



# Minutes

## Business and Industry Investment Committee Tuesday 21 June 2016 5:00pm

Name of Committee	
Item Number	Agenda
1	Welcome/present/ apologies
2	Appointment of a Chairperson
3	Committee Terms of Reference
4	Locations of existing commercial and Industrial lands in the Lithgow LGA
5	Marrangaroo Masterplan DCP
6	Wallerawang Industrial Park Feasibility Study (Minerals and Industry Park/Minerals Processing Park)
7	Wallerawang Power Station Site
8	Preparation of plan of direction for the Committee
9	General Business
10	Next meeting

**ITEM: 1        PRESENT AND APOLOGIES**

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**PRESENT:** Mayor Maree Statham, Cllr Ray Thompson, Cllr Wayne McAndrew, Cllr Frank Inzitari and General Manager (Roger Bailey).

**APOLOGIES:** Nil

**OFFICERS:** Andrew Muir

**DECLARATION OF INTERESTS:** Nil

**ITEM: 2        APPOINTMENT OF A CHAIRPERSON**

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**SUMMARY**

The first item of business shall be to appoint a Chairperson from the members of the Committee.

**ACTION**

In accordance with Clause 267 of the Regulation the Mayor elected to be Chairperson of the Committee.

**ITEM: 3        COMMITTEE TERMS OF REFERENCE**

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**SUMMARY**

Each committee of Council is to have a Terms of Reference.

**RECOMMENDATION**

**THAT** the Committee recommends the adoption by Council of the Draft Terms of Reference for the Business and Industry Investment Committee.

**MOVED:** Cllr R Thompson      **SECONDED:** Cllr F Inzitari

**ITEM: 7      WALLERAWANG POWER STATION SITE**

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**SUMMARY**

The current Wallerawang Power Station site is 1,155.5312 hectares in area and currently has a zoning of mainly SP2 – Infrastructure, some IN3 – Heavy Industrial with small portions of IN1 – General and RS – Residential.

The Committee welcomed and was addressed by the following representatives from Energy Australia:

- Mr Julian Turecek, Acting Head of Energy Australia NSW
- Mr Ralph Gunness, Project Lead for the Wallerawang DDR (Dismantling, Deconstruction and Rehabilitation) team
- Mrs Michelle Blackley, Commercial Manager

**ACTION**

**THAT** the Committee:

- i) Note the information supplied in relation to the Wallerawang Power Station site.
- ii) Thanked the representatives from Energy Australia for their advice.

**MOVED:** Clr R Thompson      **SECONDED:** Clr F Inzitari

**ITEM: 4      LOCATIONS OF EXISTING COMMERCIAL AND INDUSTRIAL  
LANDS IN THE LITHGOW LGA**

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**SUMMARY**

Attached for reference are maps showing locations of relevant zonings. Information on each of the relevant zones is also attached.

**ACTION**

**THAT** the Committee notes the locations of relevant land zones in the Lithgow LGA.

**MOVED:** Clr W McAndrew      **SECONDED:** Clr F Inzitari

**ITEM: 5      MARRANGAROO MASTERPLAN DCP**

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**SUMMARY**

The report that went to Council at its meeting on 16 May 2016 in relation to tenders for the preparation of the Masterplan.

## **ACTION**

**THAT** the Committee notes the information regarding tenders for the preparation of the Marrangaroo Masterplan DCP.

**MOVED:** Clr F Inzitari

**SECONDED:** Clr R Thompson

## **ITEM 6: WALLERAWANG INDUSTRIAL PARK FEASIBILITY STUDY (MINERALS AND INDUSTRY PARK/MINERALS PROCESSING PARK)**

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### **SUMMARY**

In 2009 Council arranged for the preparation of a feasibility study into the development of an industrial park on part of the land known as the Minerals Processing Park at Wallerawang. This study was undertaken by Hill PDA and the report was presented to Council at its meeting on 1 November 2010.

### **ACTION**

**THAT** the Committee notes the report by Hill PDA in relation to the Wallerawang Industrial Park.

**MOVED:** Clr W McAndrew

**SECONDED:** Clr F Inzitari

## **ITEM 7: WALLERAWANG POWER STATION SITE**

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**ITEM 7 on the agenda was dealt with earlier in the meeting**

## **ITEM 8: PREPARATION OF PLAN OF DIRECTION FOR THE COMMITTEE**

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### **SUMMARY**

Discussion on the future direction of the Committee

### **ACTION**

**THAT** the Committee identified reviewing available lands based upon the following zones (in priority order):

1. Commercial
2. Light Industry
3. Heavy Industry

**MOVED:** Clr R Thompson    **SECONDED:** Clr W McAndrew

**ITEM 9:                    GENERAL BUSINESS**

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Nil

**ITEM 10:    NEXT MEETING:**

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**Next Meeting:** A range of dates to be emailed to Committee members for consideration.

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**There being no further business the meeting closed at 6:26pm**



**LITHGOW CITY COUNCIL  
BUSINESS AND INDUSTRY INVESTMENT COMMITTEE  
Terms of Reference**

**Committee Name**

Business and Industry Investment Committee

**Establishment**

The Committee is established under section 355 of the Local Government Act 1993 which states:

*A function of council may, subject to this Chapter, be exercised:  
(b) by a committee of the council*

**Resolutions**

*Resolution to establish the Committee:* Minutes 16 – 135 and 16 – 136: Ordinary Council Meeting 6 June 2016.

**Delegations**

The committee has no delegations from the Council.

**Financial Arrangements**

Unless expressly resolved by Council the Committee has no powers to commit or expend any Council funds.

## **Term of the Committee**

The Committee shall operate for the term of the current Council.

The Council reserves the right to dissolve the Committee at any time by a resolution of the Council.

## **Committee's Responsibilities**

The principal responsibilities of the Committee are to:

- To investigate the availability and/or opportunities for commercial, industrial and light industrial land within the Lithgow LGA. This includes, but is not limited to, discussions with the NSW Government over the now closed Wallerawang Power Station and its associated lands and buildings and the potential for a business park on the site.

## **Committee Membership**

The Committee will be comprised of the following representation:

- Three Lithgow City Council Councillors
- Lithgow City Council General Manager or his nominee

## **Committee Member Responsibilities**

- Observation and compliance with Council's Code of Conduct.
- Observation and compliance with WHS system objectives and instructions.

## **Councillor Membership**

Council, by resolution appoints councillors to the Committee.

The Mayor by virtue of holding the office of Mayor, is appointed as a member of all committees established by Council. The appointment of the Mayor as a member of any committee established by the Council need not be taken into account when determining a Quorum for a meeting of the Committee.

## **Councillors (non-voting)**

All non-appointed councillors are entitled to attend the meeting of the Committee as observers.

## **Appointment**

All members of the Committee will be appointed by a resolution of the Council.

A member ceases to be a member of a Committee if the member (other than the Mayor):

- a) Has been absent from 3 consecutive meetings of the committee without having given reasons acceptable to the committee for the member's absences: or
- b) Has been absent from at least half of the meetings of the Committee held during the immediately preceding year without having given to the Committee acceptable reasons for the member's absence.

### **Executive Officer**

The General Manager shall be the Executive Officer to the Committee.

The Executive Officer shall:

- provide executive support to the Committee;
- be responsible for preparing the agenda and minutes of Committee meetings;
- be responsible for preparing a report to the Council containing the minutes; and
- providing staff comment on the recommendations made by the Committee to the Council; and
- provide to the Committee the outcome and resolutions of the Council regarding each recommendation.

### **MEETING PRACTICE**

#### **Code of Meeting Practice**

The meeting procedures outlined in the Council's Code of Meeting Practice shall guide the meeting procedures of the Committee unless otherwise outlined below.

#### **Office Holders**

The Committee shall elect a Chair and may elect a Deputy Chair.  
The Chair or Deputy Chair, if appointed, shall not be a member of staff.

#### **Frequency of Meetings**

Meetings shall be held on a day and at a time to be determined by the Committee.

#### **Meeting Protocol**

- An agenda will be prepared and distributed 3 working days before each meeting, together with the minutes of the previous meeting.
- A quorum of members is required at all meetings and shall be 50% plus one of all voting members.



### **Minutes and Reports to Council**

- Minutes of meetings will be kept of all meetings and will be reported to the Council.
- Minutes of the Committee meetings may be ratified by email.
- Minutes must be ratified by at least Two (2) members of the committee who were in attendance at the meeting.
- The Minutes of the meeting will be submitted to the Council as soon as possible after the minutes have been ratified.
- The ratified Minutes of the meeting shall be presented to the next meeting of the Committee.