



# Minutes

Disability Access Committee

8 October 2013

4.00-5.00pm

Hartley Meeting Room

Lithgow City Council

Name of Committee	
Item Number	Agenda
1	Welcome/present/ apologies
2	Confirmation of minutes
3	Business Arising
4	Disability Access Plan
5	General Business
6	Next Meeting

**ITEM: 1 PRESENT AND APOLOGIES**

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**PRESENT:** Mayor Maree Statham, Janine Smith, Dan Smith, Kym Snow and Julie Favell.

**APOLOGIES:** Jim Nichols, Bronwyn Webb and Iain Stewart.

**OFFICERS:** Matthew Johnson and Melanie Jones

**DECLARATION OF INTERESTS:** Nil

**ITEM: 2 CONFIRMATION OF MINUTES FROM THE PREVIOUS MEETING**

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The minutes from the previous meeting held 20 August 2013 were endorsed via email and presented to Council on 9 September 2013.

**ACTION**

**THAT** the minutes of the meeting held on 20 August 2013 be taken as read and confirmed.

**MOVED:** Janine Smith

**SECONDED:** Julie Favell

**ITEM: 3 BUSINESS ARISING FROM THE PREVIOUS MINUTES**

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**3.1 Summary of Pedestrian Access and Mobility Plan (PAMP) study outcomes:**

A PAMP study for the Great Western Highway through Lithgow has recently been undertaken for Council. Council's Road Safety Officer provided an overview of the draft report and results of the study. The results identify areas for improvement and will help to inform Council's list of works.

**3.2 Steps outside Portland Chemist:** This matter is still being investigated for appropriate solutions to the problem. An update will be provided at the next meeting.

**3.3 Main Street Improvement Plan Update:** This item will be moved to the next agenda so a progress report can be obtained.

**3.4 Access at Lithgow Valley Plaza Update:** A progress report was provided about the solutions to access issues at the Lithgow Valley Plaza. The Centre Managers and Owners have agreed to work with Council to address access issues that have been identified at the Valley Plaza. Also Council has completed work on the footpath/ramp on the car park exit on Lithgow Street, making it accessible to wheelchairs and mobility scooters. The committee will continue to be informed regarding further progress.

**3.5 Update on the Disability Car Space at the Civic Ballroom:** There continues to be an issue with access to the disability ramp and car space outside the front of the Civic Ballroom. A solution to this matter is being investigated. An onsite inspection was suggested to gain more understanding of the problem.

**ACTION**

**THAT** the progress update on business arising is noted and relevant staff be contacted.

**MOVED:** Janine Smith

**SECONDED:** Dan Smith

**ITEM: 4      DISABILITY ACCESS PLAN**

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**SUMMARY**

The progress of the Disability Access Plan was discussed and is currently in the research stage. A plan is being developed to consult with key stakeholders, relevant agencies and the community to obtain feedback and input to inform the plan.

**ACTION**

**THAT** the progress update on the Disability Access Plan is noted.

**MOVED:** Janine Smith

**SECONDED:** Julie Favell

**ITEM: 5      GENERAL BUSINESS**

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**SUMMARY**

There was no General Business.

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**ITEM 6:      NEXT MEETING:**

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**Next Meeting:**      Tuesday 12 November 2013  
4.00-5.00pm  
Hartley Meeting Room  
Lithgow City Council

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**There being no further business the meeting closed at 4:35pm**