



Minutes

Lithgow Flash Gift Committee
 Monday 13 October 2014
 4.00pm

Name of Committee	
Item Number	Agenda
1	Welcome/present/ apologies
2	Confirmation of Minutes from previous meeting held 4 August 2014
3	Business arising from previous minutes
4	Sponsorship Update
5	Sponsorship from 2008
6	Preliminary Budget
7	Draft Schedule for the events
8	Report from Little Athletics
9	Report from NSW Pro-Track League
10	Race event naming rights
11	General Business
12	Next meeting

ITEM 1 PRESENT AND APOLOGIES

PRESENT: Cr Ray Thompson, Mrs Fiona Van Velden, Mr Danny Witty, Mr Ray Stoneley

APOLOGIES: Cr Wayne Mc Andrew, Mr Andrew Muhlhan

OFFICERS: Mrs Juli-Ann Brozek, Ms Kellie Barrow, Mr Robbie Park,

ITEM 2 CONFIRMATION OF MINUTES FROM THE PREVIOUS MEETING 4 AUGUST 2014

The minutes were endorsed by two members of the Committee being:

Cr Wayne McAndrew
Mr Danny Witty

ACTION

THAT Committee note the minutes of the meeting of 4 August be taken as read and confirmed.

MOVED: Cr Ray Thompson **SECONDED:** Mr Ray Stoneley

ITEM 3 BUSINESS ARISING FROM THE PREVIOUS MINUTES

NIL

ITEM 4 SPONSORSHIP UPDATE

SUMMARY

Lithgow Tourism has continued to follow-up on the Lithgow Flash Gift partnership packages distributed and have sent out additional packages.

The sponsorship report below is from Wednesday 10 September.

Sponsors	Inclusive of GST
Centennial Coal	\$ 12,100.00
Lithgow City Council	
Coal Services	\$ 6,000.00
Energy Australia	
Maritime Mining and Power Credit Union	\$ 1,650.00
Henry Plant & Equipment Hire	\$ 1,200.00
GHD	\$ 2,750.00
C & W Printing	\$ 150.00
Workies	\$ 1,000.00
Total Current Sponsorship	\$ 24,850.00

ACTION

THAT Committee note the information provided

MOVED: Cr Ray Thompson **SECONDED:** Mr Ray Stoneley

ITEM 5 SPONSORSHIP OF LITHGOW FLASH GIFT SINCE ITS INCEPTION

SUMMARY

Below is a summary of the sponsors for the Lithgow Flash Gift since 2008. The list has been compiled from the accounts records of sponsors and will not show all of the small amounts paid directly to customer service over this time.

2008		2009	
\$ 11,000.00	Centennial Coal	\$ 11,000.00	Centennial Coal
\$ 11,000.00	Westfund	\$ 110.00	Willis Printing
\$ 2,500.00	Lithgow Workmens Club	\$ 110.00	Jones Bus
\$ 110.00	Willis Printing	\$ 500.00	Zig Zag Motel
\$ 110.00	Hunter Mining Methods Pty Ltd	\$ 110.00	Video Ezy
\$ 2,000.00	Lithgow Hoteliers	\$ 110.00	K Teens
\$ 300.00	Zig Zag Motel	\$ 550.00	Quarry Mining & Construction
\$ 100.00	McDonald's Australia	\$ 2,500.00	Westfund
\$ 300.00	Madjestic Tours	\$ 1,100.00	Newnes Hotel
\$ 500.00	Henry Plant Hire	\$ 550.00	Lean and Bennett
\$ 250.00	Dukes Earthmoving	\$ 2,500.00	Lithgow Tourism
\$ 500.00	A C Collins Transport	\$ 1,100.00	Lithgow Hoteliers
\$ 200.00	R & A Chainsaws	\$ 2,500.00	Delta Electricity

2010			2011	
\$ 110.00	Welchs Smash Repairs		\$ 110.00	A C Collins Transport
\$ 2,500.00	Delta Electricity		\$ 550.00	Lean & Bennett
\$ 550.00	Henry Plant Hire		\$ 5,500.00	Westfund
\$ 200.00	Madjestic Tours		\$ 2,500.00	Delta
\$ 11,000.00	Centennial Coal		\$ 11,000.00	Centennial Coal c/- Springvale
\$ 545.45	Lean and Bennett		\$ 110.00	Bowen Inn
\$ 1,000.00	Martime Mining Power C/Union		\$ 2,200.00	Maritime Mining Power Credit Unio
\$ 110.00	Regency Jewellers		\$ 1,000.00	Lithgow Workmens Club
\$ 181.82	Hunter Mining Methods Pty Ltd		\$ 500.00	Zig Zag Motel
\$ 110.00	Jones Bros Bus Company		\$ 110.00	Top End Newsagency
\$ 1,100.00	Lithgow Workmens Club		\$ 500.00	Eraring Energy
\$ 1,100.00	Jennmar Australia		\$ 250.00	Hunter Mining Methods
\$ 550.00	Zig Zag Motel		\$ 110.00	Video Ezy
\$ 110.00	A C Collins Transport		\$ 550.00	Coates Hire East
\$ 1,200.00	Martime Mining Power C/Union		\$ 110.00	Regency Jewellers
\$ 5,500.00	Westfund		\$ 200.00	Madjestic Tours
\$ 110.00	Willis Printing		\$ 110.00	Willis Printing
\$ 909.09	D Whitty		\$ 110.00	Jones Bus
\$ 100.00	LBA		\$ 110.00	LBA
\$ 90.91	Video Ezy		\$ 121.00	Eunice Turner
\$ 90.91	Busy Corner			
\$ 100.00	Presbury			

2012			2013	
\$ 136.36	Jones Bros		\$ 136.36	Regency Jewellery
\$ 300.00	Quarry Mining & Construction		\$ 2,500.00	Delta Electricity
\$ 136.36	Regency Jewellery		\$ 1,090.91	Henry Plant & Equipment
\$ 11,000.00	Centennial Coal		\$ 136.36	C & W Printing
\$ 2,200.00	Maritime Mining		\$ 1,500.00	Maritime Mining
\$ 545.45	Coates Hire East		\$ 1,090.91	GHD
\$ 909.09	Lithgow Workmens Club		\$ 5,454.55	Coals Services
\$ 136.36	C & W Printing		\$ 11,000.00	Centennial Coal
\$ 136.36	Mountain High Conveyancing			
\$ 5,454.55	Coal Services Pty Ltd			
\$ 1,363.64	Henry's Plant Hire			
\$ 5,454.55	McDonald's Australia			
\$ 136.36	Video Ezy			
\$ 2,500.00	Delta Electricity			

ACTION

THAT Committee note the information provided

MOVED: Mr Ray Stoneley

SECONDED: Mrs Fiona Van Velden

ITEM 6 PRELIMINARY BUDGET

SUMMARY

Preliminary budget below is a summary of the income and costs for the Carnival to date.

Amounts for expenses below shown in BOLD are confirmed, others waiting final cost.

November 2014 LFG P&L		Inclusive of GST
Watsford Oval		\$ 221.50
Tony Luchetti Sports Ground		\$ 1,381.50
Marque set-up and preparation of seating	Operations	\$ 1,000.00
Marque dismantle and Valley Challenge marshals	Operations	\$ 1,500.00
Lithgow Council Fees and Charges		\$ 4,103.00
Watsford Oval deposit		\$ 278.50
Tony Luchetti Sports Ground deposit		\$ 385.00

Program	CW Printing	\$ 330.00
Mesh banner presentation	Banner Shop	\$ 336.00
5 M Banner x two	Banner Shop	\$ 370.00
News paper ad x two 1/2 page colour ads	Lithgow Mercury	
Magazine ad	Runners World	\$ 825.00
Regional News papers	BM Gazette	
Posters	CW Printing	\$ 110.00
DL Flyers	CW Printing	\$ 220.00
Artwork	CW Printing	\$ 528.00
Radio ads	2LT Move FM	
Sports Voucher	Sports power	
Valley Challenge Bibs	Industrial printing	\$ 200.00
VIP catering	Islute	\$ 500.00
Trophies	David Sproule	\$ 1,800.00
Commentator	NSWAL	\$ 300.00
Sashes	Stewart Gilman	\$ 562.00
Gate Ticketing and marshals 5k Run	Dragon boat club	\$ 600.00
Total does not include refundable deposit or LCC Fees and Charges		\$ 8,053.00

Prize Money		
Womens, LFG		\$ 11,000.00
Mens, LFG		\$ 10,000.00
Open 70m		\$ 1,000.00
120m Novice -Vets		\$ 1,000.00
300m Open		\$ 1,000.00
Mixed Back-markers		\$ 1,000.00
ZIG ZAG		\$ 2,000.00
Valley Challenge		\$ 2,000.00
		\$ 29,000.00

Remaining from 2012 LFG	\$	10,000.00
Sponsorship	\$	24,850.00
LCC Sponsorship after fees and charges	\$	10,897.00
Ticket sales		
Progam sales		
Race entries		
Expenses	\$	8,053.00
Prize Money	\$	29,000.00
	\$	8,694.00

ACTION

THAT Committee note the information provided

MOVED: Cr Ray Thompson

SECONDED: Mr Ray Stoneley

ITEM 7 DRAFT SCHEDULE FOR THE EVENTS

SUMMARY

The draft schedule of events has been developed to maximise the benefits for the sponsors and to allow for a meet and greet with the athletes with the sponsors.

Race events times have been changed to ensure that all sponsors receive recognition for their support of the carnival.

3.15 pm

OFFICIAL WELCOME

Mayor of Lithgow
Cr Maree Statham

FINALS

Event 16 3.35 pm

**Eric Arnold Sprint
Girls and Boys**

100 m

Presentations events

**Eric Arnold Sprint
Girls and Boys**

Athletes and sponsors meet and greet in the VIP area from 3.35pm

Event 17 4.00 pm

VALLEY CHALLENGE ...
Proudly Sponsored by Coal Services

5000 m

Event 18 4.55 pm

ZIG ZAG MILE – all off scratch ...
Proudly Sponsored by GHD

Mile

Event 19 5.05 pm

Open 300 metre

300 m

Event 20 5.15 pm

Sprint 70 metre.

70 m

Event 21 5.20 pm

Invitation Back-Markers mixed ...

120 m

Event 22 5.25 pm

Open Novice-Vets

120 m

Presentations events 17, 18, 19, 20, 21, 22

Event 23 5.40 pm **LITHGOW FLASH GIFT – men ...** 120 m

Event 24 5.45 pm **LITHGOW FLASH GIFT – women ...** 120 m
Proudly Sponsored by Centennial Coal

Presentations events 23 and 24

The committee discussed the event schedule and approved later Official Opening of the event and endorsed that all junior events be completed prior to any heats or other events conducted by NSW Pro Track League. The junior events should be completed by 11.00am.

The Committee recommends that the draft schedule supplied by NSW Pro Track League be amended and consultation take place with Council's Event Coordinator to accommodate the recommendations of the committee.

ACTION

THAT:

- NSW Pro Track League to amend the race schedule in consultation with Council's Event Coordinator.
- The committee notes all junior events to be completed prior to the commencement of any Pro Track heats.

MOVED: Cr Ray Thompson

SECONDED: Mrs Fiona Van Velden

ITEM 8 LITHGOW LITTLE ATHLETICS REPORT

SUMMARY

An updated report from Lithgow Little Athletics group was presented to the committee.

COMMENTARY

Report from Lithgow Little Athletics.

1. The junior events should be reduced - No 400m or longer junior running events. If these athletes want to run these they should enter the mile or the valley challenge.
2. There will be
 - * A 50m run for 5 and under and the next age group only. M and F - 4 races
 - * No 70 metre runs.
 - * 100m runs for ages above 5 years in the groupings that we had last year.
 - * 200m for groups about 8 years and above.
3. The 100m handicap race will proceed as usual but participant are advised to run in the 100m in the morning and need to be available for semi finals if required.

4. The LAC committee would like the LFG committee to reimburse the club for the coaching clinic held on the 12th September. The LFG committee budgets \$1000 each year for coaching clinics. The total cost of the clinic held on 12th September was \$480.
5. The LAC committee will provide helpers for the LFG carnival but do not expect to be responsible for every one of Ken English's demands.

Lithgow Little A's representative advised the committee that he will be stepping down from his position on the Lithgow Flash Gift Committee following the 2014 event.

ACTION

THAT Committee note the information provided and approves the financial support of \$480.00 for the coaching clinic that was held on 12th September 2014.

MOVED: Cr Ray Thompson

SECONDED: Mrs Fiona Van Velden

ITEM 9 REPORT FROM NSW PRO TRACK LEAGUE

SUMMARY

The NSW Pro Track League report below was emailed to Council and presented to the committee at the meeting.

Draft event schedule

Time	Distance	Event	Round
10:00	70m	Sprint Handicap	Heats
10:45		Junior LA Events	
11:15	120m	Novice-Vets Handicap	Heats
11:45	70m	Sprint Handicap	Semis
12:00	100m	Eric Arnold Preliminaries	
12:20	400m	Lithgow Athletics	
12:35	120m	Lithgow Flash Mens Gift	Heats
1:20	120m	Lithgow Flash Womens Gift	Heats
2:00	200m	Lithgow Athletics	
2:15	1500m	Lithgow Athletics	
2:40	120m	Lithgow Flash Mens Gift	Semis
3:00	120m	Lithgow Flash Womens Gift	Semis
3:20	800m	Lithgow Athletics	
3:25	100m	Eric Arnold Sprint Boys	Final
3:30	100m	Eric Arnold Sprint Girls	Final
		<i>Presentation of Eric Arnold Sprint</i>	
		<u>Official Welcome</u>	
3:40	300m	Open Handicap	Heats
4:05	5km	Valley Challenge	Final
4:55	Mile	Zig Zag	Final
5:05	300m	Open Handicap	Final
5:15	70m	Sprint Handicap	Final
5:20	120m	Invitation Backmarkers	Final

		Handicap	
5:25	120m	Novice Veterans	Final
		<i>Presentations 5km, Mile, 300m, 70m, N-V</i>	
5:40	120m	Lithgow Flash Mens Gift	Final
5:45	120m	Lithgow Flash Womens Gift	Final
		<i>Presentations of 120m Gift</i>	

The committee discussed the draft schedule provided by NSW Pro Track League and it was decided that the junior events be completed prior any heats or other events conducted by NSW Pro Track League. The junior events should be completed by 11.00am.

Draft prize money allocation

Lithgow Prize Money

Distance	Event Type	Total	1st	2nd	3rd	4th	5th	6th	7th-10th	Coach	Losing-Semi
70m	<i>Open</i>	1000	600	150	50	50	50	50		50	
120m	<i>Novice-Veterans</i>	1000	600	150	50	50	50	50		50	
120m	<i>Womens Gift</i>	11000	6000	1000	600	500	400	200		500	18x100=1800
120m	<i>Mens Gift</i>	10000	5000	1000	600	500	400	200		500	18x100=1800
300m	<i>Open</i>	1500	700	200	125	75	75	50	50	75	
120m	<i>Mens Back</i>	1000	500	90	90	90	90	90		50	
120m	<i>Womens Back</i>	1000	500	90	90	90	90	90		50	

The committee discussed the draft prize money breakdown provided by NSW Pro Track League and requires justification from NSW Pro Track League for the payment to the coaches for the finals.

The committee discussed the race finals and confirmed that all finals must have eight runners.

The committee would like NSW Pro Track League to know if a competitor is a scratching is the entry fee for that race refunded to the competitor.

The committee endorsed that the \$100 payment to the losing semi finalist be reduced to \$50.

The committee endorsed that the Invited Back markers event be a mixed event with \$1,000 prize money as per previous years.

ACTION

THAT Committee note:

- NSW Pro Track League to amend the race schedule in consultation with Council's Event Coordinator. All junior events are to be completed prior to the commencement of any Pro Track heats
- NSW Pro Track League to provide the Committee with reasons for the payment to the coaches for the finals.
- The Committee would like NSW Pro Track League to have eight competitors in all the final events.

- NSW Pro Track League reduces the \$100 payment to the losing semi finalist to \$50.
- NSW Pro Track League to advise the committee if a competitor is a scratching is the entry fee for that race refunded to the competitor.
- NSW Pro Track League to have the Invited Back markers event is a mixed race with \$1,000 prize money as per previous years.

MOVED: Mr Danny Witty

SECONDED: Mrs Fiona Van Velden

ITEM 10 RACE EVENT SPONSOR NAMING RIGHTS

SUMMARY

Major sponsors are entitled to have the naming rights for the major race events on the day.

Centennial Coal as the major sponsor has the naming rights for the Woman's Lithgow Flash Gift Sprint.

Other regular sponsor would like to keep their naming rights as per previous years, being;

Coal Services Coal Services 5K Valley Challenge

GHD GHD Zig Zag Mile

Race event sponsor naming rights to be decided.

Men's Lithgow Flash Gift Sprint

Open 70 metre

300 metre Open

Mixed Back-markers

Final confirmation of the naming rights for the races will advised once Energy Australia confirms if they will be a sponsor for the event.

ACTION

THAT Committee note the information provided

MOVED: Mrs Fiona Van Velden

SECONDED: Mr Danny Witty

ITEM 11 GENERAL BUSINESS

SUMMARY

- The committee would like the size format of the Event Program to be reduced to an A5 format and that the individual race and handicap information to be supplied separately to the competitors and spectators as requested.
- The Committee was shown the magazine advertisement in the latest Runners World Magazine.

ACTION

THAT Committee note the format of program will be changed to A5 size.

MOVED: Mr Ray Stoneley

SECONDED: Mr Danny Witty

ITEM 12 NEXT MEETING

4.00pm WEDNESDAY 12 NOVEMBER 2014

There being no further business the meeting closed at 5.15pm