



# MINUTES

Youth Council  
Tuesday 6 June 2017  
Lithgow City Council  
Council Chambers  
4.00 – 5.00 pm

Youth Council	
Item Number	Agenda
1	Welcome, Present & apologies
2	Committee Terms of Reference
3	Meeting Schedule
4	Work program
5	Youth Opportunities Grant
6	Youth Scholarships
7	General Business

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**ITEM: 1 WELCOME, PRESENT AND APOLOGIES**

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**Present:** Cllr Lesslie, Cllr Coleman, Oliva Corney, Lauren Corney, Meg Benson, Leanne Walding

**Apologies:** Kalvein Zimmer

**Officers:** Kristy Lenon, Ally Shelton

**Declaration of Interests:** None

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**ITEM: 2 COMMITTEE TERMS OF REFERENCE**

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**SUMMARY**

Youth Council discussed the Terms of Reference and nominated a Chairperson and Deputy-Chairperson in accordance with the Terms of Reference.

**COMMENTARY**

Youth Council determined that meetings be held monthly (every 4 weeks) instead of every 6 weeks as currently shown in Terms of Reference.

Cllr Coleman was appointed Chairperson and Lauren Corney was appointed Deputy Chairperson.

**RECOMMENDATION TO COUNCIL**

**THAT**

1. Council amend the Terms of Reference to allow for meetings to be held every 4 weeks.
2. Council note that Councillor Coleman was appointed Chairperson and Lauren Corney appointed as Deputy Chair.

**MOVED:** Cllr Coleman                      **SECONDED:** Ally Shelton  
**Carried**

**ITEM: 3 MEETING SCHEDULE**

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**SUMMARY**

Youth Council discussed a suitable meeting day for future meetings.

**COMMENTARY**

Youth Council determined that meetings be held on a Wednesday at 4:30 pm.

**ACTION**

**THAT**

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The CDO will consult with other Council staff about moving the meeting day to a Wednesday and report back to Youth Council at next meeting.

**MOVED:** Lauren Corney  
**Carried**

**SECONDED:** Clr Coleman

**ITEM: 4      WORK PROGRAM**

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**SUMMARY**

Youth Council considered the issues within the Terms of Reference that it would like to focus on in 2017 taking into account:

- What are the things that matter most to young people in Lithgow at the moment?
- What do the youth and youth work professionals want to get out of the committee/ similarly what do they want to give to the committee?
- What ideas do people have for common projects or how to strengthen the youth voice in Lithgow?

**COMMENTARY**

There was general discussion regarding the hopes and aspirations of Youth Council members, with a general theme of wanting to improve Lithgow for all young people in terms of recreational and employment opportunities. Youth Council wants to further consider the Youth Strategy before setting a work program. The following ideas were discussed:

- More markets in the Lithgow LGA (offering greater clothing choice)
- Clothes shops with more options for fashion
- Girls skateboard demonstration and workshop
- Recreation opportunities – bowling or flip-out
- Engage Young People with a disability – Leanne to invite a representative to join Youth Council.
- Providing opportunities for young people to obtain certificates/experience for their resumes.
- Reflections Day (Similar to that held at La Salle)

**ACTION**

**THAT:**

1. This item be further discussed at the next meeting.
2. Youth Council will review the Youth Strategy.

**MOVED:** Clr Coleman  
**Carried**

**SECONDED:** Leanne Walding

**ITEM: 5      YOUTH OPPORTUNITIES GRANT**

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**SUMMARY**

Youth Council reviewed the draft *Youth Opportunities Program* grant application.

**COMMENTARY**

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There was positive discussion on the proposed leadership and business workshops/forum with the young people noting the lack of career guidance and sense of loss that many young people face when considering their future and career. They stated that the initiative would be good as it may provide some direction to young people.

Clr Coleman was particularly supportive of the Youth Leadership forum and the idea to involve Councillors in the "Think Tank" process of consultation with Young People.

The Youth work professionals were supportive of the initiative as it would provide opportunities for young people to gain skills and certificates, important for their portfolio and career building. It was suggested that the Beehive may be worth approaching to consider their workshops and if they are youth appropriate.

**ACTION**

**THAT:**

Youth Council support the proposal being submitted to the *Youth Opportunities Program* grant.

**MOVED:** Meg Benson      **SECONDED:** Olivia Corney  
**Carried**

**ITEM: 6      YOUTH SCHOLARSHIPS**

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**SUMMARY**

Youth Council discussed the Youth Scholarship program.

**COMMENTARY**

Formerly known as PCYC Sporting Scholarships, the new Youth Scholarships (\$300-\$400 each) are not restricted to sporting opportunities. Youth Council was asked to consider what the scholarships should be for and how they should be promoted.

Youth Council agreed that the scholarships should be open to any youth opportunities, not just sport. These could include but would not be limited to: art, drama, music, carpentry, design, sewing, sport; etc.

The distribution of the scholarships is to be based on merit and a fair allocation across specific categories.

**ACTION**

**THAT:**

A list of options regarding the distribution of the scholarships be developed by Council staff and presented to the next meeting.

**MOVED:**      Clr Coleman      **SECONDED:** Lauren Corney  
**Carried**

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**ITEM: 7      GENERAL BUSINESS**

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**SUMMARY**

Youth Council discussed whether young people are aware of the various committees across Lithgow that they could participate in.

**COMMENTARY**

There was general agreement that young people are not aware of the available committees that they could participate in.

**ACTION**

**THAT:**

A road map to committees that young people can get involved in will be presented to next Youth Council meeting.

**MOVED:** Clr Coleman  
**Carried**

**SECONDED:** Meg Benson

**Meeting Closed 5.00pm**

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**NEXT MEETING  
To be determined**



# MINUTES

Youth Council  
Wednesday 19 July 2017  
Lithgow City Council  
Council Chambers  
4.30 – 5.30 pm

Youth Council	
Item Number	Agenda
1	Welcome, Present & apologies
2	Confirmation of Minutes
3	Business Arising
4	Draft Meeting Schedule for 2017
5	Work Program
6	Youth Scholarships
7	General Business
8	Next Meeting



**ITEM: 4      DRAFT MEETING SCHEDULE FOR 2017**

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**SUMMARY**

A draft meetings schedule was developed for 2017 and tabled for discussion and agreement.

**COMMENTARY**

Members reviewed the draft meetings schedule for 2017 and agreed to the following dates:

- 23 August 2017
- 20 September 2017
- 18 October 2017
- 15 November 2017

**ACTION**

**THAT:**

The discussion on the draft meetings schedule be noted.

**MOVED:**      Lauren Corney  
**Carried**

**SECONDED:**      Leanne Walding

**ITEM: 5      WORK PROGRAM**

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**SUMMARY**

Youth Council discussed ideas and planning for Youth Projects in 2017.

**COMMENTARY**

Youth Council considered the ideas discussed at the previous meeting and highlighted their interest in the following:

Work to include fashion and jewellery stalls as part of Lithglo and Halloween and commence work to organise a market-based event for Youth Week 2018.

Include a rock-climbing wall or an art space as part of the grant application for the local skate parks at Portland and Wallerawang to attract more females to these facilities.

Keep Youth Council updated on the success of the Youth Opportunities grant to improve employment opportunities for young people in Lithgow.

Chloe Hosa attended the meeting as a guest and has expressed her interest in being a member of Youth Council. Chloe will work to ensure that the needs and voice of young people with disability is heard.

The provision of certificates to young people can be issued via the Youth Scholarship Program, Youth Opportunities Grant (if successful), and through the participation on Youth Council.



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**ACTION**

Develop a draft work program and further consider the Youth Strategy before finalising the work program.

**THAT:**

That the discussion on the work program be noted.

**MOVED:** Meg Benson      **SECONDED:** Olivia Corney  
**Carried**

**ITEM: 6      YOUTH SCHOLARSHIPS**

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**SUMMARY**

Youth Council discussed the Youth Scholarship program.

**COMMENTARY**

There was discussion around possible projects that Youth Council can undertake and the following was agreed:

Given that the Youth Council budget for this year is \$8,500, a total of \$4,000 should be allocated for Youth Scholarships to assist young people with a range of further education in areas of their choosing (for example, arts, drama, music, sport, sewing, carpentry, design etc).

Scholarships will be open and based on merit with a fair allocation across various categories. Youth Council agreed to provide anywhere between \$300-\$500 per scholarship, depending on level of expenses required to undertake specific scholarships.

**ACTION**

Youth Council to develop and implement the new Youth Scholarship Program.

**THAT:**

The discussion on the Youth Scholarships be noted.

**MOVED:**      Leanne Walding      **SECONDED:** Lauren Corney  
**Carried**

**ITEM: 7      GENERAL BUSINESS**

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**SUMMARY**

Various items were discussed under general business, including the:

- Stronger Country Communities Fund
- Skate Park Survey
- Ability swing at Queen Elizabeth Park
- New members

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**COMMENTARY**

**7.1 Stronger Country Communities Fund**

Youth Council was advised that Lithgow has received a \$1.7 million boost over two years to build local sporting and community facilities. Council will be submitting an application in year 1 to construct an adventure playground in Endeavour Park Lithgow.

**7.2 Skate Park Survey**

Youth Council reviewed the draft survey prepared as part of a broader consultation process for the development of the skate parks at Portland and Wallerawang. Youth Council members will complete the online survey and promote it within their network systems.

**7.3 Ability swing at Queen Elizabeth park**

Youth Councillors discussed the usage levels of the ability swing at QE Park. To increase usage, Youth Councillors advised that it may be better to remove the ability swing and replace it with a more accessible swing that blends into the environment. There was agreement that the key to the current ability swing should be made available at Club Lithgow in the interim so users can access it on weekends. Subsequently, however, it has been discovered that Council does not hold the key to the ability swing. Anyone can open the swing, provided they have a MLAK key, which is issued to families or people with disability upon application.

**7.4 New Members**

Chloe Hosa and Jessica Alexander attended the meeting as guests and expressed their interest in being members of the Youth Council. As per Council governance procedures, Chloe and Jessica will need to provide Council with an expression of interest, which will then go to Council for endorsement.

**ACTION**

1. That interested Youth Councillors prepare a plan/ submission for the Adventure Playground or any other facilities they would like to see upgraded as part of the Stronger Communities Fund and bring it to the next meeting.
2. Youth Council members to complete the online skate park survey and promote it within their networks.
3. Chloe Hosa and Jessica Alexander to draft an expression of interest and email it to the Executive Officer or Council for processing.

**THAT:**

That the discussion under general business be noted.

**MOVED:** Clr Lesslie  
**Carried**

**SECONDED:** Meg Benson

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**NEXT MEETING  
23 August 2017  
Upstairs Council Committee Room, 180 Mort St, Lithgow.**