



# Minutes

Disability Access Committee  
Wednesday 3 September 2014  
Hartley Building Meeting Room  
Lithgow City Council  
4.00-5.00pm

Name of Committee	
Item Number	Agenda
1	Welcome/Present/ Apologies
2	Confirmation of minutes
3	Business Arising
4	Disability Access Plan
5	General Business

**ITEM: 1 PRESENT AND APOLOGIES**

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**PRESENT:** Cllr Statham, Julie Favell, Janine Smith, Kathy Dickson and Debbie Ong

**APOLOGIES:** Dan Smith, Jim Nichols and Viktoria Gulabovski.

**OFFICERS:** Juli-Ann Brozek, Iain Stewart and Matthew Johnson.

**DECLARATION OF INTERESTS:** Nil

**ITEM: 2 CONFIRMATION OF MINUTES FROM THE PREVIOUS MEETING**

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The minutes of the 2 July 2014 meeting were ratified by email and reported to Council on 28 July 2014.

**ACTION THAT**

The ratification by email of the minutes of the 2 July 2014 Disability Access Committee meeting and their reporting to Council on 28 July 2014 be noted.

**MOVED:** Janine Smith

**SECONDED:** Julie Favell

**Carried**

**ITEM: 3 BUSINESS ARISING**

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**SUMMARY**

**3.1 Inclusion of accessible toilets on Tourism App**

This matter is under discussion with Lithgow Visitor Centre with the outcome to be reported at the November meeting.

**3.2 Footpath in Lidsdale**

A letter has been sent to the Lidsdale resident advising that while there is an identified need for the upgrading of footpaths in Lidsdale, Council is unable to commit to funding these works in 2014/15 however Council will consider their inclusion in the 2015/16 budget. Council's Group Manager Operations advised that the works proposed for 2015/16 will include footpath upgrades starting at Maddox Lane, past the tennis courts and to the Castlereagh Highway.

**3.3 Letter of thanks and appreciation to Westpac Bank for installing an accessible counter and to the State Member Paul Tool for the Bathurst to Sydney Bullet train.**

Both letters have been sent.

**Item 3.4 Community Transport gaining access to the generic key for public toilets**

It was advised that MLAK keys which allow people with a disability to access accessible toilets when locked to the general public can be obtained from local locksmiths. While Lithgow does not lock its toilets using these keys, they are a useful resource for local people when visiting other LGA's that do use the keys. MLAK keys can also be used to access accessible equipment in playgrounds.

**Item 3.5 Layback on corner of Wolgan and Williwa Streets**

It was advised that this has not yet been completed.

**Item 3.6 Council information packs for new residents**

Several years ago Council did offer information packs to new residents which were distributed through real estate agents. There was discussion on how online information sources (eg Council's Children's Services directory and Tourism Guide) have to a large extent replaced the need for information packs although not for people without access to the internet. There are also local guides including the LINC (hardcopy and online) directory of local services and facilities.

**Item 3.7 Country Link Service and access for people with a disability**

Council has contacted NSW Trainlink which advises that the Dubbo XPT and Bullet Train are both accessible and include accessible toilets.

**Item 3.8 Main Street Audit**

Data collected from the audit has been embedded in the Disability Access Plan and provided to the Main Street Revitalisation Committee for consideration.

**Item 3.9 Health representative on DAC**

Debbie Ong, an OT from Lithgow Health Service was welcomed to the Committee. Debbie has replaced Bronwyn Webb who has recently retired. Bronwyn has worked at Lithgow Health Service for many years and has been a valuable contributor to the work of the current Disability Access Committee as well as Council's earlier Access Committees.

**ACTION**

**THAT** the updates provided under Business Arising be noted.

**MOVED:** Kathy Dickson

**SECONDED:** Julie Favell

**Carried**

**ITEM: 4 DRAFT DISABILITY ACCESS PLAN**

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**SUMMARY**

The Draft Disability Access Plan was reported to Council on 30 June 2014 at which time Council resolved to place it on public exhibition for a period of 28 days.

**COMMENTARY**

As no community comments were received during the exhibition period, the Disability Access Plan will be reported to Council on 8 September 2014 for final adoption without amendment.

The committee was asked to bring their implementation priorities to the next meeting. It was agreed that a media release be issued by Council advising of adoption of the plan and the work of the Disability Access Committee and calling for suggestions on further access issues for the Committee to consider.

There was also discussion on the need to further investigate the provision of accessible counters in Council's Administration Centre and Libraries.

#### **ACTION**

**THAT** The update on the Disability Access Plan be noted.

**MOVED:** Janine Smith

**SECONDED:** Kathy Dickson

**Carried**

#### **ITEM: 5          GENERAL BUSINESS**

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Council's Group Manager Operations advised that:

- Council is seeking funding under the Resources for Regions program for the Main Street Revitalisation program which will include upgrading of laybacks and new accessible public toilets. Tenders are currently being sought for the toilets.
- Work is progressing ahead of schedule on stages 2 and 3 of the Aquatic Centre upgrade which when completed, will be heated sufficiently to allow for hydrotherapy sessions.
- Stage 4 of the Aquatic Centre Upgrade - the refurbishment and re-lining of the 50 metre pool, will commence at the end of March 2015.

#### **ACTION**

**THAT** The discussion under General Business be noted.

**MOVED:** Julie Favell

**SECONDED:** Janine Smith

**Carried**

#### **ITEM 10:      NEXT MEETING:**

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**Next Meeting: Wednesday 5 November 2014  
4.00-5.00pm  
Hartley Building Meeting Room  
Lithgow City Council**

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**There being no further business the meeting closed at 5.00pm.**