



**Lithgow City Council**  
180 Mort Street  
PO Box 19  
LITHGOW NSW 2790  
Ph; 02 63549999 Fax 02 63514259  
Email: [council@lithgow.nsw.gov.au](mailto:council@lithgow.nsw.gov.au)  
ABN: 59 986 092 492

OFFICE USE ONLY

REGISTRATION NO. ....  
PROPERTY NO. ....

## Application for Occupation Certificate

Under the Environmental Planning and Assessment Act, 1979 Section 109C (1) (c) and 109H

### TYPE OF CERTIFICATE SOUGHT

INTERIM CERTIFICATE

FINAL CERTIFICATE

### APPLICANT/S DETAILS

Name/s: \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Signature/s: \_\_\_\_\_

### OWNER/S DETAILS

Name/s: \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Signature/s: \_\_\_\_\_

### BUILDING DETAILS

Whole/Part of Building: \_\_\_\_\_

Use: \_\_\_\_\_

BCA Class (Must be the same class as specified on Development Consent): \_\_\_\_\_

New: \_\_\_\_\_ Existing: \_\_\_\_\_

### SUBJECT LAND DETAILS

Lot No: \_\_\_\_\_ Section: \_\_\_\_\_ DP: \_\_\_\_\_ House No: \_\_\_\_\_

Street: \_\_\_\_\_ Locality: \_\_\_\_\_

### DETAILS

Development Consent No: \_\_\_\_\_ OR

DOCUMENTATION TO BE INCLUDED (PLEASE TICK IF APPLICABLE)
<input type="checkbox"/> A copy of the relevant Development Consent or Complying Development Certificate
<input type="checkbox"/> A copy of any relevant Construction Certificate
<input type="checkbox"/> A copy of any relevant Fire Safety Certificate
<input type="checkbox"/> A Copy of any relevant Compliance Certificate
<input type="checkbox"/> A copy of any relevant BASIX Certificate
Complying Development Certificate No: _____
Date of Determination: _____ Date of Issue: _____

**Please Note:** This Application form must be either hand delivered or sent via post to the office of the Principle Certifying Authority. It **MUST NOT** be sent via facsimile.

OFFICE USE ONLY
Date of Lodgment ..... Cashier .....

**PRIVACY & PERSONAL INFORMATION PROTECTION NOTICE**

By completion of this form you may be providing Council with personal information. Council will collect the information only for a lawful purpose directly related to the function of Council. Information provided to Council may be used in conjunction with any of Council's business operations. We will take reasonable care not to disclose personal information. Exempt documents may come under the Government Information (Public Access) Act 2009.

Maintained by Dept:	Env & Dev	Effective Date: September 2011	Review Date: September 2012
Version: 1			