



# Minutes

Community Development Committee  
Tuesday 3 December 2013  
Lithgow City Council  
Committee Room  
4.00 – 5.00 pm

Community Development Committee	
Item Number	Agenda
1	Welcome, Present & Apologies
2	Conformation of Previous Minutes
3	Australia Day 2014
4	Recognition of Sir Joseph Cook
5	Signage Marjorie Jackson Plaza
6	Eskbank House Fence
7	War Memorial Queen Elizabeth Park
8	Update on Current Projects
9	Financial Assistance
10	General Business
11	Next meeting

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**ACTION**

**THAT** the report on planning for the 2014 Australia Day events be noted.

**MOVED:** Renee Difranco  
**Carried**

**SECONDED:** Helen Riley

**ITEM : 4 RECOGNITION OF SIR JOSEPH COOK**

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**SUMMARY**

A report was provided on steps being taken by Council to recognise Sir Joseph Cook.

**COMMENTARY**

Following a 28 day exhibition period, Council resolved on 28 October 2013 to name the new boardwalk and lookout on Hassans Walls as Sir Joseph Cook Lookout and Boardwalk. New signage has been designed. Council is awaiting approval from the Geographic Names Board to the re-naming.

**ACTION**

**THAT** the report on renaming Hassans Walls Lookout and the new boardwalk after Sir Joseph Cook Lookout be noted.

**MOVED:** Helen Riley  
**Carried**

**SECONDED:** Renee Difranco

**ITEM : 5 SIGNAGE MARJORIE JACKSON PLAZA**

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**SUMMARY**

There was discussion on the installation of interpretive and place signage at the newly named Marjorie Jackson Plaza

**COMMENTARY**

Following a decision at the October 2013 Community Development Committee meeting that suitable interpretive signage on Marjorie Jackson be installed in the plaza, consultation has been undertaken with Marjorie Jackson and artwork is being developed for the sign with installation likely in January 2014.

**ACTION**

**THAT** the report on the installation of interpretive and place signage at the newly named Marjorie Jackson Plaza be noted.

**MOVED:** Helen Riley  
**Carried**

**SECONDED:** Renee Difranco

**ITEM : 6 ESKBANK HOUSE FENCE AND LIGHTING**

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**SUMMARY**

A report was provided on the installation of replacement fencing and lighting at Eskbank house.

**COMMENTARY**

New post and rail style fencing with a feature section on the Inch and Bennet Street corner will be installed in January 2014. A preliminary assessment has been undertaken with an electrical contractor on options for lighting the carpark, pathways and feature trees. This will be progressed further early in new year.

#### **ACTION**

**THAT** the report on the installation of new fencing at and lighting at Eskbank House and Museum be noted.

**MOVED:** Helen Riley  
**Carried**

**SECONDED:** Renee Difranco

#### **ITEM : 7      WAR MEMORIAL QUEEN ELIZABETH PARK**

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##### **SUMMARY**

There was discussion on a proposal to recognize people who were casualties of World War 11 on the Queen Elizabeth Park War Memorial.

##### **COMMENTARY**

Council resolved on 30 September 2013 to place on public exhibition for 28 days, a proposal to add the names of casualties of World War II to the blank marble face of the existing War Memorial in Queen Elizabeth Park and to seek advice from the Office of War Graves and the Lithgow RSL Sub-Branch on the matter.

During the exhibition period, the Lithgow RSL Sub Branch advised Council that they oppose the placement of names onto the blank face of the World War 1 monument but they are supportive of other locations within the same Cenotaph. A further meeting has since been held between Mrs Marshall, Mrs Ryan, the RSL and Council to progress the matter. The RSL considers that there may also be additional casualty names that should be added to the list and are undertaking further research with Mrs Marshall and Ryan. The matter will return to Council once the list is finalised to the best extant possible, and once an agreed location for the monument is determined.

#### **ACTION**

**THAT** the report on recognition of people who were casualties of World War 11 on the Queen Elizabeth Park War Memorial be noted

**MOVED:** Helen Riley  
**Carried**

**SECONDED:** Renee Difranco

#### **ITEM : 8      UPDATE ON CURRENT PROJECTS**

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##### **SUMMARY**

An update was provided on a number of current or recently completed projects undertaken within Community and Culture.

##### **COMMENTARY**

##### **Blast Furnace Park**

A Heritage Office grant application has been lodged to improve safety and signage, to upgrade the Inch Street Railway bridge and to create a cycle/pedestrian way from the bridge to Blast Furnace Park and Lake Pillans.

### **Pearson's Lookout**

New signage is currently being installed and work is progressing on installing replacement fencing and possibly the new viewing platform.

### **Bowenfels Gun Emplacement Site**

The works by Lithgow State Mine Heritage Railway and Verto Employment Agency to clean, paint and restore the 4 guns and associated cleanup works are now complete. They have done a fantastic job in a short space of time. The Mayor recently visited the site and presented Certificates of Appreciation to those involved.

New interpretive and directional signage from the highway will also be installed in the new year and steps are underway to provide pedestrian access from the eastern end of the site.

### **ACTION**

**THAT** the report on current projects be noted.

**MOVED:** Helen Riley  
**Carried**

**SECONDED:** Renee Difranco

### **ITEM : 9 FINANCIAL ASSISTANCE**

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#### **SUMMARY**

Council called for applications from the community for Round 2 of 2013/14 Non-Recurrent Financial Assistance from 1 – 31 October 2013.

Twenty-one (21) submissions to the value of \$49,875 were received under Round 2 and were presented for consideration by the Community Development Committee on 3 December 2013. \$27,500 is available for allocation.

#### **COMMENTARY**

The Community Development Committee recommended that sixteen (16) projects to the value of \$24,093 be approved by Council for Round 2 Non-Recurrent Financial Assistance as follows:

#### **RECOMMENDATION**

##### **THAT**

Council approve the following list of 16 applications to the value of \$24,093.

**MOVED:** Helen Riley

**SECONDED:** Renee Difranco

**Carried**

### **ITEM : 10 GENERAL BUSINESS**

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#### **SUMMARY**

The Committee adopted a schedule of 2014 meeting dates.

#### **COMMENTARY**

A bi-monthly meeting schedule was adopted by the Committee with all meetings from 4.00-5.00 pm in the Council Committee Room.

#### **ACTION**

**THAT** the following 2014 meeting schedule be adopted with all meetings from 4.00-5.00 pm in the Council Committee Room:

Tuesday 4 February  
Tuesday 1 April  
Tuesday 3 June  
Tuesday 5 August  
Tuesday 7 October  
Tuesday 2 December

**MOVED:** Helen Riley  
**Carried**

**SECONDED:** Renee Difranco

**Meeting Closed 5.15pm**

**ITEM : 10    NEXT MEETING**

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Next meeting of the Community Development Committee to be held on:

**Tuesday 4 February 2014  
At 4.00pm in the Council Committee Room**