



# Minutes

Community Development  
Committee

Tuesday 5 August 2014

Lithgow City Council

Committee Room

4.00 – 5.00 pm

Community Development Committee	
Item Number	Agenda
1	Present & apologies
2	Adoption of Previous Minutes
3	Business Arising From Previous Minutes
4	Review of Citizenship Awards
5	Review of Sister City Relationships
6	Review of Financial Assistance 2014/15
7	Update On Current Projects
8	General Business

## **ITEM: 1      PRESENT AND APOLOGIES**

---

**Present:** Mayor Maree Statham, Philippa Childs, Cassandra Baker, Linda Hine, Robyn da Costa and Rachael Young.

**Apologies:** Matthew Johnson, Helen Riley

**Officers:** Juli-Ann Brozek, Wendy Hawkes

**Declaration of Interests:** Committee members declared their interest in relation to some financial assistance resubmissions as follows and did not vote or participate in discussion on those applications:

Rachael Young – Daffodils at Rydal and Rydal A H & P Society  
Cassandra Baker – Daffodils at Rydal

## **ITEM 2      ADOPTION OF PREVIOUS MINUTES**

---

The Minutes of the 3 June 2014 meeting were confirmed by email by 3 Committee members and reported to Council on 30 June 2014.

### **ACTION**

**THAT** the confirmation and reporting of the previous minutes to Council be noted.

**MOVED:** Cassandra Baker

**SECONDED:** Rachael Young

## **ITEM 3      BUSINESS ARISING FROM PREVIOUS MINUTES**

---

### **SUMMARY**

**3.1 Citizenship Awards:** See Item 4

**3.2 Donation of Bicycles:** The Committee was advised that the bicycle hire program at the Visitor's Information Centre is ready to be implemented as soon as bicycle helmets have been delivered.

**3.3 Seating at Hassans Walls Lookout:** The Committee was advised that a picnic table and seats have been installed at Hassans Walls Lookout on the Sir Joseph Cook Boardwalk. A request that signage at the end of the Sir Joseph Cook Boardwalk indicating key points from the view be investigated.

**3.4 Sister Cities Relationships:** See Item 5

**3.5 South Littleton Hall:** The Committee was advised that at the Council meeting on the 30 June 2014 the decision was made to accept an Expression of Interest from the Lions Club of Lithgow for exclusive use the South Littleton Hall subject to negotiation of lease and payment details. This is currently in negotiations with Council's Property Team.

**3.6 Installation of seating around Lake Pillans:** The Committee was advised that this project is still in progress. The Committee requested that a half sail be erected over the seating area that is to be installed on the boardwalk at Lake Pillans

## **ACTION**

### **THAT:**

1. The Business Arising from the previous minutes be noted.
2. The installation of signage at the end of the Boardwalk indicating key points from the view is investigated by Council staff.
3. A half sail be erected over the seating area being installed on the boardwalk at Lake Pillans.

**MOVED:** Linda Hine

**SECONDED:** Robyn De Costa

## **ITEM 4 REVIEW OF CITIZENSHIP AWARDS AND AUSTRALIA DAY ACTIVITIES**

---

### **SUMMARY**

On the 26 January each year Council provides activities and an official ceremony to celebrate Australia Day and supports celebrations in other communities in the LGA. The NSW Local Citizenship of the Year Awards are presented at the Australia Day Ceremony.

### **COMMENTARY**

The Committee decided to move all Lithgow Australia Day activities to Queen Elizabeth Park from 3 - 7.30pm in order to accommodate activities in other villages. This will include: the official Australia Day Ceremony at 3.30pm, markets and family friendly entertainment and activities throughout the afternoon and evening.

The Committee decided to change the categories of the NSW Local Citizenship of the Year Awards from those awarded in previous years. The new categories include:

- Young Citizen Volunteer of the Year (under 26 years)
- Young Citizen Achievement Award (under 26 years)
- Open Citizen Volunteer of the Year
- Open Citizen Achievement Award

- Service to the Community – Organisation Award
  - For an organisation who have performed a service to the community throughout the year
- Recognition of Outstanding Events of the Year
  - To recognise all nominated events within the Lithgow LGA throughout the year
  - Favourite to be voted by the public via facebook and paper ballot.

The Committee decided to ask the Reg Cowden Award Committee if they would like to hold their awards on Australia Day in order to increase the number of people able to appreciate and congratulate the Reg Cowden Award recipients.

## **ACTION**

### **THAT**

1. Council staff create a plan for Australia Day activities to be presented to the Committee at the next meeting for approval.
2. Council staff develop criteria and a promotional plan for the NSW Local Citizenship Award to be presented to the Committee at the next meeting for approval.

**MOVED:** Pippa Childs

**SECONDED:** Linda Hine

## **ITEM 5 REVIEW OF COUNCIL'S SISTER CITY RELATIONSHIPS**

---

### **SUMMARY**

Following a Council resolution on 14 April 2014 to undertake a review of Council's Sister City relationships, the Committee was asked to discuss current and future arrangements.

### **COMMENTARY**

Lithgow City Council currently has a Sister City relationship with Huainan City in the People's Republic of China however this relationship has not been actively pursued by either side.

The Committee decided to consider this matter further at the next meeting in relation to other possible cities in China and asked that staff investigate what other Councils are doing in regard to Sister City Relationships.

## **ACTION**

### **THAT:**

1. The Committee consider this matter further at the next meeting.
2. In the meantime, staff investigate what other Councils are doing in regard to Sister City Relationships.

**MOVED:** Linda Hine    **SECONDED:** Robyn da Costa

## **ITEM 6      REVIEW OF FINANCIAL ASSISTANCE APPLICATIONS**

---

### **SUMMARY**

The Committee considered applications pulled from the April 2014 under Round 1 of 2014/15 Non-Recurrent Financial Assistance by Council at the council meeting on 30 June 2014.

### **COMMENTARY**

At the 30 June 2014 meeting of Council the recommendations of the Committee for the April 2014 under Round 1 of 2014/15 Non-Recurrent Financial Assistance were considered and approved with three exceptions. Lake Wallace Sailability and the Rydal Village Association Daffodils at Rydal applications were pulled due to the inclusion of Insurance in the areas requesting funding. The Lithgow Community Transport (Translinc) funding was pulled due to a query into why the amount allocated to been changed from \$3,000 to \$1,000 by the Committee.

Rydal Village Association Daffodils at Rydal resubmitted their application without insurance listed as a funding item. This was approved by the Committee

Lake Wallace Sailability was contacted by Council staff and asked to resubmit their application, but had not yet done so at the time of the meeting.

The Committee reported that the Lithgow Community Transport (Translinc) had been changed from \$3,000 to \$1,000 as \$2000 had been for a printer which the Committee felt was not an appropriate item for Council to fund. The Committee recommended the \$1000 amount be approved by Council

### **RECOMMENDATION**

#### **THAT Council:**

1. Provides non-recurrent Financial Assistance to Rydal Village Association Daffodils at Rydal of \$1,500 and Lithgow Community Transport (Translinc) of \$1,000

**MOVED:** Linda Hine

**SECONDED:** Robyn De Costa

## **ITEM 7      UPDATE ON CURRENT PROJECTS**

---

### **SUMMARY**

An update was provided on Blast Furnace Park, Pearsons Lookout and the Renaming of Cook St Plaza and official naming of Jim Robson Park

### **COMMENTARY**

The Committee was advised that:

- The safety and interpretative study being undertaken at Blast Furnace Park has been completed.
- Upgrade works at Pearsons Lookout Capertee have been completed and an official launch was being organised.
- The Geographical Names Board has advised that they have a policy of not naming features after persons who are still living therefore neither the name of Marjory Jackson nor Jim Robson can be used to name geographical features as these persons are both still living. The Committee recommended that the name of Cook Street Plaza remain unchanged.

### **ACTION**

**THAT** The report on current projects be noted.

**MOVED:** Rachael Young

**SECONDED:**

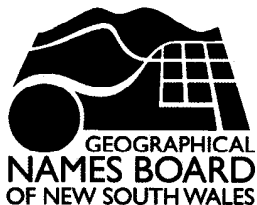
Cassandra Baker

## **ITEM 8      GENERAL BUSINESS**

---

There was no general business.

**Meeting Closed 6.00pm**



Our Ref: GNB 5680  
Your Ref:  
Contact: Jill Williams

Lithgow City Council

Scanned

23 JUN 2014

Doc. No.....  
GDA Ref.....  
Years.....

PO Box 143  
Bathurst NSW 2795  
T: 02 6332 8214  
F: 02 6332 8217  
E: gnb@lpi.nsw.gov.au  
www.gnb.nsw.gov.au

---

The General Manager  
Lithgow City Council  
PO Box 19  
LITHGOW NSW 2790

Attention: Matthew Johnson

Dear Sir

### Commemorative Naming Policy

The Board has adopted a policy of not naming features after persons who are still living.

This policy was developed in consultation with other naming jurisdictions in Australia and has been adopted Australia-wide.

As a result, the Board advises that Council's proposals to name Marjorie Jackson Plaza and Jim Robson Park have been rejected. Should Council propose alternative names for these features, the Board would be happy to consider these proposals.

Yours sincerely

Jill Williams  
For Secretary  
Geographical Names Board

16 June 2014