



Minutes

Meadow Flat Hall Management
Committee
13 February 2014
4.00pm

Name of Committee	
Item Number	Agenda
1	Welcome/present/ apologies
2	Confirmation of minutes
3	Business Arising
4	Building Improvements
5	General Business
6	Next meeting

MINUTES – MEADOW FLAT HALL MANAGEMENT COMMITTEE MEETING -

29 AUGUST 2013



ITEM: 1 PRESENT AND APOLOGIES

PRESENT: The Mayor – Councillor Maree Statham, Councillor Col Hunter, Annie Scott, Sarah Martin, Helen Fritsch, Greg Scott, Michael Wood, Liz Reen.

APOLOGIES: Bruce Gunning, Andrew Muir

OFFICERS: Jim Nichols

DECLARATION OF INTERESTS: Nil

ITEM: 2 CONFIRMATION OF MINUTES FROM THE PREVIOUS MEETING

COMMITTEE ACTION

THAT the Minutes of the meeting of 11 April 2013 be taken as read and confirmed.

MOVED: Liz Reen **SECONDED:** Cr Col Hunter

ITEM: 3 BUSINESS ARISING FROM MINUTES

The following actions were noted resulting from the minutes of 29 August 2014:

Item 3 It was noted that there are no funds available for heating but this needs to be pursued. It was agreed that a reverse cycle AC system would be the best option as there is limited natural ventilation in the building to provide cooling during warmer weather.

COMMITTEE ACTION the information be noted.

MOVED: Helen Fritsch **SECONDED:** Greg Scott

ITEM: 4 BUILDING IMPROVEMENTS

The meeting was advised that work had been completed on the building using the Community Building Partnership (CBP) grant with matching funding from Council. This work included sanding and sealing the floor, installing new plumbing in the kitchen including a new water pump and a new grey water system, installation of two disabled access ramps, birdproofing the hall, and building and painting improvements to the existing outdoor toilets.

The committee expressed satisfaction with the work that had been completed on the building. It was noted with pleasure that the building is now in a condition that it can be used by the local community.

COMMITTEE ACTION

THAT

1. The Committee express their congratulations to Council staff for the work they have completed on the building that now makes it available again for community use.
2. Arrangements be made to have the toilets locked using the same keying as the hall.

MOVED: Michael Wood

SECONDED: Greg Scott

ITEM 5: GENERAL BUSINESS

Hire fees from Councils draft budget were discussed and it was agreed that the fees were based on an hourly rate that was considered acceptable, with particular reference to the hire of the hall by the school.

The meeting was advised that Council would carry out an electrical inspection to determine if power supply is sufficient to allow installation of a reverse cycle air conditioner.

A date for the official opening of the hall was tentatively set for Saturday 10 May 2014.

COMMITTEE ACTION the information be noted.

MOVED: Annie Scott

SECONDED: Cr Col Hunter

ITEM 9: NEXT MEETING:

Next Meeting: 17 April 2014 at 4.00pm at Meadow Flat Hall.

There being no further business the meeting closed at 4.50pm