



A CENTRE OF REGIONAL EXCELLENCE

AGENDA

ORDINARY MEETING OF COUNCIL

TO BE HELD AT

THE ADMINISTRATION CENTRE, LITHGOW

ON

01 JUNE 2015

AT 7.00pm

AGENDA

ACKNOWLEDGEMENT OF COUNTRY

APOLOGIES

PRESENT

CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 11 MAY 2015

DECLARATION OF INTEREST

PUBLIC FORUM

PRESENTATIONS - NIL

MAYORAL MINUTES - NIL

STAFF REPORTS

General Managers Reports
Environment and Development Reports
Operation Reports
Corporate and Community Reports

COUNCIL COMMITTEE MINUTES

Lithgow Local Heritage Advisory Committee - 14 April 2015
Audit Committee Minutes - 14 April 2015
Youth Council Minutes - 28 April 2015
Rural Lands Study Project Steering Committee Minutes - 1 May 2015
Lithgow Flash Gift Committee - 4 May 2015
Blue Mountains Crossing Bicentenary Committee - 6 May 2015
Mining Taskforce - 6 May 2015
Aquatic Centre Committee Meeting Minutes - 12th May 2015
Environmental Advisory Committee Meeting Minutes - 13 May 2015
Traffic Advisory Local Committee - 15th May 2015

DELEGATES REPORTS - NIL

NOTICES OF MOTION

Audio Recording of Lithgow City Council Meetings & Committee Meeting Policy - Cllr M Ticehurst

QUESTIONS WITH NOTICE - NIL

NOTICE OF RECISSIONS - NIL

BUSINESS OF GREAT URGENCY

as identified by Clause 241 of the Local Government (General) Regulations 2005

CLOSED COUNCIL

Lease 176 Mort St Lithgow - Council and Department of Human Services
Code of Conduct Investigation Report - Clr McGinnes

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GENERAL MANAGERS REPORTS

ITEM-1 GM - 01/06/15 - CODE OF CONDUCT APOLOGY BY CLR
TICEHURST

REPORT BY: R BAILEY - GENERAL MANAGER

REFERENCE

Min No 15-112: Ordinary Meeting of Council held on 11 May 2015

SUMMARY

In accordance with the Council resolution made in relation to a Code of Conduct complaint against Clr Ticehurst an apology is required to be made by him to the Mayor for his derogatory remarks.

COMMENTARY

The following resolution was made by Council at its meeting held on 11 May 2015:

15-112 RESOLVED

THAT:

1. This report be received and noted.
2. Councillor Ticehurst made derogatory remarks and used foul language towards the Mayor Councillor Maree Statham within the Council Chambers whilst a Council meeting was suspended on 27 October 2014, including that Councillor Ticehurst called the Mayor Councillor Maree Statham a "*bitch*" twice, and told her words to the effect that "*I hope you choke on your sandwich*"; and this amounted to a breach of sections 3.1 (a), (c), (d) and (e); 3.3; of the Lithgow City Council Code of Conduct, and that Councillor Ticehurst be required to apologise to the Mayor, Councillor Maree Statham, **at the next Ordinary Council meeting**, both verbally and in writing, and that the apology contains the words "*that I make an unreserved apology to the Mayor, Councillor Maree Statham for my inappropriate comments made to the Mayor, during the suspension of the Council Meeting held on 27 October 2014*".
3. Due to Councillor Ticehurst's previous history of suspensions and ongoing pattern of behaviour of misconduct Councillor Ticehurst be formally censured for the breach under Section 440G of the Act
4. The matter be referred to the Division for further action under the misconduct provisions of the Act.

POLICY IMPLICATIONS

Council's Model Code of Conduct and Procedures.

FINANCIAL IMPLICATIONS

NIL

LEGAL IMPLICATIONS

As this matter has been previously dealt with by Council the subject person (i.e. Cllr Ticehurst) is to confine his comments to complying with the resolution of Council. This is a similar provision to that of 8.17 of the Code of Conduct Procedures.

Councillors should also be aware of the following provisions of the Council's Code of Conduct:

8.10 Where you are a councillor or the general manager, you must comply with any council resolution requiring you to take action as a result of a breach of this code.

8.14 Complaints alleging a breach of this Part (Part 8) by a councillor, the general manager or an administrator are to be made to the Division of Local Government.

RECOMMENDATION

THAT Council now provide Councillor Martin Ticehurst the opportunity to apologise in accordance with resolution 15-112.

ITEM-2 GM - 01/06/15 - NATIONAL STRONGER REGIONS FUND APPLICATION

REPORT BY: R BAILEY - GENERAL MANAGER

SUMMARY

Applications under Round Two of the Australian Government's \$1 billion National Stronger Regions fund has recently opened.

In the last funding round councils and incorporated not-for-profit organisations were eligible to apply for grants of between \$20,000 and \$10 million.

Applications for Round One closed Friday 28 November 2014 and the successful applications were announced during May 2015. Round Two applications opened on 15 May 2015 and close on 31 July 2015.

COMMENTARY

The National Stronger Regions Fund is a Federal Government initiative to boost social and economic development in Australia's regions by funding priority infrastructure projects in local communities. The *National Strong Regions Fund* (NSRF) will provide \$1billion in funding over five years commencing from 2014/15.

The Government's focus by introducing this funding opportunity is on strengthening economies in regions by improving productivity, economic opportunity, employment and workforce skills.

The objective of the NSRF is to fund projects for capital projects that involve construction of new infrastructure, or the upgrade, extension or enhancement of existing infrastructure. The projects should support economic growth beyond the period of construction.

It is expected that councils will be eligible to apply for grants between \$20,000 and \$10 million. Funding must be **matched**, in cash, on at least a dollar for dollar basis and the funded part of the project must be completed on or before Tuesday 31 December 2019. In addition to this:

- Funding will be provided for capital projects which involve construction of new infrastructure, or the upgrade, extension or enhancement of existing infrastructure.
- The project must deliver an economic benefit to the region beyond the period of construction.
- Projects should support disadvantaged regions or areas of disadvantage within a region.

The desired outcomes of the funding scheme are:

- Improved level of economic activity in regions
- Increased productivity in the regions
- Increased employment and more skilled workforce in the regions
- Increased capacity and improved capability of regions to deliver major projects, and to secure and manage investment funding
- Improved partnerships between Local, State and Territory governments, the private sector and community groups
- More stable and viable communities, where people choose to live.

Projects seeking funding will be considered in consultation with the Australian Government's National Infrastructure Committee.

In Round One of the funding the following resolution was made:

14-413 RESOLVED

THAT Council:

1. Endorse the National Stronger Regions Fund application for the CBD Revitalisation project.
2. Provide support for the funding application by Three Tree Lodge

During that round councillors were invited to submit suggestions for applications with the following being received;

- CBD Revitalisation
- Union Theatre

On that occasion Council submitted an application for funding for the CBD Revitalisation to go towards the upgrade and improvements to the CBD. Here it was considered that Main St is the primary focus for business, transport, governance and community activity within the Lithgow CBD. In addition to being a hub for employment, service delivery and retail spend, Main St also contributes strongly to Lithgow's sense of place, liveability and visitor experience.

It was believed that an application for the Union Theatre would not have adequately met the criteria.

Council made an application in Round 1 of the Program but was unsuccessful. The feedback in relation to the application was positive and would be worthy of another application. The Round 1 application by Council was for the Lithgow Region Infrastructure Revitalisation Project - Cook Street Plaza. The total project cost was estimated at \$1,801,415 million with contributions from Lithgow City Council being \$953,622 and a grant sought from the NSW Government of \$847,793.

This project included:

- Upgrade of essential services to the space and surrounds
- Installation of new pedestrian pavements and Main St pedestrian street crossing
- Installation of a performance stage and outdoor gallery frame

- Installation of green walls, shade and shelter
- Installation of new public seating

With the objectives of:

- Improving accessibility and car parking
- Enhancing streetscape character
- Upgrading and providing additional public amenities
- Activating public domain space and vacant buildings
- Embracing community driven place making
- Increasing community safety
- Developing collective marketing and branding

A change has been made with Round Two applications in that each application may submit a maximum of two applications.

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

This program will provide funding of \$1 billion over 5 years, commencing in 2014-15, to fund priority infrastructure in regional communities.

- Grants must be between \$20,000 and \$10 million.
- Local government and incorporated not-for-profit organisations are eligible to apply.
- Grant funding must be matched in cash on at least a dollar for dollar basis.

LEGAL IMPLICATIONS

NIL

ATTACHMENTS

1. Guidance material is available for:

- National Stronger Regions Fund Round One Successful Projects:
http://investment.infrastructure.gov.au/publications/administration/pdf/NSRF_Round_One.pdf
- NSRF Program Guidelines:
http://investment.infrastructure.gov.au/publications/administration/pdf/NSRF_Guidelines_13May_2015_FINAL.pdf
- Summary of Changes to NSRF Program for Round Two:
http://investment.infrastructure.gov.au/publications/administration/pdf/NSRF_Summary_of_Changes.pdf
- National Stronger Regions Fund Frequently Asked Questions (revised May 2015):

http://investment.infrastructure.gov.au/publications/administration/pdf/NSRF_FA_Qs_May_2015.pdf

RECOMMENDATION

THAT Council make application for funding under Round Two of the National Stronger Regions Fund for the Lithgow Region Infrastructure Revitalisation Project - Cook Street Plaza.

ITEM-3 GM - 01/06/15 - LOCAL GOVERNMENT NSW CONFERENCE

REPORT FROM: R BAILEY - GENERAL MANAGER

SUMMARY

The Local Government NSW's Annual conference will be held at Rosehill Gardens Racecourse, James Ruse Drive, Rosehill from Sunday 11 to Tuesday 13 October 2015. Local Government NSW will shortly be calling for councils to identify issues that they believe are causing them concerns in their local government areas.

COMMENTARY

The Local Government NSW will be holding its annual conference at Rosehill Gardens Racecourse from 11 - 13 October 2015.

This year the Conference will involve two types of voting. Two rolls of voters will be developed, one for voting in the elections for Office Bearers and the Board, and a separate roll of voters for voting on motions.

Separate from Conference registration, members will need to nominate the names of their voting delegates for voting on motions.

Councils will be able to submit motions for consideration of Conference online. This online facility will be available closer to the conference date.

POLICY IMPLICATIONS

NIL to Lithgow City Council.

FINANCIAL IMPLICATIONS

Conference registrations

LEGAL IMPLICATIONS

NIL

RECOMMENDATION

THAT Council:

1. Appoint the Mayor, Deputy Mayor and another councillor as voting delegates to the Conference
2. Authorise the General Manager to attend the Conference as an observer
3. Authorise the Mayor to appoint alternate delegates or additional observers if required

ITEM-4 GM - 01/06/15 - EXCLUSION OF NOTICE OF RESCISSION

REPORT BY: R BAILEY - GENERAL MANAGER

SUMMARY

A Notice of Rescission has been deemed to be unlawful and excluded from the business paper in accordance with Clause 240 of the NSW Local Government (General) Regulation 2005.

COMMENTARY

The General Manager is in receipt of a Notice of Rescission (NOR) presented for this meeting of Council. The matter has been determined by the General Manager to be unlawful and therefore the NOR has not been included as part of the business paper for this Council meeting. In accordance with Clause 240 of the NSW Local Government (General) Regulation 2005 the General Manager must report such exclusions to the next meeting of Council.

The relevant section of the Regulation is:

Clause 240 Agenda and business papers for council meetings

- (1) The general manager must ensure that the agenda for a meeting of the council states:
 - (a) all matters to be dealt with arising out of the proceedings of former meetings of the council, and
 - (b) if the mayor is the chairperson-any matter or topic that the chairperson proposes, at the time when the agenda is prepared, to put to the meeting, and
 - (c) subject to subclause (2), any business of which due notice has been given.

- (2) The general manager must not include in the agenda for a meeting of the council any business of which due notice has been given if, in the opinion of the general manager, the business is (or the implementation of the business would be) unlawful. The general manager must report (without giving details of the item of business) any such exclusion to the next meeting of the council.

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

LEGAL IMPLICATIONS

Local Government (General) Regulations 2005

RECOMMENDATION

THAT Council note the report on the exclusion of a Notice of Rescission due to the item being declared unlawful and therefore excluded from the Business Paper in accordance with Clause 240 of the NSW Local Government (General) Regulation 2005.

ENVIRONMENT AND DEVELOPMENT REPORTS

ITEM-5 ENVIRO - 01/06/15 - CULLEN BULLEN ON SITE EFFLUENT DISPOSAL SYSTEM UPDATE

REPORT BY: A MUIR - GROUP MANAGER ENVIRONMENT AND DEVELOPMENT

REFERENCE

Min No 14-87: Ordinary Meeting of Council held on 3 March 2014

SUMMARY

To advise Council of progress in monitoring On Site Effluent Disposal Systems at Cullen Bullen.

COMMENTARY

At Council's Ordinary Meeting of 3 March 2014 a report was considered in relation to On Site Effluent Disposal issues at Cullen Bullen and it was resolved that further inspections would take place over the winter months and a report be brought back to Council on the results.

A voluntary program of inspections was subsequently initiated. Letters were forwarded to one hundred property owners at Cullen Bullen. Thirty Four residents responded and Council's Environmental Health Officer inspected those properties. Of those 30 properties, 2 additional systems were found to be failing with trench problems that could be associated with periods of cold wet weather. Standard follow up procedures have ensued with correspondence and re-inspection, however a further inspection program this year will determine if there is an ongoing issue that requires further action.

Under Council's On Site Wastewater Management Strategy most of Cullen Bullen is deemed 'high risk' which relates to systems "located within 100 metres of a permanent watercourse or within 12 metres of property boundary." All properties under the High Risk classification are to be inspected every 2 years. As the Cullen Bullen properties were initially inspected in 2013 under the On Site Wastewater Management program, they are scheduled to be inspected again this year.

POLICY IMPLICATIONS

Council's On Site Sewerage Management Strategy is applicable.

FINANCIAL IMPLICATIONS

NIL

LEGAL IMPLICATIONS

NIL at this stage.

RECOMMENDATION

THAT Council note the information pertaining to On Site Sewerage Management System inspections at Cullen Bullen.

OPERATION REPORTS

ITEM-6 OPER - 01/06/15 - WATER REPORT

REPORT BY: I STEWART – GROUP MANAGER OPERATIONS

REFERENCE

Min No 15-104: Ordinary Meeting of Council held on 11th May 2015

SUMMARY

This report provides an update on various water management issues as per Minute Number 15-104.

COMMENTARY

Current Dam Levels for both Farmers Creek and Oberon

Farmers Creek Dam # 2 capacity on Monday, 18th May 2015 was 100%. Oberon Dam capacity on Monday, 18th May 2015 was 57%.

Current Water Usage from Each Supply

Table 1 below indicates total output from the Oakey Park Water Treatment Plant (consumption), the volume transferred from the Clarence Water Transfer System (CWTS) and the volume of water purchased from Fish River for 2014/2015. Table 2 below indicates total output from the Oakey Park Water Treatment Plant (consumption), the volume transferred from the Clarence Water Transfer System (CWTS) and the volume of water purchased from Fish River for 2012/2013 & 2013/2014.

Table 1 - Oakey Park Monthly Output and Clarence Transfer 2014/2015

Month	Oakey Park WTP (ML)	Clarence Transfer (ML)	Fish River Supply (ML)
July 2014	80	0	63
August 2014	145	0	45
September 2014	105	0	66
October 2014	112	0	61
November 2014	120	0	65
December 2014	84	0	36

January 2015	89	0	100
February 2015	95	0	66
March 2015	143	0	67
April 2015	99	0	71
TOTAL	1,072	0	640

Table 2 - Oakey Park Monthly Output and Clarence Transfer 2012/2014 & 2013/2014

Month	2012/13			2013/14		
	Oakey Park WTP (ML)	Clarence Transfer (ML)	Fish River Supply (ML)	Oakey Park WTP (ML)	Clarence Transfer (ML)	Fish River Supply (ML)
July	107	0	53	93	0	44
August	106	0	49	96	0	67
September	115	0	55	102	0	73
October	140	0	65	130	0	58
November	140	5	62	106	0	61
December	135	81	76	100	0	47
January	146	73	68	111	0	109
February	92	0	66	93	0	73
March	114	0	81	62	0	68
April	109	0	106	105	0	61
May	123	0	62	118	0	59
June	154	0	70	101	0	67
TOTAL	1,481	159	813	1,217	0	787

Oakey Park Water Quality Summary

Oakey Park Water Treatment Plant is currently supplying water to Lithgow. No health-based ADWG values were exceeded for the period 02/05/2015 to 22/05/2015.

Monitoring results for the licence to operate the water treatment plant have been published on the Lithgow City Council website as required by the *Protection of the Environment Operations Act 1997*.

Fish River Water Scheme Water Quality Summary

Fish River Water Supply supplied water to Lithgow, Marrangaroo, Wallerawang, Lidsdale, Portland, Cullen Bullen, Glen Davis and Rydal from 07/05/2015 to 15/05/2015. This was carried out as a trial prior to taking the Oakey Park Water Treatment Plant offline for planned maintenance and a number of problems were experienced during the trial, particularly in the higher areas of Lithgow. It was apparent that Fish River could not maintain satisfactory quantities of water to enable the Lithgow network to produce satisfactory pressures in all areas. Council is working with Fish River to solve these problems to ensure that an adequate supply is provided to Lithgow prior to taking the Water Treatment Plant offline. FRWS is currently supplying water to Marrangaroo, Wallerawang, Lidsdale, Portland, Cullen Bullen, Glen Davis and Rydal. No health-based ADWG values were exceeded for the period 02/05/2015 to 22/05/2015.

Current Water Restrictions Update

Level 1 restrictions are effective from Monday, 17th March 2014.

Water Saving Schemes or Processes Update

Council's Rainwater Tank and Domestic Appliance Rebate Program continued with Council approving three (3) applications for household appliance rebates and no applications for water tank rebates for the period 02/05/2015 to 22/05/2015.

Water Reticulation Complaints

Six (6) varying complaints were received during the period 02/05/2015 to 22/05/2015 concerning water quality issues in the following areas. This is a significant reduction on the number of previous complaints. The results for Daruk Crescent, Birubi Crescent and Landa Street were influenced by dead ends at these locations and a build-up of iron following the recent spike created by the dam turnover. Tests at Surveyors Way and Kirkley Street failed to indicate any specific problems and these locations will be kept under review.

Locality	Request	Resolution
Daruk Crescent, Lithgow	Caller advised dirty water.	Investigated & sample taken complied with ADWG.
Landa Street, Lithgow	Caller advised dirty water. Looks like the colour of tea.	Investigated & sample taken complied with ADWG.
Birubi Crescent, Lithgow	Caller advised dirty water.	Investigated & sample taken complied with ADWG.
Surveyors Way, South Bowenfels	Complaining about the quality of the water over the past couple of days and has noticed it is worse during the warmer weather. Smell and taste is off.	Investigated & sample taken complied with ADWG.
Kirkley Street, South Bowenfels	Experiencing smelly water and says that it has a milky film.	Investigated & sample taken complied with ADWG.

Macauley Street, Lithgow	Complaint about taste & odour.	Investigated & samples taken complied with ADWG.
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It should be noted that the test results achieved in Macauley Street originated from a complaint made by Councillor McGinnes during a recent Council meeting. The complaint related to taste and level of chlorine in the water. Three separate test samples have been taken since the complaints were received and all samples complied with the ADWG. No other complaints have been received from the area.

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

LEGAL IMPLICATIONS

NIL

RECOMMENDATION

THAT Council note the water report.

CORPORATE AND COMMUNITY REPORTS

ITEM-7 CORP - 01/06/15 - COMBINED DELIVERY PROGRAM 2013-2017 & DRAFT OPERATIONAL PLAN 2015/2016 AND LONG TERM FINANCIAL PLAN 2015/16-2024/25

REPORT BY: J BROZEK – GROUP MANAGER CORPORATE & COMMUNITY

REFERENCE

Min No 15-87: Ordinary Meeting of council held on 20 April 2015

SUMMARY

This report recommends the adoption of the Delivery Program 2013-2017 and Draft Operational Plan 2015/16 with identified amendments and consideration of submissions received prior to the advertised closing time of 4.30pm on Friday 22 May 2015.

The Long Term Financial Plan 2015/16-2024/25 is also included in this report for Council's consideration. It is a requirement of the Integrated Planning and Reporting Framework that the plan is reviewed and updated on a regular basis addressing Council's ability to meet future demands, community needs and economic growth.

COMMENTARY

Council at the Ordinary Meeting of 20 April 2015, resolved to place the Combined Delivery Program 2013-2017 and Draft Operational Plan 2015/16 on public exhibition for a period of 32 days from 21 April to 22 May 2015. Following the resolution extensive advertising was conducted through the local media, on Council's Facebook pages, email and mail outs to community groups. Copies of the plan were made available at the following locations:

- Councils website: www.council.lithgow.com
- Council Administration Centre
- Lithgow Library Learning Centre
- Wallerawang Library
- Portland Library
- Rydal Library.

Five community information sessions were held throughout the Local Government area during the exhibition period:

- Wednesday 22 April at 6.30pm – Union Church, Rydal
- Wednesday 29 April at 6.00pm – Glen Alice Community Hall
- Tuesday 5 May at 6.30pm – Wallerawang Bowling Club
- Wednesday 6 May at 6.30pm – Old Hartley Schoolhouse

- Wednesday 13 May at 8.00am – Lithgow City Council Chambers

A Council Officer was available at the Lithgow Library Learning Centre on Wednesday 29 April from 10 – 11.30am to answer any questions members of the community may have regarding the Draft Operational Plan. Two members of the public were present during this time; one was interested in what activities were to be undertaken in 2015/16 and the other was interested in the Fees and Charges for the Lithgow Aquatic Centre.

A copy of the meeting notes from each of the community information sessions and community submissions are provided as attachments 1 and 2 for the information of Councillors.

The following table provides a summary of the submissions received and items raised at the Community Information Sessions which are relevant to the Draft Operational Plan 2015/16 and require the consideration of Council Matters raised in submissions which can be dealt with through the Customer Request System are not identified in the table below.

Summary of Community Submissions		
Submission	Request	Officers Recommendations
Community Submission 1	<p>Road Upgrade – Bonaventure Road <i>"I would like to request...the widening and elimination of blind corners along Bonaventure road, Mt Lambie. Currently there are four corners which are considered 'blind corners' and at least two others that are obstructed by trees or dirt upon approach...70% of places are not wide enough to have two cars side by side."</i></p>	Included in the Draft Works Program for consideration by the Works Committee for prioritising in the 2015/16 or 2016/17 budget.
Community Submissions 2, 2A and 4 Capertee Valley Information Session 29 April.	<p>Road Upgrade – Capertee Valley</p> <p>1. Glen Alice Road</p> <ul style="list-style-type: none"> • <i>A small section of seal, about ½km was not completed to link up with the existing seal.</i> • <i>Glen Alice Road – between Noola Road and Port Macquarie Road – needs re-sealing.</i> • <i>Line marking of Glen Alice Road at Mt Marsden.</i> • <i>Removal of overhanging branches</i> 	<ul style="list-style-type: none"> • Subject to funding, sealing of the 400m of unsealed road will be undertaken in 2015-16. • Routine maintenance will be undertaken on this section of Glen Alice Road. • Line marking will be undertaken when there is a sufficient amount of road works to be marked in the valley. • Due to budget constraints limited removal of dangerous overhanging branches will be undertaken on a priority basis.
	<p>2. Glen Davis Road.</p> <ul style="list-style-type: none"> • <i>We are very disappointed that</i> 	<ul style="list-style-type: none"> • The allocation of funding within the Roads to

	<p><i>there will be zero funds for continuation of sealing funded by the "Roads to Recovery" Program. We would like to see a further one kilometre of sealing carried out in the Capertee Valley on Tourist Drive 2 (Glen Davis Road).</i></p> <ul style="list-style-type: none"> • <i>Can Council lobby the State Government to have Regional Roads Status reinstated on Glen Davis Road.</i> 	<p>Recovery Program is identified according to priorities established by asset management principles. Glen Davis Road is not included in the 2015-16 funding allocation.</p> <ul style="list-style-type: none"> • Council will write to the Roads & Maritime Services District Manager requesting reinstatement of Regional Road Status for Glen Davis Road.
	<p>3. Annual grading of roads <i>At the Citizens Access Meeting with Lithgow Council, Senior staff and Councillors, on Saturday 4 July 2009, Council made a commitment to grade all secondary roads at least once a year.</i></p>	<p>All roads in the Capertee Valley are inspected on a quarterly or as needs basis. Grading commenced on Glen Davis Road during the week beginning 11 May.</p>
	<p>4. Port Macquarie Road – needs work undertaken to repair eroded sections, potholes and slippery surface.</p>	<p>Council has commenced discussions with the National Parks & Wildlife Service to ascertain where they get their road base and whether this can be used on the road.</p>
	<p>5. Noola Road – unsealed section is dangerous in wet weather for 2 wheel vehicles.</p>	<p>Council will investigate ways of improving the slippery surface of Noola Road to an all weather surface but, this will not include sealing the road.</p>
	<p>6. Spraying of road verges</p>	<p>Council will be slashing and then spraying the verges in coming weeks.</p>
	<p>7. Genowlan Road – the pipe on Genowlan has been put in the wrong location and needs to be moved.</p>	<p>An onsite inspection to ascertain the issues with this matter will be undertaken.</p>
<p>Community Submissions 2a & 4</p>	<p>Halloween</p> <ul style="list-style-type: none"> • <i>We feel that this American event has received too much press in the past and the money could have been better spent elsewhere, maybe roads. Unlike Ironfest, we can't imagine that Halloween attracts sufficient income to compensate for the amount allocated.</i> • <i>CVA is deeply concerned and</i> 	<p>The objections to the allocation of \$90,000 to the Halloween event be noted.</p>

	<p><i>objects to \$90,000 being allocated to Halloween event when Councillors and staff at the community meeting maintain there are no funds for rural roads. How does this event benefit “Strengthening our Economy and in particular Rural North?”</i></p>	
Community Submission 3	<p>Kremer Park – Playground <i>“Please consider seating, table and chairs, more shade cover and BBQ area.”</i></p>	To be included in the 4 year Capital Works Program.
Community Submission 4	<p>International Bird Trail – Capertee Valley <i>Notes that there are no funds allocated to further the development of the International Bird Trail in the Draft Budget as part of the priority program to implement the Destination Management Plan – A Tourism Strategy for Lithgow.</i></p>	This matter will be referred to the Tourism Advisory Committee for consideration when identifying the key actions to be developed in 2015/16.
Community Submission 5	<p>Halloween <i>I think the above amount (\$90,000) is far too much for an event which I understand is only 3-4 hours. I feel that this could be held successfully on a much smaller budget. Talking to ratepayers in our area we would love to see as to where and how this amount of money is being spent. There are other events or organisations that Council could help if this amount was minimised.</i></p>	The objection to the allocation of \$90,000 to the Halloween event is noted. Details have been provided on the proposed plans for the event to be held on Saturday 31 October 2015 and Council’s allocation of funds for financial assistance to local community organisations and events.
Community Submission 6	<p>Roads – Portland</p> <ol style="list-style-type: none"> 1. Wallerawang Road – <i>was to be upgraded. Why has this not yet been completed? Has Council lobbied the Government to have extra money for that road? When can this road expect to be upgraded?</i> 2. High Street (Shoulders) – <i>was also to have been done and is part of the same “state road”. I hope this work can be completed soon.</i> 3. <i>Other works that should have been completed sometime ago but are not yet done include:</i> <ul style="list-style-type: none"> • <i>Ilford St(between Ridge & Park)</i> • <i>Paine St (north)</i> 	<p>Due to the high cost of the proposed works this will require State Government funding. Council has applied for funding under the repair program for Regional Roads but, has been unsuccessful.</p> <p>These roads will be inspected and Included in the Draft Works Program for consideration by the Works Committee for prioritising in the 2015/16 or 2016/17 budget.</p>

	<ul style="list-style-type: none"> • <i>Thompson St (only partly done)</i> • <i>Laneway behind Commonwealth Avenue.</i> 	
	<ul style="list-style-type: none"> • <i>Williwa Street (western approach to rail crossing down to bridge)</i> 	Council has been unable to obtain permission for John Holland Australia to undertake required works in the rail corridor in Williwa Street.
	<ul style="list-style-type: none"> • <i>Carlton Street (bitumen)</i> 	Carlton Street is a Crown Road and has not been transferred to Council.
Community Submission 7	<p>Infrastructure Levy – Special Rate Variation</p> <p><i>It is my understanding, that following a special rate variation a number of years ago, there was to be \$90,000 per year to be spent on Portland Lanes until the finalisation of that rate variation. The money is not allowed to be transferred to any other project.</i></p>	\$90,000 is allocated annually to Lithgow/Portland Lanes. However, in 2015/16 the funds have been allocated to sealing part of Jamieson Street, Portland.
Community Submission 8	<p>Restoration of the Plaque on the Cairn at Glenroy.</p> <p><i>One of the final recommendations from the Crossings Committee is for the restoration of the very historically significant plaque on the Cairn at Glenroy.</i></p> <p><i>I believe the cost to be possibly less than \$5,000 for the restoration. I fully support such a measure which would be a fitting final act for the committee.</i></p>	<p>The recommendation in the minutes of the final Blue Mountains Crossing Bicentenary Committee meeting held on 6 May 2015 is as follows:</p> <ol style="list-style-type: none"> 1. <i>Does not allocate the existing \$1,000 or additional funding to restoration of the Glenroy Cairn.</i>
Community Submissions 9,11- 17, 19,22	<p>Halloween</p> <ul style="list-style-type: none"> • <i>The funding of \$90000 is fantastic, but does not necessarily offer the event sufficient funds to deliver the event and market it as professionally as \$120 000 would.</i> • <i>At present the funding proposal does not include enough funds for the “Top End” between Eskbank and Bridge Streets. I urge Council to allocate sufficient funds to include this precinct as a priority for the continuing success of Halloween.</i> • <i>This year, Council has budgeted \$90,000 for the event. I believe this is a positive move – in fact, I would prefer to see even more money invested in this event – but</i> 	The submissions in support of Halloween 2015 are noted.

	<p><i>that isn't my call.</i></p> <ul style="list-style-type: none"> • <i>With this year's event, I would like to see from Tank St to Gray St closed off, so a lot more of the businesses and the community could be involved. I think leaving some of Main Street open would be a safety issue.</i> • <i>...the additional employment opportunities it presents, albeit casual employment. Some businesses last year employed as many as seven (7) additional employees on the night.</i> • <i>If we do not keep the momentum going and allow this event to grow and evolve it would be a travesty. With growth we need expenditure; surely Council can see the economic benefits of the Halloween festival and have the foresight to have funding available for a 5 year plan.</i> • <i>I wish to support Council's financial initiative for Halloween 2015. It brings people into the town; it is a fun night and encourages families to go out together.</i> • <i>I wish to thank Council for their efforts in supporting Halloween celebrations in Lithgow. Although I do not own a shop front in Main Street, (my business is located in Capertee), I see benefits to all business in the area.</i> • <i>On behalf of myself and the newly formed Lithgow business Networking Group, we would like to express our support for the continuing growth in the Halloween Budget.</i> • <i>I support for a continuing growth in the Halloween budget... This event has been very successful for our business and other business along Main Street.</i> 	
<p>Community Submission 10</p>	<p>Footpath – Barton Avenue, Wallerawang <i>We would like a footpath to follow the length of Barton Avenue from the</i></p>	<p>To be considered in the 4 year Capital Works Program.</p>

	<i>Corner of Forest Ridge Drive to end at Wallerawang School.</i>	
Community Submission 18	<i>"The main reason for my objection is the lack of transparency in how the \$90,000 is going to be allocated, what it is going to be spent on, the rate payers are entitled to an itemised account...I am not saying we shouldn't celebrate Halloween, I am simply saying that for \$90,000 ratepayers are entitled to know precisely what the benefits are.</i>	The objection to the allocation of \$90,000 to the Halloween event is noted. Details have been provided on the proposed plans for the event to be held on Saturday 31 October 2015 and Council's allocation of funds for financial assistance to local community organisations and events.
Community Submission 19	<p>Recurrent Financial Assistance – Lithgow Business Association <i>There was a budget allocation put aside for the former Lithgow Business Association which...has been placed into a voluntary cancellation process at its AGM...I would like to respectfully request that Council preserve that amount in the budget allocation. There will undoubtedly be another group formed in coming months...and an amount of funding would be useful to any such groups.</i></p> <p>Shoplithgow.com.au <i>Seeking "...Council support and acknowledgement of the second phase [of this program] an incentivised shopping program to keep local money in Lithgow.</i></p>	<p>Council has allocated \$12,000 in the Recurrent Financial Assistance Program to the Lithgow Business Association towards the staging of Business Awards and Celebrate Lithgow. It is proposed that these funds be preserved awaiting a detailed proposal being submitted to the Economic Advisory Committee for approval by a newly formed local business representative body.</p> <p>Council support be subject to a detailed proposal being submitted to the Economic Advisory Committee for review.</p>
Community Submission 20	<p>Halloween <i>I am submitting this submission as I am against the Lithgow Council's budget of \$90,000 for Halloween 2015...Due to the major downturn in our community with the loss of businesses; I truly think that Council needs to seriously rethink the amount budgeted for Halloween.</i></p>	The objection to the allocation of \$90,000 to the Halloween event is noted. Details have been provided on the proposed plans for the event to be held on Saturday 31 October 2015 and Council's allocation of funds for financial assistance to local community organisations and events.
Community Submission 21	<p>Roads – Wallerawang Request for resealing of Cripps Avenue, Pindari Place and Old Rydal Road (Back Wang/Rydal Road).</p>	<ul style="list-style-type: none"> • Due to weather conditions resealing of Cripps Avenue and Pindari Place, Wallerawang has been carried forward from 2014/15 in the Urban Reseals Program to 2015/16. • \$75,000 has been

		allocated to gravel sheeting and bitumen sealing of Back Wang/Rydal Road in the 2015/16 Infrastructure Levy Program - Roads.
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Fees and Charges

Fees and Charges					
Fee Name	Advertised Amount	Fee	Revised Amount	Fee	Officers Comments
Wastewater					
On site disposal application	\$272.75 (GST Excl.)		\$300 (GST Inc.)		This fee was calculated as GST exclusive which is incorrect the fee is \$272.75 + GST.
Eskbank House & Grounds					
Grounds Function Hire					
Ground Hire fee per hour		New Fee		\$50	<u>Reason for Change</u> Eskbank House is being hired for small events lasting several hours rather than large events lasting two days.
Certificates					
Section 603 Certificates – Property debt information (as per DLG)		\$70		\$75	This increase was announced by the Office of Local Government in a circular dated 5/5/2015 and gazetted on the 1/5/2015.

Rates and Annual Charges

As per Section 535 of the Local Government Act 1993, Council, once it considers the Draft Operational Plan and Delivery Program should resolve to make the rates and annual charges as adopted in the Operational Plan 2015-2016. The rates and annual charges proposed are detailed in the tables below

Ordinary – General Rate – Section 494 and 535

Category	Sub Category	Base Amount (\$)	Ad Valorem Amount (c in the \$)	% of Yield from Base Amount
Residential	Lithgow (including Strathlone, Littleton and Marrangaroo)	277	0.608269	35.74%
Residential	Wallerawang	241	0.458685	43.03%
Residential	Portland	235	0.505630	49.18%
Residential	Lidsdale	277	0.522669	40.19%
Residential	General	194	0.344782	25.85%
Farmland	Intense Use	360	0.280290	20.70%
Farmland	Farmland	360	0.280290	26.67%
Business	Lithgow	389	2.327496	7.91%
Business	Wallerawang	389	1.397572	12.57%
Business	Portland	389	1.115916	38.86%
Business	Lidsdale	264	2.074447	14.10%
Business	General	264	0.452642	20.02%
Mining		9,506	9.555745	6.10%

Waste Management Services – Section 496 & 501

Type	Charge (\$)
Residential	414.60
Business	414.60
Non Rateable	414.60
Unoccupied Urban	153.75
Rural	99.10

Stormwater Management Services – Section 496A

Type	Charge (\$)
Residential	25.00
Strata Unit (Residential)	12.50
Business	25.00 per 350sq metres (\$1,500 Cap)

Water Services – Section 501

Type	Charge (\$)
Residential Access	160.00
Business Access 200mm	1,020.00
Business Access 100mm	1,020.00
Business Access 50mm	895.00
Business Access 20mm	675.00

Sewer Services – Section 501

Type	Charge (\$)
Residential Access	877.80

Business Access 200mm	1,139.25
Business Access 100mm	1,139.25
Business Access 50mm	1,001.70
Business Access 20mm	756.00

Special Rate – Parking – Section 495

Parking	Ad Valorem Amount (c in the \$)
Designated area of Lithgow	0.9406

The Special Parking Rate will be applied to properties wholly or partially categorised as business use for rating purposes within the designated Lithgow Central Business District. The original designated area was constituted on 4 August 1975 by resolution of Council with the Special Parking Rate to be levied on the unimproved capital value of all rateable properties within the Lithgow Central Business District area broadly described as being all premises aligned to the North Western side of Main Street between the western alignment of Bridge Street and the western boundary of the Commercial Hotel premises, all premises aligned to the South Eastern side of Main Street between the western alignment of Bridge Street and the western boundary of the then D&J Ford premises adjacent to Queen Elizabeth Park, and the premises on the North Western side of Railway Parade, between the western alignment of the Tank Street / Inch Street intersections and the eastern alignment of Roy Street.

The area was amended to include 1-3 Padley Street Lithgow by resolution of Council on 12 January 1981.

The area was then amended by resolution of Council on 15 June 2004 to incorporate the Woolworths development, the old Technical College and the rear of Australia Post, the Woolworths/Caltex Service Station and the Police Centre and the area known as Bracey's Garden Centre,

The area was further amended by resolution of Council on 13 February 2006 to incorporate the central section of Railway Parade, Mort Street from Lithgow Street to Bridge Street, Cook Street from Main Street Lane to Mort Street and the Valley Plaza, Aldi and Pottery Estate Developments.

Properties which will be levied for the Special Parking Rate for the 2015/2016 rating year include all those within the aforementioned area which are currently categorised wholly or partially as business use.

Long Term Financial Plan

The Long Term Financial Plan presents the strategic aims, financial objective, financial indicators and strategies Council will use to continue its progress to meet financial sustainability challenges from 2015/16 – 2024/25.

The financial modelling supporting the Long Term Financial Plan is used to forecast Council's financial future for the next ten years. The Strategy provides for decision making and problem solving to enable decisions to be made on how to best achieve the Council's corporate objectives while addressing its long term financial challenges. The Long Term Financial Plan is not intended as a document to indicate what services or

proposals should be allocated funds, but rather it addresses areas that impact on Council's ability to fund its services and capital works whilst living within its means.

In order to continue to be financially sustainable, Council must meet its funding requirements relative to the provision of required services including maintenance, renewal and replacement of assets without imposing excessive debt on current or future generations and also without unplanned rate revenue increases.

The Long Term Financial Plan provides an opportunity to identify financial issues at an early stage and gauge the effect of these issues in the longer term predicting Council's performance and position to improve not only infrastructure levels but also standards without the need for unplanned increases in rates or reductions to services.

In order to achieve financial sustainability the Long Term Financial Plan aims to:

- Deliver the required services in response to community priorities previously identified in Our Place...Our Future Community Strategic Plan 2026.
- Generate funding needed to address community service priorities and maintain assets in a serviceable condition by 2024/25.

In deriving the Long Term Financial Plan, a series of key assumptions were developed. Unless stated otherwise, these assumptions have been applied to each year following the 2015/16 budget to develop the outer years.

The following key assumptions have been made in developing the Long Term Financial Plan 2016-2025:

- Rates to increase by 2.8% in lines with future rate pegging expectations.
- Waste charges to increase by 2.4%.
- User fees and charges increase by 3.0% in line with expected Local Government Cost Index plus a 0.5% increase to fund asset renewals.
- Employee costs increase by 2.8% as per the employee award agreements, with the provision for workers compensation expense held constant.
- Materials and contracts increase by 3.0% in line with expected Local Government Cost Index.
- Other Expenses to increase by 3.0% in line with the expected Local Government Cost Index.
- Fully expending all Capital Works Programs in each financial year.

Borrowings

In 2015/16 Council intends to borrow up to \$5,000,000 for the Sewerage Fund to upgrade the Portland Sewerage Treatment Plant.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

When adopted the combined Delivery Program 2013-2017 and Operational Plan 2015-2016 includes Council's Revenue Policy for the next two financial years.

LEGAL IMPLICATIONS

Council is required to prepare a Delivery Program in its first year of office for a period of four years and an Operational Plan for each year.

ATTACHMENTS

1. Meeting notes from Community Information Sessions.
2. Public submissions submitted to the Lithgow City Council combined Delivery Program 2013-2017 and Draft Operational Plan 2015-2016 by the closing date 4.30pm, Friday 22 May 2015.
3. Long Term Financial Plan 2016-2025.

RECOMMENDATION

THAT Council:

1. Note the receipt of 22 written submissions for the combined Delivery Program 2013-2017 and Operational Plan 2015-2016.
2. Note the meeting notes from the five Community Information Sessions held during the exhibition period.
3. Adopt the Lithgow City Council Operational Plan 2015-2016 with the following actions identified to be undertaken:
 - a. The following roads and streets be considered by the Works Committee for inclusion in the 2015/16-2016/17 Draft Works Program:
 - Bonaventure Road, Mt Lambe
 - Sealing of 400m of unsealed section of Glen Alice Road
 - Ilford St (Between Ridge & Park Streets)
 - Pain St (north)
 - Thompson St (only partly done)
 - Laneway behind Commonwealth Avenue.
 - b. The following items are considered for inclusion in the 4 year capital works program:
 - Picnic Tables, shade cover, and a BBQ area at Kremer Park Playground
 - The construction of a footpath along Barton Avenue, Wallerawang from Forest Ridge Drive to Wallerawang School
 - c. Development of the International Bird Trail in the Capertee Valley is referred to the Tourism Advisory Committee for consideration when identifying the key actions from the Destination Management Plan – A Tourism Strategy for implementation in 2015/16.
 - d. The \$12,000 allocated in the Recurrent Financial Assistance Program to the Lithgow Business Association be preserved and delegate to the Economic Advisory Committee authority approve following consideration of a detailed proposal being submitted to the Economic Advisory Committee for approval by a newly formed local business representative body.
4. Adopt the Fees & Charges 2015-2016 (including minor changes) with the following amendments:

Fees and Charges					
Fee Name	Advertised Amount	Fee	Revised Amount	Fee	Officers Comments
Wastewater					
On site disposal application	\$272.75 (GST Excl.)		\$300 (GST Inc.)		This fee was calculated as GST exclusive which is incorrect the fee is \$272.75 + GST.
Eskbank House & Grounds					
Grounds Function Hire					
Ground Hire fee per hour		New Fee		\$50	<u>Reason for Change</u> Eskbank House is being hired for small events lasting several hours rather than large events lasting two days.
Certificates					
Section 603 Certificates – Property debt information (as per DLG)		\$70		\$75	This increase was announced by the Office of Local Government in a circular dated 5/5/2015 and gazetted on the 1/5/2015.

5. Adopt the Long Term Financial Plan 2015/16-2024/25.
6. Approve the borrowings up to \$5,000,000 for the Sewerage Fund to upgrade the Portland Sewerage Treatment Plant.
7. Authorise the General Manager to negotiate with appropriate lending institutions to borrow the loan funds up to \$5,000,000.
8. Authorise the fixing of the common seal to all documents pertaining to the loan(s).
9. Authorise the General Manager to enter into negotiations with appropriate lending institutions as to extend the fixed interest rate period as and when these terms fall due.
10. Make the rates and annual charges for the 2015-2016 rating year as detailed in the 2015-2016 Operational Plan.

**ITEM-8 CORP - 01/06/15 - QUARTERLY PERFORMANCE REPORT ON
2014/2015 OPERATIONAL PLAN FOR THE PERIOD 1 DECEMBER
TO 31 MARCH 2015**

REPORT BY: J BROZEK – GROUP MANAGER CORPORATE AND COMMUNITY

REFERENCE

Min No 14-245: Ordinary Meeting of council held on 2 June 2014
Min No 14-463: Ordinary Meeting of council held on 11 November 2014
Min No 15-43: Ordinary Meeting of council held on 2 March 2015

SUMMARY

This report provides the Quarterly Performance Report on the 2014-2015 Operational Plan for the period of 1 January to 31 March 2015. It recommends that variations to income and expenditure estimates are adopted. This quarter's variations result in an increased cash position of \$187,000 from the previous quarter and a \$13,000 reduction in cash from the original budget position.

COMMENTARY

The January to March Quarterly Performance Report on the 2014-2015 Operational Plan has been prepared and details are provided with the attachment to the Business Paper.

The attachment provides a detailed summary of achievements against the Delivery Program 2013-2017.

Note: A negative balance is identified in brackets and refers to a deficit position.

2014/15 Quarterly Budget Comparison			
Budget (Inc Internal)	Income \$'000	Expenditure \$'000	Total \$'000
Original	72,778	72,778	0
September Quarter	79,612	79,812	(200)
December Quarter	83,940	84,140	(200)
March Quarter	80,335	80,348	(13)

2014/15 Quarterly Budget Comparison Fund

Budget(Inc Internal)	Income \$'000	Expenditure \$'000	Total \$'000
General	60,650	64,663	(13)
Water	10,605	10,605	-
Wastewater	9,080	9,080	-

The revised December quarter of the 2014-2015 Operational Plan has been adjusted as detailed in the following table.

2014/15 Quarterly Budget Variations				
	Division	Program	Variation	Reason
1)	Executive	Economic Expense –	23,154	Increased expenditure on Strategy Business Cluster, Cultural and Creative Program, Investment Prospectus and Innovative Regions Program funded from carry forward unspent grants.
2)	Executive	Economic Reserve Transfer –	(23,154)	Increased transfer from reserve to fund economic development programs listed above.
3)	Operations	Operations Office – Expense	175,000	Increased operational expenditure due to reforecast position and activity based accounting.
4)	Operations	Urban Roads Maintenance – Expense	15,415	Increased expenditure on Urban Sealed Maintenance (Lithgow), partly offset by savings in other programs within urban maintenance.
5)	Operations	Rural Roads Maintenance - Expense	73,000	Increased expenditure in drains and shoulders (Wallerawang) and Unsealed Maintenance. Partly offset by savings in other projects within the rural roads area.
6)	Operations	Bridge Maintenance – Expense	(30,000)	Savings in Bridge Maintenance being used to fund other roads maintenance projects.
7)	Operations	Ancillary Maintenance – Expense	6,000	Increased expenditure in footpath maintenance.
8)	Operations	Street Cleaning – Expense	20,000	Increased expenditure in CBD Footpath Cleaning.
9)	Operations	Traffic Facilities-Expense	(23,000)	Decreased expenditure in Traffic signs expense and special events programs.

2014/15 Quarterly Budget Variations				
	Division	Program	Variation	Reason
1	Operations	Cemeteries – Expense	(18,000)	Decreased expenditure in grave digging, surface maintenance and columbarium's.
1	Recreation	Streetscape – Expense	(10,000)	Decreased expenditure in unpaved footpaths and tree maintenance.
1	Recreation	Swimming Pool – Revenue	(3,900)	Increased revenue from entry fees offset by decreased revenue from property rentals.
1	Recreation	Swimming Pool – Expense	25,000	Increased expenditure on chemicals and cleaning.
1	Recreation	Parks & Gardens – Revenue	30,998	Decreased revenue from Blast Furnace Park and Other reserves.
1	Recreation	Parks & Gardens - Expenditure	(28,000)	Decreased expenditure on Endeavour Park and Other Reserves.
1	Buildings	Public Halls – Revenue	(8,000)	Increased revenue for public halls maintenance contributions.
1	Buildings	Public Halls – Expense	2,000	Increased expenditure on electricity costs and Regency Lodge maintenance.
1	Buildings	Recreation Buildings – Revenue	(1,000)	Increased revenue from rental of Civic Ballroom.
1	Buildings	Recreation Buildings –	16,000	Increased expenditure on recreation buildings maintenance offset by lower

2014/15 Quarterly Budget Variations				
	Division	Program	Variation	Reason
		Expense		expenditure on Lithgow Indoor Sports Centre.
2	Buildings	Economic – Revenue	3,449	Decreased revenue from Dwellings Maintenance contribution.
2	Buildings	Economic – Expense	(449)	Increased expenditure on shop and office maintenance offset by decreased expenditure on Centrelink Building and Dwellings maintenance.
2	Buildings	Other Buildings Maintenance - Revenue	1,500	Decreased revenue for maintenance on land and buildings.
2	Buildings	Other Buildings Maintenance - Expense	2,000	Increased expenditure on Maintenance of Land and Buildings.
2	Buildings	Transport – Expense	(20,000)	Decreased expenditure on bus sheds cleaning and maintenance.
2	Buildings	Public Toilets – Expense	(5,500)	Decreased expenditure on cleaning of public toilets.
2	Water	Water Office – Expense	73,000	Increased expenditure on staff costs.
2	Water	Reservoirs – Expense	10,000	Increased expenditure on cleaning.
2	Water	Water Treatment – Expense	(15,000)	Decreased expenditure on maintenance offset by increased expenditure on chemicals.

2014/15 Quarterly Budget Variations				
	Division	Program	Variation	Reason
2	Water	Mains & Services – Expense	90,000	Increased expenditure on flushing and major repairs.
3	Waste Water	Waste Water Office – Expense	178,000	Increased expenditure on staff costs.
3	Waste Water	Treatment Works – Expense	80,000	Increased expenditure on Chemicals and Electrical maintenance offset by savings in other areas of treatment works program.
3	Waste Water	Mains – Revenue	45,471	Decreased revenue from new junctions.
3	Waste Water	Mains – Expense	100,000	Increased expenditure on mains maintenance and clearing blockages.
3	Waste Water	Pumping Stations - Expense	(50,000)	Decreased expenditure on maintenance and clearing blockages.
3	Development	Development Office – Revenue	(6,000)	Increased revenue from Building Fee's and Certificates offset by increased expenditure on clothing.
3	Strategic Planning	Policy and Planning – Expense	6,000	Increased expenditure on Legal Expenses.
3	Human Health and Compliance	Environment Revenue –	(469)	Increase in on site sewerage management income.

2014/15 Quarterly Budget Variations				
	Division	Program	Variation	Reason
3	Human Health and Compliance	Environment – Expense	125,469	Increased expenditure incurred from on site sewerage managements, litter grant and direct costs.
3	Human Health and Compliance	Environment – Reserve Transfer	(125,100)	Increased transfer from reserve to fund projects on Environment Programme.
4	Information Technology	Information Technology – Expense	(35,000)	Decreased expenditure on lease payments.
4	Plant & Depot	Plant & Depot – Expense	20,000	Increased expenditure on staff costs.
4	Plant	Plant Operations-Expense	(200,000)	Decreased expenditure on plant repairs and services.
4	Road Safety	Road Safety - Revenue	42,612	Decreased income from Road Safety Projects due to staff vacancy.
4	Road Safety	Road Safety – Expense	(111,864)	Decreased expenditure on road safety projects due to staff vacancy.
4	Regional Services Capital	Operations Capital – Revenue	(9,524)	Increased Kerb and Guttering contributions.
4	Regional Services Capital	Operations Capital - Expense	(185,000)	Decreased expenditure on Bus Shelters, Lithgow CBD 40km/hr zones, Rural Construction, Urban Drainage and Timber Bridge Improvements offset by increased expenditure on Urban Resealing.
4	Regional	Operations	1,885,837	Increased revenue from storm damage

2014/15 Quarterly Budget Variations				
	Division	Program	Variation	Reason
	Services Capital	Miscellaneous – Revenue		claim and decreased capital revenue from flood mitigation and loan for project.
4	Regional Services Capital	Operations Miscellaneous – Expense	1,727,094	Increased expenditure on flood and storm damage claims and increased expenditure on flood mitigation project from contract variations.
4	Regional Services Capital	Operations Miscellaneous – Reserve Transfer	(3,586,932)	Increased reserve transfer for flood mitigation, flood damage, RMS works for funds received in previous years.
5	Regional Services Capital	Recreation Capital – Revenue	(3,000,000)	Increased grant income for aquatic centre.
5	Regional Services Capital	Recreation Capital - Expense	2,262,110	Increased expenditure on aquatic centre, Noxious Weed Control and Shade structures.
5	Regional Services Capital	Recreation Capital – Reserve Transfer	745,890	Increased transfer from reserves for noxious weed control, shade structures, Queen Elizabeth Park and Centennial Coal Corporate Funding.
5	Water Capital	Water Infrastructure – Expense	(134,000)	Decreased expenditure on Lithgow Mains Renewal.
5	Water Capital	Head works Contributions - Revenue	90,000	Decreased income from head works contributions due to lower than forecast subdivisions in the local government area.
5	Waste Water Capital	Waste water Infrastructure - Expense	308,000	Increased expenditure on South Bowenfels upgrade and South Littleton Pumping Station offset by decreased expenditure on Lithgow established mains, desludging of lagoons and pumping station access upgrades.
5	Waste Water	Waste water Infrastructure –	100,000	Decreased transfer from reserve for sewerage pump station upgrades.

2014/15 Quarterly Budget Variations				
	Division	Program	Variation	Reason
	Capital	Reserve Transfer		
5	Information Technology Capital	IT Capital - Expenditure	16,000	Increased expenditure on finance review and IT Strategy funded by a decrease in the IT Leasing program item.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

The financial implications as reported in the January to March Quarterly Performance Report, 2014-2015 Operational Plan.

The Group Manager of Corporate and Community, as the Responsible Accounting Officer has reviewed the statements and certifies as required by the Local Government (General) Amendment (Planning and Reporting) Regulation 2009, that Council's 2014-2015 Operational Plan has been reviewed and the financial position of Council is satisfactory.

ON TIME PAYMENT CYCLE

LEGAL IMPLICATIONS

The Local Government Act 1993 and Local Government (General) Amendment (Planning and Reporting) Regulation 2009 sets out requirements for the quarterly reporting of the achievement of performance targets and the submission of a budget review statement after the end of each quarter.

ATTACHMENTS

1. Quarterly Progress Report 1 January – 31 March 2015.

RECOMMENDATION

THAT Council:

1. Adopt the variations to the Council budget as outlined in the report.
2. Note that the Group Manager of Corporate and Community, as the Responsible Accounting Officer has reviewed the statements and certifies as required by the Local Government (General) Amendment (Planning and Reporting) Regulation 2009, (s203) that Council's 2014-2015 Operational Plan has been reviewed and the financial position of Council is satisfactory.

ITEM-9 CORP - 01/06/15 - COUNCIL INVESTMENTS HELD TO 30 APRIL 2015

REPORT FROM: J BROZEK - GROUP MANAGER CORPORATE AND COMMUNITY

REFERENCE

Min No 15-18: Ordinary meeting of Council held on 9 February 2015
 Min No 15-45: Ordinary meeting of Council held on 2 March 2015
 Min No 15-63: Ordinary meeting of Council held on 23 March 2015
 Min No 15-88: Ordinary meeting of Council held on 20 April 2015

SUMMARY

To advise Council of investments held as at 30 April 2015 in the 2014/15 financial year.

COMMENTARY

Council's total investment portfolio, as at 30 April 2015 when compared to 31 March 2015, has decreased by \$1,547,935.87 from \$19,195,613.52 to \$17,647,677.65.

There is an overall decrease in cash and investments of \$2,724,248.87.

INVESTMENT REGISTER 2014/15								
INSTITUTION	INV TYPE	DATE LODGED	DATE DUE	DAYS	INT	VALUE 31.03.15	VALUE 30.04.15	% OF TOTAL
AMP	On Call	26.08.14			2.8	1,016,109.62	1,018,528.80	5.77%
CBA	On Call				1.95	2,259,012.69	1,512,961.86	8.57%
IMBS	TD	16.02.15	18.05.15	91	3.05	1,025,899.87	1,025,899.87	5.81%
	TD	23.03.15	02.07.15	101	3.0	1,008,476.71	1,008,476.71	5.71%
NAB	TD	23.02.15	25.05.15	91	3.15	1,035,901.56	1,035,901.56	5.87%
	TD	21.04.15	20.07.15	90	3.0	1,000,000.00	1,008,737.04	5.72%
	TD	07.01.15	07.04.15	90	3.5	504,703.67	0.00	0.00%
	TD	17.03.15	15.06.15	90	3.12	1,035,896.61	1,035,896.61	5.87%
	TD	27.02.15	01.07.15	124	3.1	1,000,000.00	1,000,000.00	5.67%
WESTPAC	TD	09.04.15	09.07.15	91	2.76	1,308,337.59	1,000,000.00	5.67%
ST GEORGE	TD	19.03.15	19.06.15	92	2.95	963,455.81	963,455.81	5.46%
	TD	26.03.15	26.06.15	92	2.95	1,000,000.00	1,000,000.00	5.67%
ME BANK	TD	23.02.15	24.08.15	182	3.0	504,300.68	504,300.68	2.86%
	TD	27.02.15	24.06.15	117	2.97	2,000,000.00	2,000,000.00	11.33%
NEWCASTLE PERMANENT	TD	23.02.15	25.05.15	91	3.0	1,016,805.63	1,016,805.63	5.76%
FAMILY FIRST CREDIT UNION	TD	08.03.15	07.05.15	60	2.85	1,016,713.08	1,016,713.08	5.76%
BANK OF QUEENSLAND	TD	27.02.15	01.07.15	124	3.02	1,500,000.00	1,500,000.00	8.50%
TOTAL						19,195,613.52	17,647,677.65	

I, Juli-Ann Brozek, Lithgow City Council's Manager Corporate & Community certify as required under Local

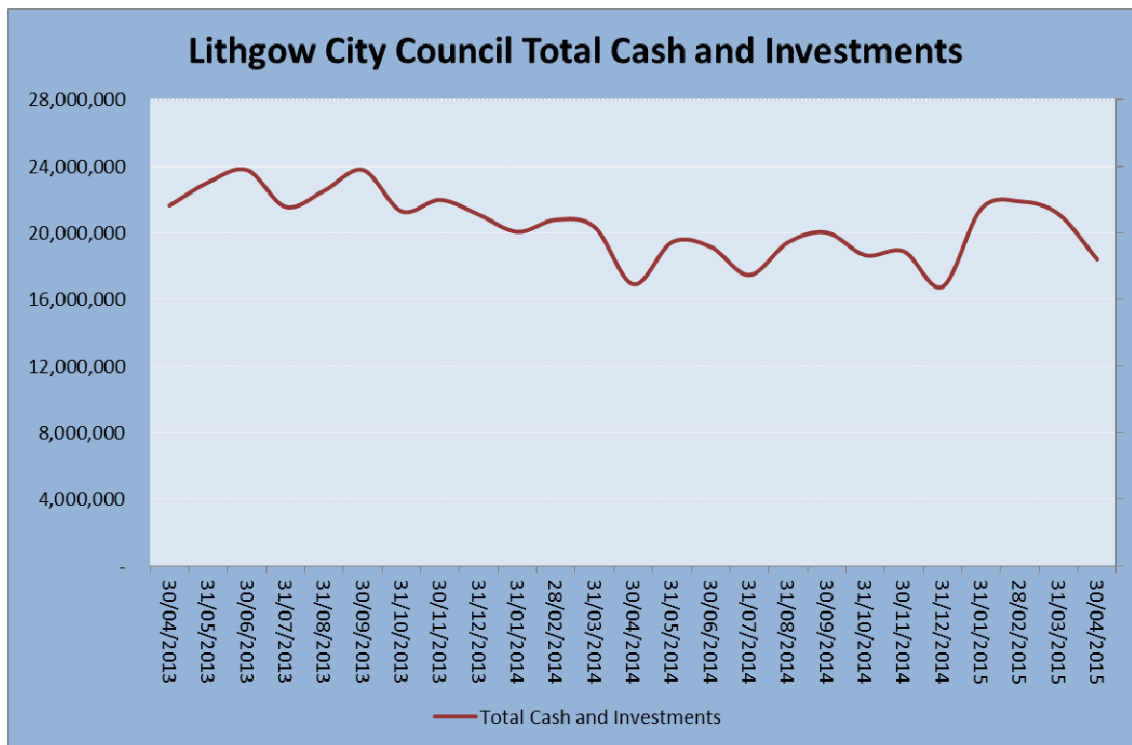
Government (General) Regulations 2005, that Council's investments have been made in accordance with the Local Government Act 1993, Regulations and Lithgow City Council's Investment Policy.

The movement in Investments for the month of April 2015 were as follows:

Opening Balance of cash and investments as at 31 March 2015	\$21,127,643.97
Plus New Investments – April 2015	\$30,216.34
Less Investments redeemed – April 2015	\$2,754,465.21
Closing Balance of cash and investments as at 30 April 2015	\$18,403,395.10

If the movement in the bank account is negative, this is shown as a net redemption. If the movement in the bank account is positive this is shown as a net new investment.

On the graph below historical and current investments to 30 April 2015 are shown.



A large proportion of Council's investments are held as restricted assets for specific purposes. Restricted assets may consist of externally restricted assets which must be spent for the purpose for which they have been received e.g. Water, Wastewater, Stormwater, Domestic Waste, Parking, or internally restricted assets which have been set aside by Council resolution. Some internal restrictions are held to fund specific liabilities such as employee leave entitlements and bonds and deposits.

POLICY IMPLICATIONS

Investments are held in accordance with the Lithgow City Council's Investment Policy at the date of investing funds. On 27 October 2014 Council adopted a draft of the Investment Policy as Policy 8.7 which includes the Minsters Investment Order of 12 January 2011.

FINANCIAL IMPLICATIONS

Interest earned to 30 April 2015 is \$459,107.51 Interest is paid on the maturity date of the investment, however an entry is performed at month end to account for interest earned but not yet received. The budget for interest income is determined by the average level of funds held and the rate of return. Adjustments to the budget estimate are processed through Council's Quarterly Budget Review process. Interest Returns are determined by average funds invested and the rate of interest return.

LEGAL IMPLICATIONS

Investments are held in accordance with the Lithgow City Council's Investment Policy at the date of investing the funds. On 27 October 2014 Council adopted a draft of the Investment Policy as Policy 8.7 and investments will comply with this Policy which includes the following:

- Local Government Act 1993 - Section 625
- Local Government Act 1993 - Order dated 12 January 2011
- Local Government (General) Regulation 2005
- Trustee Amendment (Discretionary Investments) Act 1997 Section 14A (2), 14c(1) & (2)

RECOMMENDATION

THAT Investments of \$17,647,677.65 and cash of \$755,717.45 for the period ending 30 April be noted.

COUNCIL COMMITTEE MINUTES

**ITEM-10 ENVIRO - 01/06/15 - LITHGOW LOCAL HERITAGE ADVISORY
COMMITTEE - 14 APRIL 2015**

REPORT BY: A MUIR – GROUP MANAGER ENVIRONMENT AND DEVELOPMENT

REFERENCE

Min No 14-416: Ordinary Meeting of Council held on 27 October 2014
Min No 14-333: Ordinary Meeting of Council held on 18 August 2014
Min No 15-59: Ordinary Meeting of Council held on 23 March 2015

SUMMARY

This report details the Minutes of the Lithgow Local Heritage Advisory Committee Meeting held on 14 April 2015.

COMMENTARY

At the Lithgow Local Heritage Advisory Committee meeting held on 14 April, 2015, there were eleven items on the agenda as summarised in the attached minutes. The key items are as follows:

- Mt Victoria to Lithgow Great Western Highway Upgrade – Available Heritage Assessment Documentation
- LEP Listing - Review
- Managing Heritage in the Planning Process
- Building Code of Australia (BCA) and Heritage Listed Properties
- Disability and Discrimination Act (DDA) – Impact of Heritage listed properties
- Update from LLHAC Working Party – Heritage Walk/Trail using Technology
- Update of Comprehensive Development Control Plan – Heritage Chapter

All items were discussed and no items are recommended to Council for further consideration. The actions of the Committee in relation to each item are identified in the attached minutes.

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

LEGAL IMPLICATIONS

NIL

ATTACHMENTS

1. Minutes from the Lithgow Local Heritage Advisory Committee meeting of 14 April 2015.

RECOMMENDATION

THAT Council note the minutes of the Lithgow Local Heritage Advisory Committee held on the 14 April 2015.

ITEM-11 CORP - 01/06/15 - AUDIT COMMITTEE MINUTES - 14 APRIL 2015

REPORT BY: M JONES - COMMUNITY DEVELOPMENT OFFICER

SUMMARY

This report details the minutes of the Audit Committee Meeting held 14 April 2015.

COMMENTARY

At the 14 April 2015 Audit Committee Meeting, various items were discussed including:

- Review of the Terms of Reference
- Internal Audit Plan for Lithgow City Council & Oberon Council
- Schedule of future meeting dates

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

LEGAL IMPLICATIONS

Local Government Act NSW 1993

ATTACHMENTS

1. Minutes of the Audit Committee 14 April 2015.

RECOMMENDATION

THAT Council note the minutes from the Audit Committee meeting held 14 April 2015.

ITEM-12 CORP - 01/06/15 - YOUTH COUNCIL MINUTES - 28 APRIL 2015

REPORT BY: M JONES - COMMUNITY DEVELOPMENT OFFICER

REFERENCE

Min No 14-492: Ordinary Meeting of Council held on 15 December 2014
Min No 15 -89: Ordinary Meeting of Council held on 20 April 2015

SUMMARY

This report details the minutes of the Youth Council meeting held 28 April 2015 and recommends that Council appoints two new members to Youth Council.

COMMENTARY

At the 28 April 2015 Youth Council meeting, various items were discussed including:

- The Youth Council Work Plan.
- Youth Week 2015 Review.
- Planning for Youth Week 2016.
- Two Nominations to Youth Council were received after nominations were called for via media release, Facebook, the Council Website and presentations and local high school assemblies. The committee recommends accepting both nominations to fill vacant positions on the committee.

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

LEGAL IMPLICATIONS

Local Government Act NSW 1993

ATTACHMENTS

1. Minutes of the Youth Council meeting held 28 April 2015.

RECOMMENDATION

THAT Council:

1. Note the minutes from the Youth Council meeting held 28 April 2015.
2. Accept the nominations of Hyacinth Bartlett and Jesse Luchetti and appoint them to the Youth Council Committee.

**ITEM-13 ENVIRO - 01/06/15 - RURAL LANDS STUDY PROJECT STEERING
COMMITTEE MINUTES - 1 MAY 2015**

REPORT BY: A MUIR - GROUP MANAGER ENVIRONMENT AND DEVELOPMENT

SUMMARY

This report presents the minutes of the Rural Lands Study Project Steering Committee Meeting held on 1 May 2015

COMMENTARY

At the Rural Lands Study Project Steering Committee Meeting held on 1 May 2015, there were a number of items on the agenda with discussion outlined in the attached minutes. No matters discussed require a Council resolution.

ATTACHMENTS

1. Minutes of the Rural Lands Study Project Steering Committee Meeting held on 1 May 2015.

RECOMMENDATION

THAT Council note the minutes of the Rural Lands Study Project Steering Committee Meeting held on 1 May 2015.

ITEM-14 CORP - 01/06/15 - LITHGOW FLASH GIFT COMMITTEE - 4 MAY 2015

REPORT BY - R PARK – EVENTS COORDINATOR

REFERENCE

Min No 14-438: Ordinary Meeting of Council held on 18 August 2014
Min No 14-369: Ordinary Meeting of Council held on 8 September 2014
Min No 14-435: Ordinary Meeting of Council held on 27 October 2014
Min No 15-46: Ordinary Meeting of Council held on 02 March 2014

SUMMARY

This report details the Minutes of the Lithgow Flash Gift Committee Meeting held on 4 May 2015.

COMMENTARY

The Lithgow Flash Gift Committee held on 4 May 2015, discussed the following items;

- Future of the Lithgow Flash Gift
- Termination of Lithgow Flash Gift Committee

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

LEGAL IMPLICATIONS

NIL

ATTACHMENTS

1. Minutes from the Lithgow Flash Gift Committee meeting of 4 May 2015
2. Terms of Reference for the Lithgow Flash Gift Committee

RECOMMENDATION

THAT Council:

1. Note the minutes of the Lithgow Flash Gift Committee held on the 4 May 2015.
2. Not hold the Lithgow Flash Gift event.
3. Terminate the Lithgow Flash Gift Committee in accordance with the Terms of Reference.

ITEM-15 CORP - 01/06/15 - BLUE MOUNTAINS CROSSING BICENTENARY COMMITTEE - 6 MAY 2015

REPORT BY - W HAWKES CULTURAL DEVELOPMENT OFFICER

REFERENCE

Min No 14-370: Ordinary Meeting of Council held on 8 September 2014
Min No 14-433: Ordinary Meeting of Council held on 27 October 2014
Min No 15-67: Ordinary Meeting of Council held on 23 March 2015

SUMMARY

This report details the Minutes of the Blue Mountains Crossing Bicentenary Committee Meeting held on 6 May 2015.

COMMENTARY

At the Blue Mountains Crossing Bicentenary Committee held on 6 May 2015, several items were discussed by the Committee including;

- Hartley Date Signing Project.

- Macquarie Events - a series of commemorative events and projects held for the 200th anniversary of the first church service held at Glenroy by Governor Macquarie in 1815.

At the Ordinary meeting of Council held 23 March 2015 (Min 15-67) Council resolved to approve the allocation of remaining funds to Blue Mountains Crossing projects as follows:

- \$1,000 - Installation of the Hartley Date Signs
- \$2,000 - Hartley District Progress Association for the Macquarie Event
- \$1,000 - Restoration of the 1937 Glenroy Cairn (First Devine Service)
- Approve that the allocation of the remaining \$1,000 funds be reconsidered by the Committee at the next meeting.

The first \$1,000 approved by Council on 23 March 2015 has been spent on refixing the marble plaque to the Cairn. These works did not involve restoration works.

At the 6 May 2015 Committee Meeting, the Committee considered the allocation of the \$1,000 unspent funds and recommended;

“THAT Council allocate the remaining \$1,000 in funds from the Blue Mountains Crossing funding to the restoration of the Glenroy Cairn and that Council make up any shortfall.”

Council has received a quote for options to restore the cairn to its original condition, the quote is approximately \$7,000. Council's contribution in addition to the remaining \$1,000 funds would therefore be \$6,000. No provision has been made in the current year or 2015/16 budget for this additional expenditure. Due to the cost and lack of budget, it is recommended that Council not allocate the existing \$1,000 or any additional funding for restoration of the Glenroy Cairn.

- A recommendation that Council terminate the Commemoration of the Blue Mountains Crossing Bicentenary Committee in accordance with its Terms of Reference that state that "The Committee will function until after the conclusion of the program of commemorative events in 2015."

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

The Committee recommends that Council allocate the remaining \$1,000 in funds to the restoration of the Glenroy Cairn and that Council make up any shortfall. Council has received a quote for various restoration options costing approximately \$7,000. Council's additional contribution would be \$6,000. No provision has been made in the current year or 2015/16 budget for this additional expenditure.

LEGAL IMPLICATIONS

NIL

ATTACHMENTS

1. Minutes from the Blue Mountains Crossing Bicentenary Committee meeting of 6 May 2015.

RECOMMENDATION

THAT Council:

1. Note the minutes of the Blue Mountains Crossing Committee meeting held 6 May 2015.
2. Take no further action for restoration of the Glenroy Cairn.
3. Terminate the Commemoration of the Blue Mountains Crossing Bicentenary Committee and thank its members for their contribution to the Committee's work.

SUMMARY

This report details the Minutes of the Mining Taskforce Meeting held on 6 May 2015.

COMMENTARY

At the Mining Taskforce meeting held on 6 May 2015 there were a number of issues discussed including:

- The progress of the Centennial Coal Application for the Springvale Mine
- The progress on other mine applications
- Proposed meeting with the Hon Rob Stokes, Minister for Planning
- Draft Minerals Industry Action Plan
- Outcomes from the Union Organised Community Public Meeting held on 10 March 2015
- Baal Bone Colliery
- Summary of correspondence sent/received by Council.

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

LEGAL IMPLICATIONS

NIL

ATTACHMENTS

1. Minutes of the Mining Taskforce meeting held on 6 May 2015

RECOMMENDATION

THAT Council note the minutes of the Mining Taskforce meeting held on 6 May 2015.

**ITEM-17 OPER - 01/06/15 - AQUATIC CENTRE COMMITTEE MEETING
MINUTES - 12TH MAY 2015**

REPORT BY: I STEWART – GROUP MANAGER OPERATIONS

SUMMARY

This report details the Minutes of the Aquatic Centre Committee Meeting held on 12th May 2015.

COMMENTARY

At the Aquatic Centre Committee meeting held on 12th May 2015, there were a number of items discussed by the Committee including:

- Viewing of the Lithgow Indoor Aquatic Centre
- Open Day at Lithgow Indoor Aquatic Centre
- Official Opening
- Representation on the Sports Advisory Committee

The following item is outside the Committee’s delegations and require Council to formally approve the recommendation:

- Deactivation of the Indoor Aquatic Centre Advisory Committee

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

LEGAL IMPLICATIONS

NIL

ATTACHMENTS

1. Minutes from the Aquatic Centre Committee meeting of 12th May 2015.

RECOMMENDATION

THAT Council:

1. Note the Minutes of the Aquatic Centre Committee held on 12th May 2015.
2. Deactivate the Indoor Aquatic Centre Advisory Committee following the official opening of the facility.

**ITEM-18 ENVIRO - 01/06/15 - ENVIRONMENTAL ADVISORY COMMITTEE
MEETING MINUTES - 13 MAY 2015**

REPORT BY: A MUIR – GROUP MANAGER ENVIRONMENT & DEVELOPMENT

SUMMARY

This report details the Minutes of the Environmental Advisory Committee Meeting held on 13 May 2015.

COMMENTARY

At the Environmental Advisory Committee meeting held on 13 May 2015 there were 4 items on the agenda which are outlined in the attached minutes. None of the items require a resolution of Council.

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

LEGAL IMPLICATIONS

NIL

ATTACHMENTS

1. Minutes from the Environmental Advisory Committee meeting held on 13 May 2015.

RECOMMENDATION

THAT Council note the minutes of the Environmental Advisory Committee held on 13 May 2015.

**ITEM-19 OPER - 01/06/15 - TRAFFIC ADVISORY LOCAL COMMITTEE - 15TH
MAY 2015**

REPORT BY: I STEWART - GROUP MANAGER OPERATIONS

SUMMARY

This report details the Minutes of the Traffic Advisory Local Committee Meeting held on 14th May 2015.

COMMENTARY

At the Traffic Advisory Local Committee meeting held on 14th May 2015, the following items were discussed by the Committee:

- Signpost at the Corner of Mort and Bridge Street
- Incorrect Signage – Pipers Flat Road

The following items are outside the Committee's delegations and require Council to formally approve the recommendation:

- Designated Drop Off and Pick Up Area Outside Gumnut School, Proto Avenue
- Kookaburra March – World War I Re-Enactment
- Heavy Vehicle Traffic – Lime Street, Lithgow

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

LEGAL IMPLICATIONS

NIL

ATTACHMENTS

1. Minutes of the Traffic Advisory Local Committee meeting held on 14th May 2015.

RECOMMENDATION

THAT Council:

1. Note the minutes of the Traffic Advisory Local Committee held on the 14th May 2015;
2. Subject to concurrence from Gumnut House Child Care Centre, install 15 minute restricted parking signs with an area of 2.5 car lengths and discuss the education/enforcement of parents and employees using this area;

3. Approve the proposed Kookaburra March – World War I Re-Enactment subject to compliance with Police and RMS standards; and
4. Erect 'Reduce Compression Braking' signs on the crest of Lime Street, Portland.

NOTICES OF MOTION

ITEM-20 NOTICE OF MOTION - 01/06/15 - AUDIO RECORDING OF LITHGOW CITY COUNCIL MEETINGS & COMMITTEE MEETING POLICY - CLRM TICEHURST

REFERENCE

Lithgow City Council Code of Meeting Practice v10.
Coffs Harbour City Council Audio Recording of Council and Committee Meetings Policy.

COMMENTARY

Coffs Harbour City Council has in place a Policy for their Audio Recording of Council Meetings and Council Committee Meetings.

Their Policy states that: -

“Council’s Audio Recording of Council and Committee Meetings Policy and its associated Guidelines have been developed in response to advisory reports and information published from Privacy NSW and the Department of Local Government on the tape/audio recording of Council and committee meetings.

This Policy codifies and maintains the position adopted by Council in 2005, in response to the recommendations in Privacy NSW User Manual on the Tape Recording of Council Meetings, May 2004.

The Policy and its guidelines set out the procedures for the audio recording of Council and Committee meetings in regard to the creation, storage, use, access and disposal of audio recordings (in accordance with the relevant legislative and policy requirements).

The policy applies to all closed and open meetings of Council and its committees, and includes all Council officials and members of the public.”

- Q. Could the Council acknowledge the Coffs Harbour City Council Audio Recording of Council and Committee Meetings Policy and seek a report back from Senior Council Officers on incorporating and adopting a similar Policy within the Lithgow City Councils Code of Meeting Practice.

ATTACHMENTS

1. Coffs Harbour City Council Audio Recording of Council and Committee Meetings Policy.

RECOMMENDATION

THAT Council acknowledge the Coffs Harbour City Council Audio Recording of Council and Committee Meetings Policy and seek a report back from Senior Council Officers on incorporating and adopting a similar Policy within the Lithgow City Councils Code of Meeting Practice.

BUSINESS OF GREAT URGENCY

In accordance with Clause 241 of the Local Government (General) Regulations 2005 business may be transacted at a meeting of Council even though due notice of the business has not been given to the Councillors. However, this can happen only of:

- a) *A motion is passed to have the business transacted at the meeting: and*
- b) *The business proposed to be brought forward is ruled by the Chairperson to be of great urgency.*

CLOSED COUNCIL

ITEM-21 **CLOSED COUNCIL - ENVIRO - 01/06/15 - LEASE 176 MORT ST LITHGOW - COUNCIL AND DEPARTMENT OF HUMAN SERVICES**

REPORT BY: A MUIR - GROUP MANAGER ENVIRONMENT AND DEVELOPMENT

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

SUMMARY

The purpose of this report is to advise Council of the current status of lease negotiations for the lease of 176 Mort Lithgow being the 'Centrelink' building currently leased to the Department of Human Services (DHS) and to seek Council's direction to assist in the finalisation of these negotiations.

RECOMMENDATION

THAT Council consider the report in relation to the lease of 176 Mort Street, Lithgow in Closed Council pursuant to Section 10A(2)(c) of the Local Government Act 1993.

**ITEM-22 CLOSED COUNCIL - CORP - 01/06/15 - CODE OF CONDUCT
INVESTIGATION REPORT - CLR MCGINNES**

REPORT BY: J BROZEK – COMPLAINTS COORDINATOR

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (i) alleged contraventions of any code of conduct requirements applicable under section 440.

SUMMARY

Council received two separate complaints in October 2014 and November 2014 in relation the conduct of Councillor Joe McGinnes. The complaints have been investigated by a conduct reviewer and the report is now presented for Council decision.

RECOMMENDATION

THAT Council consider the Code of Conduct Investigation report in relation to Councillor McGinnes in Closed Council pursuant to Section 10A(2)(i) of the Local Government Act 1993.