



Minutes

Lithgow Local Heritage Advisory
 Committee (LLHAC)
 Tuesday 11 August 2015
 4pm
 Hartley Meeting Room

Name of Committee	
Item Number	Agenda
1	Welcome/present/ apologies/declaration of interests
2	Confirmation of Minutes from previous meeting 14 April 2015
3	Lithgow LGA – Items listed on State Heritage Register and local items with assessed state significance
4	Preliminary Draft Heritage Chapter – Comprehensive DCP
5	Update from LLHAC Working Party – Heritage Walk/Trail using Technology
6	General Business
7	Next meeting

**MINUTES – LITHGOW LOCAL HERITAGE ADVISORY COMMITTEE-
11 AUGUST 2015**



ITEM: 1 PRESENT AND APOLOGIES

PRESENT: Clr C Hunter; Clr P Pilbeam; Mrs E Martin; Mr S Ring; Mr M Wilson; Dr H Clements; Mr C Aitken

APOLOGIES: Mayor Clr M Statham

OFFICERS: A Muir; J Nichols; W Hawkes; S Hanrahan

DECLARATION OF INTERESTS: Nil

ITEM: 2 CONFIRMATION OF MINUTES FROM THE PREVIOUS MEETING

The minutes were endorsed by two members of the Committee being:
Clr C Hunter
Mr C Aitken

The minutes were presented to the Council on 1 June 2015.

ACTION

THAT the Minutes of the meeting of 14 April 2015 be taken as read and confirmed.

MOVED: Mrs E Martin

SECONDED: Mr Steve Ring

MATTERS ARISING

1. Community members of the Committee collected copies of the Archaeological Items Inventory Sheets.
2. Members were advised that a general media release was issued by Council on 6 August, 2015 titled "*Achieving a balance in heritage conservation*". A copy to be distributed to all members.

ITEM: 3 LITHGOW LGA – ITEMS LISTED ON STATE HERITAGE REGISTER AND LOCAL ITEMS WITH ASSESSED STATE SIGNIFICANCE

SUMMARY

The Committee received a report providing information on those local heritage items that are also listed in the State Heritage Register and those local heritage items that have been identified as having an assessed state significance.

The Committee discussed how it may go about further prioritising, researching and nominating significant local items for inclusion on the State Heritage Register.

The Committee agreed that this would not only require liaison and collaboration with Office of Environment and Heritage (OEH) but also the Committee, or a smaller working party established by the Committee, to undertake the necessary ground work and research.

Mr C Aitken circulated further information at the meeting including:

- a cross reference of those items identified as having assessed state significance that have been since listed in the State Heritage Register;
- a summary of the steps in the *NSW heritage assessment procedure*; and
- an Australia ICOMOS brochure titled *Understanding Cultural Landscapes*

for the information of Committee members.

COMMITTEE ACTION

THAT

1. The information report and additional information circulated as noted above be received.
2. (a) Council officers contact Office Environment and Heritage (OEH) listing Manager and extend an invitation to give a presentation to the next meeting (or an extraordinary meeting) of the Committee on the process for assessing and nominating items for inclusion on the State Heritage Register.
(b) Should OEH not be able to accept this invitation, that a list of items proposed for State Listing be referred to OEH and Council officers request a teleconference be arranged with the listing Manager to address the Committee at a later date.

MOVED: Mr M Wilson

SECONDED: Mr S Ring

ITEM: 4 PRELIMINARY DRAFT HERITAGE CHAPTER – COMPREHENSIVE DCP

SUMMARY

The Committee received a report to provide a preliminary working draft of the Heritage Chapter to be contained within the Comprehensive Development Control Plan (CDCP).

The Committee was advised that work on the CDCP has not progressed as quickly as planned due to competing staff resources. Therefore the document circulated to the Committee is a preliminary working draft designed to start the conversation and collaboration with the Committee in relation to its intended content and format.

Council officers presented the preliminary working document and explained its content and format in sufficient detail to inform the members for their own review process.

An electronic copy of the document is to be forwarded to all members.

COMMITTEE ACTION

THAT the Committee members review the 1st draft of the Heritage Chapter of the Comprehensive Development Control Plan and provide feedback/comments back to Council officers with a view to having a revised document available for further discussion and review at the next meeting of the Committee.

MOVED: Mr M Wilson

SECONDED: Mr S Ring

ITEM: 5 UPDATE FROM LLHAC WORKING PARTY – HERITAGE WALK/TRAIL USING TECHNOLOGY

SUMMARY

Council's Cultural Development Officer and member of the LLHAC working party, Wendy Hawkes, provided a verbal report to the Committee in relation to the investigations of the Committee working party into heritage walk/trails and in particular the use of technology as virtual guides.

It was advised that unfortunately a meeting with Graham Pryor could not be arranged; however the working party did review information links to the Illawarra Heritage Trail project. This project was advanced and was a not a trail designed for physical walking but was an online virtual tour of heritage sites and trails.

The working party has met several times with the Tourism Division of Council and concluded that the existing Lithgow App was not able to be adapted for use associated with heritage walks/trails.

The working party also found that the further progression of heritage walks/ trails related to tourism outcomes was outside the scope of the working party and that this should be referred to Council's Tourism division to progress, particularly in relation to commercial involvement and partnering.

The working party has now completed its investigations.

COMMITTEE ACTION

THAT the matter of progressing heritage walk/trails for tourism promotion be referred to the Tourism Advisory Committee for consideration.

MOVED: Mr S Ring

SECONDED: Dr H Clements

ITEM: 6 GENERAL BUSINESS

There were no items of general business considered by the Committee.

ITEM 7: NEXT MEETING:

Next Meeting: 13 October at 4pm in the Council Administration Centre -Hartley Building Meeting Room

There being no further business the meeting closed at 5.20pm