



LITHGOW CITY COUNCIL

MINUTES

FINANCE AND SERVICES COMMITTEE
MEETING OF COUNCIL

HELD ON

03 APRIL 2006

**MINUTES OF THE LITHGOW CITY COUNCIL MEETING
HELD AT THE CIVIC CENTRE, LITHGOW ON 3 APRIL 2006**

Meeting Commenced 7.41pm
Public Gallery: 9

PRESENT

His Worship the Mayor
Councillor Neville Castle
Councillor B P Morrissey
Councillor M F Ticehurst
Councillor H K Fisher
Councillor B S Moran
Councillor M M Collins
Councillor A E Thompson
Councillor M J Wilson

APOLOGIES

An apology was received and accepted from W McAndrew who was absent from the City on personal business.

06- 97 RESOLVED

MOVED: Councillor H K Fisher **SECONDED:** Councillor M J Wilson.

Also in attendance

General Manager, Mr Paul Anderson
Manager Engineering Services, Mr Clive Cawthorne
Manager Environmental and Planning Services, Mr Andrew Muir
Finance Manager, Mrs Carol Farnsworth
Minutes Secretary, Miss Casey Clarke

CONFIRMATION OF MINUTES

Confirmation of the Minutes of the Finance and Services Committee Meeting of Council held on the 6 March 2006 were taken as read and confirmed by Councillors H K Fisher and M J Wilson with the inclusion of Councillor MF Ticehurst's declaration of Interest in the questions for Councillor M J Wilson.

06- 98 RESOLVED

Councillor M F Ticehurst was AGAINST the minutes held on the 6 March 2006, to be placed on record.

DECLARATION OF INTEREST

His Worship the Mayor called for Declarations of Interest on any matter before the Meeting.
NIL

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ENGINEERING SERVICES REPORTS

**ITEM: 1 ENG - 03/04/06 - RECOVERY OF LOW USAGE PAYPHONES BY
 TELSTRA**

REFERENCE

At Council's meeting held on Monday, 14 May 2005, Mr Gavin Priestly from Telstra Country Wide addressed Council with regard to Council's concerns regarding the number of payphones being removed by Telstra within the Lithgow Local Government Area.

SUMMARY

Details of notification by Telstra for the recovery of six (6) low usage payphones within the Lithgow Local Government Area, and to further not replace a payphone that was removed after substantial damage.

COMMENTARY

Correspondence has been received from Telstra advising that they are proposing to remove low usage payphones at the following locations:

- Ivatt Street, Lithgow;
- Ferro Street, Lithgow (near Main Street, Lithgow);
- Methven Street, Lithgow (near Academy Street, Lithgow);
- Great Western Highway, Marrangaroo (near Service Station);
- 104 Hartley Valley Road, Lithgow; and
- 5 Methven Street, Lithgow (near Wrights Road, Lithgow);

It is anticipated that the recovery of these facilities will commence on 20 April 2006, and be completed by 20 May 2006.

Telstra have determined that these facilities are low usage payphones after investigating the evident community demand, financial viability, operational standards, and Telstra's obligations under the Universal Service Plan.

With a limited amount of resources, Telstra are endeavouring to balance all relevant factors to obtain the most effective distribution and highest quality of services to all customers nation wide.

With regard to the public payphone located in East Street, Lithgow, Telstra have advised that this facility was substantially damaged, and the remnants recovered to make the area safe. After applying the above criteria, Telstra have decided not to reinstate this facility.

POLICY IMPLICATIONS

NIL.

FINANCIAL IMPLICATIONS

NIL

LEGAL IMPLICATIONS

NIL

ATTACHMENTS

NIL

RECOMMENDATION

THAT the information be received.

06- 99 RESOLVED

THAT the matter be referred to the Federal Member Mr Peter Andren regarding removal of phone boxes and seek to have the decision reversed.

MOVED: Councillor A E Thompson

SECONDED: Councillor M J Wilson.

CARRIED

ITEM: 2 ENG - 03/04/06 - ANNUAL RESERVOIR CLEANING AND INSPECTION REPORT

REFERENCE

Nil

SUMMARY

Report of the annual cleaning and inspection of water supply reservoirs within the Lithgow Local Government Area.

COMMENTARY

Annual cleaning and inspection of various Council water supply reservoirs has recently been completed by Aqualift Pty Ltd.

Each reservoir was inspected for security (possibility of unauthorised tank access), contamination (potential for substances to be introduced into the stored water, either naturally or deliberately), safety (features that may cause injury), confined spaces (compliance with regulations), carbonation (deterioration of concrete structures), external structural condition and protective coating, internal structural condition and protective coating, and sedimentation removed from the reservoirs.

Each area is given a priority rating, which can be used to compare conditions between similar assets, with a rating of 0 being an item that requires immediate attention, 1 being an item that is in poor condition or otherwise non functional, 2 being an item that should received precedence during maintenance, 3 and item that is functional but deteriorated, and 4 being an item that is in good condition.

Cook Street High Level Reservoir

Security Rating	2
Contamination Rating	1
Safety Rating	4
Confined Spaces Rating	4
Sediment Type	Fine Silt (10 millimetres)

The inspection reported recent unauthorised access top the roof area of the tank, as the entry hatch had been unsealed along the front edge and deliberate contamination could easily have occurred in the reservoir. The boundary fence is damaged and not secure, and the barbed wire is loose, as well as there being a number of rocks on the roof. A raised edge and fitted cover are required to efficiently seal the tank against natural or deliberate contamination. Heavy corrosion nodules are forming on the lower wall areas of the reservoir, and very aggressively spreading across most of the floor. There is evidence of pitting occurring on the floor, and the tank requires recoating to avoid significant structural damage. The ladder is heavily corroded and should be replaced with a Nextep vertical FRP ladder system 5300mm long when the tank is recoated.

Cook Street Low Level Reservoir

Security Rating	4
Contamination Rating	1
Safety Rating	4
Confined Spaces Rating	4
Sediment Type	Fine Silt (15 millimetres)

The inspection reported that contaminants could easily be poured into the tank from the entry and roof hatch areas, as the roof above the platform area is not secured or sealed, nor is the hatch area bird proof. The roof area is not supported underfoot around the platform area, and there is evidence of impact damage from numerous rocks and several repaired holes are present in the roof. A Titan Arm and Nextep vertical FRP ladder system 5700 mm long needs to be installed to make the tank confined spaces compliant, and the mesh screen has deteriorated and needs removing to avoid pieces from entering the outlet pipework.

Lidsdale Reservoir

Security Rating	1
Contamination Rating	0
Safety Rating	4
Confined Spaces Rating	4
Sediment Type	Fine Silt (15 millimetres)

There is dry weather vehicle access only to this reservoir. Security and contamination issues are a priority, as the hatches are not lockable or bird proof. At the time of the inspection, birds were identified as nesting inside the tank in the roof framing and around the walls. The boundary fence is not secure, and the ladder area and hatch cover are not secure against unauthorised access. A raised edge is required to efficiently seal the tank against natural or deliberate contamination. The platform is not sealed onto the roof area and debris can drain into the tank. There is a hole in the roof sheet adjacent to the platform. A Titan Arm and Nextep vertical FRP ladder system needs to be installed to make the tank confined spaces compliant. The bird proofing needs repairing under the eaves adjacent to the platform area.

Oakey Park Water Treatment Plant Clear Water Tank

Security Rating	4
Contamination Rating	4
Safety Rating	4
Confined Spaces Rating	4
Sediment Type	Fine Silt & Sand (15 millimetres)

All of the external benchmarks at this site are satisfactory. There is a good type of sealed hatch and cover that should be used as a benchmark for the other Lithgow reservoirs, however, it was noted that the metal structures within the tank are beginning to corrode.

Marrangaroo Reservoir

Security Rating	0
Contamination Rating	0
Safety Rating	1
Confined Spaces Rating	1
Sediment Type	Fine Silt (10 millimetres)

The two hatch covers were open upon arrival to site, and are not secure and lockable. There are no safety rails on the roof area, and no internal ladder fitted for diver access. There is an impact cut in the roof from an axe or similar item. The internal area appears to be in good condition.

Portland High Level Reservoir

Security Rating	1
Contamination Rating	1
Safety Rating	3
Confined Spaces Rating	3
Sediment Type	Fine Silt (10 millimetres)

The fence is not secure and the entry hatch and inlet pipework were not sealed against contamination, in particular where the ladder stiles pass through. The internal ladder is heavily corroded. A rubber flap is required to seal around the inlet pipe area. A Titan Arm and Nextep vertical FRP ladder system 5800mm long needs to be installed to make the tank confined spaces compliant. Small birds can enter the tank past the inlet penetration which is unsealed where it passes through the platform area.

Portland Low Level Reservoir

Security Rating	4
Contamination Rating	0
Safety Rating	2
Confined Spaces Rating	1
Sediment Type	Fine Silt (10 millimetres)

The bird wire is badly damaged in most areas and the hatch is unlocked and unsealed. The internal ladder is heavily corroded and the cage needs removing for diver safety. The barbed wire on the fence is broken. A Titan Arm and Nextep vertical FRP ladder system 7500 mm long needs to be installed to make the tank confined spaces compliant. The ladder and cage are heavily corroded and need to be replaced. A second outlet with external pipework disconnected is next to the scour penetration, and is used to vacuum out the tank.

Shaft Street New Reservoir

Security Rating	3
Contamination Rating	1
Safety Rating	4
Confined Spaces Rating	4
Sediment Type	Fine Silt (10 millimetres)

Unauthorised site access is difficult to control and the tank is easy to climb. The entry hatch is not locked or sealed against contamination entering the tank. People are gaining access to the roof area and there is a lot of graffiti on the walls. The ladder stiles need trimming off to allow the hatch cover to be modified for complete sealing against contamination, and there is no lock present. Refixing is required to prevent storm damage to the ridge caps in the centre area of the roof, as there are sheared off fixing bolts present in several areas. The vertical uncaged ladder and Titan Arm is required for increasing diver safety when the tank is recoated. There is staining and areas of heavy corrosion present, with corrosion forming on the posts, as well as corrosion nodules forming right across the floor area. Recoating is required to avoid significant metal pitting across the floor. There is also heavy corrosion on the flanges of the riser.

South Littleton Reservoir

Security Rating	1
Contamination Rating	0
Safety Rating	3
Confined Spaces Rating	4
Sediment Type	Fine Silt (15 millimetres)

There is no effective security on the tank access areas and the entry hatch and roof hatch are not secured or sealed against contamination entering the tank. The external ladder needs caution when being climbed, due to the security door constantly swinging. The compound is not secure, as the fence needs repairs to the top wires. The tank is not secure as there are no locks present on any of the access areas and the entry hatch gate section has been broken away from its hinges. The security cover can cause injury to climbers by closing accidentally. No lock is present on the hatch cover, and the lower gate section has been broken away from its hinges, resulting in a non sealed area allowing contamination to enter the tank, along with debris building up on the platform area being washed into the tank. The hatch cover is not possum or bird proof. A Titan Arm and Nextep vertical FRP ladder system 6200 mm long needs to be installed to make the tank confined spaces compliant. The mesh wire is too coarse to stop birds entering the tank, and the wire needs fixing and repairing around the hatches and under the eaves in two (2) sections.

Wallerawang Reservoir

Security Rating	0
Contamination Rating	0
Safety Rating	1
Confined Spaces Rating	4
Sediment Type	Fine Silt (20 millimetres)

Security is non existent, the external ladder door is broken off and nothing on the roof area is lockable. Both hatches were wide open upon arrival, and birds were flying in and out of the tank, there were a lot of dead birds in the sediment along with faeces. The ladder enclosure is not secure, as the ladder has been broken off. The tank is not secure, as the hatch cover has been broken off and is not sealed against contamination or birds entering the tank. Debris can drain into the tank through holes in the platform area. Some roof sheets are unattached at the edges.

A Titan Arm and Nextep FRP vertical ladder system 9000 mm long needs to be installed to make the tank confined spaces compliant. Birds are entering through the open hatch covers with a lot of dead birds and faeces noticed in the sediment and on the upper wall areas.

Council has arranged for immediate action to be undertaken on the roof hatches of the Wallerawang and Lidsdale Reservoirs, as these issues were raised as a priority from this report.

Additional quotations are currently being sort for fencing repairs and installation of Titan Arms and replacement ladders at the identified sites, to allow the sites to conform to confined spaces regulations.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Council has allocated \$70,000.00 in the 2006/2007 Annual Management Plan for roofing repairs to reservoirs, which is currently being undertaken (along with securing the hatches at the Wallerawang and Lidsdale Reservoirs). Council will need to provide funding of approximately \$70,000.00 in the 2007/2008 budget to complete the fencing and confined spaces regulatory requirements as identified.

LEGAL IMPLICATIONS

This work is required to be undertaken to comply with the Occupational Health and Safety Act 2000, which requires Council to provide a safe workplace for its employees, including areas of confined spaces.

ATTACHMENTS

Nil

RECOMMENDATION

THAT Council include funding of \$70,000.00 in the 2007/2008 Annual Management Plan for the required remedial action identified by Aqualift's report to be undertaken at Council's water supply reservoir sites.

06- 100 RESOLVED

THAT:

1. Council include funding of \$70,000.00 in the 2007/2008 Management Plan for the required remedial action identified by Aqualift's report to be undertaken at Council's water supply reservoir sites.
2. An updated reported be bought back to council on the works undertaken.

MOVED: Councillor M F Ticehurst

SECONDED: Councillor M M Collins.

CARRIED

**ITEM:3 ENG - 03/04/06 - PROGRESS REPORTS WORKS TO DATE FOR
 WEEKENDING 31 MARCH 2006**

REFERENCE

NIL

SUMMARY

NIL

COMMENTARY

The following report details works to be undertaken by the Engineering Services Division for weekending 31 March 2006.

**LITHGOW DEPOT WORKS REPORT FOR LITHGOW DEPOT FOR WEEKENDING 31
MARCH 2006**

- Clean table drains on Oakey Forrest Road
- Install seats at Croquet Courts
- Coldmix patching of Lithgow Streets
- Hotmix road repairs in Commonwealth Avenue
- Maintenance grading of: Lake Lyell internal roads, Snows Road, Sir Thomas Mitchell Drive.
- Urban Drain cleaning of: Inch Street Lane, Ivatt Street, Lockyer Street, Kerma Cres, Donald Road.
- Pickup & deliver goods from Sydney
- Mechanical sweeping of Lithgow Streets
- Domestic water deliveries
- Brick kerb repairs in Main Street
- Concrete footpath repairs in Railway Parade

**WALLERAWANG DEPOT WORKS REPORT FOR WALLERAWANG DEPOT FOR
WEEKENDING 31 MARCH 2006**

- Maintenance Grading: Marsden Swamp Road, Peachtree Road, Cullenbenbong Road, Glen Davis Road and Town Roads, Resheet roads, in Rydal, Cheethams Flat Road, Norman Lee Drive, Martins Road, Jerry Meadows Road, Wattle Mount Road and Hutchinsons Road, Ganbenang Road, Blackheath Creek Road, Shipley Road, McDonalds Hole Road, Vulcan Siding Road, Springvale Lane.
- Clean Drains: Marsden Swamp Road, Cullenbenbong Road, Curly Dick Road, Peachtree Road.
- Electrical and Telephone Conduits Carey Avenue
- Maintenance Patching: Wallerawang Portland Streets and Rural Sealed Roads.
- Prepare Crystal Theatre Wallerawang for Kerb and Gutter. Clean up Council Land Cox Street Portland.

DAM STATUS REPORT

As at Friday, 24 March 2006 the following dam levels were recorded:-

- Farmers Creek Dam = 100% - 450 mega litres (450 mega litres = 100%)
- Oberon Dam = 46% - 20,746 mega litres (45,100 mega litres = 100%)
- Lake Lyell - dam storage of 11,834megalitres (37% storage)
- Thompson's Creek Reservoir - dam storage of 10,161 mega litres (37% storage)
- Lake Wallace - dam storage 1560megalitres (71% storage)

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

LEGAL IMPLICATIONS

NIL

ATTACHMENTS

NIL

06- 101 RESOLVED

THAT the information be received.

MOVED: Councillor B P Morrissey

SECONDED: Councillor M J Wilson.

CARRIED

ENVIRONMENT & PLANNING SERVICES REPORTS

ITEM:4 EPS - 03/04/06 - DEVELOPMENT APPLICATIONS RECEIVED

REPORT

Purpose of Report

To inform the Council of recently submitted development applications.

Background

In order to keep the Council informed of current development proposals, the following list is provided of development applications which have been received after last reported to the Planning, Policy & Development Committee on 6 March 2006. The list excludes dwellings, additions, carports and associated residential proposals or proposals of a minor nature.

Significant Development Applications received			
DA No.	Date Received	Proposal	Property
81/06	09/03/06	Subdivision into 2 lots	Lot 1 DP 1044978 - Col Drewe Drive, Lithgow
85/06	10/03/06	Boundary Adjustment	Lot 52, DP1041736 & Lot 167, DP1073287- Brays Lane, Wallerawang
86/06	13/03/06	Pizza Takeaway and Signage	Shop 4 Pottery Plaza, Lithgow
87/06	14/03/06	Concessional lot subdivision	228 Sir Thomas Mitchell's Drive, South Bowenfels
92/06	15/03/06	Erection of Pylon Sign –Lithgow City Bowling Club	2c Lithgow Street, Lithgow
84/06	10/03/06	Subdivision into 2 lots	135 and 137 Hassans Walls Road, Lithgow
67/06	01/03/06	Subdivision into 2 lots	236 Tablerock Road, Kanimbla Valley

Comments

If Councillors wish to receive more detailed information on any of the aforementioned applications, then this can be provided.

06- 102 RESOLVED

THAT the information be received.

MOVED: Councillor M J Wilson

SECONDED: Councillor M M Collins.

CARRIED

ITEM:5 EPS - 03/04/06 - UPPER MACQUARIE COUNTY COUNCIL - WEEDS REPORTS

SUMMARY

To advise of the most recent Upper Macquarie County Council Weeds Reports.

COMMENTARY

Attached are the reports from the Chief Weeds Officer of Upper Macquarie County Council for December 2005 and January 2006.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

LEGAL IMPLICATIONS

Nil

ATTACHMENTS

1. The Chief Weeds Officer's reports for December 2005 and January 2006.

06- 103 RESOLVED

THAT the information be received.

MOVED: Councillor H K Fisher

SECONDED: Councillor B P Morrissey.

CARRIED

CORPORATE SERVICES REPORTS

ITEM:6 CORP - 03/04/06 - COUNCIL INVESTMENTS MARCH 2006

SUMMARY

To advise Council of investments held and cash movements for the month period ending 29 March 2006.

REPORT

The amount invested as at 29 March 2006 when compared to 28 February 2006 has increased by \$261,941.05 due to normal budgeted ongoing Council expenditure. The 4th instalment is due for payment on the 31 May 2006 along with the final payment of the 05/06 Financial Assistant Grant on the 16 May 2006.

The most significant outgoing amounts were:

CREDITOR	AMOUNT	PURPOSE
Active Energy	100,000.00	Cary Ave Subdivision
Barker Constructions	34,456.49	Retention held Learning Centre
Bathurst Floor sanding	28,128.00	Civic Ballroom
Boral Constructions	101,155.31	Road Construction: Ganbenang Rd
Dept Commerce	542,785.31	Lithgow STP / Sth Bowenfels Reservoir
Henry Plant Hire	37,211.85	Lithgow Waste Facility
Lean & Bennett	121,063.78	Vehicle Purchases
Lithgow Valley Engineering	51,920.29	Flood Mitigation
NSW RFS	69,793.91	Quarterly Contribution
Omitech	30,352.00	Playground Equipment
Integral Energy	49,832.48	Electricity supply
State Water	162,912.60	Water Purchase
J R Richards	132,309.52	Waste Contract
Shell	58,712.02	Fuel Purchases
Telstra	20,821.20	Telephone accounts
UMCC	53,645.90	Part contribution Weed control
TOTAL FOR MONTH (ABOVE ONLY SAMPLE)	2,149,298.41	(Less investment transfers)

INVESTMENT REGISTER 2005/06

INSTITUTION	INV TYPE	DATE LODGED	DATE DUE	DAYS	INT	VALUE 28.02.06	VALUE 29.03.06	% OF TOTAL
ANZ	TD	28.03.06	28.04.06	30	5.57	524,690.62	529,762.15	5.41%
CBA	SHIELD	04.12.04	04.12.06	730	6.51	600,000.00	600,000.00	6.13%
	On Call				5.35	1,310,680.77	1,094,433.84	11.18%
LG FINANCIAL	TD	From call	30.05.06	90	5.66	582,042.03	582,042.03	5.95%
	TD	10.02.06	11.04.06	60	5.64	1,133,091.86	1,133,091.86	11.58%
	TD	13.02.06	18.04.06	31	5.62	306,489.86	309,562.38	3.16%
	TD	NEW	26.04.06	61	5.66	750,000.00	750,000.00	7.66%
IMBS	On Call				5.45	715,603.99	471,922.10	4.82%
	TD	09.02.06	10.05.06	90	5.75	0.00	517,314.47	5.29%
	TD	09.02.06	07.04.06	60	5.72	517,314.47	512,061.75	5.23%
ALLIANCE	Managed	01.04.02	28.02.06	365		1,000,000.00	1,000,000.00	10.22%
ST GEORGE	TD	06.03.06	06.05.06	60	5.45	508,340.14	511,996.71	5.23%
	TD	NEW	05.06.06	90	5.62	0.00	1,000,000.00	10.22%

MINUTES– FINANCE AND SERVICES COMMITTEE MEETING OF COUNCIL

	TD	05.01.06	05.04.06	90	5.10	411,361.67	411,361.67	4.20%
	TD	24.03.06	24.04.06	30	5.57	652,962.08	363,031.33	3.71%
			TOTAL			9,524,639.24	9,786,580.29	100.00%

I, Carol G Farnsworth, Lithgow City Council Manager of Finance & Corporate Services (Responsible Accounting Officer) certify as required under Local Government (General) Regulations 2005, that Councils investments have been made in accordance with the Local Government Act 1993, Regulations and Lithgow City Councils Investment Policy.

Policy Implications

All Councils investments are held in accordance with the Lithgow City Council Investment Policy.

Financial Implications

Investment income to date i.e. 29.03.06 totals \$378,328.70. It is estimated actual will exceed budget allocation for 05/06 and the March reviews have been increased in expectation. Councillors should be aware interest is not paid until the maturity date of the investment and managed funds report earning quarterly. Therefore timing differences between actual income received and budget will occur.

Legal Implications

All of Councils investments are held in accordance with the Lithgow City Councils Investment Policy which accords with the requirements of the:

- Local Government Act 1993 - Section 625
- Local Government Act 1993 - Order (of Minister) dated 17 March 2000
- The Trustee Amendment (Discretionary Investments) Act 1997- Section 14 A (2), 14c(1) & (2)The Local Government (General) Regulation 2005

06- 104 RESOLVED

THAT Councils investments for the month of March 2006 combined be received

MOVED: Councillor H K Fisher

SECONDED: Councillor B P Morrissey.

CARRIED

COMMITTEE MEETINGS

ITEM:7 **ENG - 03/04/06 - SPORTS ADVISORY COMMITTEE MEETING HELD ON 27 FEBRUARY 2006**

PRESENT

Councillor Neville Castle (Chairman), Mr Eric Arnold, Mrs Robyn Whitty, Mr Danny Whitty, Mr Glen Ryan, Mrs Corrine Ogg, Mr Mark Cronin, Mr Russell Jeffrey, Mr Ray Field, Mr Bob Martin, Mr Neil Gambrell, Mrs Nerryl Wood, Mr Richard Wilson, Mr Michael Rushworth.

ALSO IN ATTENDANCE

Mr Maurie Weekes (Acting Recreation Supervisor), Mr Andrew Muir (Manager Environment and Planning Services), Mr Jim Nichols (Building Manager) Mrs Amanda Muir (Environmental Manager), Mrs Ann Maree Grady (Engineering Secretary).

APOLOGIES

Mr Clive Cawthorne (Manager Engineering Services), Mr Terry Nolan (Recreation Supervisor), Miss Leanne Kearney (Strategic Engineer) and Mr Michael Brown.

REPORT

ITEM 1 - DECLARATION OF INTEREST

There were no Declarations of Interest.

Moved: Mr Eric Arnold

Seconded: Mr Russell Jeffrey

ITEM 2 - MINUTES OF THE PREVIOUS MEETING

The Minutes of the Sports Advisory Committee Meeting held on Monday, 19 December 2005 were read and confirmed.

The Committee recommends that the Minutes be taken as read and confirmed.

Moved: Mr Neil Gambrell

Seconded: Mr Russell Jeffrey

ITEM 3 - BUSINESS ARISING FROM THE MINUTES

KREMER PARK, PORTLAND - CRICKET NETS

Maurie Weekes advised the Sports Advisory Committee that he will liaise with Mr Danny Oldfield, Safety and Risk Management Officer to ascertain Council's position in regards to work risks concerning the installation of rubber around the cricket nets at Kremer Park, Portland, and whether it is feasible for the Cricket Association to assist in the installation or whether Council should proceed to undertake the work itself.

Moved: Mr Danny Whitty

Seconded: Mr Neil Gambrell

LITHGOW ATHLETICS CLUB INCORPORATED - USE OF THE TONY LUCHETTI SPORTSGROUND AND JIM MONAGHAN ATHLETICS OVAL FOR THE 2006 WESTERN REGION HIGH SCHOOLS ATHLETICS CARNIVAL

Mr Eric Arnold brought to the Committee's attention a letter submitted to the Committee at the meeting regarding a request from Mr Ray Stonely, President of the Lithgow Athletics Club Inc for the upcoming 2006 Western Region High Schools Athletics Carnival, in particular if the grass could not be mowed to the short levels (as was the case during the 2005 event).

There was also a request in addition to the abovementioned that the Lithgow Athletic Club Incorporated be granted to use the main oval for the marking of 400 metre running track and for the utilisation of this area for the high jump and javelin events with the Jim Monaghan field being utilised for the remaining field events.

Mr Stonely also requested permission to gain access to the canteen area underneath the grandstand and to the main speaker system which will need additional speakers provided by the Lithgow Athletics Club to accommodate the calling of activities at the Jim Monaghan Oval as well as the main oval.

It was also requested by Mr Stonely that Council extend the single long jump pit run up adjacent to the discus cage by approximately 20 metres. This would also enable the Lithgow Athletic Club Inc to not only hold school carnivals but also zone and regional little athletics carnivals. This pit could therefore be utilised for both the triple and long jump events.

The Committee agreed to grant permission to the Lithgow Athletic Club Incorporated to use the area in front of the grandstand at the Tony Luchetti Sportsground and the canteen area underneath the grandstand, as well as the Jim Monaghan Athletics Oval. The grass will not be cut to the short lengths as it was in 2005.

In addition to this Mr Maurie Weekes, Council's Acting Recreation Supervisor will liaise with Mr Clive Cawthorne, Manager Engineering Services to seek permission to use the main oval for the marking of a 400 metre running tuck and also whether it is permissible for Council to extend by approximately 20 metres the single long jump pit which runs adjacent to the discus cage.

Moved: Mr Danny Whitty

Seconded: Mr Neil Gambrill

COUNCIL INCREASE THE NUMBER OF EMPLOYEES PARTICULARLY IN THE PARKS AND GARDENS SECTION OF COUNCIL IN ORDER TO MAINTAIN AN ADEQUATE STANDARD FOR THE COUNCIL'S SPORTING FIELDS

Mr Neil Gambrill made reference to previous discussions regarding the feasibility of Council to increase the number of employees particularly in the Parks and Gardens Section of Council, in order to keep up with the demand of maintaining all of Council's Sporting Fields within the Lithgow Local Government Area. Mr Gambrill made mention that Council's staff do an exceptional job at the moment, but feels that Council may be short staffed to keep pace with the great demand for maintenance on all of the sporting fields from the various sporting bodies.

Councillor Neville Castle made note of this and will bring this to the Council's attention when Council meets on 9 March 2006 for the commencement of the first stage of the Draft Budgetary process for the upcoming Financial Year of 2006/2007.

Moved: Mr Russell Jeffrey

Seconded: Mr Neil Gambrill

SECURITY ISSUES - SPORTING GROUNDS THROUGHOUT LITHGOW LOCAL GOVERNMENT AREA

Mr Andrew Muir, Manager Environmental and Planning Services and Mr Jim Nichols, Building Manager were asked to attend the next meeting of the Sports Advisory Committee regarding security concerns for the sporting grounds throughout the Lithgow Local Government Area and accepted questions from a variety of sporting bodies. Some of the points mentioned were:-

Mr Andrew Muir advised the Committee that Council has a private security company who assist Council in patrolling our sporting facilities, as recently Council has had a staff member depart from the Environmental Services Division meaning that Council is short staffed to conduct proper patrolling of the facilities, and it was deemed more appropriate to employ a private Security Company. However, Council have endeavoured for our Rangers to patrol the facilities as regularly as they can for the over the last 4 to 5 years.

Mr Andrew Muir advised the Committee that Council has recently purchased a system for the removal of graffiti but as yet, has not costed to the community in terms of waste of Council time and resources in constantly having to remove graffiti and repair damage to our facilities through people making it their business to vandalise Council property. Mr Jim Nichols did make mention that graffiti is the main problem that Council staff are constantly having to deal with, and in particular prosecutions are hard to enforce because you need to be able to catch the perpetrators in the act.

Councillor Neville Castle made mention that every twelve (12) months Council does advertise through its Council Column that appears every Thursday, in the Lithgow Mercury regarding a \$1,000 reward for anyone who can provide sufficient information and evidence that leads to a conviction as a way of trying to prevent graffiti, however in the past the reward has only being paid out twice.

Mr Andrew Muir advised that the Tony Luchetti Sportsground is also constantly targeted, and will endeavour to liaise with Miss Leanne Kearney as well as consultation with the variety of sporting bodies, for a new padlock system to be put in place to try to alleviate the current permanent access that people have to the Tony Luchetti Sportsground, and further advised that the entire security system of the Tony Luchetti Sportsground is the responsibility of the Council, however, if any of sporting organisations want to try and improve themselves they must consult with Mr Jim Nichols (Building Manager).

The Sports Advisory Committee also addressed concerns about allowing access to the skateboard park without necessarily gaining access to the entire Tony Luchetti Sportsground complex. It is envisaged that fencing be placed around the skateboard park and the establishment of an external entry point to the skateboard park only.

The Committee recommends that Council look at the price of fencing and other alternatives to enable access to the skateboard park only without entire access to the Tony Luchetti Sportsground area. This could be seen as a strategy to try and eliminate vandalism.

Moved: Mr Neil Gambrill

Seconded: Mr Russell Jeffrey

Mrs Ogg, of the Lithgow District Soccer made mention that the local constabulary have assisted them by visual presence of Police at the local sporting grounds over the weekend. Mrs Ogg suggested that the Lithgow Hockey Association Incorporated write to the Chifley Command and request that whilst they are doing their patrols of the soccer games over the weekend, if it was at all possible if they could extend their patrols to cover the hockey games also.

Mrs Ogg also liked to express her thanks on behalf of the Lithgow District Soccer for the wonderful work that Maurie and his parks and gardens staff have done in the upkeep of the soccer fields.

It was noted that Mr Andrew Muir, Mr Jim Nichols and Mrs Amanda Muir vacated the Council Chambers at 5.50pm

ITEM 4 – FINANCIAL ASSISTANCE REQUESTS

Financial assistance applications have been received from the following:

- Matthew Writer - \$300 after being selected in the Under 15 NSW Indoor Hockey Team to play in the Australian titles at Illawarra.
- Robert Clough - \$300 after being selected in the NSW Body Building Grandmaster Championship team to compete at the Australian Titles in November 2006.

The Committee recommends that

1. The nomination for Mr Matthew Writer be withdrawn as he has already received the cheque from Council and has participated in the event already;
2. The nomination for financial assistance for Mr Robert Clough be resubmitted for the Committees approval during the Sports Advisory Committee Meeting to be held on Monday, 28 August 2006 at this time Council would have determined its budget for the 2006/2007 Finance Year; and
3. A letter be written to Mr Clough advising him of the Committee's resolution.

Moved: Mrs Nerryl Wood

Seconded: Mr Danny Whitty

ITEM 5 – 2006 REG COWDEN MEMORIAL SPORTS STAR AWARDS

Only one Junior Nominations for the month of January 2006 was received from the following:

- Matthew Writer (Indoor Hockey) - selected in the Under 15 NSW Indoor Hockey Team to play in the Australian titles at Illawarra.

The Committee selected Tamika Bostock to be Junior Sports Star winner for the month of January 2006.

MONTH	RECIPIENT
January	
February	Tamika Bostock
March	
April	
May	
June	
July	
August	
September	
October	
November	

There were no senior nominations for January 2006 received.

MONTH	RECIPIENT
January	Nil
February	
March	
April	
May	
June	
July	
August	
September	
October	
November	

The Committee recommends that the Junior Sports Star Award be given to Tamika Bostock for the month of February 2006 and that Mr Matthew Writer’s nomination for the Sports Star awards for the month of January 2006 be withdrawn as he won the award in November 2005.

Moved: Mr Danny Whitty

Seconded: Mrs Nerryl Woods

ITEM 6 – BOOKING REQUEST – TONY LUCHETTI SPORTSGROUND, LITHGOW – LITHGOW WORKMEN'S CLUB RLFC

Correspondence has been received from Lithgow Workmen's Club RLFC requesting permission to use Tony Luchetti Sportsground for the 2006 Rugby League Season.

The ground will be required on Tuesday's and Thursday's from 6.00pm to 8.00pm for training and on Sunday's for home games from 9.00am until 5.30pm with pre-season training commencing as soon as possible in the 2006 commencing from the beginning of April until the end of August 2006.

The Committee recommends granting permission to the Lithgow Workmen's Club RLFC for permission to use the Tony Luchetti Sportsground for the 2006 Rugby League Season.

Moved: Mr Russell Jeffrey

Seconded: Mr Ray Field

ITEM 7 – BOOKING REQUEST – LITHGOW WAR MEMORIALS OLYMPIC SWIMMING POOL & JIM MONAGHAN ATHLETICS OVAL, LITHGOW – LITHGOW PUBLIC SCHOOL

Correspondence has been received from Lithgow Public School requesting permission to use the Lithgow War Memorial Olympic Swimming Pool on Thursday, 1 February 2007 to conduct their annual swimming carnival and to use Jim Monaghan Athletics Oval on Friday, 7 April 2006 to conduct their athletics carnival.

These bookings do not conflict with any other approved booking.

The Committee recommends that permission be granted to the Lithgow Public School for use of the Lithgow War Memorial Olympic Swimming Pool for Thursday, 1 February 2007 for their annual swimming carnival and the Jim Monaghan Athletics Oval for Friday, 7 April 2006 to conduct their athletics carnival.

Moved: Mr Danny Whitty

Seconded: Mr Eric Arnold

ITEM 8 – BOOKING REQUEST – TONY LUCHETTI SPORTSGROUND, LITHGOW – LITHGOW CANCER SUPPORT GROUP

Correspondence has been received from the Lithgow Cancer Support Group requesting permission to use Tony Luchetti Sportsground and the Civic Ballroom on either Saturday, 14 October or Saturday, 21 October 2006 to conduct a proposed major fundraiser.

This fundraiser will consist of an 8 kilometre walk around Lithgow gathering donations, with a number of fun activities for teams, families and friends. It is proposed for this walk to conclude at the Ballroom where a meal, additional activities and a dance will be conducted.

The Support Group are also requesting any comments or suggestions and discussions on their proposal by the Sports Advisory Committee, and for the Sports Advisory Committee to select an appropriate date which does not conflict with other users.

The Committee recommends permission is granted to the Lithgow Cancer Support Group for use of the Tony Luchetti Sportsground for Saturday, 14 October 2006.

Mrs Neryl Wood will submit more detailed information to the Committee regarding the fundraiser event when it comes to hand and that the Lithgow Cancer Support Group liaise with the relevant users of the Sportsground for use of the Civic Ballroom and surrounding areas on that day.

Moved: Mr Russell Jeffrey

Seconded: Mr Ray Field

ITEM 9 – BOOKING REQUEST – VARIOUS FACILITIES – LITHGOW HIGH SCHOOL

Correspondence has been received from Lithgow High School requesting permission to use Glanmire Oval, Marjorie Jackson Oval, Lithgow Netball Courts, Lithgow Skate Park and Watsford Oval and the Lithgow War Memorial Olympic Swimming Pool (Term 1 and 4 only) on Wednesday's between 11.30am and 3.05pm.

The School will also need use of the change rooms at Marjorie Jackson Oval for this event.

The Committee recommends that permission be granted to the Lithgow High School for use of the Glanmire Oval, Marjorie Jackson Oval, Lithgow Netball Courts, Lithgow Skate Park and Watsford Oval and the Lithgow War Memorial Olympic Swimming (Term 1 and 4 only) on Wednesday's between 11.30am and 3.05pm.

Moved: Mrs Neryl Wood

Seconded: Mr Ray Field

ITEM 10 – BOOKING REQUEST – WALLERAWANG OVAL, WALLERAWANG – PAWS AGILITY SCHOOL

Correspondence has been received from Paws Agility School requesting permission to use Wallerawang Oval, Wallerawang, on Sunday's during 2006 to conduct Dog Obedience Training.

Council has requested further information regarding exact dates and times for use, as this was not stated in Paws application.

The Committee recommends that permission be granted to the Paws Agility School to use the grounds at Lake Wallace only and that the Committee write to the school to seek further clarification as to whether the school also needs to use the Wallerawang Oval and to the exact dates and times they require so as to avoid conflicting with other users of the Wallerawang Oval.

Moved: Mr Neil Gambrill

Seconded: Mr Danny Whitty

ITEM 11 – BOOKING REQUEST – TONY LUCHETTI SPORTSGROUND, LITHGOW – CARAVAN CLUB OF AUSTRALIA

Correspondence has been received from the Caravan Club of Australia again wishing to use Tony Luchetti Sportsground, Lithgow between the 8th and 11th June 2007 to conduct their Easter Rally weekend.

The area required would need to locate 30-35 caravans with power available to most, shower and toilet facilities and the supper hall in which they can socialise over the weekend.

The Committee recommends that permission be granted to the Caravan Club of Australia for use of the Tony Luchetti Sportsground between the 8 and 11 June 2007.

Moved: Mr Russell Jeffrey

Seconded: Mrs Robyn Whitty

ITEM 12 – BOOKING REQUEST – VARIOUS FACILITIES – COOERWULL PUBLIC SCHOOL

Correspondence has been received from Coerwull Public School requesting permission to use Jim Monaghan Athletics Oval, Watsford Oval, Conran Oval and Lithgow War Memorial Olympic Swimming Pool.

- Jim Monaghan Athletics Oval is required on Wednesday, 12 April 2006 to conduct the school Athletics Carnival,
- Watsford Oval, Conran Oval and Tony Luchetti Sportsground are required on Wednesday, 3 May 2006 to conduct a Cross Country run, and
- Lithgow War Memorial Olympic Swimming Pool from Monday, 4 December 2006 to Friday, 15 December 2006, (not including weekends), to conduct the Learn to Swim Program. Coerwull School would like Council to consider that the entry fees for the Learn to Swim Program be waived.
- Lithgow War Memorial Olympic Swimming Pool on Monday, 5 February 2007 to conduct the swimming carnival.

These bookings do not conflict with any other event.

The Committee recommends that permission be granted to Coerwull Public School for the use of Jim Monaghan Athletics Oval, Watsford Oval, Conran Oval and Lithgow War Memorial Olympic Swimming Pool

1. Jim Monaghan Athletics Oval is required on Wednesday, 12 April 2006 to conduct the school Athletics Carnival,
2. Watsford Oval, Conran Oval and Tony Luchetti Sportsground are required on Wednesday, 3 May 2006 to conduct a Cross Country run, and
3. Lithgow War Memorial Olympic Swimming Pool from Monday, 4 December 2006 to Friday, 15 December 2006, (not including weekends), to conduct the Learn to Swim Program.

Cooerull School would like Council to consider that the entry fees for the Learn to Swim Program be waived.

4. Lithgow War Memorial Olympic Swimming Pool on Monday, 5 February 2007 to conduct the swimming carnival.

Moved: Mr Eric Arnold

Seconded: Mrs Nerryl Wood

ITEM 13 – BOOKING REQUEST – TONY LUCHETTI SPORTSGROUND, LITHGOW - LITHGOW BEARS RUGBY LEAGUE FOOTBALL CLUB

Correspondence has been received from the Lithgow Bears Rugby League Football Club requesting permission to use Tony Luchetti Sportsground, Lithgow for pre-season training commencing 16 January 2006 on Tuesday's and Thursday's between 6.00pm and 7.00pm.

Permission is also sought for training and playing on the sportsground for the 2006 competition which is due to commence on the first weekend in April.

The Lithgow Bears have expressed their thanks to Council and to Terry Nolan for their efforts in providing excellent facilities, and other users for their co-operation in ensuring all users had a successful season during 2005.

The Committee recommends that permission be granted to Lithgow Bear Rugby League Football Club to use the Tony Luchetti Sportsground, Lithgow for pre-season training commencing 16 January 2006 on Tuesday's and Thursday's between 6.00pm and 7.00pm. Permission be granted for use of the Tony Luchetti Sportsground for the 2006 competition due to commence on the first weekend in April.

Moved: Mr Russell Jeffrey

Seconded: Mr Mark Cronin

ITEM 14 – BOOKING REQUEST – JIM MONAGHAN ATHLETICS OVAL, LITHGOW & LITHGOW WAR MEMORIAL OLYMPIC SWIMMING POOL – ST PATRICK'S PRIMARY SCHOOL

Correspondence has been received from St Patrick's Primary School requesting permission to use Jim Monaghan Athletics Oval on Friday, 7 April 2006 and Friday, 12 May 2006 to conduct their athletics carnival and trial carnival, and the Lithgow War Memorial Olympic Swimming Pool on Friday, 9 February 2007 to conduct their annual swimming carnival.

Cooerull Public School has also requested permission to use Jim Monaghan Oval on Friday, 7 April 2006, however, the booking for 12 May 2006 and the Pool do not conflict with any other approved booking.

The Committee recommends that

1. After liaising with St Patrick's Primary School that a written letter be sent to the school outlining permission to use the Jim Monaghan Athletics Oval on Thursday, 6 April 2006 as it did conflict with Lithgow Primary School's booking of the Jim Monaghan Oval on Friday, 7 April 2006.
2. St Patrick's be granted permission to use the Jim Monaghan Athletics Oval for Friday, 12 May 2006.

Moved: Mr Russell Jeffery

Seconded: Mr Mark Cronin

ITEM 15 – BOOKING REQUEST – JIM MONAGHAN ATHLETICS OVAL, LITHGOW – WALLERAWANG PUBLIC SCHOOL

Correspondence has been received from Wallerawang Public School requesting permission to use Jim Monaghan Athletics Oval on Friday, 31 March 2006 to conduct their athletics carnival, with an alternative wet weather date of 7 April 2006.

The requested booking does not conflict with any other approved booking, however, the alternative date is unavailable due to a previously approved booking by Lithgow Primary School.

The Committee recommends granting permission for the Wallerawang Public School to use the Jim Monaghan Athletics Oval on Friday, 31 March 2006 to conduct their athletics carnival.

Moved: Mrs Robyn Whitty

Seconded: Mr Eric Arnold

ITEM 16 – BOOKING REQUEST – LITHGOW WAR MEMORIAL OLYMPIC SWIMMING POOL – LITHGOW SWIMMING CLUB INCORPORATED

Correspondence has been received from Lithgow Swimming Club Incorporated requesting permission to use the Lithgow War Memorial Olympic Swimming Pool from 12.00pm until close on Saturday, 18 March 2006 to conduct their annual Club Championship Carnival.

These bookings do not conflict with any other approved booking.

The Committee recommends that permission be granted to the Lithgow Swimming Club Incorporated to use the Lithgow War Memorial Olympic Swimming Pool from 12.00pm until close on Saturday, 18 March 2006 for the purpose of conducting their annual Club Championship Carnival.

Moved: Mr Russell Jeffrey

Seconded: Mrs Nerryl Wood

ITEM 17 - GENERAL BUSINESS

1 - PORTLAND CRICKET CLUB

Mr Danny Whitty submitted to the Committee a letter of request from the Portland Cricket Club to use Saville Park, Portland on Saturday, 1 April 2006 between 9.30am until 2.30pm for the purpose of conducting the annual club challenge.

The Committee recommended that permission be granted to the Portland Cricket Club to use Saville Park, Portland on Saturday, 1 April 2006 to conduct their annual club challenge.

Moved: Mr Russell Jeffery

Seconded: Mr Mark Cronin

2 - LITHGOW DISTRICT SOCCER INCORPORATED

Mrs Corrine Ogg, Secretary of Lithgow District Soccer Incorporated submitted to the Committee a letter outlining to the Sports Advisory Committee the new executive members for the Lithgow District Soccer Association were as follows:-

President	Barry Dorrrough
Senior Vice President	Geoff Ogg
Treasurer	Anne Colvin
Secretary	Corrine Ogg

The Committee nominated representatives to attend the meeting of the Sports Advisory Committee are Barry Dorrrough and Corrine Ogg.

Moved: Mrs Robyn Whitty

Seconded: Mr Mark Cronin

3 - LITHGOW HOCKEY ASSOCIATION

Mr Neil Gambrill from the Lithgow Hockey Association brought to the Committee's attention the need for a letter to be distributed to all of the sporting organisations in Lithgow reminding them of the seasons that various sports can be played to avoid conflicting with summer and winter sports. This has been brought to a head because the Lithgow Hockey Association has a new executive committee elected and they are disputing the specifications of timeframes from a winter to summer sport.

The Committee recommends sending a letter to all the relevant sporting organisations advising them that timeframes for seasonal sports that being, winter sports are conducted from the 1 April to the October long weekend and the summer sports commence thereafter.

Moved: Mr Neil Gambrill

Seconded: Mr Mark Cronin

4 - CHANGE OF NAME

Mr Neil Grambrill brought to the Committees attention the change in name of the Greater Lithgow Hockey Association Incorporated to the Lithgow Hockey Association Incorporated.

The Committee recommends that the information be received.

Moved: Mr Neil Gambrill

Seconded: Mr Mark Cronin

5 - EXPRESSION OF THANKS

Mr Russell Jeffrey extended his appreciation to Mr Maurie Weekes and the parks and gardens staff for their wonderful effort in ensuring the wickets at Conran Oval, Lithgow is maintained to an exception standard.

The Committee recommends that the information be received.

Moved: Mr Russell Jeffery

Seconded: Mr Mark Cronin

6 - LITHGOW DISTRICT SOCCER INCORPORATED - INTERNAL MODIFICATIONS TO FACILITES AT MARJORIE JACKSON

Mrs Corrine Ogg mentioned of possible internal building modifications for improvements to the facilities at the Marjorie Jackson Oval, Lithgow that the Lithgow District Soccer Incorporated were proposing to commence.

The Committee recommended that the information be received and that the Lithgow District Soccer Incorporated liaise with Mr Jim Nichols, Council's Building Manager before they commence these modifications.

Moved: Mrs Corrine Ogg

Seconded: Mr Russell Jeffery

7 - PAVILIONS - KREMER PARK PORTLAND

Mr Ray Field brought to the Committee's attention the dilapidated state of the pavilions at Kremer Park, Portland and that no maintenance has been carried out on these buildings for quite some time. Ownership of the pavilions was questioned as to why Council has ownership of the ground itself, the grandstand and toilets and the Portland Show Society owns the pavilions. It is alleged that the Portland Show Society is no longer in existence.

The Committee recommends that a letter be written to the Portland Show Society to ascertain whether they are the rightful owners of the pavilions and as such request them to undertake some urgent maintenance on the pavilion and to ascertain if they are still recognised as a corporate body. If it is determined that the Portland Show Society is no longer in existence then Council will have to investigate the appropriate channels as to assume ownership of the pavilions.

Moved: Mr Mark Cronin

Seconded: Mr Russell Jeffery

8 - LAKE WALLACE CROSS COUNTRY RUNS

Mr Eric Arnold sought permission from the Committee to conduct cross country runs at Lake Wallace.

The Committee recommended granting permission subject to written confirmation from Mr Arnold specifying times and dates.

Moved: Mr Eric Arnold

Seconded: Mr Mark Cronin

9 - KREMER PARK, PORTLAND - PORTLAND JUNIOR CRICKET

Mr Ray Field brought to the Committee attention that on Sunday, 5 February 2006 Kremer Park, Portland was being utilised for a cricket match that did not have approval through the Sports Advisory Committee. Mr Field suggested that a letter be written to the Junior Cricket Association clarifying with them that any variation to their cricket draw for the year needs to gain approval from the Sports Advisory Committee and that the Junior Cricket Association liaise with Miss Leanne Kearney for the booking of the grounds.

Moved: Mr Ray Field

Seconded: Mr Russell Jeffery

The meeting closed at 6.30pm.

06- 105 RESOLVED

THAT the minutes of the Sports Advisory Committee be adopted.

MOVED: Councillor A E Thompson

SECONDED: Councillor M J Wilson.

CARRIED

**ITEM:8 ENG - 03/04/06 - SPORTS ADVISORY COMMITTEE MEETING HELD
ON 27 MARCH 2006**

PRESENT

Councillor Neville Castle (Chairman), Mr Neil Gambrill, Mr Michael Brown, Mr Russell Jeffery, Mr Mark Cronin, Mr Alan McGrath, Mr Michael Rushworth, Mr Bob Martin, Mr Peter Bresac, Mrs Neryll Wood, Mr Eric Arnold, Mrs Michelle Blackley, Mrs Sharon Lewis, Mr Richard Wilson, Mr Glen Ryan, Mr Danny Whitty, Mrs Robyn Whitty, Mr Barry Dorrough, Mrs Corinne Ogg and Miss Leanne Kearney (Strategic Engineer).

APOLOGIES

Mr Terry Nolan (Recreation Supervisor), Mr Ray Field, Mr David Peters, and Mr Clive Cawthorne (Manager Engineering Services).

REPORT

ITEM 1 - DECLARATION OF INTEREST

Miss Leanne Kearney declared an interest in Item 11 due to a personal commitment.

Moved: Mr Neil Gambrill

Seconded: Mr Russell Jeffery

ITEM 2 - MINUTES OF THE PREVIOUS MEETING

The Minutes of the Sports Advisory Committee Meeting held on Monday, 27 February 2006 were read and confirmed.

The Committee recommends that the Minutes be taken as read and confirmed.

Moved: Mr Neil Gambrill

Seconded: Mr Danny Whitty

ITEM 3 - BUSINESS ARISING FROM THE MINUTES

FINANCIAL ASSISTANCE

Council issues financial assistance to sporting representatives under delegated authority with funding of \$10,000 per annum being provided by Delta Electricity, and applicants are eligible for financial assistance in each category (regional, state and national), **once per calendar year** (in line with the Reg Cowden Memorial Sports Star awards). With regard to Item 4 of the Minutes of the previous meeting, the Committee resolved for the nomination for Mr Matthew Writer be withdrawn as he has already received the cheque from Council and has participated in the event already, and for the nomination for financial assistance for Mr Robert Clough be resubmitted for the Committees approval during the Sports Advisory Committee Meeting to be held on Monday, 28 August 2006, and at this time Council would have determined its budget for the 2006/2007 Finance Year. Both applications from Mr Writer and Mr Clough are eligible for assistance as requested at the previous meeting, and have been provide by Council under delegated authority, and reported to the Sports Advisory Committee for the Committee's information only.

Moved: Mr Mark Cronin

Seconded: Mr Michael Brown

JANUARY 2006 REG COWDEN MEMORIAL SPORT STAR AWARDS

With regard to Item 5 of the previous minutes, applications for January 2006 closed on 7 February 2006. The application from Mr Matthew Writer was the only application received for achievements during January 2006, prior to the closing date. The application received from Miss Tamika Bostock was for achievements during February 2006, and applications for this month's award did not close until 7 March 2006. Subsequent to Miss Bostock's application, Council has received an application from Mr Samuel Hourigan (Swimming) as detailed in Item 5 of tonight's agenda.

Moved: Mr Mark Cronin

Seconded: Mr Michael Brown

PAWS AGILITY SCHOOL BOOKING REQUEST

At the previous meeting it was reported that PAWS Agility School were requesting permission to use Wallerawang Oval, Wallerawang on Sunday's to conduct their agility school. After further details were sort from the applicants, the venue has been moved to Lake Wallace, Wallerawang (not Wallerawang Oval, Wallerawang), and for use on Sundays, however, the applicants still have not contacted Council with the dates required.

Moved: Mr Mark Cronin

Seconded: Mr Michael Brown

SPORTING ORGANISATIONS UNDERTAKING WORKS ON COUNCIL ASSETS

As an action of the previous meeting, Council's Safety and Risk Management Officer was asked to investigate whether local sporting organisations are able to undertake in kind work on Council's assets.

Council's Safety and Risk management Officer, Mr Oldfield, has advised that Council is currently completing a Volunteer Management Plan, which will effectively treat volunteers undertaking this kind of activity as Council employees, and will hopefully be completed in the next couple of months.

Until this plan is completed and adopted by Council, any persons wishing to undertake volunteer type works on Council's assets will need to provide Council with a copy of their current public liability insurance coverage (as proof of coverage for \$10 million), wear the appropriate clothing and protective equipment, successfully complete an on site induction, and undertake a site risk assessment (which Council may be able to assist with).

Moved: Mr Mark Cronin

Seconded: Mr Michael Brown

ITEM 4 – FINANCIAL ASSISTANCE REQUESTS

Financial assistance applications have been received from the following:

- Mr Samuel Hourigan (Swimming) - \$100.00 after being selected in the combined High School's Western Area Swimming Team to compete at the State Championships.

The Committee recommends that the information be received.

Moved: Mr Russell Jeffery

Seconded: Mr Neil Gambrill

ITEM 5 – 2006 REG COWDEN MEMORIAL SPORTS STAR AWARDS

Junior Nominations for the month of February 2006 were received from the following:

- Miss Tamika Bostock (Athletics) – placed first at the Zone Athletics Carnival in high jump, with a personal best of 1.23 metres, and was equal second (within the bronze medal on a count back) with a personal best jump of 1.26 metres, and was selected to compete at the State Championships in March.
- Mr Samuel Hourigan (Swimming) - selected in the combined High School's Western Area Swimming Team to compete at the State Championships in the 16 year's 100m butterfly, freestyle, breaststroke and backstroke, 50m freestyle, 200m freestyle, 200m individual melody and the 16 years 4 x 50m relay.

The Committee selected both Tamika Bostock (Athletics) and Samuel Hourigan (Swimming) as the joint Junior Sports Star winners for the month of February 2006.

MONTH	RECIPIENT
January	Matthew Writer
February	Tamika Bostock and Samuel Hourigan
March	
April	
May	
June	
July	
August	
September	
October	
November	

There were no Senior Nominations for the month of February 2006 received.

MONTH	RECIPIENT
January	Nil
February	Nil
March	
April	
May	
June	
July	
August	
September	
October	
November	

The Committee recommends that the Junior Sports Star Award be awarded to both Tamika Bostock (Athletics) and Samuel Hourigan (Swimming) for the month of February 2006.

Moved: Mr Russell Jeffery

Seconded: Mr Neil Gambrill

ITEM 6 – BOOKING REQUEST – SAVILLE PARK, PORTLAND – EASTER FESTIVAL COMMITTEE PORTLAND AND FUSION AUSTRALIA LTD

Correspondence has been received from the Easter Festival Committee Portland and Fusion Australia Ltd requesting permission to use Saville Park, Portland on Saturday, 15 April 2006 to conduct their annual Easter festival.

This booking does not conflict with any other approved booking.

The Committee recommends that permission be granted to the Easter Festival Committee Portland and Fusion Australia Ltd to use Saville Park, Portland on Saturday, 15 April 2006 to conduct their annual Easter festival.

Moved: Mr Neil Gambrill

Seconded: Mr Mark Cronin

ITEM 7 – BOOKING REQUEST – TONY LUCHETTI SPORTSGROUND, LITHGOW – COASTLANDS COACHES AND TRAVEL

Correspondence has been received from Coastlands Coaches and Travel requesting permission to Tony Luchetti Sportsground, Lithgow, from Thursday, 5 October 2006 until Sunday, 8 October 2006 to conduct a V8 Supercars Safari Tours.

This event will require camping for approximately for eight (80) people, four (4) coach captains and two (2) coaches with a trailer. The tour will also need access to toilet and shower facilities.

This booking does not conflict with any other approved booking.

Mr Russell Jeffery from the Lithgow Senior Cricket Association advised that the area required to be used by this booking will not interfere with the Cricket Association's proposed booking for use on this date.

The Committee recommends that permission be granted to Coastlands Coaches and Travel to camp at Tony Luchetti Sportsground, Lithgow, from Thursday, 5 October 2006 until Sunday, 8 October 2006.

Moved: Mr Russell Jeffery

Seconded: Mr Neil Gambrill

ITEM 8 - BOOKING REQUEST – TONY LUCHETTI SPORTSGROUND, LITHGOW – LITHGOW STORM JUNIOR RUGBY LEAGUE

Correspondence has been received from Lithgow Storm Junior Rugby League requesting permission to use Tony Luchetti Sportsground, Lithgow, for the 2006 competition and training.

The commencement date for training will be early March with the first competition game being on Saturday, 6 May 2006 and the last round being played on Saturday, 27 August 2006.

Game times will start from 9.00am for mini league and 10.00am for 10's to 16's, and the competitions will be completed by 2.30pm.

Mr Peter Bresac advised that Lithgow Storm Junior Rugby League will forward a copy of the draw to Council when it is finalised.

The Committee recommends that permission be granted to Lithgow Storm Junior Rugby League to conduct the 2006 competition and training commencing from early March until Saturday, 27 August 2006 at Tony Luchetti Sportsground, Lithgow.

Moved: Mr Danny Whitty

Seconded: Mrs Robyn Whitty

ITEM 9 - SECURITY LIGHTING – KREMER PARK, PORTLAND CRICKET NETS

After a previous request from this Committee for Council to investigate the possibility of installing security lighting at Kremer Park, Portland and Glanmire Oval, Lithgow cricket nets, I wish to advise that Council has received a proposal from Integral Energy to install a 250w SHP floodlight to be mounted on the existing concrete pole located on the southern side of Villiers Street, Portland. At this stage, Council has not yet received any response regarding the Glanmire Oval, Lithgow request, however, Council has a meeting scheduled with Integral Energy next week to discuss this item.

This floodlight will be fitted with a full horizontal louver and aimed across the road at the rear of the cricket nets. The full cost for this project is \$4,011.72, of which Council will be required to pay \$2,839.89 (including GST).

The annual increase in lighting cost to Council will be approximately \$113.53 (inclusive of GST).

The Committee recommends that Council consider including a capital cost of \$2,839.89 (including GST) and a maintenance cost of \$113.53 (including GST) in the 2006/2007 Capital Works Budget to proceed with this project.

Moved: Mr Neil Gambrell

Seconded: Mr Mark Cronin

ITEM 10 – BOOKING REQUEST – GLANMIRE OVAL, LITHGOW – GREATER LITHGOW HOCKEY ASSOCIATION

Correspondence has been received from the Lithgow Hockey Association requesting permission to commence 2006 competition at Glanmire Oval, Lithgow from 18 March 2006.

Council has responded to this request denying this request, due to a previous booking by the Lithgow District Cricket Association which does not conclude until 31 March 2006.

The Committee recommends that the Greater Lithgow Hockey Association be granted permission to conduct their 2006 competition at Glanmire Oval, Lithgow, from Saturday, 1 April 2006.

Moved: Mr Russell Jeffery

Seconded: Mr Mark Cronin

ITEM 11 – PROPOSED LITHGOW SPORTING HALL OF FAME

Council has been approached by Mr John Buckley, President of Club Lithgow, for the Committee's support for Club Lithgow establishing a Sporting Hall of Fame for Lithgow resident's who have excelled in sport.

The first step of this process has already been taken in the naming of the Auditorium to the Marjorie Jackson Room.

It is proposed that the Hall of Fame will be set up in three levels, Legends (representatives who have achieved world class competition), Local Achievements (Reg Cowden awards etc), and Coaches and Administrators.

Mrs Nancy Haslop, CEO of the Western Region Academy of Sport situated in Bathurst, has met with Club Lithgow and has offered to act as a facilitator to commence this project. Club Lithgow have determined the best way to structure this for long term continuity and effective management of this project is to form an incorporated body that will own and control the exhibitions. This body would be contracted to Club Lithgow to provide the venue and associated amenities as Club Lithgow can provide a space for the exhibits, limited financial assistance and office accommodation.

Club Lithgow have also reserved the trading name "Lithgow Sporting Hall of Fame Incorporated" through the Department of Fair Trading.

The objectives of the Sporting Hall of Fame would be to establish, manage and maintain a sporting hall of fame for Lithgow's sports people who achieved at high levels whilst residents in the area covered by the Lithgow Local Government Area. Sports people include participants, coaches, managers and administrators. A further objective would be to establish by-laws for the acceptance of nominations for admission to the Hall of Fame, criteria for determining successful candidates and their recognition to be awarded, as well as accepting donations and sponsorship for the proper upkeep of the exhibition.

The Club have a number of people from the Lithgow Community who are interested in becoming members of this incorporated body, and are seeking further nominations and support from this Committee.

The Committee raised concerns about the Sporting Hall of Fame being located in a Club venue, due to restricted access by juniors, and would prefer to see the Sporting Hall of Fame be incorporated in Council's proposed Cultural Centre, however, the proposed Cultural Centre will not be completed for approximately two (2) to three (3) years. Mr Neil Gambrill recommended that the Committee act on this proposal immediately rather than wait two (2) to three (3) years to allow the senior members of the community to fully benefit from this proposal.

The Committee recommends that Club Lithgow be thanked for their offer, and a request be sent for Mr John Buckley from Club Lithgow to schedule a meeting with the General Manager and Mayor in relation to this proposal, and for a report to be brought back to the next Sports Advisory Committee meeting.

Moved: Mr Neil Gambrill

Seconded: Mr Russell Jeffery

ITEM 12 - GENERAL BUSINESS

- Mr Eric Arnold advised that Coerwull School has switched dates between their Athletics Carnival and their Cross Country Carnival, with the dates to be reflected now being the Athletics Carnival to be held on the 3 May 2006 and the Cross Country event to be held on 12 April 2006.
- Mr Eric Arnold advised that the Lithgow Athletics Association will be conducting their cross country events at Lake Wallace, Wallerawang, commencing on the 30 April 2006 to be held every fortnight.
- Mr Eric Arnold advised that the long jump pit at the Jim Monaghan Athletics Oval, Lithgow has been extended as requested at the previous meeting, and would like to thank Mr Terry Nolan and his staff for this, with the only remaining item to be topping up of the sand in this pit.
- Mrs Nerryl Wood advised that the outdoor netball courts at the Wallerawang Indoor Sports and Recreation Centre are deteriorating rapidly, and has been informed that both WISA and the Lithgow District Netball Association have forwarded a letter to Council for immediate action.
- Mr Michael Brown advised in recent weeks Turf 3 and Turf 1 at Tony Luchetti Sportsground, Lithgow have been damaged by other users utilising this facility for training purposes. Mr Bob Martin advised that the Lithgow Bears were training at Tony Luchetti Sportsground, Lithgow, however, doesn't believe that the Bears were the cause of the damage. Mr Martin further advised that any one time there is between seventy (70) and eighty (80) players on the ground training, and enquired as to why the cricket pitches weren't roped off, which would act as a possible warning to the players not to go on these areas. A further suggestion was made by Council that if there are vast numbers of players on the ground at any one time which is causing space to be limited, Council may in the future investigate not allowing joint training between teams at this facility. The Committee recommended that this be reconsidered in February next year, to prevent any problems that have occurred this season.
- Mr Russell Jeffery expressed his thanks on behalf of the Lithgow District Cricket Association to Mr Terry Nolan, Mr Maurie Weekes and their staff for the wonderful condition of the grounds and assistance they have received during their 2005/2006 season.
- Mr Eric Arnold advised that at the Jim Monaghan Athletics Oval, Lithgow they have a unique 330 yard running track, and requested if Council had any plans of the original track as well as a metric markings plan that could be provided to Mr Arnold.
- Mrs Sharon Lewis advised that last year, the Tennis Association reported to Council a number of dangerous trees and a few were removed, however, there is still a large tree at the back of the courts which is losing limbs and needs urgent attention. Further to this, tradesman are using the embankment of the tennis court as a lane way whilst working on houses in Albert Street, and requested that Council provide a barrier to prevent this bank being used by vehicles and to ensure the safety of the tennis association's members.
- Mr Danny Whitty enquired of the progress of Council installing the rubber at Kremer Park, Portland cricket nets, and a report will be brought back from Mr Terry Nolan.
- Mr Michael Rushworth enquired when the football goal posts will be installed at Tony Luchetti Sportsground, Lithgow. Miss Leanne Kearney advised that they will be installed after the touch football grand final which is on Monday, 7 April 2006.
- Mr Peter Bresac again requested Council to investigate an old cricket pitch on the mini league field which does not seem to be holding or growing grass and requested that this be repaired soon.

- Mr Neil Gambrell advised that he attended the strategic planning meeting, and was disappointed that there was little mention of additional sporting venues for the future of Lithgow, and expressed concern about this with the increasing level of talent being shown in numerous sports within the Lithgow region. Neil suggested that the facilitator of the strategic planning meeting have a meeting with the Sports Advisory Committee, to allow the Committee's input into current and future needs to be included in a Strategic Plan for Lithgow, and that hopefully something positive will come from this meeting. Neil raised concerns that new housing developments have parks and reserves, however, do not have sporting facilities included. Mr Danny Whitty further supported Neil's comments, stating that he was invited to this meeting as the representative from the Reg Cowden Memorial Trust Committee and was also disappointed in the lack of priority for access to active sporting areas. Councillor Neville Castle will contact the facilitator to arrange an appropriate meeting.
- The Committee recommended that an update on the progress of the Hermitage Sporting area be brought back to the Committee and that Council prioritise the completion of this facility.
- Mr Peter Bresac advised that vehicles attending the Lithgow Skate Park are behaving badly and endangering the safety of children in this area. Councillor Neville Castle advised that Council is currently investigating the fencing of the skate park which will hopefully eliminate this problem.

The meeting closed at 6.35pm.

RECOMMENDATION

THAT the minutes of the Sports Advisory Committee be adopted.

06- 106 RESOLVED

THAT the minutes of the Sports Advisory Committee be adopted.

MOVED: Councillor M J Wilson

SECONDED: Councillor B P Morrissey.

CARRIED

The meeting closed at 7.58pm.