



Minutes

Operations Committee

17 January 2014

4.00pm

Name of Committee	
Item Number	Agenda
1	PRESENT AND APOLOGIES
2	CONFIRMATION OF MINUTES FROM THE PREVIOUS MEETING
3	PORTLAND ONSITE MEETING
4	GENERAL BUSINESS
5	NEXT MEETING



ITEM: 1 PRESENT AND APOLOGIES

PRESENT: Mayor Maree Statham, Councillor Ross Higlett, Councillor Peter Pilbeam

APOLOGIES: Councillor Col Hunter

OFFICERS: Iain Stewart

DECLARATION OF INTERESTS: Nil

ITEM: 2 CONFIRMATION OF MINUTES FROM THE PREVIOUS MEETING

The minutes were endorsed by two members of the Committee being:

Councillor Col Hunter
Councillor Peter Pilbeam

The minutes of the Operations Works Committee Meeting held on 16 December 2013 are to be presented at Council's Ordinary Meeting of 10 February 2014.

ACTION

THAT the Minutes of the meeting of 16 December 2013 be taken as read and confirmed.

MOVED: Councillor Col Hunter

SECONDED: Councillor Ross Higlett

ITEM: 3 PORTLAND ONSITE MEETING

Members of the Operations (Works) Committee met with a number of residents at Kremer Park on Friday, 17th January 2014 at 4pm. Approximately 15 people representing the Portland Tidy Towns, Portland Development Association, Portland Mens Shed, Portland Trotting Drivers Association and other groups were present and raised a number of issues and enquiries with regard to items that required attention.

1. Trotting track – need for resurfacing
2. Trotting track – need for improved drainage to protect the surface of the trotting track and prevent washouts

3. The need for stormwater runoff from surrounding streets to be diverted away from the low points in the Kremer Park plus protecting the trotting track
4. Drainage at the rear of the Mens Shed requires remedial attention
5. The condition of the canteen building and need for upgrade of the building
6. The condition of the grandstand and the need for upgrades to the grandstand
7. The condition of the flood lighting and need for its upgrade
8. Proposed upgrade of the retaining wall structures on the western end of Kremer Park
9. Assist with the watering system installation at Pioneer Park
10. Further possible improvements to Pioneer Park including the installation of electric BBQ
11. Possible removal of the trees at the western end of Kremer Park
12. The need for shade cover over the playground equipment at Kremer Park

ACTION

THAT

1. A report be presented to the next Operations (Works) Committee Meeting on the costs of a number of upgrades requested and possible inclusion in the draft budget for 2014/2015 for those items not currently allocated funds.
2. The Mens Shed be approached to consider providing assistance to upgrading the canteen and grandstand if materials were to be provided by Council
3. Council investigate sources for suitable resurfacing material for the trotting track
4. It was noted that a grant for upgrading the floodlights at Kremer Park has been applied for by Council under the Department of Sport and Recreation Program

MOVED: Councilor Col Hunter

SECONDED: Councilor Ross Higlett

ITEM 4: GENERAL BUSINESS

Nil

ITEM 5: NEXT MEETING

Next Meeting: TBA

There being no further business the meeting closed at 5.30pm

