



Minutes

Community Development Committee
Tuesday 11 November 2014
Lithgow City Council
Committee Room
4.00 – 5.00 pm

Community Development Committee	
Item Number	Agenda
1	Present & apologies
2	Adoption of Previous Minutes
3	Business Arising From Previous Minutes
4	Australia Day and Citizenship Awards
5	Review of Sister City Relationships
6	Financial Assistance
7	Adventure Playground
8	Recognition of David Palmer
9	Update On Current Projects
10	2015 Meeting Schedule
11	General Business

ITEM 1: PRESENT AND APOLOGIES

Present: Mayor Maree Statham, Philippa Childs, Linda Hine, Robyn da Costa, Renee Difranco and Rachael Young.

Apologies: Nil

Officers: Juli-Ann Brozek (until 5.15 pm during Item 6), Matthew Johnson, Melanie Jones and Wendy Hawkes (for Item 4)

Declaration of Interests: Committee members were asked to declare any interest in relation to financial assistance applications or any other matters:

Philippa Childs declared an interest in the Lithgow City Band financial assistance application and did not vote or participate in discussion on that application.

ITEM 2: ADOPTION OF PREVIOUS MINUTES

The Minutes of the 5 August 2014 meeting were confirmed by email by 3 Committee members and reported to Council on 18 August 2014.

ACTION

THAT the confirmation and reporting of the previous minutes to Council be noted.

MOVED: Linda Hine **SECONDED:** Rachael Young

ITEM 3: BUSINESS ARISING FROM PREVIOUS MINUTES

SUMMARY

3.1 Australia Day and Citizenship Awards: Discussed under Item 4

3.2 Installation of Signage at Hassans Walls Lookout indicating points of interest: The Committee was advised that a photographer has been engaged to develop photographic artwork for this signage at the end of the Sir Joseph Cook Boardwalk indicating key points of interest.

3.3 Review of Sister Cities Relationships: Discussed under Item 5

3.4 Installation of seating at Lake Pillans: The Committee was advised due to engineering difficulties with installing a half sail, a covered picnic table will shortly be installed on the viewing platform.

3.5 Financial Assistance: Discussed under Item 6.

ACTION

THAT The Business Arising from the previous minutes be noted.

MOVED: Philippa Childs

SECONDED: Linda Hine

ITEM 5: REVIEW OF COUNCIL'S SISTER CITY RELATIONSHIPS

SUMMARY

This item was considered before Item 4. The Committee discussed issues in relation to current and future Sister City relationships.

COMMENTARY

As discussed at the previous meeting, Council currently has a Sister City relationship with Huainan City in the People's Republic of China however this relationship has not been actively pursued by either side. The Mayor advised that she has been contacted by Mr Michael Guo from the Australian International Trade Association and that a Chinese trade mission will be visiting Lithgow in December 2014/January 2015 although the itinerary has not been finalised.

The Committee discussed a number of potential sectors and projects which could enhance the economic links and investment between China and Lithgow including:

- A transport Interchange at Tunnel Hill
- Agriculture, including viticulture
- Steel and coal
- Zig Zag railway
- Manufacturing of renewable energy components.

RECOMMENDATION

THAT Council pursue discussions with Mr Guo and other members of the Chinese trade mission to develop an itinerary for their upcoming visit to Lithgow which focusses on economic and investment opportunities in Lithgow.

MOVED: Renee Difranco

SECONDED:

Linda Hine

ITEM 4: REVIEW OF CITIZENSHIP AWARDS AND AUSTRALIA DAY ACTIVITIES

SUMMARY

Following consideration by the Committee at its August meeting of the 2015 Australia Day program and new Local Citizenship Awards criteria, a draft of the program and awards criteria were circulated by email and endorsed by Committee members prior to today's meeting to allow for publicity to commence.

COMMENTARY

A media release has been issued calling for nominations for the following NSW Local Citizenship Award categories:

- Volunteer of the Year Award (Young Citizen and Open Citizen)
- Achievement Award (Young Citizen and Open Citizen)
- Service to the Community – Organisation Award
- Recognition of Outstanding Event Award

The closing date for nominations will be 30 November with nominations to be considered by the Committee at its December meeting. Public voting for the recognition of Outstanding Event Award will then be open until early January.

The 2015 Australia Day event and ceremony will be held at Queen Elizabeth Park Lithgow with markets commencing at 3.00pm, followed by the official ceremony from 3.30-4.30pm followed by music and markets through to about 7.30pm.

Expressions of Interest are being sought by Council from organisations wishing to hold the markets at Queen Elizabeth Park.

ACTION

THAT The discussion on the 2015 Australia Day program and new Local Citizenship Awards be noted.

MOVED: Robyn da Costa

SECONDED: Rachael Young

Wendy Hawkes left the meeting following Item 4.

ITEM 6: FINANCIAL ASSISTANCE

SUMMARY

A number of Financial Assistance matters were presented to the Committee for consideration.

COMMENTARY

1. An application from Lake Wallace Sailability for assistance with insurance costs was recommended by the Committee in Round 1 2014/15 Financial Assistance however Council deferred this allocation due to the inclusion of insurance costs. A revised application from Lake Wallace Sailability for the amount of \$850 has since been received for repair and maintenance of sailing craft, without insurance costs included and is recommended by the Committee for Council's approval.
2. **Arts Outwest**
Council provides recurrent financial assistance to this regional arts organisation with \$11,845 approved in 2014/15. Correspondence has recently been received from Arts OutWest indicating that under the terms of their MOU with Council, Council's contribution should be \$12,670.80. The Committee considered this request and recommends to Council that the financial assistance to Arts Outwest be increased by \$825.80 to \$12,670.80.
3. **John Wellings Award** Council provided \$800 Round 1 non-recurrent Financial Assistance to the Lithgow Branch of the National Trust for the annual John Wellings Award which provides awards to local school children in relation to local history. Correspondence has been received asking that this financial assistance be made recurrent to enable the organisation to better schedule its annual awards. The Committee resolved that this applicant continue to be assessed each year as a non-recurrent project.
4. **Round 2 Non-Recurrent Financial Assistance**
Council has allocated \$71,000 for Non-Recurrent Financial Assistance in 2014/15 with \$42,651 allocated in Round 1, leaving \$28,349 for allocation in Round 2.

The additional allocations to Lake Wallace Sailability of \$850 and \$825.80 to Arts OutWest detailed above reduce the available funds to \$26,673.20.

Applications for Round 2 non-recurrent Financial Assistance were open from 1-31 October. A summary of the applications received was forwarded to the Committee prior to the meeting for its consideration.

Seventeen (17) applications to the value of \$33,846 were received. The Committee considered the applications and recommends that Council approve fifteen (15) projects to the value of \$16,966. The Committee further resolved to consider allocating the remaining balance of \$9,707.20 Non-Recurrent Financial Assistance for additional projects in early 2015.

RECOMMENDATION

THAT Council:

1. Provides non-recurrent Financial Assistance of \$850 to Lake Wallace Sailability.
2. Provides an additional \$825.80 Recurrent Financial Assistance to Arts OutWest.
3. Not provide recurrent financial assistance for the John Wellings Award.
4. Provides Round 2 Non-Recurrent Financial Assistance to the value of \$16,966 to the following fifteen (15) projects:

Organisation	Project Outline	Amount requested	Amount Recommended	Comment
Lithgow Lions Club	Community Markets Ballroom hire, tables/chairs hire/promotion, signs & banners/website for monthly market.	\$10, 891	\$2,166 for Council fees and charges	This amount will be retained by Council to fund Council hire charges for the Lithgow Community Markets for January - June 2015.
Lithgow Information and Neighbourhood	Centre Circle of Security Parenting Program 8 week parenting program for parents and carers with children 8 years and under, focusing on increasing positive interactions between parents and their children.	\$4,928	\$2,000	
Lithgow Community Orchestra	Re-Development Project Venue hire, publicity, new player coaching and composing/arranging costs to re-build the Orchestra's capacity.	\$1,100	\$550	
Lithgow City Band	1915 Commemorating the ANZAC Centenary To stage a major production to celebrate the Centenary of ANZAC 2015.	\$3,000	\$2,000	

Organisation	Project Outline	Amount requested	Amount Recommended	Comment
First Australian Muzzle Loading Gun Rifle Pistol Club and Lithgow Valley Archery Club	Rate Reimbursement	\$999	\$500	
Lithgow Croquet Club	Maintenance and expenses	\$500	\$300	
Lithgow Senior Citizen's Club	Program Costs Providing social connection, activities, outings and celebrations e.g Christmas party, games and entertainment.	\$1,800	\$800	
St. Paul's Anglican Church	War Memorial Organ Clean and repair the church organ.	\$3,000	\$800	
Lithgow PCYC	Make a Meal/New Kitchen Youth educational project to teach young people how to prepare meals, safe food handling techniques and general life skills.	\$2,000	\$1,500	
Pied Piper Preschool Wallerawang	Rates reimbursement	\$2,090	\$0	Not recommended as the Pre-School is already rate exempt
Friends of St Johns Inc.	Roof repairs	\$3,000	\$1,000	
Cullen Bullen Progress Association	Rate reimbursement Including waiver of Council fees and charges	\$832	\$550	
Capertee Valley Alliance Inc.	Capertee Valley Map & Guide to Birdwatching Reprint existing Capertee Valley Map and Guide to Birdwatching which is distributed to tourist outlets, Visitor Centre, retailers etc.	\$2,201	\$800	

Organisation	Project Outline	Amount requested	Amount Recommended	Comment
Portland Development Association	Portland Bandstand Memorial Build a covered area in the shape of the old bandstand to be used by tourists and the public to conduct social events.	\$3,000	\$1,500	
Portland Quilters	Quilt Project Quilts are made and given to those who are ill, in hospitals and palliative care. They are also used in raffles to raise money for these facilities.	\$1,000	\$1,000	
The Glen Museum Trust Portland	Rate waiver Rate waiver for the property known as 'The Glen', where the collection is currently stored.	\$1,037	\$0	Not recommended as Museum is not open to public and its future is uncertain.
St Johns Anglican Church Hartley	Accessible Toilet Provide adequate amenities to encourage regular users and visitors of the church	\$3,000	\$1,500	
TOTAL		\$33,486	\$16,966	

5. Notes that the Community Development Committee will consider and recommend allocation of the remaining balance of \$9,707.20 Non-Recurrent Financial Assistance for additional projects in early 2015.

MOVED: Renee Difranco

SECONDED:

Philippa Childs

Juli-Ann Brozek left the meeting at 5.15 pm during Item 6.

ITEM 7: ADVENTURE PLAYGROUND

SUMMARY

The Committee considered a report on the siting of an adventure playground in Lithgow.

COMMENTARY

The Committee was advised that Council resolved on 27 October 2014 to consult with the community on siting the adventure playground at Endeavour Park Lithgow and to allocate funds for design. An online survey, open until 5 December 2014, has been placed on Council's website and hard copies are available at Council's Administration Centre and Libraries. Residents surrounding Endeavour Park will be letterbox dropped.

ACTION

THAT The report on the adventure playground be noted.

MOVED: Rachael Young

SECONDED: Robyn da Costa

ITEM 8: RECOGNITION OF DAVID PALMER

SUMMARY

The Committee considered a report on the appropriate recognition of David Palmer.

COMMENTARY

Lithgow born David Palmer recently won two gold medals in squash at the Glasgow Commonwealth Games.

The Committee resolved that a sign recognising his achievements be installed in Main Street opposite Pioneer Park.

RECOMMENDATION

THAT A sign recognising David Palmer's achievements be installed in Main Street opposite Pioneer Park.

MOVED: Renee Difranco

SECONDED: Linda Hine

ITEM 9: UPDATE ON CURRENT PROJECTS

SUMMARY

An update was provided on Blast Furnace Park, Lake Pillans and the Bowenfels Gun Emplacement site.

COMMENTARY

The Committee was advised that:

- A grant application has been submitted for installing the fencing, walkways and interpretive signage recommended in the recently completed Blast Furnace Park safety and interpretative study.
- Work has commenced on upgrade of the walkway linking Blast Furnace Park and Lake Pillans.
- Work is continuing on restoring access to the Bowenfels Gun Emplacement site and the artwork for interpretative signage is largely completed.
- The Committee made requests in relation to improved amenities and clean-ups at a number of locations which have been referred to the appropriate staff for consideration and action.

ACTION

THAT The report on current projects be noted.

MOVED: Rachael Young

SECONDED: Philippa Childs

ITEM 10: 2015 COMMITTEE MEETING SCHEDULE

SUMMARY

The Committee discussed a schedule of meeting dates for 2015.

COMMENTARY

The Committee adopted the following meeting schedule:

- Tuesday 3 February
- Tuesday 31 March
- Tuesday 2 June
- Tuesday 4 August
- Tuesday 6 October
- Tuesday 1 December

All meetings will be from 4.00pm – 6.00pm in the Council Committee Room

ACTION

THAT The schedule of meeting dates for 2015 be adopted.

MOVED: Rachael Young

SECONDED:

Linda Hine

ITEM 11: GENERAL BUSINESS

11.1 Road Naming

The Committee considered a request from a resident for Council to assign a name to the un-named lane leading from Inch Street past Lake Pillans to the locomotive depot. The committee resolved to assign the name of "Wetlands Lane".

11.2 Provision of dirt bike tracks around Lithgow

The Committee resolved to consider the inclusion of a dirt bike track in the design of the adventure playground.

ACTION

THAT

1. The name of "Wetlands Lane" be assigned to the un-named lane leading from Inch Street past Lake Pillans to the locomotive depot and the matter be referred to the appropriate Council Department for action.
2. The inclusion of a dirt bike track be considered in the design of the adventure playground.

MOVED: Rachael Young

SECONDED:

Linda Hine

Meeting Closed 6.20pm

ITEM 11: NEXT MEETING

Tuesday 2 December 2014 - 4.00pm to 6.00pm in the Council Committee room