



# Minutes

Community Development  
Committee  
Wednesday 19 August 2015  
Lithgow City Council  
Committee Room  
4.00 – 5.05 pm

Community Development Committee	
Item Number	Agenda
1	Present & apologies
2	Adoption of Previous Minutes
3	Business Arising From Previous Minutes
4	Recognition of the Late Charlie Pinch of Portland
5	Financial Assistance
6	Blast Furnace
7	Update on Current Projects
8	General Business

## COMMUNITY DEVELOPMENT COMMITTEE MINUTES – 19 August 2015

### ITEM 1: PRESENT AND APOLOGIES

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**Present:** Mayor Maree Statham, Rachael Young, Helen Riley, Linda Hine, Robyn da Costa and Renee Difranco

**Apologies:** Clr Joe McGuinness

**Officers:** Juli-Ann Brozek, Melanie Jones and Matthew Johnson

### ITEM 2: ADOPTION OF PREVIOUS MINUTES

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The Minutes of the 2 June 2015 meeting was confirmed by email by 3 Committee members and reported to Council on 29 June 2015.

#### **ACTION**

**THAT** the confirmation and reporting of the previous minutes to Council be noted.

**MOVED:** Linda Hine

**SECONDED:** Robyn da Costa

### ITEM 3: BUSINESS ARISING FROM PREVIOUS MINUTES

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#### **3.1 Financial Assistance**

The Committee was advised that its Round 1 2015/16 Non-Recurrent recommendations were approved by Council on 29 June 2015 and that Council also resolved to retain the current naming of the John Wellings Award.

**3.2 Adventure Playground:** The Committee was advised that Council received two EOI's from prospective designers to develop concept designs for the adventure playground. These are under assessment.

**3.3 Recognition of David Palmer:** The Committee asked that suitable images be sourced from Club Lithgow.

#### **3.4 Blast Furnace – Discussed under Item 6**

#### **ACTION**

**THAT** the discussion under Business Arising be noted.

**MOVED:** Rachael Young

**SECONDED:** Helen Riley

#### **ITEM 4: RECOGNITION OF THE LATE CHARLIE PINCH OF PORTLAND**

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On 20 April 2015, Council considered a proposal to rename either Park Street or Park Avenue Portland to avoid confusion from the similar names and to rename one of these streets after the late Charlie Pinch. Council resolved however not to proceed with the renaming of these streets and to ask the the Community Development Committee to investigate the possibility of renaming a facility or road in the Portland area in honour of Mr Charlie Pinch.

The Committee discussed this matter and recommends to Council that a building within the redeveloped Portland Cement Works site be named after Charlie Pinch.

#### **RECOMMENDATION**

**THAT** Council liaise with AWJ Civil, the owners of the Portland Cement Works site, regarding naming a suitable building within the redeveloped site after Charlie Pinch.

**MOVED:** Cllr Maree Statham

**SECONDED:** Robyn da Costa

#### **ITEM 5: FINANCIAL ASSISTANCE**

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The Committee considered the development of assessment criteria for future non-recurrent financial assistance allocations.

Well-defined assessment criteria will assist the committee to make well informed needs based decisions on projects to receive financial assistance and will assist organisations to know what is expected of their applications.

Information on how some other councils undertake the assessment process were discussed with a view to revising the Lithgow process in time for 2016. Council staff will undertake further research and further liaise with committee members in the meantime with the matter to be further discussed at the next Committee meeting

#### **ACTION**

**THAT** the discussion on financial assistance assessment criteria be noted.

**MOVED:** Renee Di Franco

**SECONDED:** Helen Riley

## **ITEM 6:       BLAST FURNACE**

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A report was provided on progress with the development of the Blast Furnace project.

The committee was advised that:

- Selective Tenders are currently open for the repair of existing structures and will close on 31 August. NSW Heritage Office approval to the works is expected shortly.
- Council is currently calling for expressions of interest to implement the Masterplan including fencing, boardwalks, pathways and viewing platforms. EOI's will close on 4 September. The Development Application for Masterplan works is currently under assessment by Council and the NSW Heritage Office.
- A contract has been let for the development of interpretative signage.

Concerns were raised about the need to control littering on the site and to ensure it is regularly cleaned up. This will be actioned by Council staff.

### **ACTION**

**THAT** the discussion on works at Blast Furnace be noted.

**MOVED:**     Linda Hine

**SECONDED:**     Rachael Young

## **ITEM 7        UPDATE ON CURRENT PROJECTS**

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An update was provided on progress with the WW11 Memorial in Queen Elizabeth Park, the Bowenfels Gun Emplacement site and signage at Hassans Walls Lookout.

The committee was advised that:

- The bronze memorial plaque commemorating those who gave their lives in WW11 has been ordered and will be installed on a blank wall adjacent to the WW1 memorial. Lithgow RSL Sub Branch will be meeting the cost of cladding the blank wall in granite and supplying a bronze relief by local artist Antony Symon. A dedication is planned for Remembrance Day 2015.
- Interpretive signage is about to be installed at the Bowenfels Gun Emplacement site and public access will be restored shortly.
- A panoramic sign identifying points of interest in the Hartley Valley will be installed on the Sir Joseph Cook boardwalk at Hassans Walls lookout.

## **ACTION**

**THAT** the discussion on current projects be noted.

**MOVED:** Rachael Young

**SECONDED:** Helen Riley

## **ITEM 8: GENERAL BUSINESS**

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### **8.1 TOURISM SIGNAGE**

The committee discussed the need for improved directional signage within Lithgow to Lake Pillans, Blast Furnace and State Mine and for a more consistent and contemporary signage style in line with Council's branding framework.

This matter will be referred to the Tourism Advisory Committee for consideration.

### **8.2 OLD WALLERAWANG RAILWAY STATION**

The Committee discussed concerns with the current state and future of the Wallerawang Rail Station.

The Committee asked that Council approach John Hollands, the owner of the building, regarding its upgrade and future use.

## **ACTION**

**THAT** the discussion under General Business be noted.

**MOVED:** Cllr Maree Statham

**SECONDED:** Linda Hine

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### **Next meeting**

Tuesday 6 October 2015 from 4.00-6.00pm in the Committee Room  
Lithgow City Council

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**Meeting Closed 5.05pm**