



Minutes

Aquatic Centre Committee 25 July 2013 4.00pm

Name of Committee	
Item Number	Agenda
1	Welcome / Present / Apologies
2	Confirmation of Minutes
3	Business Arising from the Minutes
4	Business Plan Review
5	Splash Park Thermal Blanket
6	Uniting Care Lithgow Licence Agreement
7	Aquatic Centre Turnstiles and Gates
8	Shade Sail Quotes
9	Quote for Revamping of Amenities
10	Design Life Assessment – 50 metre Olympic Pool
11	General Business
12	Next Meeting

MINUTES – AQUATIC CENTRE COMMITTEE - 25 JULY 2013



ITEM: 1 PRESENT AND APOLOGIES

PRESENT: Councillor Ray Thompson, Mrs Jodie Stewart, Mr Terry Cambourn, Mr Darren King, and Mrs Karen Luka.

APOLOGIES: Mrs Maree Evans and Miss Leanne Kearney.

OFFICERS: Mr Iain Stewart and Miss Samantha Champion.

ITEM: 2 CONFIRMATION OF MINUTES FROM THE PREVIOUS MEETING

The minutes were endorsed by two members of the Committee being:

Jodie Stewart
Terry Cambourn

The minutes were presented to the Council on 18 March 2013.

ACTION

THAT the Minutes of the meeting of 21 February 2013 be taken as read and confirmed.

MOVED: Jodie Stewart

SECONDED: Darren King

ITEM: 3 BUSINESS ARISING FROM THE PREVIOUS MINUTES

SUMMARY

- The set temperature of 22 °C to 26 °C for the concourse showers is ongoing, and expected to be completed by 27 September 2013.
- The final Business Plan has been completed by Council's consultant and detailed in Item 4 of this meeting for adoption.

- Council is in the process of negotiating the supply and installation of six (6) vandal resistant timers for the concourse showers (and the issue of showerhead replacement has been referred to Council's Consultant for discussion and resolution with the Contractor).
- New stairs for the splash park have been installed, and the issue of the potential slip hazard will be monitored once the Centre opens for the 2013 / 2014 season. A report will be presented to the Committee after a one (1) month monitoring period.
- The solar heating of the 50 metre Olympic Pool and the Splash Park have been completed and are operating satisfactorily.
- Council has not received a response in relation to grant applications for funding of future stages, and will be continuing to seek funding through any possible grants that are upcoming during 2013 / 2014.
- The Contractual issues at the Lithgow Aquatic Centre are being negotiated in consultation with Hines Constructions and Facility Design Group, and will be reported to the Committee when a satisfactory solution has been determined.
- The traffic situation adjacent to the Lithgow Pool development has been referred to TALC for ongoing review, and the bollards have been removed in order to create a dedicated exit point for the overflow parking area.
- A response has been sent to Delta Electricity thanking them for their pledged support for the construction of further stages of the Lithgow Pool Redevelopment.
- Council is arranging the supply and installation of install locker facilities in the Lithgow Pool Foyer, as well as hanging unfixed soap racks within the showers at Lithgow Pool.
- A report investigating the condition of the 50 metre Olympic Pool and remaining lifespan is detailed in Item 10 of this meeting.
- The turnstile and gate adjacent to the administration desk is scheduled for upgrade in late August 2013.
- The Pool Operations Manual is in final draft format, and will be presented to the Committee once adopted by Council.
- Code of Conduct training was held on Wednesday, 27 February 2013.

ACTION

THAT:

1. the appropriate actions to be undertaken in relation to the items raised during business arising from the previous minutes; and
2. Following Delta Electricity's pledged support for the construction of further stages of the Lithgow Pool Redevelopment, further correspondence be forwarded to the new owners of the power stations, Energy Australia to ascertain their possible support for the project.

MOVED: Darren King

SECONDED: Jodie Stewart

ITEM: 4 BUSINESS PLAN REVIEW

SUMMARY

Council's Consultant (Montemare) has provided the final draft of the Lithgow Aquatic Centre Development Review & Business Plan.

This Business Plan identifies the future actions Council should take in order to achieve a modern indoor leisure facility, and will assist Council in securing future grants to progress the Staging of this project.

ACTION

THAT the Lithgow Aquatic Centre Development Review & Business Plan Final Report June 2013 be adopted subject to the amended Approved Development Layout Plan being included.

MOVED: Jodie Stewart

SECONDED: Terry Cambourn

ITEM: 5 SPLASH PARK THERMAL BLANKET

SUMMARY

Council has sought quotes for the supply and installation of a thermal blanket for the splash park area. A quote was received from Swimplex Aquatics of \$7,384.00 excluding GST for the installation of the thermal blanket to cover the area of 11.659m x 11.129m.

ACTION

THAT the purchase of the thermal blanket from Swimplex Aquatics at a cost \$7,384. exGST proceed.

MOVED: Darren King

SECONDED: Jodie Stewart

ITEM: 6 EXPRESSIONS OF INTEREST FOR KIOSK AND ADMINISTRATION SERVICES

SUMMARY

The Uniting Care Lithgow's licence agreement for the use of the pool kiosk expires in July 2013, and Council is currently seeking Expressions of Interest for Kiosk and Administrative Services for the 2013 / 2014 swimming season.

These Expressions close on 31st July 2013, and will be assessed for a report to be presented to the next Committee meeting.

ACTION

THAT an assessment of Expressions of Interest received for the Kiosk and Administrative Services at the Lithgow Aquatic Centre be presented to the next meeting for determination.

MOVED: Terry Cambourn

SECONDED: Darren King

ITEM 7: AQUATIC CENTRE TURNSTILES AND GATES

SUMMARY

Following concerns raised over exiting procedures, Council has sought quotes for the supply and installation of a photoelectric sensor or a control button for the turnstiles at Lithgow Aquatic Centre. Quotes came in from KABA Australia for the supply and installation of a post with a photoelectric sensor at \$2,410.00 excluding GST. The supply and installation of the control button and cable came in at \$1,100.00 excluding GST.

ACTION

THAT the installation of an exit control button for the turnstiles at Lithgow Aquatic Centre at a cost of \$1,100.00 excluding GST proceed.

MOVED: Jodie Stewart

SECONDED: Darren King

ITEM 8: SHADE SAIL QUOTES

SUMMARY

The Lithgow Swimming Club have received a donation of \$12,000.00 from Henry Plant & Equipment, and will be using part of this money to purchase Honour Rolls for their Club. It is proposed that the remaining funding be used as a contribution toward purchase and installation of shade sails over the concrete concourse.

A quotation from Shade span has been received, totaling \$10,274.00 (inc GST), with the optional extra of galvanising an additional \$870.00 inc GST.

This quote is for a 8 metre x 12.8 metre Monotec 370 shade cloth and poles, 10 year warranty, provision of Engineering Plans and certification and on-site check 3 months after installation.

ACTION

THAT:

1. The installation of shade cloth and poles from Shade Span at a cost of \$10,274 including GST proceed;
2. Henry Plant & Equipment be thanked for their donation and advised of the proposed use of the funds.

MOVED: Terry Cambourn

SECONDED: Jodie Stewart

ITEM 9: QUOTE FOR REVAMPING OF AMENTIES

SUMMARY

Council received complaints regarding lack of privacy in the change rooms, lack of hook and nib spaces in the showers and privacy issues in the men's amenities (urinals are the first vision when entering).

A quotation from Waterloo has been received, totaling \$13,084.50 (inc GST) for supply and install of shower seats, nibs, coat hooks, and privacy panels.

ACTION

THAT Council defer the purchase of the shower seats, nibs, coat hooks and privacy panels until further grant money is received and include in the next stage of the redevelopment.

MOVED: Darren King

SECONDED: Jodie Stewart

ITEM 10: DESIGN LIFE ASSESSMENT – 50 METRE OLYMPIC POOL

SUMMARY

Council has received quotations from consultants in relation to undertaking a condition report for the 50 metre Olympic Pool and supporting infrastructure to determine the remaining actual life of the facility.

Quotations were received from:

- Facility Design Group for \$9,000.00 (ex GST), does not include drilling or testing, will need to be done in winter when pool is empty to allow access to floor zones
- Stevenson & Associates Pty Ltd for \$7,500.00 (ex GST) does not include travel expenses, does not include drilling or testing, or attendance by a Structural Engineer

ACTION

THAT the Facility Design Group be engaged to prepare a design life assessment amount at a cost of \$9,000 excluding GST.

MOVED: Jodie Stewart

SECONDED: Ray Thompson

ITEM 11: GENERAL BUSINESS

1. AQUATIC CENTRE MEETINGS

ACTION

THAT the Pool Manager be required to attend all future Aquatic Centre Committee Meetings.

2. JUMPING PILLOW

ACTION

THAT:

1. Council accept the grant from Lithgow Swimming Club of \$17,000 received from the NSW Government to purchase a jumping pillow; and
2. Council fund the installation of the jumping pillow.

3. POOL TEMPERATURE

ACTION

THAT:

1. Each day during the swimming season, the pool temperature be broadcast over the local radio stations and on Council's facebook page; and
2. The 50 metre Olympic Pool be maintained at a temperature of 26.9 °C and the hidroplay pool be maintained at a temperature of 28.9 °C.

MOVED: Jodie Stewart

SECONDED: Darren King

ITEM 12: NEXT MEETING

Next Meeting: The date of the next meeting was not set, and will be arranged once an assessment of the Expressions of Interest for the Provision of Kiosk and Administrative Services has been undertaken.

There being no further business the meeting closed at 4.45pm

