



Minutes

Meadow Flat Hall Management Committee 29 August 2013 4.00pm

Name of Committee	
Item Number	Agenda
1	Welcome/present/ apologies
2	Confirmation of minutes
3	Business Arising
4	Flooring Options
5	General Business
6	Next meeting

MINUTES – MEADOW FLAT HALL MANAGEMENT COMMITTEE MEETING -

29 AUGUST 2013



ITEM: 1 PRESENT AND APOLOGIES

PRESENT: The Mayor – Councillor Maree Statham, Councillor Col Hunter, Annie Scott, Bruce Gunning

APOLOGIES: Liz Reen, Michael Wood

OFFICERS: Andrew Muir, Jim Nichols

ITEM: 2 CONFIRMATION OF MINUTES FROM THE PREVIOUS MEETING

COMMITTEE ACTION

THAT the Minutes of the meeting of 11 April 2013 be taken as read and confirmed.

MOVED: Annie Scott **SECONDED:** Cr Col Hunter

ITEM: 3 BUSINESS ARISING FROM MINUTES

The following actions were noted resulting from the minutes of 11 April 2013:

- Item 5** Councils painter will carry out repairs to paintwork on the back wall of the building when available.
- Item 6** The building is not yet suitable for occupation as work is necessary to the toilets and kitchen. This work is being investigated in conjunction with the grant from the Community Building Partnership program.
- Item 7** There are no funds currently available for heaters but it was resolved that gas heaters are the preferred option.
- Item 9** That one extra key would be cut to be held by Annie Scott.
- Item 10** That Council forward a copy of the Rules for Users for the Union Theatre to committee members for their consideration.
- Item 12** The Mayor advised that the chairs were ready to be picked up and they will be paid for by funds held by the progress association.

MOVED: Cr Hunter **SECONDED:** Annie Scott

ITEM: 4 FLOORING OPTIONS

Council officers presented options for repairs to the flooring from Bathurst Flooring Specialists and Dean Horton Builder. The prices were considered to be too high based on available funds and the option of sanding and sealing the existing pyneboard floor should be investigated. A quotation was also provided from an Orange flooring company. Further quotes were requested for this option.

COMMITTEE ACTION

THAT

1. Further quotations be sourced for the option of sanding the existing flooring.
2. The Group Manager Environment & Development will make the final decision on the acceptance of quotations.

MOVED: Cr Hunter

SECONDED: Bruce Gunning

ITEM 5: GENERAL BUSINESS

A copy of the Union Theatre rules for users was requested allow members to draft appropriate rules for use of the hall. It was advised that this will be sent out with the minutes.

Correspondence was received from Greg Scott and Helen Fritsch nominating for the committee.

The Terms of Reference for the committee require members to be ratepayers living within 20km of hall.

Greg Scott is a local resident and Helen Fritsch, while she resides just in Bathurst Regional Council area, is a local Meadow Flat resident active in the community whose children have attended Meadow Flat School. It was considered that it would be reasonable to vary the Terms of Reference in this instance.

RECOMMENDATION TO COUNCIL - That the nomination from Greg Scott and Helen Fritsch for membership of the Meadow Flat Hall Committee be accepted.

MOVED: Bruce Gunning

SECONDED: Andrew Muir

ITEM 9: NEXT MEETING:

Next Meeting: 25 September 2013 at 4.00pm at Meadow Flat Hall.

There being no further business the meeting closed at 4.30pm