



Minutes

Meadow Flat Hall Management
Committee
8 May February
2014
3.30pm

Name of Committee	
Item Number	Agenda
1	Welcome/present/ apologies
2	Confirmation of minutes
3	Business Arising
4	Official Opening
5	General Business
6	Next meeting

MINUTES – MEADOW FLAT HALL MANAGEMENT COMMITTEE MEETING -

29 AUGUST 2013



ITEM: 1 PRESENT AND APOLOGIES

PRESENT: The Mayor – Councillor Maree Statham, Annie Scott, Helen Fritsch, Liz Reen, Bruce Gunning.

APOLOGIES: Councillor Col Hunter, Sarah Martin, Michael Wood, Greg Scott.

OFFICERS: Jim Nichols, Andrew Muir

DECLARATION OF INTERESTS: Nil

ITEM: 2 CONFIRMATION OF MINUTES FROM THE PREVIOUS MEETING

ACTION

THAT the Minutes of the meeting of 13 February 2014 be taken as read and confirmed.

MOVED: Liz Reen

SECONDED: Annie Scott

ITEM: 3 BUSINESS ARISING FROM MINUTES

The following actions were noted resulting from the minutes of 29 August 2014:

Item 3 It was noted that there are no funds available for heating but this needs to be pursued. It was agreed that a reverse cycle AC system would be the best option as there is limited natural ventilation in the building to provide cooling during warmer weather. The committee supports a submission through the Council budget process.

Item 4 The committee noted that the toilet will be cleaned and maintained by Trevor Gunning on behalf of the community.

ACTION

THAT the information provided in business arising from the minutes of 29 August 2013 be noted.

MOVED: Helen Fritsch

SECONDED: Cllr Statham

ITEM: 4 OFFICIAL OPENING

The meeting considered a number of dates for the official opening of the hall. The preferred date was Saturday 25 October 2014 with Saturday 8 November 2014 being the alternative date. Cr Statham will check on the availability of the Local Member.

ACTION

THAT the Committee agree to Saturday 25 October 2014 being the date for the official opening subject to availability of the Local Member with 8 November being the alternative date.

MOVED: Annie Scott

SECONDED: Liz Reen

ITEM 5: GENERAL BUSINESS

It was noted that more birdproofing is required near the main entry door which will be attended to by Council.

Discussion on the process for accounting with Council and how funds could be released for work on the hall. It was agreed that this would be arranged through Council. This will be discussed with Council management.

ACTION

THAT the information discussed in relation to bird proofing and allocation of funds be noted.

MOVED: Annie Scott

SECONDED: Bruce Gunning

ITEM 6: NEXT MEETING:

Next Meeting: 11 September 2014 at 3.30pm at Meadow Flat Hall

There being no further business the meeting closed at 4.30pm