



# Minutes

## RURAL LANDS STUDY PROJECT STEERING COMMITTEE

### 23 November 2015

### 4pm

Name of Committee	
Item Number	Agenda
1	Welcome/present/apologies/declarations of interest
2	Minutes of the meeting of 22 July 2015
3	Business arising from the meeting of 22 July 2015
4	Introduction of Edge Land Planning Principal Consultant – Ian Sinclair and Project Update
5	Rural and Rural Residential Strategy Review – Project Plan and Overview
6	Rural and Rural Residential Strategy Review – Community Engagement and Consultation Plan
7	General Business
8	Next meeting

**MINUTES – RURAL LANDS STUDY PROJECT STEERING COMMITTEE-**

**23 NOVEMBER 2015**



**ITEM: 1 PRESENT AND APOLOGIES**

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**PRESENT:** Mayor Cllr Maree Statham, Deputy Mayor Cllr Ray Thompson, Cllr Wayne McAndrew, Mr Ian Sinclair (Edge Land Planning)

**APOLOGIES:** NSW Planning and Environment - Ashley Albury

**OFFICERS:** General Manager- Roger Bailey, Group Manager Environment and Development- Andrew Muir, Strategic Land Use Planner- Sherilyn Hanrahan

**DECLARATION OF INTERESTS:** Nil

**ITEM: 2 CONFIRMATION OF MINUTES FROM THE PREVIOUS MEETING**

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The minutes of the meeting of 22 July 2015 were reported to Council at its meeting of 7 September 2015.

**COMMITTEE ACTION**

**THAT** the Minutes of the meeting of 22 July 2015 be taken as read and confirmed.

**MOVED:** Cllr Thompson

**SECONDED:** Andrew Muir

**ITEM: 3 BUSINESS ARISING FROM THE MEETING OF 22 JULY 2015**

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**SUMMARY**

The Committee was advised that matters requiring further action were included on the agenda for the meeting. Therefore there were no matters arising from the minutes of 22 July 2015 requiring any separate discussion

**COMMITTEE ACTION**

**THAT** The Committee note that there are no matters arising from the meeting of 22 July 2015.

**MOVED:** Cllr Thompson

**SECONDED:** Andrew Muir

**ITEM: 4 INTRODUCTION OF EDGE LAND PLANNING PRINCIPAL CONSULTANT – IAN SINCLAIR AND PROJECT UPDATE**

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**SUMMARY**

The Committee was introduced to Mr Ian Sinclair, Principal Consultant of Edge Land Planning who has been appointed to undertake the Rural and Rural Residential Strategy Review.

The Committee received a verbal update from Mr Ian Sinclair regarding the progress of the project to date and project methodology including the following:

- Land use survey data entry and field inspection
- Environmental and Natural Resource Mapping
- Rural holdings analysis
- Overview of proposed workshops with Rural and Government Agency Stakeholders to be held on 3 and 4 December 2015.

**COMMITTEE ACTION**

- THAT** 1. The Committee notes the appointment of Edge Land Planning to complete the Rural and Rural Residential Strategy Review project.
2. The Committee receives the project update from Mr Ian Sinclair.

**MOVED:** Cllr Thompson

**SECONDED:** Cllr McAndrew

**ITEM: 5 RURAL AND RURAL RESIDENTIAL STRATEGY REVIEW – PROJECT PLAN AND OVERVIEW**

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**SUMMARY**

The Committee received and considered a revised project plan presented by Mr Ian Sinclair. The project plan identifies that the project will be completed and submitted to a Councillor workshop at the end of June 2016.

The Committee noted that the project plan timeline is very tight with little room to adjust key dates and milestones.

The Committee therefore reviewed and confirmed the following key project dates for major tasks and milestones as follows:

**Project Steering Committee Meeting Dates**

8 February 2016	3.30pm
23 February 2016	2pm
14 March 2016	1.30pm
12 April 2016	1.30pm
16 June 2016	2pm

### **Councillor Workshops**

15 February 2016 5.30pm  
12 April 2016 5.30pm  
30 June 2016 5.30pm

### **Community/ Agency Consultation Workshops**

3 December 2015	Key Rural Sector Stakeholders	2pm
3 December 2015	Key Mining and Energy Industry Stakeholders	
4 December 2015	Government Agency	10am
9/10/11 February 2016	Community Workshops	TBA
22 February 2016	Rural Residential Workshop	TBA
2 May – 30 May 2016	Public Exhibition	
17/18/19 May 2016	Open House Sessions	

### **COMMITTEE ACTION**

**THAT** the Committee endorse the revised project plan as amended by the above key dates.

**MOVED:** Clr McAndrew

**SECONDED:** Clr Thompson

### **ITEM: 6 RURAL AND RURAL RESIDENTIAL STRATEGY REVIEW – COMMUNITY ENGAGEMENT AND CONSULTATION PLAN**

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#### **SUMMARY**

Mr Ian Sinclair presented the Committee with the proposed community engagement plan framework and explained the different methods and techniques proposed at each stage of the project plan.

#### **COMMITTEE ACTION**

**THAT** the Committee endorse the community engagement plan framework.

**MOVED:** Clr Thompson

**SECONDED:** Clr Mc Andrew

### **ITEM 7: GENERAL BUSINESS**

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There were no items of General Business

### **ITEM 8: NEXT MEETING:**

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**Next Meeting:** 8 February 2016 commencing at 3.30pm  
Hartley Building Meeting Room

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**There being no further business the meeting closed at 5.45pm**