.

Tender Evaluation

The tender from M Bruton Building Co. provided the best price. Refer to the attached Tender Evaluation Matrix. The tender submitted by Dean Horton Builder was competitive in all areas except total price. These builders have both successfully completed large projects for Council. M Bruton Building Co. did the most recent improvements to the Crystal Theatre at Portland, and Dean Horton Builder completed the improvements to the Civic Ballroom. There were very few issues with either of these projects during construction.

FINANCIAL IMPLICATIONS

Funds are available for this project.

LEGAL IMPLICATIONS

Clause 178 of the Local Government Act (General) Regulation states:

178 Acceptance of Tenders

- (1) After considering the tenders submitted for a proposal contract, the council must either:
 - (a) Accept the tender that, having regard to all the circumstances, appears to it to be the most advantageous, or
 - (b) Decline to accept any of the tenders

Council, if it was not to award the contract, would need to comply with the provisions of Clause 178(3) of the Regulation by resolving to do one of the following:

- a. postpone or cancel the proposal for the contract
- b. invite, in accordance with clause 167, 168 or 169, fresh tenders based on the same or different details,
- c. invite, in accordance with clause 168, fresh applications from persons interested in tendering for the proposed contract,
- d. invite, in accordance with clause 169, fresh applications from persons interested in tendering for contract of the same kind as the proposed contract,
- e. enter into negotiations with any person (whether or not the person was a tenderer) with a view to entering into a contract in relation to the subject matter of the tender,
- f. carry out the requirements of the proposed contract itself.

However, it is recommended that Council accept the lowest tender submitted by M Bruton Building Co.

ATTACHMENTS

1. Tender evaluation form and tabulated tender breakdown.

RECOMMENDATION

THAT:

1. The tender submitted by M Bruton Building for **\$328,460** (GST inc) be accepted.
2. Council authorise the affixing of the Council seal to any documentation requiring this.

OPERATION REPORTS

ITEM-13 OPER - 19/08/13 - LITHGOW CITY COUNCIL AND DELTA ELECTRICITY - ROAD DEDICATIONS

REPORT BY: I STEWART – GROUP MANAGER OPERATIONS

REFERENCE

Min No 13-121: Ordinary Meeting of Council held on 15 April 2013

SUMMARY

To advise Councillors that the Transfer from Delta Electricity to Council of two parcels of land acquired by Council from Delta pursuant to the Deed of Agreement for Land Exchange dated 9 May 2013 has been registered.

COMMENTARY

At its Ordinary Meeting of 15 April 2013, it was resolved:

THAT Council:

1. Formally accept from Delta Electricity Lot 3, DP 261232, Magpie Hollow Road, and Lot 3, DP 7171025, Barton Avenue;
2. Transfer Lot 3, DP 634322 and Lot 3, DP 634323, to Delta Electricity;
and
3. Authorise the affixing of the Council seal to relevant documentation for the exchange of land between Council and Delta Electricity.

Council's solicitors are now holding Certificates of Title registered in Council's name. It is now necessary for Council to dedicate the subject lands as public road. Council's solicitor will then arrange for insertion in the Government Gazette of the appropriate Notices of Dedication of Public Road.

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

LEGAL IMPLICATIONS

NIL

ATTACHMENTS

1. Notice of Dedication for Lot 3, DP 717025

2. Notice of Dedication for Lot 3 DP 261232

RECOMMENDATION

THAT Council dedicate as public roads the lands comprising of Lot 3 DP 717025 Barton Avenue, Wallerawang and Lot 3 DP 261232 Magpie Hollow Road, South Bowenfels being lands acquired by Council from Delta Electricity pursuant to Deed of Agreement for Land Exchange dated 9 May 2013.

COMMUNITY AND STRATEGY REPORTS

ITEM-14 COMM - 19/08/2013 - RECOGNITION OF SIR JOSEPH COOK

REPORT BY: M JOHNSON - MANAGER COMMUNITY AND CULTURE

REFERENCE

Min No 10-179: Ordinary Meeting of Council held on 3 May 2010
Min No 12-244: Ordinary Meeting of Council held on 23 July 2012
Min No 12-369: Ordinary Meeting of Council held on 15 October 2012
Min No 13-61: Ordinary Meeting of Council held on 25 February 2013
Min No 13-175: Ordinary Meeting of Council held on 27 May 2013

SUMMARY

This report discusses a proposal to name the new boardwalk on Hassans Walls in recognition of Sir Joseph Cook.

COMMENTARY

At the Ordinary Meeting of Council held 15 October 2012 (Min 12-369), Council resolved THAT:

1. In view of Cook Street being originally named after the County of Cook, Council not rename Cook Street Plaza to Sir Joseph Cook Plaza.
2. Council note that interpretive signage to Sir Joseph Cook, Jim Robson and the Bracey Family is being installed in Main Street Lithgow.
3. Council investigate another icon to name after Sir Joseph Cook.
4. Council investigate renaming the Cook Street Plaza after Marjorie Jackson.

The Sir Joseph Cook 100th Anniversary Commemoration Projects Committee had suggested that the walking track from Eskbank Street to Bracey Lookout, known as Eskbank track, be re-named as Sir Joseph Cook Track.

Council then resolved at the Ordinary Meeting of Council held 25 February 2013 (Min-13-61) to exhibit for 28 days, a proposal to re-name the walking track from Eskbank Street to Bracey Lookout, known as Eskbank Track, to Sir Joseph Cook Track.

Following the exhibition period, this proposal was reported back to the Ordinary Meeting of Council on 27 May 2013 at which time Council resolved (Min 13-175) to research a more fitting location to honour Sir Joseph Cook.

An alternative proposal to name a lookout on Hassans Walls after Sir Joseph Cook has since been considered by the Sir Joseph Cook 100th Anniversary Commemoration Projects Committee and Council's Community Development Committee has also

discussed a proposal to name the soon to be completed boardwalk and lookout on Hassans Walls in recognition of Sir Joseph Cook.

Accordingly, it is recommended that the proposal to name the soon to be completed boardwalk and lookout on Hassans Walls in recognition of Sir Joseph Cook be placed on public exhibition.

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

LEGAL IMPLICATIONS

Local Government Act NSW 1993

RECOMMENDATION

THAT Council place on public exhibition for a period of 28 days, a proposal to name the new boardwalk and lookout on Hassans Walls as Sir Joseph Cook Lookout.

ITEM-15 COMM - 19/08/2013 - WAIVING OF FEES FOR COUNCIL FACILITIES

REPORT BY: M JOHNSON - MANAGER COMMUNITY AND CULTURE

REFERENCE

Min No 12-267: Ordinary Meeting of Council held on 23 July 2012
Min No 12-425: Ordinary Meeting of Council held on 5 November 2012
Min No 12-495: Ordinary Meeting of Council held on 17 December 2012
Min No 12-440: Ordinary Meeting of Council held on 26 November 2012
Min No 13-210: Ordinary Meeting of Council held on 17 June 2013

SUMMARY

To advise Council of approvals by the General Manager during 2012/13 for the waiving of fees for Council facilities in accordance with Policy 4.6 – Request for Financial Assistance by Waiving of Fees for Council facilities.

COMMENTARY

Council Policy 4.6 enables community groups conducting events and activities within the Lithgow City Council area to request the waiving of fees for Council facilities, outside of the normal time frame of Council’s Annual Financial Assistance Program.

In accordance with Policy 4.6, the General Manager has delegated authority to approve fee waivers and these will be reported twice annually to Council.

\$1,000 is provided in the Financial Assistance Budget each year for the waiver of fees in accordance with Policy 4.6.

In 2012/13, a total of \$1,048 in fee waivers was approved by the General Manager as follows:

- Hire fees for the Tony Luchetti Showground by the Rural Fire Service Cadet Graduation display on 17 October 2012 to the value of \$430.
- Hire fees for the Tony Luchetti Showground and Civic Ballroom by Mingaan Aboriginal Corporation in September 2012 for NAIDOC Week events to the value of \$618.

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

\$1,000 is provided in the Financial Assistance Budget each year for the waiver of fees in accordance with Policy 4.6.

LEGAL IMPLICATIONS

RECOMMENDATION

THAT Council notes the provision of \$1,048 in fee waivers during 2012/13 in accordance with Policy 4.6.

**ITEM-16 COMM - 19/08/2013 - FINANCIAL ASSISTANCE FOR MAJOR
COMMUNITY FUNCTIONS AT THE TONY LUCHETTI SHOWGROUND
AND CIVIC BALLROOM**

REPORT BY: M JOHNSON - MANAGER COMMUNITY AND CULTURE

REFERENCE

| | |
|----------------|--|
| Min No 12-267: | Ordinary Meeting of Council held on 23 July 2012 |
| Min No 12-425: | Ordinary Meeting of Council held on 5 November 2012 |
| Min No 12-495: | Ordinary Meeting of Council held on 17 December 2012 |
| Min No 12-440: | Ordinary Meeting of Council held on 26 November 2012 |
| Min No 13-210: | Ordinary Meeting of Council held on 17 June 2013 |

SUMMARY

This report discusses a proposal to provide financial assistance to non-profit community groups to aid in the hire of Council facilities including the Civic Ballroom and Union Theatre.

COMMENTARY

The Council provides Financial Assistance to not-for-profit community groups and has allocated a total of \$166,514 in the 2013/14 Management Plan as follows:

1. Recurrent Financial Assistance - \$86,514
2. Non-Recurrent Financial Assistance - \$80,000 comprised of:
 - Round 1 \$41,500 – allocated June 2013
 - Round 2 \$37,500 – to be allocated December 2013
 - Fee waivers: \$1,000 – for allocation throughout the year.

At the Ordinary Meeting of Council held 26 November 2012 (Min 12-440), Council resolved that a further report be brought to Council on possible arrangements for allocating up to 4 packages of up to \$2,500 each in financial support to non-profit community groups to allow them to hold major community functions at the Tony Luchetti Showground and Civic Ballroom.

Some regular major events at the Tony Luchetti Showground and Civic Ballroom currently receive Recurrent Financial Assistance from Council including Ironfest and Lithgow Show which each receive \$11,845 in 2013/14. Lithgow Business Association also receives \$11,845 Financial Assistance for its annual Celebrate Lithgow event which includes some activities at the Civic Ballroom.

Hire fees for the Ballroom and Showground vary depending on the type of organisation, period of hire and setup and breakdown periods. The Civic Ballroom costs \$980 per day for the hire of all facilities or \$1,535 for a major function over several days and with up to 10 rehearsals or a week's setup. Charities pay 60% of these charges.

The Tony Luchetti Sportsground costs \$445 per day.

The Lithgow Show pays a fixed charge of \$3,695 in 2013/14 for the full use of the Showground and Ballroom.

Other users of these facilities in the past year include the Catholic Ball, NAIDOC Week activities, Blue Mountains Taekwondo Martial Arts Championships and the Salvation Army Reality event.

The level of demand by non-profit community groups for such a fee waiver package is not yet known therefore it is recommended should Council resolve to proceed with offering fee waiver packages, this policy be reviewed after 12 months once the level of demand is known.

It is recommended that:

- Council provide (4) four financial assistance packages of up to \$2,500 each to non-profit community groups towards the cost of hiring the Civic Ballroom and/or Tony Luchetti Showground for major events that demonstrate an economic and social benefit to Lithgow.
- Financial Assistance only be provided once to each applicant and organisations already receiving financial assistance for major events at these venues will not be eligible for additional assistance.
- Applications be submitted in writing at least 3 months prior to the event for consideration by a meeting of Council.

The cost of the fee waiver packages will be met from the existing Financial Assistance allocation.

POLICY IMPLICATIONS

Policy 4.6 Request for Financial Assistance by waiving of Fees for Council Facilities would need to be amended to incorporate the new fee waiver packages.

FINANCIAL IMPLICATIONS

The cost of the fee waiver packages, up to \$10,000 per year, could be met from the existing Financial Assistance allocation.

LEGAL IMPLICATIONS

Local Government Act NSW 1993

RECOMMENDATION

THAT Council:

1. Provide (4) four financial assistance packages of up to \$2,500 each to non-profit community groups towards the cost of hiring the Civic Ballroom and/or Tony Luchetti Showground for major events that demonstrate an economic and social benefit to Lithgow.

2. Fund the cost of the four fee waiver packages from the existing Financial Assistance budget
3. Provide Financial Assistance once to each applicant
4. Not provide Financial Assistance to organisations already receiving Financial Assistance for major events at these venues.
5. Receive written applications at least 3 months prior to the event for consideration by a meeting of Council.

FINANCE REPORTS

ITEM-17 FINAN - 19/08/13 - DRAFT POLICY 9.21 PRIVACY MANAGEMENT PLAN FOR EXHIBITON

REPORT FROM – C FARNSWORTH - FINANCE MANAGER

SUMMARY

This report is to advise Council of Draft Policy 9.21 Privacy Management Plan which was written as requested by DLG Circular 13-03. A recommendation is included that the Draft Policy be publically advertised for a period of 28 days prior to final consideration by Council.

COMMENTARY

The Division of Local Government, Circular 13-03 on 22 January 2013 issued a Model Privacy Management Plan for Local Government.

The Model Privacy Management Plan was prepared in consultation with the Office of the Privacy Commissioner and the LGSA to incorporate the requirements of the Health Records and Information Privacy Act 2002 and the Government Information (Public Access) Act 2009.

All Councils are required to adopt a new Privacy Management Plan based on the Model Plan and provide a copy to the Privacy commissioner as soon as practicable.

To comply with this requirement DRAFT Policy 9.21: Privacy Management Plan is provided as an attached for Council consideration.

POLICY IMPLICATIONS

Draft Policy 9.21 Privacy Management Plan

FINANCIAL IMPLICATIONS

NIL

LEGAL IMPLICATIONS

NIL

ATTACHMENTS

1. Draft Policy 9.21 Privacy Management Plan

RECOMMENDATION

THAT Council advertise the Policy 9.21 Privacy Management Plan for a period of 28 days.

ITEM-18 FINAN - 19/08/13 - COUNCIL INVESTMENTS HELD TO 30 JUNE 2013**REPORT FROM: C FARNSWORTH - FINANCE MANAGER****REFERENCE**

Min No 12-330: Ordinary meeting of Council held on 3 September 2012
 Min No 12-372: Ordinary meeting of Council held on 15 October 2012
 Min No 12- 462: Ordinary meeting of Council held on 26 November 2012
 Min No 12-500: Ordinary meeting of Council held on 17 December 2012
 Min No 13-35: Ordinary meeting of Council held on 4 February 2013
 Min No 13-66: Ordinary meeting of Council held on 25 February 2013
 Min No 13-97: Ordinary meeting of Council held on 18 March 2013
 Min No 13-130: Ordinary meeting of Council held on 15 April 2013
 Min No 13-180: Ordinary meeting of Council held on 27 May 2013
 Min No 13-211: Ordinary meeting of Council held on 17 June 2013

SUMMARY

To advise Council of investments held as at 30 June 2013 in the 2012/13 financial year.

COMMENTARY

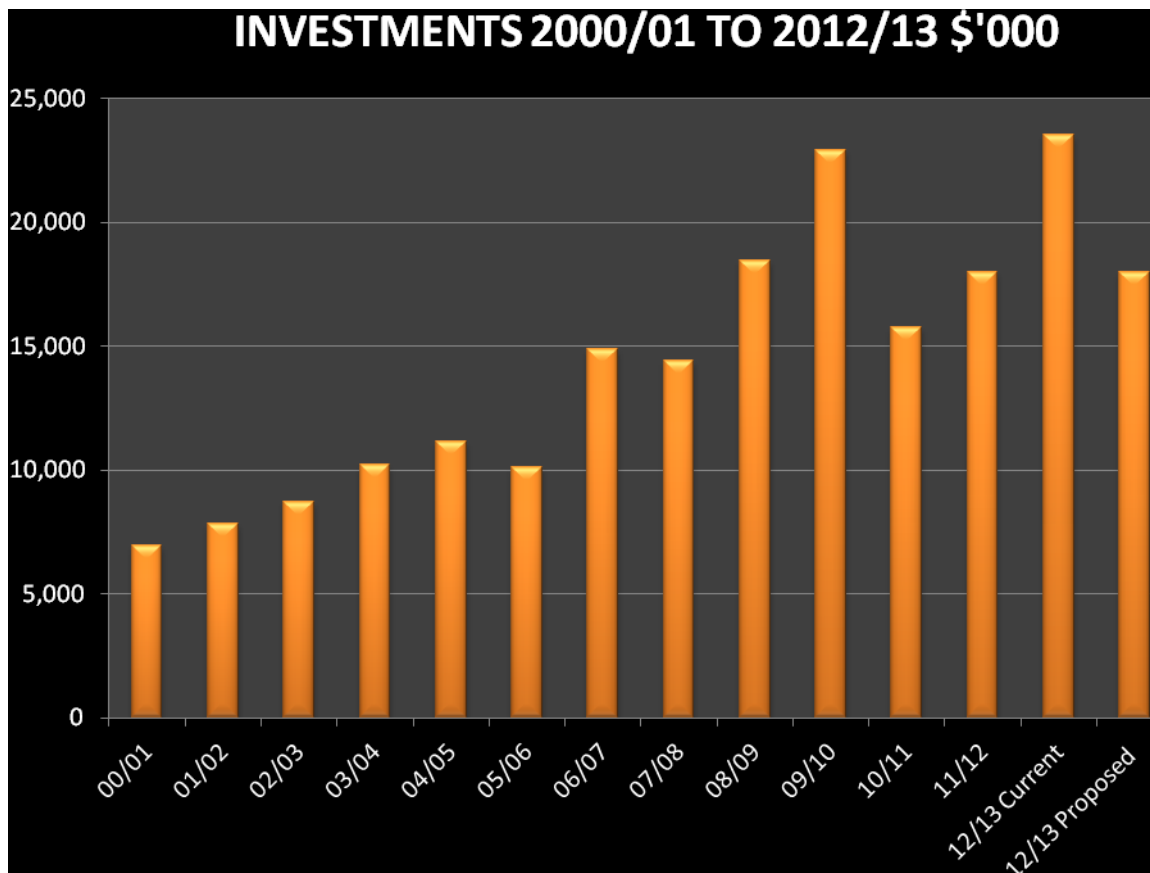
Council's total investment portfolio, as at 30 June 2013 when compared to 31 May 2013, has increased by \$1,247,918.06 from \$22,307,768.54 to \$23,555,686.60.

| INVESTMENT REGISTER 2012/13 | | | | | | | | |
|------------------------------------|-----------------|--------------------|-----------------|-------------|------------|-----------------------|-----------------------|-------------------|
| INSTITUTION | INV TYPE | DATE LODGED | DATE DUE | DAYS | INT | VALUE 30.05.13 | VALUE 30.06.13 | % OF TOTAL |
| ANZ | TD | 11.06.13 | 09.09.13 | 90 | 3.51 | 867,206.55 | 875,622.02 | 3.72% |
| | TD | 11.06.13 | 09.09.13 | 90 | 3.85 | 516,646.33 | 521,659.92 | 2.21% |
| | TD | 26.06.13 | 25.09.13 | 90 | 3.57 | 521,404.08 | 522,766.87 | 2.22% |
| | TD | 03.06.13 | 03.07.13 | 30 | 3.14 | 1,021,865.49 | 1,031,419.23 | 4.38% |
| CBA | On Call | | | | 2.95 | 1,556,103.02 | 1,710,756.68 | 7.26% |
| | TD | 17.06.13 | 17.07.13 | 30 | 3.80 | 500,000.00 | 500,000.00 | 2.12% |
| | TD | 06.05.13 | 05.07.13 | 60 | 3.92 | 1,254,254.79 | 1,254,254.79 | 5.32% |
| | TD | 11.06.13 | 09.09.13 | 90 | 3.76 | 500,000.00 | 505,017.81 | 2.14% |
| | TD | 12.06.13 | 12.07.13 | 30 | 3.80 | 0.00 | 500,000.00 | 2.12% |
| | TD | 08.05.13 | 08.07.13 | 60 | 3.81 | 303,441.24 | 303,441.24 | 1.29% |
| | TD | 24.06.13 | 24.07.13 | 30 | 3.79 | 1,000,000.00 | 1,009,961.64 | 4.29% |
| IMBS | TD | 24.06.13 | 25.09.13 | 93 | 3.90 | 1,010,471.23 | 1,017,086.36 | 4.32% |
| | TD | 24.06.13 | 25.09.13 | 93 | 3.90 | 505,235.62 | 508,543.18 | 2.16% |
| | TD | 30.05.13 | 29.08.13 | 90 | 4.00 | 505,116.44 | 505,116.44 | 2.14% |
| NAB | TD | 01.06.13 | 30.08.13 | 90 | 4.04 | 1,159,805.84 | 1,171,902.78 | 4.98% |
| | TD | 25.04.13 | 24.07.13 | 90 | 4.33 | 1,067,052.86 | 1,067,052.86 | 4.53% |
| | TD | 08.06.13 | 08.12.13 | 180 | 4.06 | 518,279.87 | 523,823.94 | 2.22% |
| WESTPAC | TD | 09.04.13 | 09.10.13 | 182 | 4.26 | 606,949.68 | 606,949.68 | 2.58% |
| | TD | 28.06.13 | 01.10.13 | 92 | 3.80 | 1,236,780.61 | 1,240,206.32 | 5.26% |
| | TD | 09.04.13 | 09.10.13 | 182 | 4.26 | 266,358.25 | 266,358.25 | 1.13% |
| | TD | 17.06.13 | 17.09.13 | 90 | 3.80 | 1,036,223.97 | 1,047,632.37 | 4.45% |

| | | | | | | | | |
|--|---------------|----------|------------------------------|-----|------|----------------------|----------------------|----------------|
| | TD | 03.06.13 | 03.10.13 | 90 | 3.89 | 512,082.19 | 517,431.70 | 2.20% |
| ST GEORGE | On Call | | | | 3.50 | 21,510.27 | 0.00 | 0.00% |
| | TD | 06.05.13 | 06.08.13 | 90 | 3.75 | 556,602.62 | 556,602.62 | 2.36% |
| | TD | 19.04.13 | 19.10.13 | 182 | 4.05 | 899,885.97 | 899,885.97 | 3.82% |
| | TD | 12.04.13 | 15.07.13 | 182 | 4.01 | 536,186.71 | 536,186.71 | 2.28% |
| | TD | 13.05.13 | 13.08.13 | 90 | 3.71 | 536,608.95 | 536,608.95 | 2.28% |
| | TD | 24.05.13 | 26.08.13 | 90 | 3.65 | 534,323.84 | 534,323.84 | 2.27% |
| | TD | 27.06.13 | 25.09.13 | 89 | 3.68 | 508,540.01 | 513,722.94 | 2.18% |
| | TD | 12.06.13 | 12.09.13 | 92 | 3.68 | 0.00 | 500,000.00 | 2.12% |
| | TD | 07.06.13 | 09.09.13 | 94 | 3.53 | 500,000.00 | 505,302.74 | 2.15% |
| SUNCORP | TD | 07.06.13 | 05.09.13 | 90 | 4.05 | 1,217,843.84 | 1,235,060.48 | 5.24% |
| | TD | 22.04.13 | 22.07.13 | 91 | 4.10 | 530,988.27 | 530,988.27 | 2.25% |
| | | | TOTAL | | | 22,307,768.54 | 23,555,686.60 | 100.00% |
| INTERNAL LN (Commercial Loan Int Rate) | Gen to Sew | 15.01.11 | On Receipt of Ext Loan | | 7.31 | 2,750,000.00 | 2,750,000.00 | |

I, Carol Farnsworth, Lithgow City Council's Finance Manager (Responsible Accounting Officer) certify as required under Local Government (General) Regulations 2005, that Council's investments have been made in accordance with the Local Government Act 1993, Regulations and Lithgow City Council's Investment Policy.

On the graph below historical and current investments to 30 June 2013 are shown.



POLICY IMPLICATIONS

Investments are held in accordance with the Lithgow City Council's Investment Policy at the date of investing funds. On 21 November 2011 Council adopted a draft of the Investment Policy as Policy 8.2 which includes the Ministers Investment Order of 12 January 2011.

FINANCIAL IMPLICATIONS

Interest received to 30 June 2013 is \$783,456.19 for the 2012/13 financial year. Interest accrued to 30 June 2013 will be adjusted on finalisation of Financial Statements.

Interest is paid on the maturity date of the investment.

LEGAL IMPLICATIONS

Investments are held in accordance with the Lithgow City Council's Investment Policy at the date of investing the funds. On 21 November 2011 Council adopted a draft of the Investment Policy as Policy 8.2 and investments will comply with this Policy which includes the following:

- Local Government Act 1993 - Section 625
- Local Government Act 1993 - Order dated 12 January 2012
- Local Government (General) Regulation 2005
- Trustee Amendment (Discretionary Investments) Act 1997 Section 14A(2), 14c(1) & (2)

RECOMMENDATION

THAT Investments of \$23,555,686.60 for the period ending 30 June 2013 be noted.

ITEM-19**FINAN - 19/08/13 - COUNCIL INVESTMENTS HELD TO 31 JULY 2013****REPORT FROM: C FARNSWORTH - FINANCE MANAGER****REFERENCE**

Nil: 13/14 Investments

SUMMARY

To advise Council of investments held as at 31 July 2013 in the 2013/14 financial year.

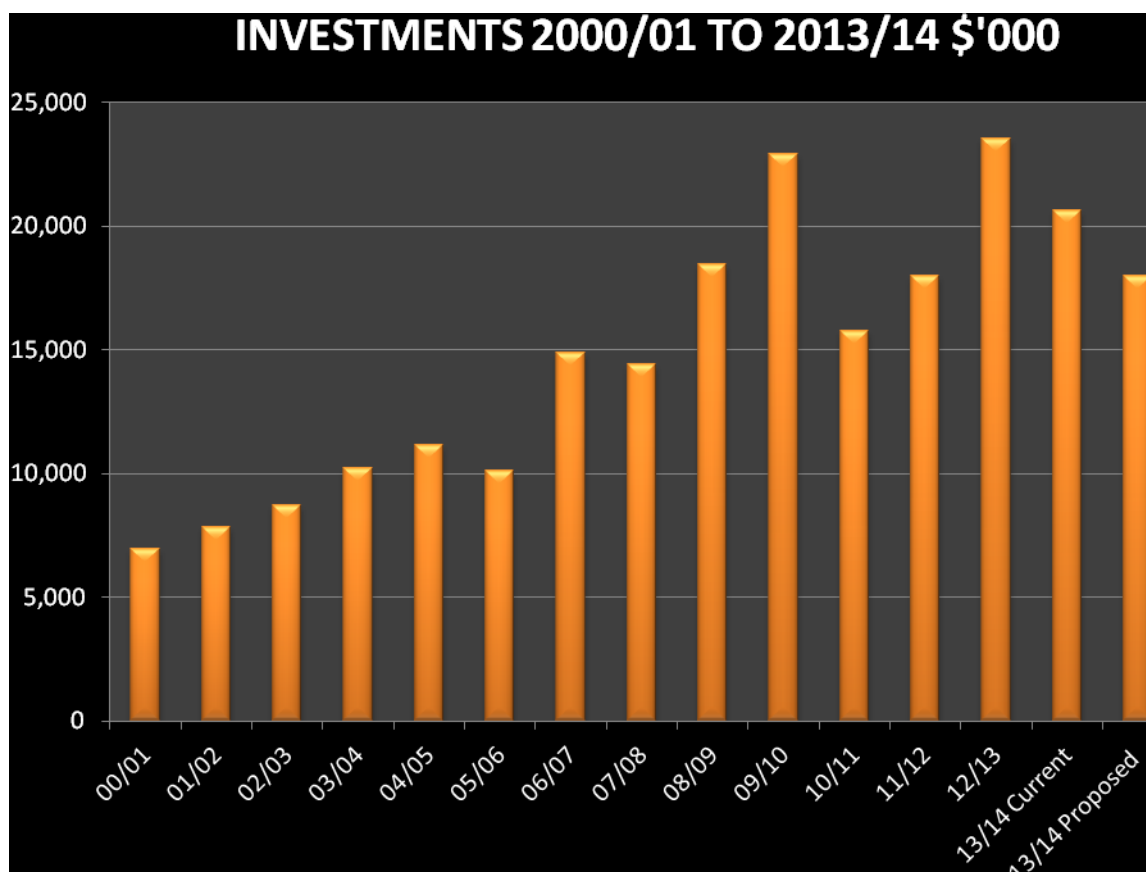
COMMENTARY

Council's total investment portfolio, as at 31 July 2013 when compared to 30 June 2013, has decreased by \$2,921,101.91 from \$23,555,686.60 to \$20,634,584.69.

| INVESTMENT REGISTER 2013/14 | | | | | | | | |
|------------------------------------|-----------------|--------------------|-----------------|-------------|------------|-----------------------|-----------------------|-------------------|
| INSTITUTION | INV TYPE | DATE LODGED | DATE DUE | DAYS | INT | VALUE 30.06.13 | VALUE 31.07.13 | % OF TOTAL |
| ANZ | TD | 11.06.13 | 09.09.13 | 90 | 3.51 | 875,622.02 | 875,622.02 | 4.24% |
| | TD | 11.06.13 | 09.09.13 | 90 | 3.85 | 521,659.92 | 521,659.92 | 2.53% |
| | TD | 26.06.13 | 25.09.13 | 90 | 3.57 | 522,766.87 | 522,766.87 | 2.53% |
| | TD | 03.07.13 | 03.10.13 | 92 | 3.46 | 1,031,419.23 | 1,034,081.14 | 5.01% |
| CBA | On Call | | | | 2.70 | 1,710,756.68 | 1,387,180.42 | 6.72% |
| | TD | 17.06.13 | 17.07.13 | 30 | 3.80 | 500,000.00 | 0.00 | 0.00% |
| | TD | 06.05.13 | 05.07.13 | 60 | 3.92 | 1,254,254.79 | 0.00 | 0.00% |
| | TD | 11.06.13 | 09.09.13 | 90 | 3.76 | 505,017.81 | 505,017.81 | 2.45% |
| | TD | 12.07.13 | 12.08.13 | 30 | 3.60 | 500,000.00 | 500,000.00 | 2.42% |
| | TD | 08.05.13 | 08.07.13 | 60 | 3.81 | 303,441.24 | 0.00 | 0.00% |
| | TD | 24.07.13 | 24.09.13 | 60 | 3.50 | 1,009,961.64 | 1,013,107.74 | 4.91% |
| IMBS | TD | 24.06.13 | 25.09.13 | 93 | 3.90 | 1,017,086.36 | 1,017,086.36 | 4.93% |
| | TD | 24.06.13 | 25.09.13 | 93 | 3.90 | 508,543.18 | 508,543.18 | 2.46% |
| | TD | 30.05.13 | 29.08.13 | 90 | 4.00 | 505,116.44 | 505,116.44 | 2.45% |
| NAB | TD | 01.06.13 | 30.08.13 | 90 | 4.04 | 1,171,902.78 | 1,171,902.78 | 5.68% |
| | TD | 25.04.13 | 24.07.13 | 90 | 4.33 | 1,067,052.86 | 1,067,052.86 | 5.17% |
| | TD | 08.06.13 | 08.12.13 | 180 | 4.06 | 523,823.94 | 523,823.94 | 2.54% |
| WESTPAC | TD | 09.04.13 | 09.10.13 | 182 | 4.26 | 606,949.68 | 606,949.68 | 2.94% |
| | TD | 28.06.13 | 01.10.13 | 92 | 3.80 | 1,240,206.32 | 1,240,206.32 | 6.01% |
| | TD | 09.04.13 | 09.10.13 | 182 | 4.26 | 266,358.25 | 266,358.25 | 1.29% |
| | TD | 17.06.13 | 17.09.13 | 90 | 3.80 | 1,047,632.37 | 1,047,632.37 | 5.08% |
| | TD | 03.06.13 | 03.10.13 | 90 | 3.89 | 517,431.70 | 517,431.70 | 2.51% |
| ST GEORGE | TD | 06.05.13 | 06.08.13 | 90 | 3.75 | 556,602.62 | 0.00 | 0.00% |
| | TD | 19.04.13 | 19.10.13 | 182 | 4.05 | 899,885.97 | 899,885.97 | 4.36% |
| | TD | 15.07.13 | 15.10.13 | 92 | 3.54 | 536,186.71 | 541,723.98 | 2.63% |
| | TD | 13.05.13 | 13.08.13 | 90 | 3.71 | 536,608.95 | 536,608.95 | 2.60% |
| | TD | 24.05.13 | 26.08.13 | 90 | 3.65 | 534,323.84 | 534,323.84 | 2.59% |
| | TD | 27.06.13 | 25.09.13 | 89 | 3.68 | 513,722.94 | 513,722.94 | 2.49% |
| | TD | 12.06.13 | 12.09.13 | 92 | 3.68 | 500,000.00 | 500,000.00 | 2.42% |
| | TD | 07.06.13 | 09.09.13 | 94 | 3.53 | 505,302.74 | 505,302.74 | 2.45% |
| SUNCORP | TD | 07.06.13 | 05.09.13 | 90 | 4.05 | 1,235,060.48 | 1,235,060.48 | 5.99% |
| | TD | 22.07.13 | 22.08.13 | 30 | 3.45 | 530,988.27 | 536,415.99 | 2.60% |
| | | | TOTAL | | | 23,555,686.60 | 20,634,584.69 | 100.00% |

| | | | | | | | | |
|---|---------------|----------|------------------------------|--|------|--------------|--------------|--|
| INTERNAL LN (Commercial Loan Int Rate) | Gen to Sew | 15.01.11 | On Receipt of Ext Loan | | 7.31 | 2,750,000.00 | 2,750,000.00 | |
| I, Carol Farnsworth, Lithgow City Council's Finance Manager (Responsible Accounting Officer) certify as required under Local Government (General) Regulations 2005, that Council's investments have been made in accordance with the Local Government Act 1993, Regulations and Lithgow City Council's Investment Policy. | | | | | | | | |

On the graph below historical and current investments to 30 June 2013 are shown.



POLICY IMPLICATIONS

Investments are held in accordance with the Lithgow City Council's Investment Policy at the date of investing funds. On 21 November 2011 Council adopted a draft of the Investment Policy as Policy 8.2 which includes the Minsters Investment Order of 12 January 2011.

FINANCIAL IMPLICATIONS

Interest received to 31 July 2013 is \$25,615.26 for the 2013/14 financial year. Interest is paid on the maturity date of the investment.

LEGAL IMPLICATIONS

Investments are held in accordance with the Lithgow City Council's Investment Policy at the date of investing the funds. On 21 November 2011 Council adopted a draft of the Investment Policy as Policy 8.2 and investments will comply with this Policy which includes the following:

- Local Government Act 1993 - Section 625
- Local Government Act 1993 - Order dated 12 January 2012

- Local Government (General) Regulation 2005
- Trustee Amendment (Discretionary Investments) Act 1997 Section 14A(2), 14c(1) & (2)

RECOMMENDATION

THAT Investments of \$20,634,584.69 for the period ending 31 July 2013 be noted.

COMMITTEE MEETINGS

**ITEM-20 OPER - 19/08/13 - AQUATIC CENTRE COMMITTEE MEETING
MINUTES - 25 JULY 2013**

REPORT BY - L KEARNEY – ASSETS AND PROJECT ENGINEER

REFERENCE

Min No 13-102: Ordinary Meeting of Council held on 18 March 2013

SUMMARY

This report details the Minutes of the Aquatic Centre Committee Meeting held on 25 July 2013.

COMMENTARY

At the Aquatic Centre Committee held on 25 July 2013, there were a number of items discussed by the Committee including:

1. Business Plan Review
2. Splash Park Thermal Blanket
3. Uniting Care Licence Agreement
4. Aquatic Centre Turnstiles and Gates
5. Shade Sail Quotes
6. Quote for Revamping of Amenities
7. Design Life Assessment of the 50 metre Olympic Pool

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

The proposed purchases detailed in the attached Minutes will be funded from existing funds, grants and donations. These purchases include:

- \$7,384.00 excluding GST for the thermal blanket for the hidroplay splash park;
- \$1,100.00 excluding GST for the supply and installation of an exit control button for the turnstiles;
- \$10,130.00 excluding GST for shade cloth and poles (funded from donation from Henry's Plant and Equipment);
- \$9,000.00 excluding GST for the design life assessment from Facility Design Group; and.
- \$21,000.00 excluding GST to purchase and install a jumping pillow (\$17,000.00 being funded from NSW Government Grant to Lithgow Swimming Club).

These items total \$48,614.00 excluding GST, and Council's financial outlay will be \$21,484.00 excluding GST. Whilst funds are not allocated in the 2103/14 budget it is expected that savings in heating costs due to the use of solar heating to heat the Main Pool and some variations in the capital recreation expenditure programme can be utilised to fund these important works.

LEGAL IMPLICATIONS

NIL

ATTACHMENTS

1. Minutes from the Aquatic Centre Committee meeting of 25 July 2013.

RECOMMENDATION

THAT Council:

- 1) Notes the minutes of the Aquatic Centre Committee held on the 25 July 2013;
- 2) Approve a vote of \$21,484 to enable the installation of the jumping pillow, the installation of an exit controller, assessment of the structural condition of the 50 meter pool and the purchase of a solar blanket for the Splash Park to be funded from budget variations in the September financial review.

**ITEM-21 OPER - 19/08/13 - SPORTS ADVISORY COMMITTEE MEETING
MINUTES - 30 JULY 2013**

REPORT BY - L KEARNEY – ASSETS AND PROJECT ENGINEER

REFERENCE

Min No 13-247: Ordinary Meeting of Council held on 8 July 2013

SUMMARY

This report details the Minutes of the Sports Advisory Committee Meeting held on 30 July 2013.

COMMENTARY

At the Sports Advisory Committee held on 30 July 2013, there were numerous items discussed by the Committee that requires action from Council including;

1. 2013 LJ Hooker Reg Cowden Memorial Sports Star of the Year Awards
2. Booking Requests

The following items where outside the Committee’s delegations and require Council to formally approve the recommendation:

- Item 4 – Recommendation that Council provide Pacey Stockton with \$300 toward the cost of participating in the NSW PSSA Rugby League Team, and note the appreciation for financial assistance from Rene Hunter and Chad Heath.

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

Item 4 will require \$300.00 to be expended from the current allocation for Financial Assistance for Sporting Representations (\$300 to Pacey Stockton).

LEGAL IMPLICATIONS

NIL

ATTACHMENTS

1. Minutes from the Sports Advisory Committee meeting of 30 July 2013.

RECOMMENDATION

THAT Council:

1. Notes the minutes of the Sports Advisory Committee held on the 30 July 2013;
2. Approve financial assistance of \$300 from the current allocation for Financial Assistance for Sporting Representations (\$300 for Pacey Stockton); and
3. Note the appreciation for financial assistance from Rene Hunter and Chad Heath.

REPORT BY - I STEWART – GROUP MANAGER OPERATIONS

SUMMARY

This report details the Minutes of the Traffic Advisory Local Committee Meeting held on 1 August 2013.

COMMENTARY

At the Traffic Advisory Local Committee meeting held on 1 August 2013, there were numerous items discussed by the Committee that requires action from Council including;

1. Proposed one-way traffic only for the laneway located between Ivatt Street and Sandford Avenue Lithgow
2. Pedestrian safety issues along the Great Western Highway Lithgow
3. Request for public comment on the one-way lane proposal for St Joseph's School Portland
4. Investigation into the roundabout at the intersection of Rabaul Street, Martini Parade and Bayonet Street Lithgow
5. Request for change to parking times in Bridge Street and request for loading zone
6. Pedestrian access adjacent to Bike Stop Lithgow
7. Requested changes to bus zone and existing signage Lithgow High School.
8. Hartley Valley Road safety upgrade

The following item was outside the Committee's delegations and require Council to formally approve the recommendation:

- Item 10– Recommendation that Council change the existing times on the parking signs located adjacent to council, Centrelink and Coffee on Mort in Mort Street Lithgow to ½ hour parking Monday to Friday between the hours of 8.30am and 4.30pm and Saturday timed parking is removed.

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

LEGAL IMPLICATIONS

NIL

ATTACHMENTS

1. Minutes from the Traffic Advisory Local Committee meeting of 1 August 2013

RECOMMENDATION

THAT Council:

1. Notes the minutes of the Traffic Advisory Local Committee held on the 1 August 2013.
2. Approve changes to the existing parking times on the signs located in Mort Street Lithgow adjacent to Council, Centrelink and Coffee on Mort to ½ hour parking Monday to Friday 8.30am-4.30pm and timed parking on Saturday is removed.

**ITEM-23 COMM - 19/08/2013 - CRIME PREVENTION COMMITTEE MINUTES -
29 JULY 2013**

REPORT BY - M JOHNSON – MANAGER COMMUNITY AND CULTURE

REFERENCE

Min No 12-53: Ordinary Meeting of Council held on 13 February 2012
Min No 12-78: Ordinary Meeting of Council held on 5 March 2012
Min No 12-141: Ordinary Meeting of Council held on 23 April 2012
Min No 12-270: Ordinary Meeting of Council held on 23 July 2012
Min No 12-332: Ordinary Meeting of Council held on 3 September 2012
Min No 12-430: Ordinary Meeting of Council held on 5 November 2012
Min No 13-67: Ordinary Meeting of Council held on 25 February 2013
Min No 13-134: Ordinary Meeting of Council held on 15 April 2013
Min No 13-188: Ordinary Meeting of Council held on 26 May 2013

SUMMARY

This report details the Minutes of the Crime Prevention Committee Meeting held on 29 July 2013.

COMMENTARY

At the Crime Prevention Committee meeting held on 29 July 2013, there were numerous items discussed by the Committee including;

1. Anti-social behaviours in Queen Elizabeth Park in Item 3.4.
2. Littering on the Great Western Highway in Item 3.5.
3. CCTV Survey

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

LEGAL IMPLICATIONS

NIL

ATTACHMENTS

1. Minutes from the Crime Prevention Committee meeting of 29 July 2013

RECOMMENDATION

THAT Council notes the minutes of the Crime Prevention Committee held on the 29 July 2013.

BUSINESS OF GREAT URGENCY

In accordance with Clause 241 of the Local Government (General) Regulations 2005 business may be transacted at a meeting of Council even though due notice of the business has not been given to the Councillors. However, this can happen only of:

- a) A motion is passed to have the business transacted at the meeting: and*
- b) The business proposed to be brought forward is ruled by the Chairperson to be of great urgency.*