



# Minutes

## Sports Advisory Committee

### 23<sup>rd</sup> February 2016

### 5.00pm

Sports Advisory Committee	
Item Number	Minutes
1	Present And Apologies
2	Declaration Of Interests
3	Confirmation Of Minutes
4	Business Arising From The Minutes
5	Financial Assistance Requests
6	2016 LJ Hooker Reg Cowden Sports Star of the Year Awards
7	Booking Requests
8	Complaint - Request Full Reimbursement of Rent - Booking - Manure on Tony Luchetti Sportsground - Machine Day 2015 - Lithgow Show Society Inc
9	Request Confirmation - Westfund - Tony Luchetti Sportsground Oval 1 - Sponsorship Agreement 2016
10	Lithgow & District Netball Association Inc – New Members
11	General Business
12	Next Meeting

**ITEM 1: PRESENT AND APOLOGIES**

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**PRESENT:** Mayor M Statham, Councillor F Inzitari, Councillor R Thompson, G Leard, D Whitty, R Whitty, K Luka, R Marjoram, N Hutchinson, B Adams, D Peters, A Magus, P Hughes

**APOLOGIES:** P Glasson, R Stoneley, A Brown

**OFFICERS:** I Stewart, T Nolan, S Brown

**ITEM 2: DECLARATION OF INTERESTS**

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**NIL**

**ITEM: 3 CONFIRMATION OF THE MINUTES FROM THE PREVIOUS MEETING**

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The minutes were endorsed by two members of the Committee being:

- D Whitty
- R Marjoram

The minutes were adopted by Council on 8<sup>th</sup> February 2016.

**ACTION**

**THAT** the Minutes of the meeting of 19<sup>th</sup> January 2016 be taken as read and confirmed.

**MOVED:** F Inzitari      **SECONDED:** P Hughes

**ITEM 4: BUSINESS ARISING FROM THE MINUTES**

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**LITHGOW AQUATIC CENTRE SUPERVISION POLICY**

A discussion was held on the draft Lithgow Aquatic Centre Supervision Policy.

**ACTION**

**THAT** any submission received on the draft Lithgow Aquatic Centre Supervision Policy be presented to the Sports Advisory Committee Meeting of 26<sup>th</sup> April 2016.

**MOVED:** R Thompson                      **SECONDED:** A Magus

**ITEM 5: FINANCIAL ASSISTANCE REQUESTS**

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There were no complying financial assistance requests received in February 2016.

**ACTION**

**THAT** the Committee note that there were no complying financial assistance requests received in February 2016.

**MOVED:** G Leard                              **SECONDED:** D Peters

**ITEM 6: 2016 LJ HOOKER REG COWDEN MEMORIAL SPORTS STAR OF THE YEAR AWARDS**

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There were no written Junior nominations for the months of December 2015/January 2016 received, and one submission was received from the floor:

- Jaidyn Goodwin (Basketball) - Jaiydn was selected in the under 18 boys state basketball team at the end of January. He will travel to Adelaide in April to take part in the Nationals.

There were no written Senior nominations for the months of December 2015/January 2016 received, and one submission was received from the floor:

- Amelia Leard (Hockey) – won gold medal at U/21 Women’s Nationals Indoor Championships at Wollongong

MONTH	JUNIOR RECIPIENT(S)	SENIOR RECIPIENT(S)
January	Jaidyn Goodwin (Basketball)	Amelia Leard (Hockey)

**ACTION**

**THAT:**

1. The 2016 LJ Hooker Reg Cowden Memorial Junior Sports Star of the Year Award for December 2015/January 2016 be awarded to Jaidyn Goodwin (Basketball); and
2. The 2016 LJ Hooker Reg Cowden Memorial Senior Sports Star of the Year Award for December 2015/January 2016 be awarded to Amelia Leard (Hockey).

**MOVED:** D Whitty

**SECONDED:** B Adams

**ITEM 7: BOOKING REQUESTS**

The following bookings were received between 20<sup>th</sup> January 2016 and 23<sup>rd</sup> February 2016.

<b>Jim Monaghan Athletics Oval, Lithgow</b>			
<b>User</b>	<b>Dates / Times</b>	<b>Purpose</b>	<b>Comments</b>
St Patrick's Primary School	Between 9am & 3pm on 4 <sup>th</sup> March 2016 (Back Up Date 2 <sup>nd</sup> March 2016)	Athletics Trial Day	Approved subject to standard condition (approved bookings by Lithgow Show Society Inc & Lithgow Athletic Club)
St Patrick's Primary School	Between 9am & 3pm on 20 <sup>th</sup> May 2016 (Back Up Date 27 <sup>th</sup> May 2016)	Infants & Primary Athletics Carnival	Approved subject to standard condition
<b>Kremer Park, Portland</b>			
<b>User</b>	<b>Dates / Times</b>	<b>Purpose</b>	<b>Comments</b>
Portland Central School	Between 8.30am & 4pm on 1 <sup>st</sup> April 2016	Athletics Carnival	Approved subject to standard condition (approved booking by Lithgow District Junior Cricket Association Inc)
<b>Lake Wallace, Wallerawang</b>			
<b>User</b>	<b>Dates / Times</b>	<b>Purpose</b>	<b>Comments</b>
St Patrick's Primary School	Between 9am & 3pm on 24 <sup>th</sup> March 2016 (Back Up Date 11 <sup>th</sup> March 2016)	Cross Country Carnival	Approved subject to standard condition
<b>Lithgow Aquatic Centre</b>			
<b>User</b>	<b>Dates / Times</b>	<b>Purpose</b>	<b>Comments</b>
St Patrick's Primary School	Between 9am & 3pm on 3 <sup>rd</sup> February 2017	Swimming Carnival	Approved subject to standard condition
La Salle Academy	Between 12pm & 1.30pm on Tuesdays from 9 <sup>th</sup> February 2016 to 5 <sup>th</sup> April 2016	Year 8 Sport	Approved subject to standard condition
Lithgow High School	Between 11.30am & 1.30pm on Tuesdays & Wednesdays from 1 <sup>st</sup> February 2016 to 20 <sup>th</sup> December 2016	Sport	Approved subject to standard condition (approved bookings by Lithgow Public School, La Salle

Academy)			
Marjorie Jackson Oval, Lithgow			
User	Dates / Times	Purpose	Comments
Lithgow High School	Between 11.30am & 1.30pm on Tuesdays & Wednesdays from 1 <sup>st</sup> February 2016 to 20 <sup>th</sup> December 2016	Sport	Approved subject to standard condition (approved booking by Lithgow District Junior Cricket Association Inc)
Saville Park, Portland			
User	Dates / Times	Purpose	Comments
Portland Easter Family Festival Fusion	Between 8am & 4pm on 26 <sup>th</sup> March 2016	Portland Easter Family Festival	Approved subject to standard condition (approved bookings by Lithgow District Junior Cricket Association Inc & Lithgow District Cricket Association Inc)  A fee waiver request was received from Portland Easter Family Festival Fusion for the waiver of Saville Park hire fees for Portland Easter Family Festival on 26 <sup>th</sup> March 2016.
Tony Luchetti Sportsground, Lithgow			
User	Dates / Times	Purpose	Comments
St Patrick's Primary School	Between 9am & 3pm on 20 <sup>th</sup> May 2016 (Back Up Date 27 <sup>th</sup> May 2016)	Infants & Primary Athletics Carnival	Approved subject to standard condition

The approved bookings calendars are updated after each Sports Advisory Committee meeting, and can be viewed and / or downloaded from Council's website <http://www.council.lithgow.com/recreationFacilities.html>

## **ACTION**

**THAT** all bookings detailed in Item 6 be approved.

## **RECOMMENDATION**

**THAT** Council allocate a Saville Park fee waiver package to the value of \$229.25 to Portland Easter Family Festival Fusion for the waiver of Saville Park hire fees for Portland Easter Family Festival on 26<sup>th</sup> March 2016.

**MOVED:** M Statham

**SECONDED:** N Hutchinson

## **ITEM 8: COMPLAINT - REQUEST FULL REIMBURSEMENT OF RENT - BOOKING - MANURE ON TONY LUCHETTI SPORTSGROUND - MACHINE DAY 2015 - LITHGOW SHOW SOCIETY INC**

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Correspondence has been received from Vanetta Renshaw, Hon Secretary, Lithgow Show Society applying for a full reimbursement of the hire fees for Lithgow Show Society Inc Antique Machinery, Trucks, Car & Bike Show held on 19<sup>th</sup> September 2015 due to manure being distributed on the playing fields ground by Council the days before the event. This was most distressing to the Committee and they had many of the local machines enthusiasts cancel their involvement because of the stench. The entire town was aware of the source of the odour and many were deterred from attending.

## **RECOMMENDATION**

**THAT** Council refund fees to the value of \$238.33 to Lithgow Show Society, being 50% of all fees payable to Council for the hire of Tony Luchetti Sportsground, Lithgow for the Lithgow Show Society Inc Antique Machinery, Trucks, Car & Bike Show.

**MOVED:** K Luka

**SECONDED:** M Statham

## **ITEM 9: REQUEST CONFIRMATION - WESTFUND - TONY LUCHETTI SPORTSGROUND OVAL 1 - SPONSORSHIP AGREEMENT 2016**

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The Committee may recall that it considered a report at its Sports Advisory Committee Meeting of 25<sup>th</sup> August 2015 and resolved as follows:

## **ACTION**

**THAT** users be advised that no training is permitted on Field 1 under any circumstances and no juniors games are permitted to be played on Field 1.

Further to this, Council also considered a report at its Sports Advisory Committee Meeting of 29th September 2015 and resolved that Council investigates the feasibility of seeking corporate sponsorship for Tony Luchetti Sportsground.

#### **ACTION**

**THAT** Council forward correspondence to the interested party detailing the proposed sponsorship arrangement proposal for the No. 1 Field at the Tony Luchetti Showground.

A draft sponsorship agreement has now been forwarded to Westfund Ltd for their review.

#### **ACTION**

**THAT** information on the Westfund Ltd Sponsorship Agreement be noted.

**MOVED:** R Marjoram

**SECONDED:** K Luka

#### **ITEM 10: LITHGOW & DISTRICT NETBALL ASSOCIATION INC – NEW MEMBER**

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Correspondence has been received from the Lithgow & District Netball Association Inc advising of a change in Sports Advisory Committee delegate, being Olivia Kay.

#### **RECOMMENDATION**

**THAT** Council accept Olivia Kay as the Sports Advisory Committee representative from the Lithgow & District Netball Association Inc.

**MOVED:** P Hughes

**SECONDED:** F Inzitari

#### **ITEM 11: GENERAL BUSINESS**

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##### **1. LITHGOW AQUATIC CENTRE MATTERS**

Karen Luka on behalf of Lithgow Swimming Club Inc tabled the following matters:

- Accreditation of all commercial lane hirers and swimming club volunteers should be requested at the time of booking.

This is a current requirement and if satisfactory proof of this documentation is not received; Council may reserve the right to cancel the booking approval, effective immediately.

- 7 of the 12 electronic louvers for the indoor pool aren't working.

Council has not been informed of this issue however will forward this matter to the contractor for their action.



- Lithgow Swimming Club students, supervising parents and volunteers are all required to pay entry however students, supervising parents and teachers of commercial lane hirers are not required to pay entry and Lithgow Swimming Club believes that this should be standardized so that all patrons are required to pay entry.

This issue is being reviewed as part of the 2016/2017 fees & charges.

#### **ACTION**

**THAT** the information on the accreditation of users, electronic louvers and fees and charges at the Lithgow Aquatic Centre be noted.

**MOVED:** B Adams      **SECONDED:** D Whitty

#### **2. WORKING WITH CHILDREN CHECK**

The Working With Children Check for sporting bodies commenced phasing in under the new WWCC system in NSW on 1 April 2015. These organisations have until 31 March 2016 to ensure all child-related workers (paid and volunteer) have a WWCC or valid application, unless they are exempt.

Council advised that although it allows third parties to use a facility for a child related activity it is not required to verify the WWC or APP numbers of those using the facility.

#### **ACTION**

**THAT** the information on the working with children check requirements be noted.

**MOVED:** N Hutchinson      **SECONDED:** R Whitty

#### **3. WATSFORD OVAL & GLANMIRE OVAL NETS**

Lithgow District Cricket Association requested that the run ups at the Watsford Oval & Glanmire Oval nets be concreted to alleviate the issue of holes developing.

#### **ACTION**

**THAT** appropriate actions be undertaken in relation to the request for concreting run ups at Watsford Oval & Glanmire Oval nets.

**MOVED:** R Marjoram      **SECONDED:** K Luka

**ITEM 12: NEXT MEETING**

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**Next Meeting:** 5.00pm on Tuesday, 29<sup>th</sup> March 2016  
Council Chambers, Administration Building,  
180 Mort Street LITHGOW NSW 2790

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**There being no further business the meeting closed at 5:42pm**