



Lithgow CBD Revitalisation
Action Plan Steering Committee
Thursday 3 April 2014
5.30 pm

| Name of Committee | |
|-------------------|--|
| Item Number | Agenda |
| 1 | Welcome/present/ apologies |
| 2 | Confirmation of Minutes |
| 3 | Business Arising from the Previous Minutes |
| 4 | Consultant Site Visit |
| 5 | Project Update |
| 6 | CBD General Update |
| 7 | General Business |
| 8 | Next meeting |

**MINUTES – LITHGOW CBD REVITALISATION
ACTION PLAN COMMITTEE – 3 APRIL 2014**



ITEM: 1 PRESENT AND APOLOGIES

Present: Mayor Cllr Maree Statham, Cllr Inzitari, Cllr Col Hunter, Mr Anthony Beard, Mr Roger Bailey

Apologies: Cllr Peter Pilbeam, Cllr Ross Higlett, Ms Kelley Crane

Officers: Mr Matt Brewster

Declaration of Interests: NIL

ITEM: 2 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

The minutes were endorsed by two members of the Committee being:

Councillor Ross Higlett

Councillor Frank Inzitari

ACTION:

THAT the Minutes of the Meeting of 13 March 2014 be taken as read and confirmed

MOVED: Cllr Frank Inzitari

SECONDED: Mr Roger Bailey

ITEM: 3 BUSINESS ARISING FROM THE PREVIOUS MINUTES

NIL

ITEM: 4 CONSULTANT SITE VISIT

SUMMARY

Representatives from the consultant team Turf Design, Environmental Partnership and Hill PDA visited Lithgow on Thursday 3 April 2014 to continue liaison with Councils project team and undertake investigations as part of Milestone 1.

COMMENTARY

Information was provided to the Committee in regards to the outcomes of the Consultants site visit.

The majority of this information was provided under Item: 5 Project Update

ACTION

THAT the Committee notes the information provided

MOVED: Cllr Frank Inzitari **SECONDED:** Mr Roger Bailey

ITEM: 5 PROJECT UPDATE

SUMMARY

Matt Brewster and Consultant representatives provided an update on the progress of the Project

COMMENTARY

Two consultants from Environmental Partnership delivered a powerpoint presentation summarising the information and analysis they had undertaken to date.

A copy of that powerpoint presentation is attached for the Committees reference

ACTION

THAT the Committee notes the information provided

MOVED: Cllr Frank Inzitari **SECONDED:** Mr Roger Bailey

ITEM: 6 CBD PUBLIC TOILETS

SUMMARY

Matt Brewster provided an update on this matter

COMMENTARY

Andrew Muir, Matt Brewster and representatives from the Lithgow Business Association met with a public toilet provider on April 1 2014 to look at design and siting issues within the CBD.

Discussions were held in relation to capacity requirements, potential servicing issues and siting opportunities in Pioneer park and Cook St Plaza

Information is to be provided to the Consultants to commence preliminary preferred location designs.

ACTION

THAT the Committee notes the information provided

MOVED: Cllr Col Hunter

SECONDED: Mr Roger Bailey

ITEM: 7 CBD GENERAL UPDATE

SUMMARY

The Committee was provided with an update on various matters relating to the Lithgow CBD

COMMENTARY

Matt Brewster provided information in relation to:

- replanting of street planters for Mothers Day shop local promotion
- the Lithgow Tidy Towns Laneways Mural Project
- car parking issues

ACT ION

THAT the Committee notes the information provided

MOVED: Cllr Frank Inzitari

SECONDED: Cllr Col Hunter

ITEM: 8 NEXT MEETING:

Next Meeting: TBA

There being no further business the meeting closed at 6.00pm