



A CENTRE OF REGIONAL EXCELLENCE

MINUTES

ORDINARY MEETING OF COUNCIL

HELD ON

03 SEPTEMBER 2012

AT 7.00pm

**MINUTES OF THE CITY OF LITHGOW COUNCIL MEETING
HELD AT THE CIVIC CENTRE, LITHGOW ON 3 SEPTEMBER 2012**

Meeting Commenced 7.00pm

Public: 75

PRESENT

His Worship the Mayor
Councillor Neville Castle
Councillor H K Fisher
Councillor R Thompson
Councillor W McAndrew
Councillor G Danaher
Councillor J J McGinnes
Councillor C Hunter
Councillor M F Ticehurst

APOLOGIES

NIL

Also in attendance

Mr Roger Bailey, General Manager
Miss Rhiannan Pace, Minutes Secretary
Mr Andrew Muir, Group Manager Environment and Development
Mr Matthew Johnson, Acting Group Manager Community and Strategy
Mr Iain Stewart, Group Manager Operations
Mrs Carol Farnsworth, Finance Manager

CONFIRMATION OF MINUTES

12-307 RESOLVED

Confirmation of the Minutes of the Ordinary Meeting of Council held on the 13 August 2012 were taken as read and confirmed by Councillors H K Fisher and G Danaher

MATTER ARISING

12-308 RESOLVED

THAT a meeting be convened between the General Manager and Mr Bill Shute in regards to a statement made by him and recorded in the minutes of 12 September 2011 Council meeting and a report be provided to the new Council on the outcome.

MOVED: Councillor H K Fisher

SECONDED: Councillor W McAndrew.

DECLARATION OF INTEREST

His Worship the Mayor called for Declarations of Interest on any matter before the Meeting.

Councillor N L Castle declared a Conflict of Interest in item 17, due to him being on the committee. He will vacate the Chambers.

QUESTIONS FROM THE PUBLIC

At 7.02pm Members of public gallery were invited to participate in the Public Forum Session.

1. PF - 03/09/12 - MRS CASSANDRA COLEMAN

Mrs Coleman made a statement in regards to the name change of Portland to Sunny Corner Road. She advised that herself and other Portland residents are opposed to the name change. She requested more consultation in the future in regards to road name changes.

The Mayor advised that a Mayoral Minute is before Council this evening to discuss the changing of the road name.

2. PF - 03/09/12 - MAUREEN

Maureen is a visitor to Lithgow and a former resident in Ordnance Avenue. A statement was made in relation to the poor condition of Ordnance Avenue, she requested attention be given to this road as she believes its condition is dangerous.

The Mayor advised that he was aware of the condition of the road and that Council would take this on board to see if it can be included in any upcoming programs to improve the condition and would look at patching in the meantime.

3. PF - 03/09/12 - MR DAN COLLINS

Mr Collins made a statement in relation to the Section 94 contributions report regarding contributions. He advised that since he did not have his Development Application submitted to Council prior to the 19th July 2012 deadline he has now incurred an additional \$3,000.

The Mayor thanked Mr Collins for his comments.

4. PF - 03/09/12 - MRS SUE GRAVES

Mrs Graves made a statement in relation to Item 11 of the agenda Hassans Walls Lookout. The proposal before Council falls short of what was expected for a lookout. The proposal is for a 19 metre boardwalk which falls approx 50 metres short of the actual lookout. Mrs Graves requested that Councillors delay the proposal and seek further community consultation

The Mayor thanked Mrs Graves for her comments.

The Group Manager Operations advised that there was an onsite inspection done by some Councillors and the design of the boardwalk was based on this inspection. The idea of the boardwalk was to allow disabled access onto the boardwalk.

5. PF - 03/09/12 - MRS MAREE STATHAM

Mrs Statham made a statement in regards to the change of Portland Sunny Corner road and the lack of community consultation. She pointed out that the businesses along this road (of which she owns two) would incur costs if these changes occur. Mrs Statham does not believe the consultation was sufficient and the local residents did not have enough opportunity to provide their input.

The Mayor thanked Mrs Statham for her comments and advised that he was presenting a Mayoral Minute to the Council to address this issue.

6. PF - 03/09/12 - MR ERROL MILLISS

Lives at Sunny Corner Road, Portland, he said that he did not receive notification and opposes any changes to the road name.

The Mayor thanked Mr Milliss for his comments.

7. PF - 03/09/12 - MRS BEVERLY MORRIS

Mrs Morris lives on Sunny Corner Road and opposes the name change. Mrs Morris was on the Portland Development Association and worked on an extensive map of Portland Village to be given to the Emergency Services. She does not know if this was completed but suggested that perhaps a detailed village map of Portland could be provided to emergency services.

The Mayor advised that Council is aware that duplicate road names exist that may be causing confusion. He said that representations made to the him opposing the name change has prompted his Mayoral Minute in relation to this matter.

The Group Manager Operations advised that Council is in the process of preparing a booklet of location maps as requested through the Local Emergency Management

Committee of the townships within the Lithgow LGA and will be provided to the Emergency Services as soon as they are available.

The Mayor pointed out that this issue initially came before Council following concerns by Councillor Ticehurst in regard to an ambulance trying to find its location near Portland. Over time this was referred to our Local Emergency Services for them to report back to Council.

8. PF - 03/09/12 - MR BRUCE BROWN

Mr Brown opposes any road name changes on the Portland/Cullen Bullen Road and requested Council look at installing additional signage on the Portland/Cullen Bullen Road to resolve any confusion.

The Mayor thanked Mr Brown for his comments and said Council would investigate possible options for additional signage.

9. PF - 03/09/12 - MRS LISA CUNNINGHAM

Mrs Cunningham has done a door knock and as a result determined that no one in Parkview Avenue wants a change. She said the reason that issues arise is because property owners are putting up lot numbers or property names and not the correct house number allocated to them, these issues should be investigated before changing street names.

The Mayor thanked Mrs Cunningham for her comments.

10. PF - 03/09/12 - MRS MAREE STATHAM

Mrs Statham advised that 100 metres from Tarana Hotel is a sign showing "Meadow Flat", stating that this area is not Meadow Flat but Tarana and signage should reflect this.

The Group Manager Operations advised that the road leading from Tarana to Meadow Flat is in fact Meadow Flat Road.

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**ITEM-1 MAYORAL MINUTE - 03/09/12 - CONTRACT OF EMPLOYMENT -
GENERAL MANAGER**

The General Manager vacated the chambers at 7.21pm

12-309 RESOLVED

THAT Council authorise the affixing of the Council seal to the new contract of employment for Mr Roger William Bailey.

MOVED: Councillor G Danaher

SECONDED: Councillor R Thompson.

A **DIVISION** was called by Councillors M F Ticehurst and J J McGinnes.

**Division -
FOR**

Councillor N L Castle
Councillor G Danaher
Councillor H K Fisher
Councillor C Hunter
Councillor W McAndrew
Councillor R Thompson

AGAINST

Councillor M F Ticehurst
Councillor J J McGinnes

The General Manager re-entered the Chamber at 7.34pm

ITEM-2 MAYORAL MINUTE - 03/09/12 - SUNNY CORNER ROAD

MOVED

THAT Council make No name changes to the Portland-Sunny Corner Road and maintain status quo.

MOVED: Councillor N L Castle

SECONDED: Councillor W McAndrew.

MATTER ARISING

12-310 RESOLVED

THAT Council holds Citizens Access meetings with those affected when matters arise in relation to future road name changes.

MOVED: Councillor H Fisher

SECONDED: Councillor G Danaher

MATTER ARISING

12-311 RESOLVED

THAT Council:

1. Makes no name changes to the Cullen Bullen/Portland Road and maintain status quo; and
2. Meets with the affected residents to discuss additional signage at Cullen Bullen/Portland.

MOVED: Councillor W McAndrew

SECONDED: Councillor G Danaher

MATTER ARISING

12-312 RESOLVED

THAT Council advertise the following proposed name changes;

1. Rydal-Wallerawang Road from Wallerawang to Rydal as Rydal Road; and
2. The Hampton-Rydal Road from Hampton to Rydal as Hampton Road.

MOVED: Councillor C Hunter

SECONDED: Councillor R Thompson

The Mayor presented a late Mayoral Minute

ITEM-22 MAYORAL MINUTE - 03/09/12 - RURAL FIRE SERVICE

12-313 RESOLVED

THAT Council express concern to the Member for Bathurst, Paul Toole, and the Emergency Services Minister for the reduced staffing levels within the NSW Rural Fire Service and highlight the following specific areas:

- No reduction in training staff for RFS volunteers.
- No reduction in hazard reductions.
- No reduction in fire trail maintenance.
- No increase in contributions required from local councils.

MOVED: Councillor N L Castle

SECONDED: Councillor H K Fisher.

The Mayor presented a late Mayoral Minute

ITEM-23 MAYORAL MINUTE - PORTLAND GOLF CLUB

12-314 RESOLVED

THAT Council authorise the General Manager to meet with members of the Board of the Portland Golf Club to determine what assistance, if any, can be provided and that this be reported to Council.

MOVED: Councillor N L Castle

SECONDED: Councillor W McAndrew.

ITEM-3 NOTICE OF MOTION - 03/09/12 - SECTION 94A CONTRIBUTION LEVY - COUNCILLOR W MCANDREW

12-315 RESOLVED

THAT:

1. Council utilise the provisions of Section C7 (n) of the Lithgow Section 94A Development Contributions Plan to exempt all development applications submitted and/or with a building contract date prior to the 19th July, 2012.
2. A report be provided to Council outlining all costs applicable to applications including charges levied by other bodies.

MOVED: Councillor W McAndrew

SECONDED: Councillor R Thompson.

ITEM-4 GM - 03/09/12 - QUARTERLY PERFORMANCE REPORT ON 2011/12 TO 2014/15 MANAGEMENT PLAN FOR THE PERIOD 1 APRIL TO 30 JUNE 2012

12-316 RESOLVED

THAT:

1. The deficit of \$5,084 for the 2011/12 to 2014/15 Management Plan as detailed in the Quarterly Performance Report for the period 1 April to 30 June 2012 be noted;
2. Council authorise the variations to the Council budget as outlined in the report; and
3. Council authorise the funds listed in June 2011/12 Work in progress to reserve for 2012/13.
4. The Council notes that the Finance Manager, as the Responsible Accounting Officer has reviewed the statements and certifies as required by the Local Government (General) Regulation 2005, (s203) that Council's 2010/11 to 2014/15 Management Plan has been reviewed and the financial position of Council is satisfactory.

MOVED: Councillor G Danaher

SECONDED: Councillor H K Fisher.

ITEM-5 GM - 03/09/12 - DRAFT WORK HEALTH AND SAFETY (WHS) AND RISK MANAGEMENT POLICY

12-317 RESOLVED

THAT Council adopt Draft Policy 9.19 Work Health and Safety and 9.20 Risk Management.

MOVED: Councillor H K Fisher

SECONDED: Councillor R Thompson.

**ITEM-6 GM - 03/09/12 - NSW INDEPENDENT LOCAL GOVERNMENT
REVIEW PANEL - STRENGTHENING YOUR COMMUNITY**

12-318 RESOLVED

THAT Council:

1. Make a submission to the NSW Independent Local Government Review Panel along that outlined in the attachment; and
2. Authorise the Mayor and Deputy Mayor to make changes to the submission.

MOVED: Councillor H K Fisher

SECONDED: Councillor W McAndrew.

ITEM-7 GM - 03/09/12 - ONE ASSOCIATION

12-319 RESOLVED

THAT Council note that the members of the Local Government and Shires Association have voted to form a single local government association in NSW.

MOVED: Councillor R Thompson

SECONDED: Councillor W McAndrew.

**ITEM-24 LATE REPORT - GM - 03/09/12 - CORRECTION TO COUNCIL
PUBLIC FORUM**

12-320 RESOLVED

THAT Council receive and deal with the late report

MOVED: Councillor H Fisher

SECONDED: Councillor W McAndrew.

12-321 RESOLVED

THAT Council:

1. Note that a written request to State Member Paul Toole for an economic impact study on the proposed sell off of the NSW power generators, did not occur until 17 May 2012;
2. Acknowledge and apologise to Mr Paul Toole for the error; and
3. Acknowledge and apologise to Mr Anthony Craig for the error.

MOVED: Councillor W McAndrew

SECONDED: Councillor R Thompson.

ITEM-8 ENVIRO - 03/09/12 - FOOD INSPECTION FEES - SCHOOLS AND CHARITABLE INSTITUTIONS

12-322 RESOLVED

THAT

1. The food inspection fees imposed in 2011/12 for schools, charitable organisations and not for profit organisations be waived for the initial inspection only and not for any reinspection that is required.
2. That for the interpretation purposes the following definitions are adopted:
 - School – School canteens (Any kitchen or canteen run by a private contractor is not exempt)
 - Charitable institution - a religious or other institution set up to provide charitable services that does not charge a fee for any service that it provides. This includes a Hospital Auxiliary. (Any kitchen or canteen run by a private contractor is not exempt)
 - Not for profit organisation – a sporting, service club or cultural club that does not distribute any surplus of funds from its activities other than for the purpose of its activities nor charge entry fees to its activities or events. (Any kitchen or canteen run by a private contractor is not exempt).
3. Council advertise for a period of 28 days its intention to amend its fees and charges proposing that no food inspection fees be charged for schools, charitable institutions or not for profit organisations.

MOVED: Councillor M F Ticehurst

SECONDED: Councillor H K Fisher.

**ITEM-9 ENVIRO - 03/09/12 - COALPAC CONSOLIDATION PROJECT
 CULLEN BULLEN**

12-323 RESOLVED

THAT:

1. The information provided on the Coalpac Consolidation Project be noted.
2. Council reiterate its position to the Planning Commission at the 17th September meeting.
3. Council attend both public hearings in Lithgow and Cullen Bullen and make submissions to the panel on what Council's position is.

MOVED: Councillor W McAndrew

SECONDED: Councillor G Danaher.

**ITEM-10 ENVIRO - 03/09/12 - DEVELOPMENT APPLICATION 062/11 -
 BOUNDARY ADJUSTMENT - WARDS ROAD MEGALONG VALLEY**

12-324 RESOLVED

THAT:

1. Development Application 062/11 be REFUSED given the assessment and reasoning specified in the attached Section 79C assessment.
2. A **DIVISION** be called in accordance with the requirements of Section 375A(3) of the Local Government Act, 1993.

MOVED: Councillor H K Fisher

SECONDED: Councillor C Hunter.

Division (unanimous)

**ITEM-11 OPER - 03/09/12 - TENDERS FOR THE DESIGN AND
 CONSTRUCTION OF HASSANS WALLS BOARDWALK**

12-325 RESOLVED

THAT:

1. Council not accept any tenders;
2. Further discussion take place with Tidy Towns and affected parties regarding the design; and
3. Council call for further tenders.

MOVED: Councillor H K Fisher

SECONDED: Councillor C Hunter.

**ITEM-15 FINAN - 03/09/12 - REMAINING FUNDS FROM REPEALED SECTION
94 CONTRIBUTIONS FUNDS AS AT 30 JUNE 2012**

12-329 RESOLVED

THAT:

1. Council acknowledge as at 30 June 2012 \$833,005.42 was held as unspent funds collected under the now repealed development contributions plans and includes \$115,636.03 under the Rural Fire Service plan.
2. Council acknowledge expenditure as detailed in the Section 94A Development Contribution Plan; Appendix A – Detailed Works Schedule adopted by Minute 12-217 at the meeting of 25 June 2012.

MOVED: Councillor H K Fisher

SECONDED: Councillor R Thompson.

ITEM-16 FINAN - 03/09/12 - COUNCIL INVESTMENTS HELD TO 31 JULY 2012

12-330 RESOLVED

THAT Investments of \$17,361,576.30 for the period ending 31 July 2012 be noted.

MOVED: Councillor H K Fisher

SECONDED: Councillor G Danaher.

**ITEM-17 COMM - 03/09/12 - COMMEMORATION OF THE BLUE MOUNTAINS
CROSSING BICENTENARY COMMITTEE MEETING MINUTES - 1
AUGUST 2012**

The Mayor left the Chambers at 8.32pm
Councillor Fisher assumed Chair

12-331 RESOLVED

THAT Council:

1. Notes the Commemoration of the Blue Mountains Crossing Bicentenary Committee Meeting Minutes of 1 August 2012.

2. Defers approval of \$10,000 funding to the Hartley District Progress Association, as discussed in Item 3, until after the Association provides an itemised budget at the next Crossing Committee meeting.
3. Approves the continuation of Neville Castle as a Committee Member following his retirement from Lithgow City Council.

MOVED: Councillor C Hunter

SECONDED: Councillor W McAndrew.

The Mayor returned to the chambers at 8.34pm and resumed chair of the meeting.

**ITEM-18 COMM - 03/09/12 - CRIME PREVENTION COMMITTEE MEETING
MINUTES - 13 AUGUST 2012**

12-332 RESOLVED

THAT Council notes the minutes of the Crime Prevention Committee meeting of 13 August 2012.

MOVED: Councillor H K Fisher

SECONDED: Councillor W McAndrew.

**ITEM-19 ENVIRO - 03/09/12 - CRYSTAL THEATRE MANAGEMENT
COMMITTEE MINUTES - 15 MAY 2012 AND 14 AUGUST 2012**

12-333 RESOLVED

THAT Council note the minutes of the Crystal Theatre Management Committee Meeting held on 15 May 2012 and 14 August 2012.

MOVED: Councillor H K Fisher

SECONDED: Councillor C Hunter.

**ITEM-20 DELEGATES REPORT - 03/09/12 - CENTROC MEETING IN ORANGE
ON 16 AUGUST 2012**

12-334 RESOLVED

THAT the information from the Centroc meeting held in Orange on 16 August 2012 be noted.

MOVED: Councillor R Thompson

SECONDED: Councillor H K Fisher.

**ITEM-21 DELEGATES REPORT - 03/09/12 - NSW MINING RELATED COUNCIL
MEETING HELD ON 10 AUGUST 2012**

12-335 RESOLVED

THAT Council note the report on the NSW Mining Related Council meeting held on 10th August 2012.

MOVED: Councillor H K Fisher

SECONDED: Councillor G Danaher.

BUSINESS OF GREAT URGENCY

In accordance with Clause 241 of the Local Government (General) Regulations 2005 business may be transacted at a meeting of Council even though due notice of the business has not been given to the Councillors. However, this can happen only of:

- a) *A motion is passed to have the business transacted at the meeting: and*
- b) *The business proposed to be brought forward is ruled by the Chairperson to be of great urgency.*

CALLING IN OF DEVELOPMENT APPLICATION - COUNCILLOR M TICEHURST

In accordance with Council policy Councillor Ticehurst requested that the following development applications be called in for consideration by Council:

- Helipad at Capertee (319/06 DA)
- Quarry at Hartley (103/94DA)

MOVED: Councillor M Ticehurst

SECONDED: Councillor H Fisher

Councillor W McAndrew made a statement in relation to the work of the Mayor and Councillor Colleagues.

The Mayor made a statement acknowledging the hard work and dedication of his fellow Councillors. The Mayor thanked Council staff and particularly the Senior Staff and paid tribute to his family for their support in his time on Council and as Mayor. The Mayor acknowledged the community for their support.

There being no further business the meeting closed at 8.50pm.