

MINUTES

Operations Committee

23rd June 2016

4.00pm

Operations Committee	
Item Number	Agenda
1	Present And Apologies
2	Declarations Of Interest
3	Confirmation Of Minutes From The Previous Meeting
4	Business Arising From The Minutes
5	Cemetery Operations Policy Review
6	Update On Current Construction Programs
7	CBD Revitalisation Program
8	Oakey Park Water Treatment Plant Upgrade And Farmers Creek Dam No. 2 Trunnion Replacement
9	Glen Alice Rehabilitation Plan
10	General Business
11	Next Meeting



ITEM: 1 PRESENT AND APOLOGIES

PRESENT: Clr M Statham, Clr C Hunter, Clr R Higlett, Roger Bailey

APOLOGIES: Clr P Pilbeam

OFFICERS: Iain Stewart, Rhys Brownlow, Jonathon Edgecombe

ITEM: 2 DECLARATION OF INTERESTS

NIL

ITEM: 3 CONFIRMATION OF THE MINUTES FROM THE PREVIOUS MEETING

The Minutes of the Operations Committee held on 18 February 2016 were presented to the Ordinary Meeting of Council of 21 March 2016

ACTION

THAT the minutes of the meeting held on 18 February 2016 be taken as read and confirmed.

MOVED: Col Hunter

SECONDED M Statham

ITEM : 4 BUSINESS ARISING FROM THE MINUTES

Nil

ITEM: 5 CEMETERY OPERATIONS POLICY REVIEW

The Committee may recall that Council's Cemetery Operations Policy 2.1 was reviewed at Council's Operations Committee Meeting of 16th July 2015, in particular Reservations Item 3, being:

Council has the discretion to buy back unused sites at a value equal to 80% of the current cost of a Burial plot, niche position and garden position. Proof of ownership will be required or applications in writing will need to be approved by Lithgow City Council's Group Manager Operations.

The Committee resolved to recommend to Council:

THAT Council advertise a revised Cemetery Operations Policy with the deletion of the clause relating to buy back of unused plots.

Subsequently the document was placed on public exhibition for a 28 day period and was advertised from 6th August 2015 to 4th September 2015 for public comment. Two comments were received which are attached for the Committee's reference.

The revised policy was submitted to Council's Ordinary Meeting of 28th September 2015 for adoption where Council resolved as follows:

THAT:

1. *The policy be referred to the Operations Committee for reconsideration.*
2. *The Operations Committee also discuss the care and maintenance of the South Bowenfels Cemetery*

As such, the Policy is attached for the Operations Committee's reconsideration.

In relation to the care and maintenance of the South Bowenfels Cemetery, Council is currently responsible for maintaining both the Bowenfels Catholic Cemetery, located on Old Bathurst Road, on the western side of the Great Western Highway and South Bowenfels Old Presbyterian Cemetery, located on the eastern side of the Great Western Highway. These cemeteries are in addition to the cemetery known as the Lithgow Cemetery located on the Great Western Highway opposite Endeavour Park.

It should be noted that since the burial of John Francis Joseph on 12th August 2013, the Bowenfels Catholic Cemetery has been largely maintained by the Joseph family.

Glen Alice Cemetery

Further to this, another issue has arisen under General Item 2, being:

Glen Alice cemetery is on Crown land and burials are permitted. Fees apply for internments and no ROB's are permitted at Glen Alice.

Council has recently received advice from NSW Department of Primary Industries, Lands that Glen Alice Cemetery is listed as under Council's control and has been maintained by Council since approx. 2004.

The Right of Burial is granted when a reservation is made or when an interment (burial or ashes) occurs. The Right of Burial entitles the holder to arrange interments and monuments or plaques. Only the holder of the Right of Burial has the authority to arrange any of these.

There is currently no Right of Burial at Glen Alice Cemetery and consequently there is no fee charged for purchase of land. This is believed to be in lieu of the contributions by the Glen Alice community members to the maintenance of the cemetery. This has been a continuation of the arrangements when Lithgow City Council took over the management of the cemetery from the former Rylstone Shire Council, which in turn had inherited the cemetery from the Glen Alice community who had donated the land for the cemetery.

The Glen Alice Cemetery is now maintained on an ad hoc basis by Lithgow City Council with little, if any, assistance of the local community.

Following a review of the cemetery policy the Committee recommends the following :-

:

RECOMMENDATION

THAT

1. There be no provision made in the cemetery policy for a 'buy back scheme;;
2. Rights of Burial be implemented for the Glen Alice Cemetery along with the charging of a fee for a Right of Burial; and
3. The Cemetery Operations Policy, with these amendments ,be adopted by Council.

ITEM: 6 UPDATE ON CURRENT CONSTRUCTION PROGRAMS

As a result of the 40 Bends Great Western Highway upgrade and the Great Western Highway upgrade works between Dunn’s Corner and Girraween Drive, Marrangaroo, Council’s usual hotmix contractor, Downer EDI, have been unable to supply Council with the hotmix required to complete a number of projects within the 2015/16 Capital Works Program.

Council has remained in contact with Downer EDI in an attempt to seize any opportunity to have the works completed, to no avail. There have been no availabilities during the warmer months of the 2015/16 financial year.

In an attempt to complete the works, Council requested quotes from alternate contractors through the utilization of the Local Government Procurement process. As a comparison, please see below for the prices received from Downer EDI and a similar contractor, based in Sydney.

	Downer EDI	State Asphalt Services
Browns Gap	\$116,719.02	\$164,032.00
Ordnance Avenue	\$145,523.07	\$178,367.00
Wilton Close	\$20,365.00	\$46,580.00
Pindari/Koolyn Place	\$55,824.47	\$81,528.00
Curringa Place	\$16,771.30	\$42,705.00
Total	\$355,202.86	\$513,212.00

Based on this information, it was cost prohibitive to engage a Sydney-based contractor.

In order to ensure that Council obtains the best value for money for the 2015/16 Capital Works hotmix projects, these projects have been deferred until late-October/early-November 2016. At this stage, Council can re-engage Downer EDI and have the backlog of 2015/16 capital works completed as well as those projects identified as requiring hotmix for the 2016/17 Capital Works program.

Roads to Recovery

The Roads to Recovery Program for 2015/16 is complete with the exception of a small section of hotmix required on Browns Gap Road.

The roads that have been completed as part of this program are as follows:

Project Name	Budget	Spent To Date
Browns Gap Road (2-coat reseal)	\$367,500.00	\$229,811.00
Coxs River Road (2-coat reseal)	\$350,000.00	\$260,264.00
Magpie Hollow Road (2-coat reseal)	\$100,000.00	\$65,200.00
Curly Dick Road (2-coat seal extension)	\$100,000.00	\$53,550.00
Hampton Road (2-coat reseal)	\$196,500.00	\$136,491.00
Glen Alice Road (2 coat seal extension)	\$40,000.00	\$40,916.00
TOTAL	\$1,154,000.00	\$786,232.00

Rural Roads Improvements

The Rural Roads Improvements Program for 2015/16 is complete with Kanimbla Drive being sealed later this week.

The roads that have been completed as part of this program are as follows:

Project Name	Budget	Spent To Date
Blackheath Creek Road (2-coat seal extension)	\$150,000.00	\$146,443.00
Quarry Road (gravel re-sheet)	\$60,000.00	\$19,525.00
Kanimbla Drive	\$45,000.00	\$24,180.00
TOTAL	\$255,000.00	\$190,148.00

Infrastructure Levy Program

The Infrastructure Levy Program for 2015/16 has seen the completion of Browns Gap Road, Hampton Road, Rydal Road, Rutherford Lane, Girraween Drive and Cripps Avenue. Roads that require hotmix re-seal and as such won't be completed until early November include Wilton Close, Curringa Place and Pindari/Koolyn Place.

Current expenditure against these projects is as follows:

Project Name	Budget	Spent To Date
Browns Gap Road (2-coat reseal)	\$367,500.00	\$229,811.00
Hampton Road (2-coat reseal)	\$196,500.00	\$136,491.00
Rydal Road (2-coat reseal)	\$75,000.00	\$57,508.00
Rutherford Lane (2-coat reseal)	\$12,000.00	\$4,716.00
Girraween Drive (2-coat reseal)	\$45,000.00	\$69,673.00
Cripps Avenue (2-coat reseal)	\$53,000.00	\$41,058.00
Lithgow/Portland Lanes	\$11,000.00	\$11,074.00
Wilton Close (hotmix reseal)	\$22,000.00	\$0.00
Curringa Place (hotmix reseal)	\$18,000.00	\$0.00
Pindari/Koolyn Place (hotmix reseal)	\$60,000.00	\$0.00
TOTAL	\$860,000.00	\$550,331.00

Rural Roads Gravel Resheeting

The Rural Roads Gravel Resheeting Program for 2015/16 is complete. Current expenditure against this project is as follows:

Project Name	Budget	Spent To Date
Wattlemount Road (gravel re-sheeting)	\$65,500.00	\$74,544.00
TOTAL	\$65,500.00	\$74,544.00

Linemarking

The Linemarking Program for 2015/16 is complete. The roads with sections linemarked include Range Road, Sunny Corner Road, Blackheath Creek Road, Wallerawang Rydal Road, Rydal Hampton Road, Forest Ridge Road, Coxs River Road, Ganbenang Road, James Street, Rydal Sodwalls Tarana Road and Mutton Falls Road. This represents over 26km of linemarking.

Current expenditure against this project is as follows:

Project Name	Budget	Spent To Date
Linemarking (all)	\$35,000.00	\$26,390.00
TOTAL	\$35,000.00	\$26,390.00

Urban Resealing

The Urban Resealing Project for 2015/16 has been scheduled for early November 2016 due to the unavailability of hotmix contractors. Current expenditure against this project is as follows:

Project Name	Budget	Spent To Date
Ordnance Avenue (hotmix overlay)	\$150,000.00	\$0.00
TOTAL	\$150,000.00	\$0.00

Other Works

Construction of works on the combined footway/cycleway at Conron Oval has been delayed due in part to some evidence of subsidence/settlement of the fill behind the retaining wall of the Creek. This issue will not be resolved before the end of the financial year and as such, funding has been reallocated from this project.

Construction works on the Col Drewe Drive footpath has been completed.

Work on the improvements to the Lithgow Cemetery frontage has been completed.

A new bus shelter is required on Wicketty War Road. The old shelter has been removed and is being repurposed for use at the Lithgow Sewage Treatment Plant. The new concrete slab for the new shelter will be poured next week and the shelter will be installed before the end of the month.

Remedial works are almost completed as part of the Timber Bridge Improvements program. A floating pile has been repaired on Coco Creek Bridge and deck planks are in the process of being repaired. Reports have been received to this effect and this project is on track for completion prior to the end of the 2015/16 financial year.

Current expenditure against other projects is as follows:

Project Name	Budget	Spent To Date
Farmers Creek Footpath/Cycleway	\$45,472.00	\$45,472.00

Col Drewe Drive Footpath	\$40,061.00	\$40,061.00
Lithgow Cemetery Improvements	\$55,500.00	\$55,486.00
Bus Shelters	\$5,000.00	\$0.00
Timber Bridge Improvements	\$82,047.00	\$82,047.00
TOTAL	\$228,080.00	\$223,066.00

ACTION

THAT the progress report on Rural and Urban roads improvements be noted.

ITEM: 7 CBD REVITALISATION PROGRAM

- Public exhibition of draft plan undertaken Jan/Feb 2016
- Comments received reviewed by consultants with draft plan to be amended in some instances
- Consultants engaged to undertake design and construction documentation
- Works on ground commence early Feb 2017.

ACTION

THAT the progress report on the CBD Revitalisation Program be noted.

ITEM: 8 OAKEY PARK WATER TREATMENT PLANT UPGRADE AND FARMERS CREEK DAM NO. 2 TRUNNION REPLACEMENT

Filters

The first shipment of the new filter underdrains are scheduled to arrive in July 2016. Following installation and commissioning of the first filter (Filter 5), a further two filters will be upgraded (Filters 4 and 6) in August, followed by the remaining three filters (Filters 1, 2 and 3) in September. Work is expected to be completed by October 2016. Council officers have been in discussion with Water NSW to ensure adequate back-up supply is available from the Fish River System in the case of interruptions to supply from Oakey Park Water Treatment Plant during the filter upgrade.

Due to the unknown condition of the concrete in the filters, Council officers have elected to Epoxy coat all 6 filters. This will extend the life of the filters for over 15 years at a cost of \$18,700.00 inc GST per filter.

Council have written to DPI Water seeking approval under Section 60 of the Local Government Act 1993 to undertake the filter upgrades, and DPI Officers have been assisting Council Officers with the design component of this project.

Trunnion

At Lithgow City Council's Farmer's Creek Dam No.2 work is currently underway for the replacement of the trunnion arm. The current trunnion arm consists of 2 cast iron pipes 24 metres in length and is believed to have been in place since 1972 when the dam wall was raised. After inspection by diver's it was found that the trunnion arm

was heavily corroded for the length and would require to be replaced as soon as possible as it could break at any moment. The current replacement is being manufactured as a 24 metre High Density Polyethylene Pipe with an adaptor to be constructed to attach the single larger pipe to the existing dual piped Trunnion bearing.

ACTION

THAT the progress report on the Oakey Park Water Treatment Plant Upgrade and the Farmers Creek Dam No. 2 Trunnion Replacement be noted.

ITEM: 9 GLEN ALICE REHABILITATION PLAN

As a result of inclement weather and the fact that sections of Glen Alice Road have reached the end of their functional lifespan, Council have noted that sections of Glen Alice Road are in a state of disrepair.

As it stands, Council has a small team in the area with the purpose of constantly attempting to repair the road as failures occur between Glencoe Road and Dunville Loop Road. The team is currently utilizing both the jetpatcher and the cold mix patching truck in an attempt to keep the condition of the road at an acceptable standard.

This level of maintenance cannot continue if Council is to effectively manage other maintenance requirements throughout the rest of the LGA. For this reason, with the funds that have been allocated as part of the 2016/17 Operational Plan, Operations has proposed that a manageable length of seal be removed in July from a point approximately 1.4km north-west of Glencoe Road travelling towards Port Macquarie Road. Plans are being made to seal this section to a width of six metres (equal to the existing width) with a two-coat seal.

Until this occurs, it is proposed at this stage to maintain this section as a gravel road for a short period of time. During this time, the road subsurface will be re-shaped, repaired and re-gravelled where required and maintained to provide an acceptable level of service during the winter and spring months. It is believed that by reducing the road to an unsealed surface temporarily will ensure that the condition of the road can be more easily maintained in the interim. It is proposed that the road will be re-sealed by early November.

Please see Attachment for a map depicting the extent of the proposed works.

ACTION

THAT the Committee note the works proposed for Glen Alice Road as part of the 2016/17 Operational Plan.

ITEM: 10 GENERAL BUSINESS

1. PORTLAND STP UPGRADE

Appointment of successful construction contractor is to be reported to the Ordinary Meeting of Council to be held on 27 June 2016

ACTION

THAT Council note the information

MOVED C Hunter

SECONDED R Higlett

2. BLACK BRIDGE WALLERAWANG CONTRACTURAL DISPUTE

This issue will be the subject of a separate report to the next Ordinary Meeting of Council to be held on 27 June 2016

ACTION

THAT Council consider this issue at the Ordinary Meeting of 27 June 2106

MOVED R Higlett

SECONDED C Hunter

3. FISH RIVER WATER SUPPLY FINANCIAL AGREEMENT

This matter is under review, however at the present time IPART are responsible for setting the fixed and usage charges for 2016/17. The cost sharing components may be affected by the reduction in consumption from Wallerawang Power Station

ACTION

THAT Council be advised when the charges for purchase of filtered water from Fish River for 2016/17 are determined

MOVED C Hunter

SECONDED M Statham

ITEM: 11 NEXT MEETING

Next Meeting: 4.00pm on Thursday, 21st July 2016
 Committee Room, Administration Building,
 180 Mort Street LITHGOW NSW 2790
