



A CENTRE OF REGIONAL EXCELLENCE

MINUTES

EXTRA ORDINARY MEETING OF COUNCIL

TO BE HELD AT

THE ADMINISTRATION CENTRE, LITHGOW

ON

28 SEPTEMBER 2016

AT 7.00pm

**MINUTES OF THE CITY OF LITHGOW COUNCIL EXTRA ORDINARY MEETING  
HELD AT THE CIVIC CENTRE, LITHGOW ON 28 SEPTEMBER 2016**

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Meeting Commenced 7.00pm

**ACKNOWLEDGEMENT OF COUNTRY**

Public: 116

**PRESENT**

Councillor M Statham  
Councillor M F Ticehurst  
Councillor G Cox  
Councillor S Ring  
Councillor C Coleman  
Councillor W McAndrew  
Councillor R Thompson  
Councillor J Smith  
Councillor S Lesslie

**APOLOGIES**

NIL

**Also in attendance**

Mr Roger Bailey, General Manager  
Mrs Trinity Newton, Minutes Secretary  
Mr Andrew Muir, Group Manager Environment and Development  
Mr Iain Stewart, Group Manager Operations  
Mrs Ally Shelton, Acting Group Manager Community and Corporate

**DECLARATION OF INTEREST**

NIL

**OATH OR AFFIRMATION**

The General Manager invited the Councillors to take the Oath or Affirmation.

Councillor Maree Statham took the Affirmation of Office.

The General Manager thanked and congratulated Councillor Statham.

Councillor Martin Ticehurst took the Oath of Office.

The General Manager thanked and congratulated Councillor Ticehurst.

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Councillor Geoff Cox took the Affirmation of Office.

The General Manager thanked and congratulated Councillor Cox.

Councillor Steven Ring took the Oath of Office.

The General Manager thanked and congratulated Councillor Ring.

Councillor Cassandra Coleman took the Affirmation of Office.

The General Manager thanked and congratulated Councillor Coleman.

Councillor Wayne McAndrew took the Oath of Office.

The General Manager thanked and congratulated Councillor McAndrew.

Councillor Raymond Thompson took the Oath of Office.

The General Manager thanked and congratulated Councillor Thompson.

Councillor Ronald Joe Smith took the Oath of Office.

The General Manager thanked and congratulated Councillor Smith.

Councillor Stephen Lesslie took the Affirmation of Office.

The General Manager thanked and congratulated Councillor Lesslie.

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## **NOMINATIONS FOR CHAIRPERSON**

Cr S Lesslie nominated Cr M Statham. Cr Statham accepted.

Cr R Thompson nominated Cr W McAndrew. Cr McAndrew accepted.

On a vote of 5-4 Cr Statham was elected as Chairperson for the meeting.

## **PROCEDURAL MOTION**

**THAT** Council hold a Public Forum session at this point of the meeting and that this be limited to a maximum of 45 minutes.

**MOVED:** Councillor S Ring

**SECONDED:** Councillor G Cox

On being **PUT** the Procedural Motion was **LOST**.

## **ITEM 1            GM – OATH OR AFFIRMATION OF OFFICE BY COUNCILLORS**

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### **16 – 235 RESOLVED**

**THAT** Council note the councillors that took the Oath or Affirmation of Office at the commencement of the meeting.

**MOVED:** Councillor M F Ticehurst

**SECONDED:** Councillor R Thompson

## **ITEM 2            GM - NOMINATIONS FOR AND ELECTION FOR THE POSITION OF MAYOR FOR THE PERIOD 2016 to 2018**

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### **16 – 236 RESOLVED**

**THAT** Council proceed with the election of the Mayor using the Open Voting method.

**MOVED:** Councillor W McAndrew

**SECONDED:** Councillor R Thompson

The General Manager advised that 2 nominations had been received for the position of Mayor for the two year period to September 2018:

The General Manager advised that he had received the following nominations:

- Councillor Stephen Lesslie, nominated by Councillors Coleman and McAndrew.
- Councillor Maree Statham, nominated by Councillors Cox and Ring.

The General Manager called for further nominations, nil were received.

The vote for the position of Mayor was held:

Councillor S Lesslie – 4 Votes  
Councillor M Statham – 4 Votes

One Councillor did not vote. The vote was declared a tie.

Mayoral election was selected by lot.

The General Manager declared Councillor Stephen Lesslie as Mayor for the 2016-18 Mayoral Term.

Councillor Lesslie assumed the Chair.

The Mayor, Councillor Lesslie made a short statement thanking the councillors and the community for their support and thanked Councillor Statham for the hard work she had done in her term of office.

Councillor Lesslie requested the General Manager prepare a Mayoral Minute to start the process of bringing jobs back to “our town”.

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**ITEM 3      GM – NOMINATION FOR AND ELECTION FOR THE POSITION OF  
DEPUTY MAYOR FOR 2016 TO 2018**

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**16 – 237 RESOLVED**

**THAT** Council:

1. Note the report on the appointment of and procedure for the election of a Deputy Mayor;
2. Resolve that a Deputy Mayor is to be elected for a one year term.
3. Hold an election for the position of Deputy Mayor on the same basis as for the Mayoral position; and
4. Council determines that NIL fee is to be paid to the Deputy Mayor.

Councillor G Cox withdrew his nomination for Deputy Mayor

The General Manager advised that 1 nomination was received for the position of Deputy Mayor for the 12 month period to September 2017:

- Councillor Ticehurst - nominated by Councillors Lesslie and Coleman

The General Manager called for further nominations, nil were received.

The General Manager declared elected unopposed Councillor Martin Ticehurst as Deputy Mayor for the 12 month period until September 2017.

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#### ITEM 4            GM – DELEGATIONS TO MAYOR AND DEPUTY MAYOR

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#### 16 – 238 RESOLVED

**THAT** Council, in addition to the functions outlined in Section 226 of the New South Wales Local Government Act 1993, delegate the following:

1. To the Mayor of Lithgow City Council:
  - a. **Donations**  
To approve donations up to the sum of \$250 subject to Council being informed of any such decision, provided that funds are available within the sum voted by Council for donations in the adopted Delivery Program and Operational Plan. Such donations may only be made to community based, not for profit, groups functioning in the Lithgow Local Government Area.
  - b. **Mayoral Reception**  
To authorise expenditure for minor civic receptions for visitors up to a maximum of \$500 for any one reception provided that funds are available within the sum voted by Council in the adopted Delivery Program and Operational Plan.
  - c. **Temporary General Manager**  
In accordance with Section 351(1)(a) of the Local Government Act, the Mayor be given the authority to appoint a temporary General Manager, either during the absence of the General Manager on leave or otherwise.
  - d. **General Manager – Leave**  
Authority to approve applications for holidays and leave of absence to the General Manager.
  
2. To the Deputy Mayor of Lithgow City Council:

**Function of the Mayor**

The Deputy Mayor may exercise any function of the Mayor at the request of the Mayor or if the Mayor is prevented by illness, absence

or otherwise from exercising the function or if there is a casual vacancy in the office of Mayor.

That the Deputy Mayor shall exercise the Delegation of Authority of the Mayor in those cases where the General Manager certifies that the matter is of such an urgent nature that it will not wait until the return of the Mayor.

3. These delegations shall remain in force unless otherwise revoked or amended in whole or in part, as Council may from time to time determine.
4. General Manager's Performance Review be conducted by a committee of Council. The outcome of such reviews are to be reported to Council.

**MOVED:** Councillor M F Ticehurst

**SECONDED:** Councillor W McAndrew

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**ITEM 5            GM – COUNCIL MEETING SCHEDULE FOR 2017**

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**16 – 239 RESOLVED**

**THAT** Council hold the Ordinary Council meetings during 2017 on the following dates:

- 6 February
- 27 February
- 20 March
- 10 April
- 8 May
- 29 May
- 26 June
- 17 July
- 14 August
- 4 September
- 25 September
- 23 October
- 13 November
- 11 December

**MOVED:** Councillor M F Ticehurst

**SECONDED:** Councillor W McAndrew



**ITEM 6            GM - COUNCILLORS' WORK HEALTH AND SAFETY  
                         OBLIGATIONS**

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**16 – 240 RESOLVED**

**THAT** Council note the report in relation to Councillors' Work Health and Safety Obligations.

**MOVED:** Councillor M F Ticehurst

**SECONDED:** Councillor J Smith

**ITEM 7            GM – LOCAL GOVERNMENT NSW ANNUAL CONFERENCE**

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**16 – 241 RESOLVED**

**THAT** Council nominate a councillor (excluding the Mayor and/or Deputy Mayor) a voting delegate to the LGNSW 2016 Annual Conference to be held in Wollongong.

**MOVED:** Councillor M F Ticehurst

**SECONDED:** Councillor W McAndrew

Deputy Mayor, Cr M Ticehurst declined to attend the Annual Conference due to work commitments.

**16 – 242 RESOLVED**

**THAT** Cr C Coleman be appointed as a Council Delegate to the LGNSW 2016 Annual Conference.

**MOVED:** Councillor M F Ticehurst

**SECONDED:** Councillor W McAndrew

## **BUSINESS OF GREAT URGENCY**

*In accordance with Clause 241 of the Local Government (General) Regulations 2005 business may be transacted at a meeting of Council even though due notice of the business has not been given to the Councillors. However, this can happen only of:*

- a) *A motion is passed to have the business transacted at the meeting: and*
- b) *The business proposed to be brought forward is ruled by the Chairperson to be of great urgency.*

NIL

Cr M Statham made a statement in relation to serving Lithgow City Council and the Lithgow Community over the past four years as Mayor.

**There being no further Business the meeting concluded at 7:41pm.**