



# Draft Minutes

Revitalisation Committee  
Wednesday 29 June 2016  
Lithgow City Council  
Committee Room  
5.30 – 7.30 pm

Community Development Committee	
Item Number	Agenda
1	Present & apologies
2	Adoption of Previous Minutes
3	Business Arising From Previous Minutes
4	Project Update
5	Public Exhibition of Draft Plan
6	Design Development of Lithgow Economic Restructure Project
7	Lithgow CBD litter bins
8	General Business

---

## **ITEM: 1      PRESENT AND APOLOGIES**

---

**Present:** Mayor Maree Statham, Clr Col Hunter, Clr Ross Higlett, Clr Peter Pilbeam, Clr Frank Inzitari, Graham Hodson, Roger Bailey

**Apologies:** NIL

**Officers:** Matt Brewster

**Declaration of Interests:** NIL

---

## **ITEM : 2      ADOPTION OF PREVIOUS MINUTES**

---

The Minutes of the 19 March 2015 meeting were confirmed by email by two Committee members

(Meeting of 16 December 2015 failed to achieve quorum)

### **ACTION**

**THAT** the confirmation and reporting of the previous minutes to Council be noted.

**MOVED:**      Clr Col Hunter      **SECONDED:**      Clr Frank Inzitari

## **ITEM : 3 BUSINESS ARISING FROM PREVIOUS MINUTES**

---

**NIL**

## **ITEM : 4      PROJECT UPDATE**

---

### **SUMMARY**

The Committee was provided with an update of the project status

### **COMMENTARY**

#### **Public Exhibition**

Public Exhibition of the draft Lithgow CBD Revitalisation Action Plan took place over a 3 week period from Wednesday 27 January to Friday 12 February 2016.

The Public Exhibition included:

- Formal notifications in local print media
- Radio advertisement on local radio station
- Displays at Council headquarters, Lithgow library, Wallerawang Library and Portland Library
- Information on Council's webpage
- Utilisation of a vacant shopfront at 72 Main St for 2 weeks that incorporated an extensive wall mounted display, questionnaire and the attendance of Council Economic Development Officer to explain the revitalisation concepts and answer questions from the general public

The public exhibition resulted in 30 submissions in relation to the overall draft Plan including a number of responses to a questionnaire about Cook St Plaza.

### **National Stronger Regions Fund (NSRF)**

Council was successful in obtaining grant funding from the Australian Government's NSRF to partner Council in the delivery of the Lithgow Economic Restructure Project.

The Lithgow Economic Restructure Project consists of public domain upgrades at Cook St Plaza and the intersection of Main St and Eskbank St to the value of \$2.899 m. It is proposed to complete detail design, construction documentation and tender in 2016 with construction commencing in early 2017.

Council and the Australian Government are yet to formally sign off on the deed due to the Australian Government's current caretaker mode

### **Design Development and Documentation for Economic Restructure Project components (Cook St Plaza and Eskbank Square)**

Council has reappointed TDEP Consultants as lead consultant to prepare design development and construction documentation for Cook St Plaza and Eskbank Square. Additional consultancies will include civil engineering, electrical and surveyors etc as part of a typical multidisciplinary team to deliver projects of this scale.

### **ACTION**

**THAT** the Committee note the progress of the Lithgow CBD Revitalisation Action Plan Project

**MOVED:** Cllr Frank Inzitari    **SECONDED:** Cllr Peter Pilbeam

---

## **ITEM : 5      SUMMARY OF PUBLIC EXHIBITION SUBMISSIONS**

---

### **SUMMARY**

Council received 30 formal submissions during the public exhibition period of the draft Lithgow CBD Revitalisation Action Plan including 10 responses to a Cook St Plaza questionnaire. The submissions have been collated and issued to TDEP Consultants for consideration and to identify potential amendments to the draft Plan.

### **COMMENTARY**

A spreadsheet summarising the public exhibition submissions, consultant observations and potential actions for the draft Masterplan was provided for the Committees information

Councils Economic Development Officer and representatives from TDEP Consultants responded to enquiries from Committee members arising from the submissions.

### **COMMITTEE ACTION**

**THAT** the Committee note the submissions made in regards to public exhibition of the draft Lithgow CBD Revitalisation Action Plan

**MOVED:**      **Clr Frank Inzitari**                      **SECONDED:** **Clr Peter Pilbeam**

## **ITEM : 6      DESIGN DEVELOPMENT OF LITHGOW ECONOMIC RESTRUCTURE PROJECT**

---

### **SUMMARY**

Council reappointed TDEP Consultants to undertake the design development and documentation for the Lithgow Economic Restructure Project.

### **COMMENTARY**

The design and development of Cook St Plaza and Eskbank Square has been guided by the feedback from the public exhibition process for the draft Lithgow CBD Revitalisation Action Plan, completion of a specific questionnaire about Cook St Plaza and further inputs from Council officers.

Adam Hunter from TDEP Consultants presented the latest design development work to the Committee members for review and comment.

## **COMMITTEE ACTION**

**THAT** the Committee endorses the design development works comprising the Lithgow Economic Restructure Project presented to the meeting.

**MOVED:** Clr Col Hunter      **SECONDED:** Clr Frank Inzitari

## **ITEM : 7      LITHGOW CBD LITTER BINS**

---

### **SUMMARY**

Council is proceeding with the replacement of the existing street litter bins across the Lithgow CBD with 240 ltr bins and surrounds.

### **COMMENTARY**

Adam Hunter from TDEP Consultants presented a range of design options for 240 ltr litter bins surrounds. The Committee members discussed these design options and associated costs

## **COMMITTEE ACTION**

**THAT** the Committee be provided with costings on the supply and installation of the preferred street litter bin surrounds at the next Committee meeting.

**MOVED** Clr Frank Inzitari      **SECONDED:** Clr Peter Pilbeam

## **ITEM : 8      GENERAL BUSINESS**

---

**NIL**

### **NEXT MEETING**

Wednesday 10 August 2016 at 5.30 PM in the Council Committee Room