



MINUTES

Union Theatre Management
Committee
12 March 2015
3.30pm

Name of Committee	
Item Number	Agenda
1	Welcome/present/ apologies
2	Confirmation of minutes
3	Business Arising
4	Progress Report on Dressing Rooms
5	Further Clarification on Fees & Charges
6	Further Discussion on Outstanding Agenda Items <ul style="list-style-type: none"> a. Stage Surround b. Solid Doors for Auditorium c. Union Theatre Sign – Front Façade
7	General Business
8	Next Meeting

AGENDA – UNION THEATRE MANAGEMENT COMMITTEE MEETING -

12 March 2015

ITEM: 1 PRESENT AND APOLOGIES

PRESENT: Chair Councillor Col Hunter, Al Ritchie, Rae Burton, Leo Vliegenhart

APOLOGIES: Mayor Maree Statham, Councillor Joe McGinnes

OFFICERS: Andrew Muir, Jim Nichols

DECLARATION OF INTERESTS: Nil

ITEM: 2 CONFIRMATION OF MINUTES FROM THE PREVIOUS MEETING

The minutes of the meeting held on 21 August 2014 were confirmed as a true and accurate record.

COMMITTEE ACTION – The acceptance of the minutes of the meeting of 21 August by noted.

MOVED: Al Ritchie

SECONDED: Leo Vliegenhart

ITEM: 3 BUSINESS ARISING FROM MINUTES

The provision of the temporary dressing rooms for the Musical Society presentation in May was discussed. It was agreed that arrangements would be made towards the end of April for installation.

COMMITTEE ACTION – The information in relation to the temporary dressing room facilities for the May Musical Society show be noted.

MOVED: Rae Burton

SECONDED: Al Ritchie

ITEM 4: PROGRESS REPORT ON DRESSING ROOM EXTENSIONS

The meeting was informed that a Development Application was currently being processed by Council. The meeting was also advised that \$400,000 has been placed in reserve for the project to allow Council to pursue grant funding based on a total project value of \$800,000.

Plans were provided to the committee members to allow comments to be provided back to Council officers.

COMMITTEE ACTION – The progress report on the dressing room project be noted.

MOVED: Al Ritchie

SECONDED: Rae Burton

ITEM 5: FURTHER CLARIFICATION OF FEES AND CHARGES

A robust discussion took place on the proposed fees and charges which had been suggested through an internal Council working party. The committee was of the opinion that the following changes should be made to the proposed fees and charges for the theatre to encourage use of the facility:

Description	Proposed 2015/2016 Fee (inc GST)	Committees Requested 2015/2016 Fee
Refundable Deposit-Community Functions	\$489	\$245
Commercial Hire Function	\$700	\$400
Commercial Hire 2 nd day	\$280	\$140
Commercial Hire 3 rd day	\$140	\$70
Community Function	\$350	\$175
Community Function 2 nd day	\$140	\$70
Community Function 3 rd day	\$70	\$35
Small Community Performance < 2 hours	\$70	\$50
Sound System	\$471.44	Delete

Description	Proposed 2015/2016 Fee (inc GST)	Committees Requested 2015/2016 Fee
Commercial Hire		
Sound System	\$107.12	Delete

The committee was strongly of the view that use of the Union Theatre would be reduced if the suggested fees changes were to occur. It was considered that the theatre is currently under utilized and any increase in fees would only discourage potential users.

RECOMMENDATION TO COUNCIL – That the following changes be made to the proposed fees for the use the Union Theatre for 2015/16:

Description	Proposed 2015/2016 Fee (inc GST)	Committees Requested 2015/2016 Fee
Refundable Deposit-Community Functions	\$489	\$245
Commercial Hire Function	\$700	\$400
Commercial Hire 2 nd day	\$280	\$140
Commercial Hire 3 rd day	\$140	\$70
Community Function	\$350	\$175
Community Function 2 nd day	\$140	\$70
Community Function 3 rd day	\$70	\$35
Small Community Performance < 2 hours	\$70	\$50
Sound System Commercial Hire	\$471.44	Delete
Sound System	\$107.12	Delete

MOVED: Al Ritchie

SECONDED: Leo Vliegenhart

ITEM 6: FURTHER DISCUSSION ON OUTSTANDING AGENDA ITEMS

A. New Proscenium for Stage Surround

The meeting was advised that no funding was available for work to the proscenium.

B. Two new solid doors for Auditorium Entry

The meeting was advised that no funding was available for work to the doors.

C. The Name Union Theatre displayed on Front façade of building

The meeting was advised that this issue would be considered should council be successful in obtaining funding for the dressing room project.

COMMITTEE ACTION – The information in relation to the new proscenium; solid doors for the auditorium entry; and the Union Theatre name display on the front facade be noted.

MOVED: Al Ritchie

SECONDED: Rae Burton

ITEM 7: GENERAL BUSINESS

Nil

ITEM 8: NEXT MEETING:

Next Meeting: To be advised.

There being no further business the meeting closed at 4.45pm